

POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS  
REGULAR MONTHLY MEETING

Monday March 11, 2024 @ 3:00 pm

TEAMS MEETING Connect ID: 273 276 348 102 Passcode: SzR93B

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting?rtc=1>

MPR Room Pottawattamie County Veteran Affairs Building

**AGENDA**

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- ~~Guest Speaker~~
- **OLD BUSINESS**
  - Approval of the minutes Regular Monthly Meeting February 12, 2024
  - ~~Approval of assistance given for February 2024: No Assistance Requested~~
  - **Routine Office Reports**
    - Budget 2023-2024: Should be @ 67% currently @ 57%: (Peggy)
    - Facility Update: (Peggy)
      - MPR Usage: Routine Usage by VFW, County Departments and Community Agencies
      - Building Signage Update
      - MPR Room AV Equipment Maintenance
      - Medical Examiner to use back offices and storage space
    - Website Usage: (Sam)
    - Office Production Report: Complete report on reverse side (Peggy)
    - Federal County Assistance Report for February 2024: (Peggy)

	February 2024	Previous Month January
Walk Ins:	216	170
Calls:	450	421
Total:	666	591
Clients:	567	500

County	State	Federal
New Clients 14	Driver License Application 3	Total Fed Forms 156 of these were
Pantry/Clothing 5	License Plate Application 2	Benefit Application 51
Grave Marker 1	Hunting/Fishing License 1	Intent to File 21
E/Mail I/O 177	MTE/DMTE 2	Headstone Application 1
Appointments 72		Home Loan Certificate
		SF-180 2

**OLD /UNFINISHED BUSINESS**

- CPR/First Aid Training: Date moved to Tuesday April 16<sup>th</sup> from 8:00-12:30(Peggy)
- National Training/Out of State Approved by BOS (Peggy) Estimated Cost PR/SP \$6,025.42 + Virtual of \$400.00 for PB
- Pottawattamie Co Republican Convention Pantry Donation: (Peggy)

**NEW BUSINESS**

- Endowment Fund Distribution \$3,244.22 (Peggy)
- IACCVSO (Iowa Commission of County Veteran Service Officers) Website: (Peggy) Commissioner Forum

**Public Comment (3-minute limit)**

**CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A)March ASSISTANCE REQUESTS**  
**0 Request for Assistance**

OPEN SESSION  
ADJOURN

POTTAWATTAMIE COUNTY  
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*NEXT MEETING April 8, 2024*