

October 10, 2023

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present with Supervisor Belt attending via phone. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Miller, and second by Jorgensen, to approve:

- A. October 3, 2023, Minutes as read.
- B. September 2023 Vendor Publication Report.
- C. Renewal of Special Class C Retail Alcohol License/ Outdoor Service to Pioneer Trail Orchard and Pumpkin L.L.C. d/b/a Pioneer Trail Orchard and Pumpkin Patch L.L.C, Council Bluffs.
- D. Owner Update for Class E Retail Alcohol License (LE) granting privileges of Class E Liquor License (LE) to Kum & Go LC d/b/a Kum & Go #23, Neola.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Miller, to approve Application for Use of Pottawattamie County Grounds for the National Adoption Day Celebration on Saturday, November 18, 2023.

UNANIMOUS VOTE. Motion Carried.

Motion made by Jorgensen, second by Miller, to approve Lewis Township to hold up to 12 meetings per year.

UNANIMOUS VOTE. Motion Carried.

Al Wegman appeared before the Board to discuss traffic signals on HWY 92.

Discussion only. No action taken.

Motion made by Miller, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 65-2023** entitled: RESOLUTION APPROVING AGREEMENT BETWEEN POTTAWATTAMIE COUNTY SECONDARY ROADS AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR LIVING ROADWAY TRUST FUND GRANT.

RESOLUTION NO. 65-2023

RESOLUTION APPROVING AGREEMENT BETWEEN POTTAWATTAMIE COUNTY SECONDARY ROADS AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR LIVING ROADWAY TRUST FUND GRANT.

WHEREAS, Pottawattamie County Secondary Roads is responsible for the Integrated Roadside Vegetation Management program, and

WHEREAS, the Iowa Department of Transportation provides funding assistance through the Living Roadway Trust Fund for some expenses related to these responsibilities, and

WHEREAS, Pottawattamie County has applied for and been awarded a Living Roadway Trust Fund grant, and

WHEREAS, Secondary Roads Operations Administrator is duly authorized to execute the grant, as Authorizing Official on behalf of Pottawattamie County,

THEREFORE BE IT RESOLVED that the Pottawattamie County Board of Supervisors approves a Living Roadway Trust Fund grant agreement between Pottawattamie County Secondary Roads and the Iowa Department of Transportation in the amount of \$15,000.00.

Dated this 10th day of October, 2023.

ROLL CALL VOTE

AYE NAY ABSTAIN ABSENT

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Brain Shea, Chairman

_____	○	○	○	○
Scott Belt				
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Susan Miller				
_____	○	○	○	○
Jeff Jorgensen				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Miller, second by Jorgensen, to approve purchase of snowcat for Mt. Crescent Ski Area.
UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Jorgensen, to approve funding for Advance Southwest Iowa Des Moines Bus Tour for Pottawattamie County City Clerks, Administrators, Mayors, and City Council Members scheduled for October 26th, 2023 in the amount of \$2,000 from gaming.

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve new classification, job description, and wages for an Assistant Engineer within the Secondary Roads Department.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the following applications made to the Assessor’s Office: Homestead (approximately 299 recommend allowed, 25 recommend disallowed), Military (23 recommend allowed, 5 recommend disallowed), Disabled Veteran Homestead (6 recommend allowed, 0 recommend disallowed), Family Farm (13 recommend allowed, 2 recommend disallowed).
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.
Discussion only. No action taken.

5. RECEIVED/FILED

- A. Report(s):
 - 1) Recorder Fee Book for September 2023.
- B. Salary Action(s):
 - 1) Thriving Families Alliance - Payroll status changes for Jordan Morse, Erika Kirchoff, Carrie Powders, and Jessica Rayment.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
Shawna Anderson

7. ADJOURN

Motion by Jorgensen, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:03 A. M.

Brian Shea, Chairman

ATTEST: _____
Melvyn Houser, County Auditor

APPROVED: October 17, 2023
PUBLISH: X