

POTTAWATTAMIE COUNTY  
 VETERANS SERVICE OFFICE &  
 COMMISSION OF VETERAN AFFAIRS  
 REGULAR MONTHLY MEETING  
 Monday September 11, 2023 @ 3:00 PM  
 MPR Room Pottawattamie County Veterans Service Office Building  
**AGENDA**

- Pledge of Allegiance
- Roll Call
- Additions
- BOS Updates
- Commissioner Updates

**OLD BUSINESS**

- Approval of the minutes for Regular Monthly Meeting August 14, 2023
- ~~Approval of assistance given for August 2023: No Assistance Provided~~
- Budget FY24 7/1/2023-6/30/2024: Should be at 17% we are at 13%
- Federal County Assistance Report for August 2023

|                        | August     | Previous Month July |
|------------------------|------------|---------------------|
| Walk Ins:              | 246        | 189                 |
| Calls:                 | 485        | 352                 |
| <b>Total Contacts:</b> | <b>731</b> | <b>541</b>          |
| Website Usage          | Hits % NU  | Hits % NU           |

| County             |     | State                      |   | Federal                           |    |
|--------------------|-----|----------------------------|---|-----------------------------------|----|
| New Clients /Calls | 14  | Driver License Application | 0 | Total Fed Forms 202 of these were |    |
| Pantry/Clothing    | 6   | License Plate Application  | 5 | Benefit Application               | 54 |
| Grave Marker       | 1   | Hunting/Fishing License    |   | Intent to File                    | 12 |
| E/Mail I/O         | 224 | MTE/DMTE                   |   | Headstone Application             | 2  |
| Appointments       | 81  |                            |   | Home Loan Certificate             | 1  |
|                    |     |                            |   | SF-180                            | 4  |

**FACILITIES UPDATE:**

- MPR Usage: Routine usage by VFW, other County Departments and Community Agencies
- Digital Billboard Progress (Paul)
- Lobby Graphic/Motto Display Review and Vote re pricing (Peggy)

**OLD BUSINESS/UNFINISHED BUSINESS**

- Operation Appreciation Presentation
- Fall School of Instruction: Commissioner Day Monday October 9<sup>th</sup> Caseworkers Tue Oct 10 to Fri Oct 13  
IA Association Election of Officers 7 seats are open.
- Outreach: (Peggy) Newsletter (Rebekah), Brochures (Sam)
- Selection of Commission Officers

**NEW BUSINESS**

- Iowa Review: Iowa Boards and Commissions and Iowa Trust Fund (Peggy)
- Veterans Day Parade: Drive Car, Float What do we want to do?
- October Meeting Date Determination: County Attorney wishes to be put on the October Agenda regarding the VTC

**Public Comment (3-minute limit)**

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5; 1(A) September ASSISTANCE REQUESTS  
 Review August Assistance provided by Administrative Decision***

*OPEN SESSION*

*ADJOURN*

*NEXT MEETING To be determined*