

**POTTAWATTAMIE COUNTY
PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
MONDAY, MARCH 18, 2024
SUPERVISORS' HEARING ROOM-COUNTY COURTHOUSE
227 SOUTH 6TH STREET, COUNCIL BLUFFS, IOWA**

1. CALL TO ORDER

The meeting was called to order by Chairman Chapman at 5:30 P.M.

2. ROLL CALL

Members Present: Larson, Silkworth, Leaders, Chapman, Schultz
Staff Present: Wyant, Kalstrup

3. MINUTES

Motion #1: to approve the Minutes of the January 22, 2024 meeting.
Motion by: Leaders.
Second by: Larson.
Vote: Unanimous vote. Motion carried.

4. PUBLIC HEARING

The Chairman read a statement advising the audience that the public hearing would be conducted in accordance with the Commission's Rules of Procedure.

CASE #SUB-2024-01

PROPERTY OWNER: Ronnie G Kopaska
REQUEST: Preliminary Plat Approval of Cedar Woods Addition
TOWNSHIP: Lewis
STREET: Bluebird Ln
LEGAL DESCRIPTION: 15-74-43 WLY348.4' S338.6' & WLY518.4' N36.28' LT 4 & WLY518.4' & NLY50' ELY259.4' LT 2 SW NE & W348.4' LT 2 NW SE & CEDAR HILLS SUB LT 6

Motion #2: to open the public hearing on Case #SUB-2024-01
Motion by: Leaders.
Second by: Larson.
Vote: Unanimous Vote. Motion Carried.

Motion #3: to close the public hearing on Case #SUB-2024-01.
Motion by: Larson.
Second by: Leaders.
Vote: Unanimous Vote. Motion Carried.

Motion #4: to recommend that the request of Ronnie G Kopaska for preliminary plat approval of Cedar Woods Addition, as filed under Case #SUB-2024-01, be **approved by the Board of Supervisors**.

Motion by: Schultz.
Second by: Larson.
Vote: Ayes –Larson, Leaders, Silkworth, Chapman, Schultz. Motion Carried.

CASE #SUB-2024-02

PROPERTY OWNER: Jonah M – Amanda D Leinen
REQUEST: Preliminary Plat Approval of Leinen Subdivision
TOWNSHIP: Lewis
STREET: 214th Street
LEGAL DESCRIPTION: 3-74-43 SW NE SW

Motion #5: to open the public hearing on Case #SUB-2024-02
Motion by: Schultz.
Second by: Leaders.
Vote: Unanimous Vote. Motion Carried.

Motion #6: to close the public hearing on Case #SUB-2024-02.
Motion by: Leaders.
Second by: Larson.
Vote: Unanimous Vote. Motion Carried.

Motion #7: to recommend that the request of Jonah M – Amanda D Leinen for preliminary plat approval of Leinen Subdivision, as filed under Case #SUB-2024-02, be **approved by the Board of Supervisors.**

Motion by: Leaders.
Second by: Larson. .
Vote: Ayes –Larson, Leaders, Silkworth, Chapman, Schultz. Motion Carried.

7. ADJOURNMENT

Motion #8: to adjourn.
Motion by: Leaders.
Second by: Schultz,
Vote: Unanimous. Motion carried.

The meeting was adjourned at approximately 5:43 A.M.

Jill Chapman, Chairman

Date

ATTEST: _____
Matt Wyant, County Planning Director

Date