

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday April 08, 2024 @ 3:00 pm

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID: 211 365 477 672 Passcode: qEwweJ

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

AGENDA

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- ~~Guest Speaker~~

OLD BUSINESS

- Approval of minutes Regular Monthly Meeting March 11, 2024(Chairwoman Holly):
- ~~Approval of Assistance given for March 11, 2024:~~
- **Routine Office Reports** (Peggy)
 - Budget 2023-2024: Should be 75% Currently @ 65% (Chairwoman Holly/Board Review):
 - Facilities Update (Board Review):
 - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
 - ❖ Conference Room Furniture (Peggy):
[6600 Series Heavy-Duty, Vinyl-Padded Folding Chair w/ Tablet Arm - Left Handed | School Outfitters](#)
 - Website Usage (Sam):
 - Office Production Report (Peggy/Board Review): See Attachment
- **Federal County Assistance report for March 2024**

	March 2024	Previous Month February
Walk Ins:	206	216
Calls:	366	450
Total:	572	666
Client Contacts:	519	567

County		State		Federal	
New Clients	15	Driver License Application	1	Total Fed Forms	210
Pantry/Clothing	6	License Plate Application	7	Benefit Application	69
Grave Marker	1	Hunting/Fishing License	3	Intent to File	18
E/Mail I/O	220	MTE/DMTE	2	Home Loan Certificate	1
Appointments	75			SF-180	3

UNFINISHED BUSINESS

- CPR Training Tuesday April 16th 8-12 (Peggy):
- Spring School Training, Des Moines: Tuesday 4/16 to Thursday 4/18 (Peggy):
- Proposed Guideline Changes Review (Peggy):
- Relocation Allocation Approval (Peggy):
- Relocation Allocation Eligibility Inquiry (Peggy):

NEW BUSINESS

- Commissioner Terms (Peggy):
- Personnel Recognition Program (Peggy):
- Veteran's Day Parade Entry: (Peggy)

Public Comment (3 min limit)

ADJOURN OPEN SESSION

Recess

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) April ASSISTANCE REQUESTS

1 Request for Assistance

ADJOURN CLOSED SESSION Motioned by Second by **Return to OPEN SESSION**

ADJOURN MEETING: Motioned by Second by All In Favor Aye Nay Motion Carries Fails

NEXT MEETING: May 13, 2024