



Board of Supervisors
Chairperson Susan Miller
Scott Belt
Tim Wichman
Brian Shea
Jeff Jorgensen

Friday, February 16 @ 4:00 P.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, February 20, 2024

10:00 A.M.

How to Participate in this meeting:

- In Person
- Telephone Conference Call: (402) 819-2955 conference ID: 25 78 84 8#
- <https://pr.pott.co/BOS-Teams>

Pledge of Allegiance

1. CONSENT AGENDA

- A. February 13, 2024, Minutes as read.
- B. Communications – Employment of Jesus Navarrete as a Telecommunicator.
- C. Renewal of Class B Native Wine Liquor License, granting privileges of Class B Native Wine Liquor License for Olive Branch, Inc. d/b/a Olive Branch, Council Bluffs.
- D. Renewal of Class C Liquor License, granting privileges of Class C Liquor License/Outdoor Service, for BT Links LLC d/b/a Bent Tree Golf Club, Council Bluffs.

2. SCHEDULED SESSIONS

- A. Matt Wyant/Director, Planning and Development – **Public Hearing** to consider disposing of real property by lease pursuant to Iowa Code Section 331.361(2).
- B. Matt Wyant/Director, Planning and Development – Discussion and/or decision to authorize the board to sign **Resolution No. 16-2024**, to authorize Chairperson to enter into a Farm Lease with Thomas W Mackland for Part of the NE1/4 NW1/4 9-76-44.
- C. Matt Wyant/Director, Planning and Development – Second Consideration of:
 - 1) Ordinance No. 2024-01, an ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa by changing the district designation of approximately 35.94 acres from a Class A-3 (Riverfront and Ag Production) to Class I-1 (Limited Industrial) District; and to adopt Ordinance No. 2024-01 into law.
 - 2) Ordinance No. 2024-02, an ordinance to amend Pottawattamie County, Iowa Zoning Ordinance, Chapter 8.004.095 Accessory Dwelling Unit; and to adopt Ordinance No. 2024-02 into law.
 - 3) Ordinance No. 2023-05, an ordinance to amend Chapter 8 “Zoning Ordinance” by adding Wind Energy and Solar Energy Systems (Case #ZTA-2023-03) and setting date for third consideration.
- D. Oscar Duran/Executive Director, and Paula Hazlewood/Commissioner, Municipal Housing Agency of Council Bluffs – PILOT Discussion and Expanded Housing Opportunities.
- E. Danna Kehm/CEO, Pottawattamie Arts, Culture & Entertainment – Presentation/Update to the Board on PACE and programming for the county.

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- F. Discussion and/or decision to authorize Board Chairperson to sign Service Agreement with Stellar Services, LLC for the Sheriff's Office.
- G. Discussion and/or decision to approve Service Agreement with U.S. Department of Justice United State Marshals Service Prisoner Operations.
- H. Becky Lenihan/ Finance and Tax Officer, Auditor's Office – Discussion and/or decision on setting public hearing on Pottawattamie County's Proposed Property Tax Levy for Fiscal Year Ending June 30, 2025, and to approve publication request.

3. OTHER BUSINESS

- A. Jana Lemrick/Director, Human Resources and Tina Treantos/Operations Administrator, Secondary Roads - Discussion and/or decision on approval of job description and pay for Bridge Foreman.

4. COMMITTEE APPOINTMENTS

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Secondary Roads – Payroll status change for Jason Hough.
 - 2) Human Resources – Payroll status change for Jana Lemrick.
 - 3) Sheriff – Payroll status change for Noah Hahn.
 - 4) Sheriff – Payroll status change for Travis Steffens and Brandon Allen.
- B. Out of State Travel Notification(s):
 - 1) Risk Management – Out of State Travel Notification for Garfield Coleman and Jacob Head.

6. PUBLIC COMMENTS

7. CLOSED SESSION

- A. Jana Lemrick/Director, Human Resources – a closed session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

8. BUDGET STUDY SESSION

Tuesday, February 20, 2024		
5:30 P.M.	West Central Community Action	Jorgensen/Shea

Wednesday, February 21, 2024		
12:00 P.M.	SW Iowa Juvenile	Jorgensen/Miller
4:00 P.M.	Council Bluffs Airport	Jorgensen/Belt

Thursday, February 22, 2024		
8:00 A.M.	East Pottawattamie Soil and Water	Wichman/Miller
5:30 P.M.	EMA Budget Public Hearing	Miller/Shea
6:00 P.M.	E911 Service Board Public Hearing	Miller/Shea
6:30 P.M.	Assessor's Conference Board meeting	Miller/Shea