



**Board of Supervisors**

Chairman Brian Shea  
Scott Belt  
Tim Wichman  
Susan Miller  
Jeff Jorgensen

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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**AGENDA**

Tuesday, November 21, 2023

10:00 A.M.

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**How to Participate in this meeting:**

- In Person
  - Telephone Conference Call: (712) 328-5848
  - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
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**Pledge of Allegiance**

**1. CONSENT AGENDA**

- November 14, 2023, Minutes as read.
- New Special Class C Retail Alcohol License for 5-day term, granting privileges of Special Class C Retail Alcohol License for Slush Up & Drink, LLC d/b/a Lucky Wife Wine Slushies Inc., Treynor.
- Jail – Employment of Robyn Murray as a Certified Medication Aid.
- Communications – Employment of Robert Stubbs as a Telecommunicator.

**2. SCHEDULED SESSIONS**

- Marilyn Kennedy/Election Administrator, Auditor's Office – Canvass of Shared School, and to authorize Auditor to pay election cost.
- Brenda Mainwaring/President & CEO, Iowa West Foundation – Update and discussion of grant award cycle 3.
- Friends of Westfair Committee – Discussion and/or decision on capital project funding for Westfair.
- Jason Slack/Director, Buildings and Grounds – Discussion and/or decision:
  - To sign Certificate of Substantial Completion on Courthouse Addition Project.
  - To approve Change Order #1 on Courthouse Parking Lot Improvement Project.
- Matthew Spaccapaniccia/Utility-Scale Development Manager and Julie Drennen/Development Outreach Manager, RWE Clean Energy – Presentation of wind energy concerns and setback ramifications.
- Harry Finch/Senior Associate, Renewable Development Invenergy – Presentation on setbacks and wind turbine siting impact.

**3. OTHER BUSINESS**

- Tina Treantos/Operations Administrator, Secondary Roads and/or Jana Lemrick/Director, Human Resources – Discussion and/or decision on pay for Assistant Engineer Candidate.

- B. Discussion and/or decision to accept signature of the Board Chairman on the Quit Claim Deed for 42485 Mahogany Rd, Hancock, the original agreement was approved on the March 22, 2022, minutes to transfer the transfer station site to the City of Hancock.
- C. Melvyn Houser/Auditor – Discussion and/or decision to approve EBS flex spending amount effective January 1, 2024, through December 31, 2024, with a change to the Section 125 IRS maximum from \$3,050 to \$3,200 for medical annual contribution.
- D. Melvyn Houser/Auditor and/or Matt Wyant/Director, Planning and Development – Discussion and/or decision on New Class C Retail Alcohol License for Apres Bar Co LLC d/b/a Apres Bar Co., Council Bluffs.

**4. COMMITTEE APPOINTMENTS**

- A. Update from Board members on Committee meetings from the past week.

**5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Sheriff – Payroll status change for Trey Carstens and Travis Healy.
  - 2) Medical Examiner – Payroll status change for Cheri Dahlheim.
  - 3) Jail – Payroll status change for Tony Rubek, Ben Heath, Kyle Hacket, Doug Whittington, Riley Jones, Kenny Loghry, Tom Smith, Kyle Putnam, Mike Eckmann, Ryan Thompson, Amber Roberts, Grant Gilliam, and Chris Bradford.
  - 4) Conservation – Payroll status change for Samuel Raine and Hollie Larson.
  - 5) Conservation – Employment of Jordyn Reimer, Jake Reimer, and Taylor Hills as a Rental Shop Team Leads.

**6. PUBLIC COMMENTS**

**7. CLOSED SESSIONS**

- A. Kristen Bracker/Assistant County Attorney and Paula Hazelwood/CEO, Advance Southwest Iowa Corporation- Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.
- B. Oscar Duran/Executive Director and Paula Hazelwood/Commissioner, Municipal Housing Agency of Council Bluffs – Closed Session pursuant to Iowa Code 21.5(j), for discussion and/or decision on the purchase or sale of real estate.

<b>Tuesday, November 21, 2023</b>		
6:00 P.M.	West Central Community Action	Jorgensen/Shea
<b>Wednesday, November 22, 2023</b>		
4:00 P.M.	Council Bluffs Airport	Belt/Jorgensen
<b>Thursday, November 23, 2023</b>		
Courthouse Closed for Thanksgiving		
<b>Friday, November 24, 2023</b>		
Courthouse Closed		
<b>Monday, November 27, 2023</b>		
1:00 P.M.	SWIA MHDS	Wichman/Jorgensen