

April 2, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:36 A.M. All members present. Chairperson Miller presiding.

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Belt, and second by Jorgensen, to approve:

- A. March 26, 2024, Minutes as read.
- B. Jail – Employment of Tyler Wright as a Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Jorgensen, second by Shea, to approve and sign Proclamation designating the month of April 2024 as Child Abuse Prevention Month.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt, to approve and sign Proclamation designating the month of April 2024 as National County Government Month.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve setting time and place for public hearing on the County’s FY 24-25 Budget for April 23rd, at 10 A.M.

UNANIMOUS VOTE. Motion Carried

Motion by Wichman, second by Belt, to approve and authorize the Board to sign **Resolution No. 28-2024**; entitled: Resolution Approving Appointment of Deputy Recorder.

RESOLUTION NO. 28-2024

RESOLUTION APPROVING APPOINTMENT OF DEPUTY RECORDER

WHEREAS, the Code of Iowa, Chapter 331.903, states that the Auditor, Treasurer, Recorder, Sheriff and County Attorney may each appoint, with approval of the Board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and

WHEREAS, the Pottawattamie County Recorder has appointed a new Deputy Recorder, and

WHEREAS, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board; and

WHEREAS, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments for the Pottawattamie County Recorder’s Office:

Kathie Kallas, First Deputy

Dated this 2nd Day of April, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Susan Miller, Chair				

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Brian Shea				
_____	○	○	○	○
Jeff Jorgensen				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Belt, to approve the final voucher to Western Engineering for project STBG-SWAP-C078(204) - - 78.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to remove the Annex building once Secondary Roads has moved, and to have Buildings and Grounds obtain additional bids for demolition and bring the demo bids back to the Board.

UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Penny Ravlin/Assessor appeared before the Board for employee recognition from ISAC for her 35 years of service with the County.

Discussion only. No action taken.

After discussion, Chairperson Miller appointed Jeff Jorgensen as an alternate for the East and West Nishnabotna Watershed Management Authority.

Discussion only.

The Board discussed the Secondary Employment Policy for Department Heads. Jana Lemrick/Human Resource Director will come back with revisions.

Discussion only. No action taken.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

Discussion only. No action taken.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) Recorder – Payroll status change for Kathie Kallas.
- 2) Jail – Payroll status change for Trish Bernhards.
- 3) SWI Juvenile Detention – Employment of Du’Von Sain as a Part-Time Youth Corrections Worker.

B. Out of State Travel Notification(s):

- 1) Sheriff – Out of State Travel Notification for Anthony Kava.

C. Report(s):

- 1) Sheriff Report of Fees Disbursed and Collected for February 2024.
- 2) LATCF Annual Report.

6. PUBLIC COMMENTS

No Public Comments.

7. BUDGET STUDY SESSION

8. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:40 A. M.

Susan Miller, Chair

ATTEST:

Melvyn Houser, County Auditor

APPROVED: April 9, 2024

PUBLISH: X