

January 16, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Shea, and second by Jorgensen, to approve:

- A. January 9, 2024, Minutes as read.
- B. December 2023 Vendor Publication Report.
- C. Attorney – Employment of James Hansen and Cassandra Erbyynn as an Attorney I.
- D. Attorney – Employment of Dan Salvo-McGinn as an Attorney II.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion made by Belt, second by Shea, to approve Neola Township to hold an optional 4th meeting. UNANIMOUS VOTE. Motion Carried.

Shalimar Mazetis/Rural Development, Advance Southwest Iowa Corporation appeared before the Board to give a presentation and provide an update on Advance Southwest Iowa Corporation for 2023 review. Discussion only. No action taken.

Motion by Shea, second by Belt, to approve and authorize Board to sign **Resolution No. 11-2024**, a Joint Project agreement for the Construction of a Pedestrian Trail along Eastern Hills Drive.

RESOLUTION 11-2024

RESOLUTION TO APPROVE AND AUTHORIZE THE CHAIRPERSON TO SIGN A “JOINT PROJECT AGREEMENT FOR THE CONSTRUCTION OF A PEDESTRIAN TRAIL ALONG EASTERN HILLS DRIVE”

WHEREAS, Pottawattamie County has purchased and is improving a property for municipal use within the City of Council Bluffs on Eastern Hills Drive, and

WHEREAS, the City of Council Bluffs requires sidewalk construction at the time of property development, and

WHEREAS, the current density of development makes continuous sidewalk or trail construction unfeasible at this time, and

WHEREAS, Iowa Code Chapter 28E authorizes the joint exercise of governmental powers, and

WHEREAS, the City of Council Bluffs will determine when the pedestrian trail is to be constructed given future development and growth in the area.

NOW THEREFORE BE IT RESOLVED, the Pottawattamie County Board of Supervisors authorizes the Chairperson to sign the “Joint Project Agreement for the Construction of a Pedestrian Trail along Eastern Hills Drive”.

Dated this 16th day of January, 2024.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	○	○	○	○
Brian Shea				
	○	○	○	○
Jeff Jorgensen				

ATTEST: _____
Melvyn Houser, Auditor

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 12-2024**, a Resolution to modify the 2024 Secondary Roads Five Year Program.

RESOLUTION NUMBER 12-2024

A RESOLUTION TO MODIFY THE 2024 COUNTY FIVE YEAR PROGRAM (CYFP)

WHEREAS, unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program requiring changes to the sequence, funding, and timing of the proposed work plan.

WHEREAS, the Board of Supervisors of Pottawattamie County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2024), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

WHEREAS, the following projects shall be ADDED to the Program's Accomplishment year:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
L-2022-(240)--73-78 240th Street Paving 47271	On 240TH Street, from Aspen Road N 0.8 miles to Pioneer Trail	61 0.800 miles	366 HMA Paving	Local \$1,000,000
L-2022-(Dumfries)--73-78 Dumfries Avenue Paving 52716	On DUMFRIES AVE, from Aspen Road N 0.7 miles to Pioneer Trail Tied to TPMS 47271	57 0.700 miles	366 HMA Paving	Local \$1,000,000

WHEREAS, the following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Modification	Total
HDP-C078()-6B-78 Norwalk 15 Bridge / G30 Reconstruction 47266	On MAGNOLIA RD, Over Mosquito Creek, from 260TH E 1 mile Magnolia Road West of Railroad Highway is included in the project limits to allow for intersection improvements at RR Hwy as needed. Project includes the new roadway pavement, as well as the Norwalk 15 Bridge replacement.	25 0.930 miles 45320	320 Bridges FA	Project Number updated removed 200,000 Local dollars from 2024 removed 300,000 FM dollars from 2024 added 600,000 FM dollars to 2025 removed 3,500,000 Special dollars from 2024 added 500,000 Special dollars to 2025 removed 1,500,000 FA dollars from 2024 added 4,400,000 FA dollars to 2025	\$5,500,000

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Board hereby authorizes the aforementioned additions and modifications to the 2024 County Five Year Program.

Dated this 16th day of January, 2024.

ROLL CALL VOTE

AYE NAY ABSTAIN ABSENT

	○	○	○	○
Susan Miller, Chairperson				

_____	○	○	○	○
Scott Belt				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Brian Shea				
_____	○	○	○	○
Jeff Jorgensen				

ATTEST: _____
 Melvyn Houser, Auditor

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Board Chairperson to sign the final voucher for project STBG-SWAP-C078(201) –FG-78 with Western Engineering.
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve and authorize Board Chairperson to sign Clinical Service Provider Agreement with Mikaela Reynolds, APRN, WHNP-BC.
 UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to approve and authorize Board Chairperson to sign Agreement between Pottawattamie County Board of Health and Pottawattamie County, Iowa, for the purpose of setting forth the terms under which the county will assist the Board of Health in the requested discharge of certain public health duties in Pottawattamie County.
 UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Shea, second by Belt, to approve Pottawattamie County Treasurer’s Semi- Annual Report for 7/1/2023 – 12/31/2023.
 UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week. Appointed Shea as Secondary for SWIPCO.
 Discussion only. No action taken.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Sheriff – Payroll status change for Joshua Harker and Cassandra Green.
 - 2) Crescent Ridge Ski Hill – Employment of Aaron Kiley as a Chair Lift Attendant.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSIONS

Motion by Wichman, second by Belt, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Wichman, to go out of Closed Session.
Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

8. BUDGET STUDY SESSION

- 1) Attorney
- 2) HR
- 3) Conservation
- 4) Planning
- 5) Environmental Health

- 6) Animal Control
- 7) Public Health
- 8) Sheriff
- 9) Jail
- 10) 911

9. ADJOURN

Motion by Belt, second by Wichman, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 4:30 P. M.

Susan Miller, Chair

ATTEST:

Becky Lenihan, Finance & Tax Officer, Auditor's Office

APPROVED: January 23, 2024

PUBLISH: X