

March 5, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Shea, and second by Jorgensen, to approve:

- A. February 27, 2024, Minutes as read.
- B. Thriving Families Alliance – Employment of Gabby Sargent as a Part Time Administrative Assistant.
- C. Communications – Employment of Meghan McClain and Madison Farley as Telecommunicators.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Shea, second by Belt, to open Public Hearing for Honeysuckle Road Special Assessment District.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to close public hearing.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried

Motion by Shea, second by Jorgensen, to approve and authorize the Board to sign **Resolution No. 21-2024** to Establish Honeysuckle Road Special Assessment District.

RESOLUTION NO. 21-2024

TO ESTABLISH THE HONEYSUCKLE ROAD SPECIAL ASSESSMENT DISTRICT

WHEREAS Thirteen of the twenty-five (52%) properties adjoining Honeysuckle Road have petitioned Pottawattamie County to form a Special Assessment District, and

WHEREAS the Special Assessment District is described on the petition as “Honeysuckle Road” located on the North line of Section 7 Garner Township, starting at 185th Street and continuing East approximately 3500 feet (0.66 miles) to the end of the public road at the West end of the dam, and

WHEREAS the proposed improvements to be made are to construct an asphalt stabilized base, tack coat and a seal coat surfacing, and

WHEREAS the County Engineer estimated cost of the improvement district to be \$223,253; provided a plat of the proposed district to show the road to be improved, the parcels included in the proposed district and ownership of such lands, and

WHEREAS a Public Hearing was held on August 22, 2023 as required by Section 311.11 of the 2023 Code of Iowa and continued until the Final Hearing on March 5, 2024 to receive and consider public comment, and

WHEREAS the Board of Supervisors have determined the County will contribute \$101,133 towards the improvement as cost share and the apportionment to the petitioners shall be \$122,120 over 10 years at zero percent interest as a special assessment.

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 5th day of March 2024 does hereby establish the Honeysuckle Road Special Assessment District for the proposed improvements of Honeysuckle Road, 3500 feet in length, located in Section 7 Garner Township. The Special Assessment District’s landowners address, property tax description, PIN, and apportionments are as follows:

| OWNER | ADDRESS | PROPERTY DESCRIPTION | PIN | TOTAL APPORTIONMENT | ANNUAL PAYMENT |
|--------------------------------|--|--|--------------|---------------------|----------------|
| ADKINS, BRANDON J | 18606 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 6-75-43 S554.78' OF W208.71' E1/2 SW SE | 754306400007 | \$3,130.80 | \$313.08 |
| ADKINS, DOUGLAS L- PATRICIA A | 18763 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 NW NE NE EXC E190' N170' | 754307200002 | \$3,130.80 | \$313.08 |
| ADKINS, DOUGLAS R - JENNIFER L | 18861 HONEYSUCKLE RD, COUNCIL | LAKE TWP 7-75-43 NE NE NE | 754307200004 | \$5,218.00 | \$521.80 |

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| | BLUFFS, IA 51503 | | | | |
| BOECKEN, JERRY T- MARLENE V | 18599 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 NW NE | 754307200001 | \$5,218.00 | \$521.80 |
| BROWN, SAUNDRA GAYLE | 22080 MUDHOLLOW RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 6-75-43 PT S1/2 SE COMM SE COR TH W1763.68' N600.99' E1441.12' SE566.83' S116' TO POB | 754306400008 | \$1,043.60 | \$104.36 |
| CASSON, DANIEL J- JENNIFER G | 21291 LAKE HILL LN, COUNCIL BLUFFS, IA 51503 | GARNER TWP 5-75- 43 PT SW1/4 COMM 1007.92'N & 305.63'NE SW COR TH ELY324.63' NLY230' SE927.11' SLY155'SW640.77' NW1088.14'TO POB (PARCEL C) | 754305300004 | \$10,436.00 | \$1,043.60 |
| CASSON, DANIEL J- JENNIFER G | 21291 LAKE HILL LN, COUNCIL BLUFFS, IA 51503 | GARNER TWP 5-75- 43 PT SW1/4 COMM SW COR TH N1007.92' NE305.63' SE1088.14' SW557' W552.48' TO POB(PARCEL B) | 754305300005 | \$1,043.60 | \$104.36 |
| DECKER, DUANE C- SHERRY L | 18860 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 6-75-43 PT SE1/4 COMM 1149.3'W & 238.77'S OF E1/4 COR TH SLY833.29 SE278.18' E45.22'SE853.23' W1441.12'S71.21' W208.71'N793.16' E821.2' N1075.77' TO POB | 754306400006 | \$10,436.00 | \$1,043.60 |
| FERREL, WARREN J- CELIA C TRUST | 16107 LAFAYETTE AVE, OMAHA, NE 68118 | LAKE TWP 6-75-43 W1/2 SW SE | 754306400005 | \$1,043.60 | \$104.36 |
| JAGER, AUSTIN L-JAMIE J | 18394 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 6-75-43 PT SE SW COMM 737.50'N OF SE COR TH W330' S737.50' W326.78' N1300.03' E655.62' S562.67' OT POB (PARCEL B) | 754306300009 | \$7,305.20 | \$730.52 |
| JOHNSON, BLANCHARD E JR - ELIZABETH M | 5703 MERLIN LN, COUNCIL BLUFFS, IA 51501 | LAKE TWP 6-75-43 SW SE SW | 754306300006 | \$9,392.40 | \$939.24 |
| KEALY, TIMOTHY E | 18489 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 SW NE | 754307200006 | \$1,043.60 | \$104.36 |
| KEALY, TIMOTHY E- NANCY J | 18489 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 PT NE NW COMM N1/4 COR S895.05' W203.32' N348.68' NELY305.70' N282.41' E60' TO POB | 754307100009 | \$5,218.00 | \$521.80 |

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| LEICK, ANDREW M - DANICA A | 7021 S 103RD CIRCLE LAVISTA, NE 68128 | GARNER TWP 5-75-43 PT SW1/4 COMM 329.97'E NW COR TH E1270.02' S487.03' W896.88' NW674.38' TO POB(PARCEL F) | 754305300001 | \$1,043.60 | \$104.36 |
| NEWMAN, TAMID TRUST | 18853 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 E190' N170' NW NE NE | 754307200003 | \$5,218.00 | \$521.80 |
| NIBBE, KEVIN G | 18847 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 S1/2 NE NE | 754307200005 | \$10,436.00 | \$1,043.60 |
| REID, RONALD E-JAMIE S | 1217 JENNINGS AVE, COUNCIL BLUFFS, IA 51503 | LAKE TWP 6-75-43 PT NE SE COMM NE COR TH S325' SW1349.5' W45.22' NW278.18' NLY1072.06' E1149.3'TO POB | 754306400004 | \$1,043.60 | \$104.36 |
| RYBIN, JOSHUA | 225 S 35TH ST, COUNCIL BLUFFS, IA 51501 | LAKE TWP 6-75-43 PT E1/2 SE COMM 116'N SE COR TH NW1420.06' W45.22' NE1349.54' S2192.57' TO POB | 754306400009 | \$10,436.00 | \$1,043.60 |
| SCHLICKBERND, MICHAEL-JERI TRUST | 21436 LAKE HILL LN, COUNCIL BLUFFS, IA 51503 | GARNER TWP 5-75-43 PT SW1/4 COMM NW COR TH E329.97' SE674.43' ELY896.88' SWLY412.23' WLY558.14' W474.02' SLY616.75' WLY324.63' SW305.63' N1617.64' TO POB (PARCEL E) | 754305300002 | \$10,436.00 | \$1,043.60 |
| SCHWARTE, GARY A-MAXINE M | 18456 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 6-75-43 PT SE SW COMM SE COR TH N737.50' W330' S737.50' E330' TO POB (PARCEL C) | 754306300011 | \$5,218.00 | \$521.80 |
| SEVEN K INC | 18489 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 PT E1/2 NW COMM NW COR OF NE NW TH S2638.79' E327.65' N2639.04' W328.35' TO POB (PARCEL 22072) | 754307100010 | \$1,043.60 | \$104.36 |
| SEVEN K INC | 18489 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 PT E1/2 NW COMM 328.35'E OF NW COR OF NE NW TH E328.35' S2639.29' W327.65' N2639.04' TO POB (PARCEL 22073) | 754307100011 | \$1,043.60 | \$104.36 |
| SEVEN K INC | 18489 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 PT E1/2 NW COMM 327.66'W OF THE CTR OF SECT 7 TH N2639.54' W328.35' S2639.29' E327.65' TO POB (PARCEL 22074) | 754307100012 | \$1,043.60 | \$104.36 |
| SEVEN K INC | 18489 HONEYSUCKLE RD, COUNCIL BLUFFS, IA 51503 | LAKE TWP 7-75-43 PT E1/2 NW COMM CTR OF SECT 7 TH W327.66' N2639.54' E268.35' S282.79' SW304.95' S348.68' E203.32' S1744.75' | 754307100013 | \$1,043.60 | \$104.36 |

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| | | TO POB (PARCEL 22075) | | | |
| STEFFES, MICHAEL A | 21375 LAKE HILL LN, COUNCIL BLUFFS, IA 51503 | GARNER TWP 5-75-43 PT SW1/4 COMM NW COR SE SW TH S48.18' SW245.28' NW927.11' N98.81' NW287.94'E474.02' SE558.14'SLY482.64' TO POB(PARCEL D) | 754305300003 | \$10,436.00 | \$1,043.60 |

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ Susan Miller, Chairperson | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Scott Belt | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Tim Wichman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Brian Shea | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Jeff Jorgensen | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Belt, second by Jorgensen, to approve and authorize Chairperson to sign Right of Way Contract with Gerald Casey in the amount of \$4,093.90.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and award the tied L-2022-(Dumfries)- - 73-78 and L-2022 (240th) – 73-78 projects to Peterson Contractors, Inc.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to award bid to Cormaci Construction Inc. for construction of Jail Maintenance Building.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board Chairperson to sign Agreement with MAPA to obtain digital map products (aerial photography) and to approve the first installment of \$151,650.00 (a total amount of \$348,900).
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Shea, second by Jorgensen, to approve modification of Environmental Education Coordinator job description and associated pay grade from 520 to 521.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Belt, to approve modification of Tax and Deed Specialist job description.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve job description Part-Time WIC Program Travel Nutrition Educator.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

Discussion only. No action taken.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) Communication – Payroll status changes for Alicia Cotton and Hayley Lee.
- 2) Buildings and Grounds – Payroll status changes for Jeffrey Walker and Andrew Smith.
- 3) SWI Juvenile Detention – Payroll status change for Anthony Williams.
- 4) Emergency Management – Payroll status change for Scott Manz.
- 5) Conservation – Employment of Jolene Yoder as a Natural Areas Management Intern, Crew Lead.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSION

Motion by Wichman, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to go into Closed Session pursuant Iowa Code 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

8. BUDGET STUDY SESSION

9. ADJOURN

Motion by Wichman, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12.42 P. M.

Susan Miller, Chair

ATTEST:

Melvyn Houser, County Auditor

APPROVED: March 12, 2024

PUBLISH: X