

POTTAWATTAMIE COUNTY
 VETERANS SERVICE OFFICE &
 COMMISSION OF VETERAN AFFAIRS
 REGULAR MONTHLY MEETING
 Monday November 13, 2023 @ 3:00 PM
 FY25 Budget Study Session November 13, 2023 @ 1:00 PM
 MPR Room Pottawattamie County Veterans Service Office Building
AGENDA

- Pledge of Allegiance
- Roll Call
- Additions
- BOS Updates
- Commissioner Updates

OLD BUSINESS

- Approval of the minutes for Regular Monthly Meeting October 16, 2023
- Approval of assistance given for October 2023: 1 Case Reviewed & decided in Closed Session
- Budget FY24 7/1/2023-6/30/2024: Should be at 33% we are at 28%
- Federal County Assistance Report for October 2023

	October	Previous Month September
Walk Ins:	205	206
Calls:	459	358
Total Contacts:	664	564

County	State	Federal
New Clients /Calls 17	Driver License Application 2	Total Fed Forms 183 of these were
Pantry/Clothing 8	License Plate Application 4	Benefit Application 37
Grave Marker 2	Hunting/Fishing License	Intent to File 16
E/Mail I/O	MTE/DMTE 1	Headstone Application 8
Appointments 65		Home Loan Certificate
		SF-180

FACILITIES UPDATE:

- MPR Usage: Routine usage by VFW, other County Departments and Community Agencies

OLD BUSINESS/UNFINISHED BUSINESS

- Veterans Day Parade:
- Community Outreach: (Peggy) 11/9 Townhall Meeting Oakland IA: Texas Roadhouse 11/11: CB Women's Group 11/15
- Social Media/Website/Advertising Update: (Paul & Sam)
- Digital Billboard Update: (Paul)
- Brochures Update: Review/Approval (Sam)
- Newsletter Update: Review/Approval (Rebekah/Peggy)

NEW BUSINESS

- FY 25 Budget Review: (Peggy)
- Changes to the Agenda/Information Reported/Participation Options: (Peggy)
- Updated Office Materials/Supplies: Business Cards, Sticky Notes
- Christmas Cards/Holiday Happenings: (Peggy)

Public Comment (3-minute limit)

ADJOURN

**CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5; 1(A)November ASSISTANCE REQUESTS
 1 Request for Assistance**

OPEN SESSION

NEXT MEETING: Monday December 11th @ 3:00 PM multi-Purpose Room

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