

# **Consent Agenda**

**March 26, 2024**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Jorgensen, and seconded by Shea, to approve:

- A. March 19, 2024, Minutes as read.
- B. Public Health – Employment of Lanee Olsen as Part-Time On-Call Animal Control Officer.
- C. February 2024 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Brenda Mainwaring, President & CEO, Iowa West Foundation appeared before the Board to provide an update and discuss the 2024 grant award cycle 1.  
Discussion only. No action taken.

Lucy Hough, Prevention Coordinator, Iowa State Extension and Outreach appeared before the Board to give an update on the Speak Up Be Safe program.  
Discussion only. No action taken.

Mark Shoemaker/Director, Conservation and Mark Eckman/Executive Director, Pottawattamie Tourism appeared before the Board to provide an update on the Iowa Tourism Conference that was held on March 20 in Des Moines. The County and Council Bluffs Convention and Visitors Bureau received Three State Tourism Awards, Mount Crescent Ski received the Outstanding Attraction Award. Council Bluffs Convention and Visitors Bureau earned the Outstanding Marketing Collaboration Award and Outstanding Niche Market Initiative Award.  
Discussion only. No action taken.

Jason Slack/Director, Buildings and Grounds appeared before the Board to discuss the future of the Annex Building.  
Discussion only. No action taken.

Motion by Wichman, second by Jorgensen, to award bid to Jamco for asbestos abatement in the amount of \$27,390 and to authorize Board to sign contract.

**Roll Call Vote: AYES: Miller, Belt, Wichman, Jorgensen. NAYS: Shea. Motion Carried.**

Jason Slack/Director, Buildings and Grounds appeared before the Board to discuss replacing the old portion of Main Lobby quarry tile with LVT flooring to match the floor in the new addition.  
Discussion only. No action taken.

**3. OTHER BUSINESS**

Motion by Belt, second by Shea, to approve and authorize Board to sign Local 2364 American Federation of State, County, and Municipal Employees (AFSCME) Courthouse Employees Wage Reopener Agreement, effective July 1, 2024, through June 30, 2025.

**Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Belt, second by Shea, to approve and authorize Board to sign Local 2364 American Federation of State, County, and Municipal Employees (AFSCME) 911 Employees Wage Reopener Agreement, effective July 1, 2024, through June 30, 2025.

**Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.  
Discussion only. No action taken.

**5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Sheriff – Payroll status change for Steve Winchell.
- B. Out of State Travel Notification(s):
  - 1) Sheriff – Out of State Travel Notification for Anthony Kava.
  - 2) Public Health – Out of State Travel Notifications for Candy Heyer and Jordan Ranta.

**6. PUBLIC COMMENTS**

No Public Comments.

**7. ADJOURN**

Motion by Shea, second by Wichman, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:23 A. M.

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Susan Miller, Chair

ATTEST: 

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 Melvyn Houser, County Auditor

APPROVED: April 2, 2024  
 PUBLISH: X

# **Scheduled Sessions**

**Members from the Pottawattamie  
County Prevent Child Abuse Council,  
Thriving Families Alliance staff**

**Discussion and/or decision to approve and sign  
Proclamation designating the month of April 2024 as  
Child Abuse Prevention Month.**

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
PROCLAMATION**

**CHILD ABUSE PREVENTION MONTH – APRIL 2024**

**WHEREAS**, our children are our most valuable resource and provide hope for the future; and

**WHEREAS**, child abuse and neglect can have long-term effects that have lasting consequences for victims and affect every segment of our community; and

**WHEREAS**, together we can support safe, healthy families in our community by partnering to protect children; finding solutions with input and action from everyone; and

**WHEREAS**, communities must make every effort to support every child to have a great childhood and ensure families have the support needed to raise their children in safe, nurturing environments;

**WHEREAS**, we can promote the well-being of children and families, build resilience, and help to heal trauma.

**NOW, THEREFORE**, we, Pottawattamie County Board of Supervisors, do hereby proclaim April 2024 as Child Abuse Prevention Month and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Attest: \_\_\_\_\_  
Melvyn Houser, County Auditor  
Pottawattamie County, Iowa

**Proclamation for National County Government Month –  
April 2024.**

# PROCLAMATION

## National County Government Month – April 2024 Forward Together Connect, Inspire and Lead

**WHEREAS**, the nation’s 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

**WHEREAS**, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents’ lives; and

**WHEREAS**, Pottawattamie County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

**WHEREAS**, under the leadership of National Association of Counties President Mary Jo McGuire, NACo is highlighting county leadership through the lens Forward Together, celebrating the role of county governments in connecting, inspiring and leading as intergovernmental partners; and

**WHEREAS**, that role includes a responsibility to inspire county residents to engage with their communities, and to lead by highlighting our strength as intergovernmental partners; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS**, do hereby proclaim April 2024 as National County Government Month and encourage all county officials, employees, schools, and residents to participate in county government celebration activities.

**APPROVED THIS 2nd DAY OF APRIL 2024.**

### ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor



**Becky Lenihan/Finance and  
Tax Officer, Auditor's Officer**

**Discussion and/or decision on County FY 24/25 Budget,  
and to set date for public hearing on said FY 24/25.**

# **Andrew Moats/Recorder**

**Discussion and/or decision to approve and authorize  
Board to sign Resolution No. 28-2024; entitled:  
Resolution Approving Appointment of Deputy Recorder.**

**RESOLUTION NO. 28-2024**

**RESOLUTION APPROVING APPOINTMENT OF  
DEPUTY RECORDER**

**WHEREAS**, the Code of Iowa, Chapter 331.903, states that the Auditor, Treasurer, Recorder, Sheriff and County Attorney may each appoint, with approval of the Board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

**WHEREAS**, the Pottawattamie County Recorder has appointed a new Deputy Recorder, and

**WHEREAS**, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board; and

**WHEREAS**, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

**NOW THEREFORE BE IT RESOLVED**, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments for the Pottawattamie County Recorder's Office:

Kathie Kallas, First Deputy

**Dated this 2<sup>nd</sup> Day of April, 2024.**

**ROLL CALL VOTE**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
_____ Susan Miller, Chair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**ATTEST:** \_\_\_\_\_  
Melvyn Houser, County Auditor

# **John Rasmussen/Engineer**

**Discussion and/or decision to approve the final voucher  
to Western Engineering for project STBG-SWAP-  
C078(204) - - 78.**

Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 1  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL		URBAN		
						PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING	
0010	<u>182.200</u>	<u>182.200</u>	Cubic Yd	<u>410</u>		<u>000</u>	<u>180</u>	<u>400</u>	<u>000</u>	<u>000</u>
	EMBANKMENT-IN-PLACE				TOTAL TO DATE					
0020	<u>43243.700</u>	<u>50320.000</u>	Cubic Yd	<u>410</u>		<u>000</u>	<u>50320</u>	<u>000</u>	<u>000</u>	<u>000</u>
	EXCAVATION, CL 10, RDWY+BORROW				TOTAL TO DATE					
0030	<u>1119.800</u>	<u>267.350</u>	Cubic Yd	<u>410</u>		<u>000</u>	<u>267</u>	<u>350</u>	<u>000</u>	<u>000</u>
	EXCAVATION, CL 13, WASTE				TOTAL TO DATE					
0040	<u>3205.700</u>	<u>3205.700</u>	Cubic Yd	<u>410</u>		<u>000</u>	<u>3205</u>	<u>700</u>	<u>000</u>	<u>000</u>
	TOPSOIL, STRIP, SALVAGE+SPREAD				TOTAL TO DATE					
0050	<u>556.300</u>	<u>568.050</u>	Cubic Yd	<u>410</u>		<u>000</u>	<u>568</u>	<u>050</u>	<u>000</u>	<u>000</u>
	COMPACT BACKFILL ADJ TO BRDG/CULV/STRU CT				TOTAL TO DATE					
0060	<u>146441.600</u>	<u>158530.700</u>	Sq Yard	<u>410</u>		<u>000</u>	<u>158530</u>	<u>700</u>	<u>000</u>	<u>000</u>
	SUBGRADE STABIL MAT'L, POLYMER GRID				TOTAL TO DATE					
0070	<u>29900.300</u>	<u>37375.375</u>	Cubic Yd	<u>410</u>		<u>000</u>	<u>37375</u>	<u>375</u>	<u>000</u>	<u>000</u>
	MODIFIED SUBBASE				TOTAL TO DATE					
0080	<u>10483.700</u>	<u>5564.560</u>	Ton	<u>410</u>		<u>000</u>	<u>5564</u>	<u>560</u>	<u>000</u>	<u>000</u>
	GRANULAR SHLD, TYPE B				TOTAL TO DATE					
0090	<u>655.710</u>	<u>655.710</u>	Station	<u>441</u>		<u>000</u>	<u>655</u>	<u>710</u>	<u>000</u>	<u>000</u>
	SHLD CONSTRUCTION, EARTH				TOTAL TO DATE					

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

- DATE \_\_\_\_\_ PROJECT ENGINEER CERTIFICATION
- DATE \_\_\_\_\_ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
- DATE \_\_\_\_\_ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR)

*440*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 2  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING		RURAL NON-PARTICIPATING		URBAN PARTICIPATING		URBAN NON-PARTICIPATING	
0100	<u>6.200</u>	<u>6.200</u>	Miles	<u>441</u>		<u>000</u>	<u>6200</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	CLEAN+PREPARATION OF BASE												
					TOTAL TO DATE								
0110	<u>20.000</u>	<u>20.000</u>	Each	<u>441</u>		<u>000</u>	<u>15000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	RELOCATION OF MAIL BOX												
					TOTAL TO DATE								
0120	<u>21853.590</u>	<u>19894.450</u>	Ton	<u>442</u>		<u>000</u>	<u>19894450</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	HMA ST BASE, 3/4"												
					TOTAL TO DATE								
0130	<u>7449.590</u>	<u>7449.590</u>	Ton	<u>442</u>		<u>000</u>	<u>7831720</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	HMA ST INTERMEDIATE, 1/2"												
					TOTAL TO DATE								
0140	<u>7412.710</u>	<u>7412.710</u>	Ton	<u>442</u>		<u>000</u>	<u>7484830</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	HMA ST SURF, 1/2", NO FRIC												
					TOTAL TO DATE								
0150	<u>2202.950</u>	<u>2017.580</u>	Ton	<u>442</u>		<u>000</u>	<u>2017580</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	ASPH BINDER, PG 58-28S												
					TOTAL TO DATE								
0160	<u>7000.000</u>	<u>7000.000</u>	Lump Sum	<u>442</u>		<u>000</u>	<u>7000000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	HMA PAV'T SAMPLE												
					TOTAL TO DATE								
0170	<u>18347.000</u>	<u>18347.000</u>	Each	<u>442</u>		<u>000</u>	<u>30989160</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	PAY ADJ I/D-HMA MIXTURE LABORATORY VOIDS												
					TOTAL TO DATE								
0180	<u>18347.000</u>	<u>18347.000</u>	Each	<u>442</u>		<u>000</u>	<u>12942650</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	PAY ADJ I/D-HMA MIXTURE FIELD VOIDS												
					TOTAL TO DATE								

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE \_\_\_\_\_ PROJECT ENGINEER CERTIFICATION
- DATE \_\_\_\_\_ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
- DATE \_\_\_\_\_ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR)

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

*490*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 3  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01 -08 -24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING		RURAL NON-PARTICIPATING		URBAN PARTICIPATING		URBAN NON-PARTICIPATING	
0190	<u>2.000</u>	<u>2.000</u>	Each	<u>442</u>		<u>000</u>	<u>2000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	RUMBLE STRIP PANEL (HMA SURF)												
	TOTAL TO DATE												
0200	<u>21515.000</u>	<u>21515.000</u>	Each	<u>444</u>		<u>000</u>	<u>700000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	PAY ADJ I/D-HMA PAV'T SMOOTHNESS												
	TOTAL TO DATE												
0210	<u>259.400</u>	<u>259.400</u>	Cubic Yd	<u>430</u>		<u>000</u>	<u>259400</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	FLOODED BACKFILL												
	TOTAL TO DATE												
0220	<u>370.000</u>	<u>370.000</u>	Cubic Yd	<u>430</u>		<u>000</u>	<u>370000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	EXCAVATION, CL 20, RDWY PIPE CULV												
	TOTAL TO DATE												
0230	<u>2.500</u>	<u>2.500</u>	Cubic Yd	<u>430</u>		<u>000</u>	<u>2500</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	STRUCT CONC (MISCELLANEOUS)												
	TOTAL TO DATE												
0240	<u>105.000</u>	<u>124.000</u>	Pound	<u>430</u>		<u>000</u>	<u>124000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	REINFORC STEEL												
	TOTAL TO DATE												
0250	<u>36.000</u>	<u>36.000</u>	Each	<u>420</u>		<u>000</u>	<u>36000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	APRON, SAFETY SLOPE, 18"												
	TOTAL TO DATE												
0260	<u>21.000</u>	<u>21.000</u>	Each	<u>420</u>		<u>000</u>	<u>23000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	APRON, SAFETY SLOPE, 24"												
	TOTAL TO DATE												
0270	<u>1.000</u>	<u>1.000</u>	Each	<u>420</u>		<u>000</u>	<u>1000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
	APRON, SAFETY SLOPE, 36"												
	TOTAL TO DATE												

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SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE \_\_\_\_\_ PROJECT ENGINEER CERTIFICATION
- DATE \_\_\_\_\_ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
- DATE \_\_\_\_\_ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR)

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

490



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 4  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21

*Final*

DATE LAST VOUCHER 01 -08 -24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA									
TO DATE	LAST VOUCH.	AUTH.		QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.		RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>		<u>614.000</u>	<u>614.000</u>	Linn Ft	<u>420</u>	Compl. Last Voucher	<u>000</u>	<u>614000</u>	<u>000</u>	<u>000</u>	
0280 CULV, CMP ENT, 18" TOTAL TO DATE													
				<u>491.000</u>	<u>491.000</u>	Linn Ft	<u>420</u>	Compl. Last Voucher	<u>000</u>	<u>527000</u>	<u>000</u>	<u>000</u>	
0290 CULV, CMP ENT, 24" TOTAL TO DATE													
				<u>9.000</u>	<u>9.000</u>	Linn Ft	<u>420</u>	Compl. Last Voucher	<u>000</u>	<u>9000</u>	<u>000</u>	<u>000</u>	
0300 CULV, CMP RDWY, 24" TOTAL TO DATE													
				<u>3.000</u>	<u>3.000</u>	Linn Ft	<u>420</u>	Compl. Last Voucher	<u>000</u>	<u>3000</u>	<u>000</u>	<u>000</u>	
0310 CULV, CMP RDWY, 30" TOTAL TO DATE													
				<u>12.000</u>	<u>12.000</u>	Linn Ft	<u>420</u>	Compl. Last Voucher	<u>000</u>	<u>12000</u>	<u>000</u>	<u>000</u>	
0320 CULV, CMP RDWY, 36" TOTAL TO DATE													
				<u>77.000</u>	<u>77.000</u>	Linn Ft	<u>420</u>	Compl. Last Voucher	<u>000</u>	<u>77000</u>	<u>000</u>	<u>000</u>	
0330 CULV, CMP RDWY, 54" TOTAL TO DATE													
				<u>17374.000</u>	<u>17374.000</u>	Linn Ft	<u>418</u>	Compl. Last Voucher	<u>000</u>	<u>5978000</u>	<u>000</u>	<u>000</u>	
0340 SUBDRAIN, LONGITUDINAL, (SHLD) 4" TOTAL TO DATE													
				<u>306.000</u>	<u>44.000</u>	Each	<u>418</u>	Compl. Last Voucher	<u>000</u>	<u>44000</u>	<u>000</u>	<u>000</u>	
0350 SUBDRAIN OUTLET, 500-10 TOTAL TO DATE													
				<u>80181.000</u>	<u>80181.000</u>	Sq Yard	<u>410</u>	Compl. Last Voucher	<u>000</u>	<u>80181000</u>	<u>000</u>	<u>000</u>	
0360 RMVL OF PAV'T TOTAL TO DATE													

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE PROJECT ENGINEER CERTIFICATION
- DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
- DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.  
 DATE SIGNED CLAIMANT (CONTRACTOR)

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

*440*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 5  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL		URBAN	
						PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING
0370	344.400	344.400	Sq Yard	410	Compl. Last Voucher	000	344400	000	000
	RMVL OF PAVED DRIVEWAY				TOTAL TO DATE				
0380	3985.790	3985.790	Station	442	Compl. Last Voucher	000	1108010	000	000
	PAINTED PAV'T MARK, WATERBORNE/SOLVENT				TOTAL TO DATE				
0390	1.020	1.020	Station	442	Compl. Last Voucher	000	630	000	000
	PAINTED PAV'T MARK, DURABLE				TOTAL TO DATE				
0400	9.000	9.000	Each	401	Compl. Last Voucher	000	9000	000	000
	SAFETY CLOSURE				TOTAL TO DATE				
0410	22000.000	22000.000	Lump Sum	401	Compl. Last Voucher	000	22000000	000	000
	TRAFFIC CONTROL				TOTAL TO DATE				
0420	280.000	58.500	Each	401	Compl. Last Voucher	000	58500	000	000
	FLAGGER				TOTAL TO DATE				
0430	70.000	0.000	Each	401	Compl. Last Voucher	000	000	000	000
	PILOT CAR				TOTAL TO DATE				
0440	160000.000	160000.000	Lump Sum	401	Compl. Last Voucher	000	160000000	000	000
	MOBILIZATION				TOTAL TO DATE				
0450	9.200	9.200	Cubic Yd	441	Compl. Last Voucher	000	5100	000	000
	('CUBIC YARDS' ITEM)				TOTAL TO DATE				

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE PROJECT ENGINEER CERTIFICATION
- DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
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- DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_  
 for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE SIGNED CLAIMANT (CONTRACTOR)

*990*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 6  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL		URBAN	
						PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING
0460	2.600	2.600	Acre	448	Compl. Last Voucher	000	1500	000	000
	MULCH				TOTAL TO DATE				
0470	2.600	2.600	Acre	448	Compl. Last Voucher	000	1500	000	000
	SEED+FERTILIZE (RURAL)				TOTAL TO DATE				
0480	52.000	52.000	Square	448	Compl. Last Voucher	000	64940	000	000
	SLOPE PROTECTION, WOOD EXCELSIOR				TOTAL TO DATE				
0490	2.600	2.600	Acre	448	Compl. Last Voucher	000	000	000	000
	STABILIZE CROP - SEED+FERTILIZE				TOTAL TO DATE				
0500	10.300	10.300	M-Gal	448	Compl. Last Voucher	000	2200	000	000
	WATER-SOD/SPEC DITCH CNTL/SLOPE PROTECT				TOTAL TO DATE				
0510	3.000	3.000	Each	448	Compl. Last Voucher	000	2000	000	000
	MOBILIZATION FOR WATERING				TOTAL TO DATE				
0520	4760.000	4760.000	Linn Ft	448	Compl. Last Voucher	000	3036000	000	000
	PERIMETER+SLOPE SEDIMENT CNTL DEVICE, 1 2"				TOTAL TO DATE				
0530	4760.000	4760.000	Linn Ft	448	Compl. Last Voucher	000	000	000	000
	RMVL OF PER+SLOPE/DITCH CHK SED CNTL DEV				TOTAL TO DATE				
0540	4.000	4.000	Each	448	Compl. Last Voucher	000	6000	000	000
	MOBILIZATION, EROSION CONTROL				TOTAL TO DATE				

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE \_\_\_\_\_ PROJECT ENGINEER CERTIFICATION
- DATE \_\_\_\_\_ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.
- DATE \_\_\_\_\_ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

I, \_\_\_\_\_ the \_\_\_\_\_

for \_\_\_\_\_ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR)

*Handwritten initials*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 7  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>											
				ITEM DESCRIPTION										
	<u>1.000</u>	<u>1.000</u>	Each	<u>448</u>										
0550	MOBILIZATION, EMERGENCY EROSION CONTROL													
	<u>7475.075</u>	<u>7475.075</u>	Cubic Yd	<u>410</u>										
7001	APPLIES TO ITEM 0070 MODIFIED SUBBASE													
	<u>7076.300</u>	<u>7076.300</u>	Cubic Yd	<u>410</u>										
7002	APPLIES TO ITEM 0020 EXCAVATION, CL 10, RDWY+BORROW													
	<u>-852.450</u>	<u>-852.450</u>	Cubic Yd	<u>410</u>										
7003	APPLIES TO ITEM 0030 EXCAVATION, CL 13, WASTE													
	<u>11.750</u>	<u>11.750</u>	Cubic Yd	<u>410</u>										
7004	APPLIES TO ITEM 0050 COMPACT BACKFILL ADJ TO BRDG/CULV/STRU													
	<u>12089.100</u>	<u>12089.100</u>	Sq Yard	<u>410</u>										
7005	APPLIES TO ITEM 0060 SUBGRADE STABIL MAT'L, POLYMER GRID													
	<u>-4919.140</u>	<u>-4919.140</u>	Ton	<u>410</u>										
7006	APPLIES TO ITEM 0080 GRANULAR SHLD, TYPE B													
	<u>-1959.140</u>	<u>-1959.140</u>	Ton	<u>442</u>										
7007	APPLIES TO ITEM 0120 HMA ST BASE, 3/4"													
	<u>-185.370</u>	<u>-185.370</u>	Ton	<u>442</u>										
7008	APPLIES TO ITEM 0150 ASPH BINDER, PG 58-28S													

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1. \_\_\_\_\_  
 DATE PROJECT ENGINEER CERTIFICATION

2. \_\_\_\_\_  
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.

3. \_\_\_\_\_  
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.

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DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR) \_\_\_\_\_

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

*440*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 8  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>											
				ITEM DESCRIPTION										
				<u>19.000</u>	<u>19.000</u>	Pound	<u>430</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				APPLIES TO ITEM 0240 REINFORC STEEL										
				<u>-262.000</u>	<u>-262.000</u>	Each	<u>418</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				APPLIES TO ITEM 0350 SUBDRAIN OUTLET, 500-10										
				<u>-221.500</u>	<u>-221.500</u>	Each	<u>401</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				APPLIES TO ITEM 0420 FLAGGER										
				<u>-70.000</u>	<u>-70.000</u>	Each	<u>401</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				APPLIES TO ITEM 0430 PILOT CAR										
				<u>-3983.570</u>	<u>-3983.570</u>		<u>448</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				APPLIES TO ITEM 8003 MODIFIED SUBBASE										
				<u>1595.000</u>	<u>1595.000</u>		<u>448</u>			<u>000</u>	<u>1595000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				TRAFFIC CONTROL ADDITIONAL DETOUR SIGNAGE										
				<u>-1.000</u>	<u>-1.000</u>	Each	<u>448</u>			<u>000</u>	<u>-1000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				DISINCENTIVE FOR BUMPS AND DIPS NOT CORRECTED IN EACH										
				<u>3983.570</u>	<u>0.000</u>		<u>448</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				MODIFIED SUBBASE										
				<u>5282.740</u>	<u>5282.740</u>	Cubic Yd	<u>448</u>			<u>000</u>	<u>5282740</u>	<u>000</u>	<u>000</u>	<u>000</u>
				MODIFIED SUBBASE										

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SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. \_\_\_\_\_  
 DATE PROJECT ENGINEER CERTIFICATION

2. \_\_\_\_\_  
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL  
 IDOT is not involved in this Farm to Market project.

3. \_\_\_\_\_  
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL  
 Project records reviewed.  Project records not reviewed. Recommend payment based on the project engineers certification.  
 Project approved for payment.

**CLAIMANT'S CERTIFICATION (Required for Final Payment Only)**

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DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR)

*440*



Contract 037854



**Iowa Department of Transportation**  
**CONTRACT CONSTRUCTION PROGRESS VOUCHER**

STBG-SWAP-C078(204)--FG-78 PAGE 9  
 HMA Pavement - New/Replace/Widen  
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 21 *Final*

DATE LAST VOUCHER 01-08-24  
 MO. DAY YR.

THIS VOUCHER - -  
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>127.5</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING		RURAL NON-PARTICIPATING		URBAN PARTICIPATING		URBAN NON-PARTICIPATING	
8999	1.000	1.000	Lump Sum	401			000		000		000		000
	ITEM DESCRIPTION												
	STOCKPILED MATERIALS												
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								
					Compl. Last Voucher								
					TOTAL TO DATE								

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DATE \_\_\_\_\_ SIGNED CLAIMANT (CONTRACTOR) \_\_\_\_\_

490

# Doc Express® Document Signing History

Contract: 78-C078-204 Document: Final Voucher (204)

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
03/14/2024	Duane Malmberg Western Engineering Company, Inc. Electronic Signature (Approved by Contractor (Optional))
03/28/2024	John Rasmussen Pottawattamie County - Iowa Electronic Signature (Recommended by Engineer)
	(Approved by PIRC (when applicable))
	(Approved by District Materials Engineer (Optional))
	(Approved by Administering Office (DOT))
	(Approved by FHWA (When applicable))

**Discussion and/or decision on the Annex Building.**

**Other Business**



**Employee recognition for years of service from ISAC.**

**Discussion and/or decision on alternate representative  
for the East and West Nishnabotna Watershed  
Management Authority.**

**Discussion and/or decision on Secondary Employment  
Policy for Department Heads.**

# Committee Appointments

Update from Board members on Committee meetings from the past week.

**Received/Filed**

**POTTAWATTAMIE COUNTY  
OUT-OF-STATE TRAVEL NOTIFICATION FORM**

This form is used to notify the Board of Supervisors of out-of-state travel and to provide an estimate of travel expenses. It must be submitted to the Board of Supervisor's office no later than one (1) week prior to the out-of-state travel.

RECEIVED AND FILED  
- 5/1/24

**TRAVEL INFORMATION**

Name of Employee Traveling: KAVA, Anthony

Department: Sheriff's Office

Destination: Boston, MA

Date of Travel: FROM: 2024-04-22 TO: 2024-04-24

Name of Elected Official/Department Head Authorizing Travel: Sheriff Andrew BROWN

**PURPOSE OF TRIP**

**1. Conference Travel**

- Giving a presentation
- Serving as panel member, chair
- Serving as an Office or Board Member
- Continuing Education
- Other please explain \_\_\_\_\_

**2 Non-Conference Travel**

State Purpose: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Conference Name (Please give complete name) National Cyber Crime Conference (NCCC, put on by Mass. AG)

<u>Expense</u>			<u>Cost Estimate</u>
Transportation	Mileage <input type="checkbox"/>	Airfare <input checked="" type="checkbox"/>	\$ 0.00
Lodging			\$ 0.00
Meals: Breakfast	Included <input checked="" type="checkbox"/>	Not Included <input type="checkbox"/>	\$ 0.00
Lunch	Included <input checked="" type="checkbox"/>	Not Included <input type="checkbox"/>	\$ 0.00
Dinner	Included <input type="checkbox"/>	Not Included <input checked="" type="checkbox"/>	\$ 0.00
Conf./Seminar Fee			\$ 0.00
Other:			\$ 0.00
<b>Total Estimated Cost</b>			<b>\$ 0.00</b>

Meals may be included in conference fees or provided by the hotel. Indicate whether meal is included or not. If meal is not included, please refer to the U.S. General Services Administration website for allowable meal per diem at [www.gsa.gov](http://www.gsa.gov) Select travel, select a state, select calculate per diem allowances for a trip, select your travel dates, select destination county, select breakdown, the total M&IE rate is listed (middle row), scroll up to the top of the page and select M&IE for breakdown by meal (breakfast, lunch, dinner), find the corresponding number on the far left for your total and the breakdown is provided.



Office of **Pottawattamie County Treasurer**

Nº 047811

3/22/24 for February 2024  
Date

Received from Pottawattamie County  
Sheriffs office

Payor Pottawattamie County Sheriffs  
office

Amount Fifty Eight Thousand Three Hundred  
Ninty Three Dollars & <sup>98</sup>/<sub>100</sub> \$ 58,393.98

Account to be credited See below

Descriptions of funds See below

Received by PA CK

Date received 3/22/24

February 1, 2024		
Pottawattamie County Sheriffs Office		
Total	Description	Line Item
\$0.00	Bank Interest	0001-4-05-1060-600000-000
\$2,640.00	Weapon Permits	0001-1-05-1060-441000-000
\$55,753.98	Civil Fees	0001-1-05-1060-440000-000
\$0.00	Outstanding Checks	0001-1-05-1060-820000-000
<b>\$58,393.98</b>	<b>Total Deposit</b>	
	<b>\$31,037.33</b>	<b>total check #224006</b>
	<b>\$27,356.65</b>	<b>total check #224007</b>
	<b>\$58,393.98</b>	<b>total deposit</b>

Pottawattamie County Sheriff's Office

Report of Fees Disbursed for

02/01/2024 - 02/29/2024

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees disbursed by me from my office for the period 02/01/2024 - 02/29/2024.

**Disbursements:**

**Paid to Others:**

State - Weapon Permit Amount 600.00

Refunds; Publication; Sales; Com 69,438.84

**Subtotal** 70,038.84

**Paid to Treasurer:**

Service Fees - Notary Fees; Copy Fees 36,789.08

Postage 4,804.97

Transport - Officer Expenses 7,801.56

Mileage Amount 5,718.37

Report Amount 150.00

County - Weapon Permit Amount 2,640.00

Other - Subpoena 490.00

**Subtotal** 58,393.98

**Total** 128,432.82

The above information is respectfully submitted on 3/18/2024



Andy Brown  
Pottawattamie County, IA



Pottawattamie County Sheriff's Office

Report of Fees Collected for

02/01/2024 - 02/29/2024

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees collected by me in my office for the period 02/01/2024 - 02/29/2024.

**Receipts:**

Service Fees - Notary Fees; Copy Fees	38,471.13
Postage	5,138.88
Transport - Officer Expenses	7,801.56
Mileage Amount	5,642.37
Report Amount	160.00
County - Weapon Permit Amount	2,700.00
State - Weapon Permit Amount	600.00
Refunds; Publication; Sales; Com	102,558.23
Other - Subpoena	490.00
Unapplied	71.00
<b>Total</b>	<b>163,633.17</b>

The above information is respectfully submitted on 3/18/2024

  
\_\_\_\_\_  
Andy Brown  
Pottawattamie County, IA



# LATCF-1715 2023 Annual Report

## Project Summary (\* denotes an Infrastructure Project)

### Category 1: Government Services

Category	Cumulative Obligations	Cumulative Expenditures	Current Period Obligations	Current Period Expenditures
1.1 Healthcare	\$0.00	\$0.00	\$0.00	\$0.00
1.2 Education	\$0.00	\$0.00	\$0.00	\$0.00
1.3 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00
1.4 Social Services	\$0.00	\$0.00	\$0.00	\$0.00
1.5 Economic Development	\$0.00	\$0.00	\$0.00	\$0.00
1.6 General Government Operations	\$0.00	\$0.00	\$0.00	\$0.00
1.7 Other Services	\$0.00	\$0.00	\$0.00	\$0.00

### Category 2: Capital Expenditures

Category	Cumulative Obligations	Cumulative Expenditures	Current Period Obligations	Current Period Expenditures
2.1 Healthcare	\$0.00	\$0.00	\$0.00	\$0.00
2.2 Education	\$0.00	\$0.00	\$0.00	\$0.00
2.3 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00
2.4 Community Development	\$0.00	\$0.00	\$0.00	\$0.00
2.5 Housing	\$0.00	\$0.00	\$0.00	\$0.00
2.6 Government Administration	\$0.00	\$0.00	\$0.00	\$0.00
2.7 Economic Development	\$0.00	\$0.00	\$0.00	\$0.00
2.8 Other Capital Expenditures	\$77,830.90	\$77,830.90	\$77,830.90	\$77,830.90

### Category 3: Transportation/Water/Sewer/Technology

Category	Cumulative Obligations	Cumulative Expenditures	Current Period Obligations	Current Period Expenditures
3.1 Transportation	\$0.00	\$0.00	\$0.00	\$0.00
3.2 Water/Sewer	\$0.00	\$0.00	\$0.00	\$0.00
3.3 Technology Development	\$0.00	\$0.00	\$0.00	\$0.00
3.4 Other Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00

## Category 4: Other Governmental Purposes

<b>Category</b>	<b>Cumulative Obligations</b>	<b>Cumulative Expenditures</b>	<b>Current Period Obligations</b>	<b>Current Period Expenditures</b>
4.1 Non-Federal Match/Cost Sharing	\$0.00	\$0.00	\$0.00	\$0.00
4.2 LATCF Program Administration	\$0.00	\$0.00	\$0.00	\$0.00
4.3 Other Purposes Not Listed Above	\$0.00	\$0.00	\$0.00	\$0.00

## Grand Total

<b>Cumulative Obligations</b>	<b>Cumulative Expenditures</b>	<b>Current Period Obligations</b>	<b>Current Period Expenditures</b>
\$77,830.90	\$77,830.90	\$77,830.90	\$77,830.90

Has the recipient has spent any LATCF funds on lobbying activities as outlined in the ineligible uses section of Treasury's guidance for the Local Assistance and Tribal Consistency Fund?: **No**

## FAC Audit

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Have you expended \$750,000 or more in federal award funds during your most recently completed fiscal year?

**Yes**

Have you submitted a single audit or program specific audit report to the Federal Audit Clearinghouse (FAC)?

**No**

Please explain why you did not submit an audit to the FAC.

**ARPA funds only. Not subject to single audit as county was direct beneficiary from US Treasury and only provided funds to other entities as beneficiaries as described in SLFRF Final Rule. " The Uniform Guidance definitions for both subaward and subrecipient specify that payments to individuals or entities that are direct beneficiaries of a federal award are not considered subrecipients. The final rule adopts this definition of a beneficiary and outlines that households, communities, small businesses, nonprofits, and impacted industries are all potential beneficiaries of projects carried out with SLFRF funds. Beneficiaries are not subject to the requirements placed on subrecipients in the Uniform Guidance, including audit pursuant to the Single Audit Act and 2 CFR Part 200, Subpart F or subrecipient reporting requirements."**

## Certification

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Authorized Representative Name: **MITCHELL KAY**

Authorized Representative Title: **Finance and Budget Director**

Authorized Representative Phone: **712-328-5644**

Authorized Representative Email: **mitchkay40@gmail.com**

Submission Date: **03/28/24**

# Public Comments

# **BUDGET STUDY SESSIONS**