

# **Consent Agenda**

**August 29, 2023**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Wichman present. Chairman Shea presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a motion was made by Miller, and second by Jorgensen, to approve:

- A. August 22, 2023, Minutes as read.
- B. Renewal of Class E Retail Liquor License and Sunday Sales for Taylor Oil Enterprises, Limited d/b/a Taylor Quik Pik, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Miller, second by Belt, to open Public Hearing on proposed preliminary plat of Stoneybrook East Phase 1 and 2, a subdivision situated in Lewis Township; and to approve and authorize Board to sign Planning and Zoning **Resolution No. 2023-01**.

**Roll Call Vote: AYES: Shea, Belt, Miller, Jorgensen. Motion Carried.**

A letter was read from Robert and Cheryl Hemmingsen expressing concerns that the developer Mings has not in previous developments followed the Pollution plan. He has not developed and followed proper procedures to contain water flow onto their property, making more water than before contrary to Iowa law. Developer has not put in acceptable catch basin to contain or control drainage on to neighbors. The subcommittee and our county engineers along with Planning and Development explained that this is a county responsibility to require and enforce said developer to adherence of these preventative state and county requirements.

Motion by Belt, second by Miller, to close public hearing.

**Roll Call Vote: AYES: Shea, Belt, Miller Jorgensen. Motion Carried.**

Motion by Belt, second by Jorgensen, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2023-01**.

**PLANNING AND ZONING  
RESOLUTION NO. 2023-01**

**WHEREAS**, the proposed preliminary plat and supporting documents for **Stoneybrook East Phase 1 and 2**, a subdivision situated in **Lewis Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2023-01**; and

**WHEREAS**, said Commission conducted a public hearing on **July 17, 2023**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

**WHEREAS**, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

**WHEREAS**, this Board conducted a public hearing on **August 29, 2023** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

**WHEREAS**, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA:** That the proposed preliminary plat of **Stoneybrook East Phase 1 and 2**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

**PASSED AND APPROVED August 29, 2023.**

	<b>ROLL CALL VOTE</b>			
	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brian Shea, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Susan Miller				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jeff Jorgensen				

Attest: \_\_\_\_\_  
Melvyn Houser, County Auditor  
Pottawattamie County, Iowa

**Roll Call Vote: AYES: Shea, Belt, Jorgensen. NAYS: Miller. Motion Carried.**

Motion by Belt, second by Miller, to open Public Hearing to amend Pottawattamie County 2030 Comprehensive Plan by adopting and incorporating the Joint City-County Land Use Study and the associated 28E two-mile limit agreement between the City of Council Bluffs and Pottawattamie County.

**Roll Call Vote: AYES: Shea, Belt, Miller, Jorgensen. Motion Carried.**

Motion by Belt, second by Miller, to close public hearing.

**Roll Call Vote: AYES: Shea, Belt, Miller, Jorgensen. Motion Carried.**

Motion by Belt, second by Jorgensen, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2023-02.**

**PLANNING AND ZONING  
RESOLUTION NO. 2023-02**

**A RESOLUTION TO AMEND THE POTTAWATTAMIE COUNTY 2030 COMPREHENSIVE PLAN, SPECIFICALLY BY ADOPTING AND INCORPORATING THE JOINT CITY-COUNTY LAND USE STUDY.**

**WHEREAS,** On November 3, 2015 the Pottawattamie County Board of Supervisors approved Resolution No. 2015-1 which adopted the Pottawattamie County 2030 Comprehensive Plan; and

**WHEREAS,** specifics of this Study are included in “Attachment B”, attached hereto; and

**WHEREAS,** following public meeting, the Planning and Zoning Commission recommended amending the Pottawattamie County Comprehensive Plan, specifically by adopting and incorporating the Joint City-County Land Use Study, as presented; and

**WHEREAS,** after study and consideration and a public meeting the Board of Supervisors has determined it is in the best interest of the County to amend the Pottawattamie County 2030 Comprehensive Plan, specifically by adopting and incorporating the Joint City-County Land Use Study, as recommended by the Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA,** that the Board of Supervisors of Pottawattamie County, Iowa, hereby amend Pottawattamie County 2030 Plan and adopt the Joint City-County Land Use Study, as recommended by the Planning Commission.

PASSED AND APPROVED August 29, 2023.

<b>ROLL CALL VOTE</b>			
<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>

_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brian Shea, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Susan Miller				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jeff Jorgensen				

Attest: \_\_\_\_\_  
 Melvyn Houser, County Auditor  
 Pottawattamie County, Iowa

Roll Call Vote: **AYES: Shea, Belt, Miller, Jorgensen. Motion Carried.**

Motion by Jorgensen, second by Belt, to approve and authorize Board to sign Planning and Zoning Resolution No. 2023-03.

**PLANNING AND ZONING  
 RESOLUTION NO. 2023-03**

**A RESOLUTION AUTHORIZING POTTAWATTAMIE COUNTY, IOWA TO ENTER INTO THE “JOINT CITY/COUNTY LAND USE 28E AGREEMENT” WITH THE CITY OF COUNCIL BLUFFS AND DIRECTING THE BOARD OF SUPERVISORS TO EXECUTE THIS AGREEMENT ON BEHALF OF POTTAWATTAMIE COUNTY, IOWA.**

**WHEREAS,** This Agreement involved a cooperative planning effort between the City of Council Bluffs and Pottawattamie County over the last three years; and

**WHEREAS,** the proposed Agreement is attached hereto as Exhibit “C”; and

**WHEREAS,** it is in the best interest of Pottawattamie County, Iowa to enter into this Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA** that the Board is authorized to enter into the “Joint City/County Land Use 28E Agreement” with the City of Council Bluffs, Iowa.

PASSED AND APPROVED August 29, 2023.

	<b>ROLL CALL VOTE</b>			
	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brian Shea, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Susan Miller				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jeff Jorgensen				

Attest: \_\_\_\_\_  
 Melvyn Houser, County Auditor  
 Pottawattamie County, Iowa

Roll Call Vote: **AYES: Shea, Belt, Miller, Jorgensen. Motion Carried.**

Sheriff Andy Brown appointed Joe Narmi to the Compensation Board with a term end date of June 30, 2027.  
 Discussion only. No action taken.

Motion by Miller, second by Jorgensen, to approve hiring Summerill Law Firm to bid the jail contract with the US Marshalls and I.C.E in the amount \$82,750 to be paid from the general fund.  
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Jorgensen, to provide a loan to support a solar panel power purchase agreement with Red Lion Renewables in the amount of \$160,000 for Hitchcock Nature Center contingent on legal review.

**Roll Call Vote: AYES: Shea, Belt, Miller, Jorgensen. Motion Carried.**

Motion by Jorgensen, second by Belt, to approve pump house contract with Forrist Crete Custom Concrete for park improvements in the amount of \$152,455.  
UNANIMOUS VOTE. Motion Carried.

### 3. OTHER BUSINESS

Motion by Belt, second by Miller, to approve payment of assessments for County owned properties and drainage.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Jorgensen, to approve the rehiring of Nick McCoid as a Truck/Driver Laborer and wages.

UNANIMOUS VOTE. Motion Carried.

### 4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.  
Discussion only. No action taken.

### 5. RECEIVED/FILED

A. Salary Action(s):

- 1) Community Services – Payroll status for Abbie Ashcraft.

### 6. PUBLIC COMMENTS

The following individuals appeared before the Board:  
Nancy Kealy and Tom Kealy

### 7. ADJOURN

Motion by Belt, second by Miller, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:30 A. M.

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Brian Shea, Chairman

ATTEST:

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Melvyn Houser, County Auditor

APPROVED: September 5, 2023

PUBLISH: X

I, Melvyn Houser, Auditor of Pottawattamie County, verify the following to be a correct copy of all claims allowed by the Pottawattamie County Board of Supervisors for the month of August 2023.

Vendor Name	Payable Description	Total Payments
3312 WEST BROADWAY PROPERTIES LLC	RENT - PUB HEALTH	1,623.65
3RD DEGREE SCREENING INC	PROF SVC - HR	83.70
43 NORTH IOWA	RCF - SWIA MHDS REGION	1,112.59
4IMPRINT INC	SUPPLIES - PUB HEALTH	486.10
AA WHEEL & TRUCK SUPPLY INC	ROADS/PARTS	1,238.50
ABBIE ASHCRAFT	REIMB EXP - SWIA MHDS REGION	193.81
ABBY FREDRICH	REIMB EXP - COMMUNICATIONS	245.39
ACCURATE LAWN & IRRIGATION LLC	PROF SVC - B&G	2,340.00
ACME RESTORATIONS INC	PROF SVC - SHERIFF	1,105.74
ADAM KLEIN	REIMB EXP - IT	24.50
ADRIENNE KARR	ELECTION WORK - AUDITOR	200.00
ADVANCE SOUTHWEST IOWA CORPORATION	PROF SVC - PLANNING	5,647.50
AEL INC	PROF SVC - CONSERVATION	489.00
AGRIVISION GROUP LLC	ROADS/PARTS	1,021.63
AIRGAS INC	ROADS/SUPPLIES	1,137.70
ALAN WEGMAN	MEETING - BOARD	600.00
ALBERTSON BROTHERS GLASS LLC	ROADS/REPAIR - 140	451.80
ALEGENT CREIGHTON CLINIC	MED SVC - JAIL	472.00
ALEGENT CREIGHTON CLINIC	MED SVC - JAIL	884.80
ALEGENT HEALTH BERGAN MERCY HEALTH SYSTEM	MED SVC - JAIL	355.53
ALEGENT HEALTH BERGAN MERCY HEALTH SYSTEM	MED SVC - JAIL	5,996.38
ALEXIA QUANDT	ELECTION WORK - AUDITOR	250.00
ALICIA BECKMAN-PETERSEN	ELECTION WORK - AUDITOR	203.50
ALISON PAULSEN	ELECTION WORK - AUDITOR	200.00
ALL COPY PRODUCTS INC	PROF SVC - WIC	72.21
ALLISON WISE	TRANSCRIPTS - CO ATTORNEY	52.50
AMAZON CAPITAL SERVICES INC	SUPPLIES - CONSERVATION	14,727.67
AMBER STROHBEHN	BOH REIMB - PUB HEALTH	1,477.93
AMERICAN JAIL ASSOCIATION	MEMBERSHIP - JAIL	60.00
AMERICAN LEGION POST 227	PRECINT RENT - AUDITOR	200.00
AMERICAN NATIONAL BANK	MO BILL - SHERIFF	42,264.61
ANDMARK HIDDEN BLUFFS APARTMENTS LLC	RENT ASSIST - GA	500.00
ANDREW BESCO	MEETING - BOARD	360.00
ANDREW DEWEY	REIMB EXP - IT	128.38
ANDREW MOATS	REIMB EXP - RECORDER	192.06
ANITA FARWELL	ELECTION WORK - AUDITOR	200.00
ANNETT PETERSON	ELECTION WORK - AUDITOR	200.00
ANTHONY KAVA	REIMB EXP - SHERIFF	513.09
ANTHONY LAINSON	ELECTION WORK - AUDITOR	200.00
ARAMARK UNIFORM & CAREER APAREL GROUP INC	SUPPLIES - JAIL	64,424.01
ARDETH CHRISTIE	ELECTION WORK - AUDITOR	250.00
ARLENE BERNEMANN	ELECTION WORK - AUDITOR	200.00
ARLENE EKLUND TANNAHILL	ELECTION WORK - AUDITOR	250.00
ARNOLD MOTOR SUPPLY	ROADS/SUPPLIES	350.00
AT&T MOBILITY LLC	MO BILL - EMA	379.51
AUTUMN SMELSER	ELECTION WORK - AUDITOR	200.00
AVOCA BUILDING MATERIAL CENTER INC	SUPPLIES - CONSERVATION	6.26
BARBARA CHENEY	REIMB EXP - SWIA MHDS REGION	151.31
BARBARA HARRISON	ELECTION WORK - AUDITOR	200.00
BARBARA WHITE	ELECTION WORK - AUDITOR	200.00
BECKY LENIHAN	REIMB EXP - AUDITOR	204.57
BETHANY WATSON	ELECTION WORK - AUDITOR	250.00
BETSY HENRY	ELECTION WORK - AUDITOR	250.00
BETTY COLLINSON	PROF SVC - JAIL	763.00
BEVERLY FLANAGAN	ELECTION WORK - AUDITOR	286.79
BEVERLY THOMPSON	ELECTION WORK - AUDITOR	250.00
BEVERLY WEIS	ELECTION WORK - AUDITOR	200.00
BILL MANN	RENT ASSIST - GA	800.00
BILLS WATER CONDITIONING INC	MO BILL - JAIL	668.25
BILLYS INC	SUPPLIES - CONSERVATION	252.65
BISHOP BUSINESS EQUIPMENT COMPANY	SUPPLIES - AUDITOR	2,825.92
BLACK HILLS UTILITY HOLDING	MO BILL - B&G	5,310.20
BLU MOVING	PROF SVC - B&G	987.50
BLUFFS ELECTRIC INC	PROF SVC - JAIL	5,474.00
BOB BARKER COMPANY INC	SUPPLIES - JAIL	329.70
BODE DUE INC	ROADS/TIRE REPAIR - 326	106.50
BOMGAARS SUPPLY INC	SUPPLIES - CONSERVATION	3,361.71
BONITA MOORE	ELECTION WORK - AUDITOR	200.00
BONNIE KARDELL	ELECTION WORK - AUDITOR	350.36
BOO INC	PROF SVC - CONSERVATION	624.93
BP ENTERPRISES INC	PROF SVC - B&G	432.43
BRADLEY WEBER	ELECTION WORK - AUDITOR	200.00

BREDA TELEPHONE CORPORATION	MO BILL - COMMUNICATIONS	734.00
BRENDA DAU	MEETING - BOARD	40.00
BRENDA KIBLER	ELECTION WORK - AUDITOR	200.00
BRENT MCKEE	PROF SVC - CONSERVATION	291.38
BRETT LARSON	MEETING - PLANNING	73.58
BRIAN MILLER	REIMB EXP - SHERIFF	65.00
BRIAN BLACKMAN	ELECTION WORK - AUDITOR	200.00
BRIAN HANSEN	ELECTION WORK - AUDITOR	45.00
BRIAN MCMILLIN	PROF SVC - IT	61,075.00
BRITTNIE MOORE	ELECTION WORK - AUDITOR	250.00
BROADWAY CHRISTIAN CHURCH	PRECINT RENT - AUDITOR	200.00
BROADWAY UNITED METHODIST CHURCH	PRECINT RENT - AUDITOR	400.00
BUILDERS SUPPLY CO INC	SUPPLIES - CONSERVATION	73.34
BUSINESS CLEANING SOLUTIONS INC	MO BILL - CONSERVATION	517.00
C & J INDUSTRIAL SUPPLY INC	ROADS/UTILITIES - UNDERWOOD	126.50
CALHOUN COMMUNICATIONS INC	PROF SVC - COMMUNICATIONS	15,600.00
CANDY LEWIS	REIMB EXP - AUDITOR	106.11
CAPITAL ONE NA	MO BILL - DHS	47.76
CAPITAL SANITARY SUPPLY CO INC	SUPPLIES - JAIL	2,198.15
CARLSON CUSTOM AG LLC	PROF SVC - CONSERVATION	3,435.71
CAROL JEAN KOCH	ELECTION WORK - AUDITOR	325.66
CAROL TERRY	ELECTION WORK - AUDITOR	250.00
CAROL WEIS	ELECTION WORK - AUDITOR	200.00
CAROLYN GRIEDER	ELECTION WORK - AUDITOR	200.00
CARRIE KREISER	ELECTION WORK - AUDITOR	200.00
CASEY PETERS	ELECTION WORK - AUDITOR	200.00
CASS COUNTY (IA)	MHA - SWIA MHDS REGION	4,984.08
CATHY WRAY	ELECTION WORK - AUDITOR	200.00
CDW LLC	ROADS/IT SUPPLIES	6,549.04
CEN PRO	ROADS/SUPPLIES	379.00
CENTRAL IOWA JUVENILE DETENTION CENTER	TRANSPORT - SWIA MHDS REGION	463.68
CENTRAL STATES INSPECTION SERVICES INC	PROF SVC - CONSERVATION	506.00
CENTURY LINK COMMUNICATIONS LLC	MO BILL - COMMUNICATIONS	3,430.39
CENTURYLINK INC	ROADS/UTILITIES	1,343.39
CHAMPLIN TIRE RECYCLING INC	PROF SVC - ENV HEALTH	1,327.74
CHAPEL RIDGE OF COUNCIL BLUFFS LP	RENT ASSIST - GA	975.00
CHERRYL MUFFLEY	ELECTION WORK - AUDITOR	200.00
CHERYL BOROUGHS	ELECTION WORK - AUDITOR	200.00
CHOICE INC	RENT/SUPPORT SVCS - SWIA MHDS REGION	7,199.40
CHRISTIAN HOME ASSOCIATION	PROF SVC - DHS	1,399.50
CHRISTIE MERTZ	ELECTION WORK - AUDITOR	200.00
CHRISTOPHER JON ELLIOTT	MED SVC - MED EXAMINER	6,666.67
CHRISTOPHER KELLY	ELECTION WORK - AUDITOR	200.00
CHS INC	FUEL - EMA	824.62
CINDY WIESE	ELECTION WORK - AUDITOR	200.00
CINTAS CORPORATION NO 2	ROADS/SUPPLIES	294.88
CIOX HEALTH LLC	RECORDS - CO ATTORNEY	43.45
CITIBANK NA	MO BILL - B&G	17.97
CITY OF AVOCA	ROADS/UTILITIES	7.92
CITY OF CARSON	CITIES PROGRAM - BOARD	23,515.04
CITY OF COUNCIL BLUFFS	PROF SVC - IT	2,570.00
CITY OF HANCOCK	MO BILL - CONSERVATION	418.77
CITY OF LOGAN	RENT - WIC	200.00
CITY OF NEOLA	CITIES PROGRAM - BOARD	138,988.48
CITY OF OAKLAND	MO BILL - ENV HEALTH	25.00
CITY OF ONAWA	RENT - WIC	240.00
CITYLIGHT COUNCIL BLUFFS CHURCH OF THE CHRISTIAN & MISSIONARY	PRECINT RENT - AUDITOR	200.00
CKK PROPERTIES LLC	RENT ASSIST - GA	450.00
CLIFFORD KILLPACK	MEETING - BOARD	40.00
COLLEEN MILLIGAN	ELECTION WORK - AUDITOR	200.00
COMMANDO LLC	PROF SVC - PUB HEALTH	6,000.00
COMMERCIAL FARM INDUSTRIAL TIRE SERVICE INC	ROADS/TIRES - 445	1,184.00
COMMUNITY OF CHRIST PRARIE BLUFFS	PRECINT RENT - AUDITOR	200.00
COMMUNITY OPTIONS INC	VOC/DAY - SWIA MHDS REGION	1,000.00
COMPASS CHRISTIAN CHURCH	PRECINT RENT - AUDITOR	200.00
CONCERNED INC	SUPPORT SVC - SWIA MHDS REGION	355.78
CONNER PSYCHOLOGICAL SERVICES PC	MED SVC - JAIL	425.00
CONNIE GILLILAND	ELECTION WORK - AUDITOR	200.00
CONNIE HALL	ELECTION WORK - AUDITOR	200.00
CONTROL MANAGEMENT INC	PROF SVC - JAIL	355.00
CORNHUSKER INTERNATIONAL TRUCKS INC	ROADS/PARTS	209.24
CORPORATE TRANSLATION SERVICES INC	PROF SVC - WIC	215.81
CORPUS CHRISTI CATHOLIC CHURCH	PRECINT RENT - AUDITOR	400.00
CORRINE YOUNGBLOOD	ELECTION WORK - AUDITOR	200.00
COTT SYSTEMS INC	PROF SVC - AUDITOR	300.00

COUNCIL BLUFFS CHAMBER OF COMMERCE	REGISTRATION - PUB HEALTH	1,600.00
COUNCIL BLUFFS WATER WORKS	MO BILL - JAIL	5,991.85
COUNTRY CARE CENTER CORPORATION	RCF - SWIA MHDS REGION	49,323.79
COX COMMUNICATIONS INC	MO BILLING - VARIOUS	6,802.34
COX CONTRACTING CO INC	PROF SVC - PLANNING	48,000.00
CREDIT BUREAU OF COUNCIL BLUFFS INC	PROF SVC - SHERIFF	51.00
CREEKSIDE CHURCH	PRECINT RENT - AUDITOR	200.00
CRYSTAL CLEAR WATER INC	MO BILL - RECORDER	30.25
CURTIS DANA HALL	ELECTION WORK - AUDITOR	200.00
CURTIS STENDER	ELECTION WORK - AUDITOR	112.46
CUTLER ONEILL INC	TRANSPORT - MED EXAMINER	2,650.00
CYNTHIA HUTCHESON	ELECTION WORK - AUDITOR	250.00
CYNTHIA PETERSON	ELECTION WORK - AUDITOR	200.00
CYNTHIA SCHMIDT	ELECTION WORK - AUDITOR	214.95
D & S WELDING POWDER COATING AND BLASTING	PROF SVC - CONSERVATION	6,582.00
D DAVID CASSON	MEETING - BOARD	40.00
D PUTNAM ENTERPRISES LLC	AWARDS - SHERIFF	205.00
DANELLE BRUCE	REIMB EXP - SWIA MHDS REGION	324.88
DANIEL TEMEYER	REIMB EXP - SHERIFF	1,240.28
DARLA LOBENDO	ELECTION WORK - AUDITOR	200.00
DARRELL H HOUSER	MEETING - BOARD	40.00
DAVES PLACE LLC	MED SVC - SWIA MHDS REGION	19,286.58
DAVID DAU	MEETING - BOARD	40.00
DAVID MCCAIN	ELECTION WORK - AUDITOR	208.78
DAVID TRUMBLE	RELOCATION - VA	2,500.00
DAWN CONRAD	ELECTION WORK - AUDITOR	200.00
DAWN HARDER	MEETING - BOARD	240.00
DEAN DOBMEIER	ELECTION WORK - AUDITOR	200.00
DEAN FISCHER	ELECTION WORK - AUDITOR	200.00
DEBBIE SCHULER	REIMB EXP - SWIA MHDS REGION	197.35
DEBORAH MARSHALL	ELECTION WORK - AUDITOR	200.00
DEBRA HELTON	ELECTION WORK - AUDITOR	200.00
DEBRA HOTZE	ELECTION WORK - AUDITOR	200.00
DEBRA SAAR	ELECTION WORK - AUDITOR	200.00
DELL MARKETING LP	EQUIP - CONSERVATION	16,159.58
DENCO HIGHWAY CONSTRUCTION CORPORATION	ROADS/PROJECT	88,050.64
DENNIS HORNER	ELECTION WORK - AUDITOR	200.00
DENNIS KEITHLEY	ELECTION WORK - AUDITOR	200.00
DEREK BRISTOL	ELECTION WORK - AUDITOR	200.00
DIAMOND MOWERS LLC	ROADS/PARTS	782.05
DIANE CARLON	ELECTION WORK - AUDITOR	200.00
DIANE STAMP	ELECTION WORK - AUDITOR	200.00
DMC FLEET SERVICES	PROF SVC - SHERIFF	1,974.15
DOLLY GROVE	ELECTION WORK - AUDITOR	200.00
DOLORES BRISTOL	ELECTION WORK - AUDITOR	200.00
DOLORES SILKWORTH	MEETING - PLANNING	34.17
DON SCHEFFLER	MEETING - BOARD	80.00
DONALD NIELSON	PUBLICATIONS - BOARD	2,275.96
DONALD NIELSON	PUBLICATIONS - BOARD	2,314.35
DONALD PERDUE	MEETING - BOARD	40.00
DOUGLAS COUNTY (NE)	SVC FEES - BOARD	225.00
DUANE NIELSEN	MEETING - BOARD	160.00
DYLAN THOMAS	LEGAL REP - SWIA MHDS REGION	123.50
EASTERN HILLS BAPTIST CHURCH	PRECINT RENT - AUDITOR	200.00
EBS c/o AMERICAN NATIONAL BANK	EBS RETIREES - JAIL	6,465.90
ECHO GROUP INC	SUPPLIES - CONSERVATION	31,870.01
ECHOSAT INC	ROADS/UTILITIES	224.75
EDWARDS CHEVROLET CADILLAC INC	ROADS/PARTS	341.88
EDWARDS MOTORSPORTS LLC	VEHICLE - CONSERVATION	1,649.22
ELECTION SYSTEMS & SOFTWARE LLC	PROF SVC - AUDITOR	28.50
ELI LLC	RENT ASSIST - GA	433.04
ELMER ZIMMERMAN	LANDSCAPING - EAST POTT SWCD	4,165.55
EMBRACE IOWA INC	MED SVC - SWIA MHDS REGION	1,787.50
ENGINEERED CONTROLS INC	PROF SVC - B&G	502.62
ERIC WINGERT	ELECTION WORK - AUDITOR	98.63
EUGENE WRAY III	ELECTION WORK - AUDITOR	250.00
EVELYN HALL IRWIN	ELECTION WORK - AUDITOR	250.00
EVIZZIT LLC	MH SVC - SWIA MHDS REGION	4,998.37
FARM SERVICE COOPERATIVE	ROADS/FUEL	61,083.36
FARMERS MUTUAL COOPERATIVE TELEPHONE COMPANY	ROADS/UTILITIES	512.66
FIELD DAY DEVELOPMENT LLC	PROF SVC - NON-DEPARTMENTAL	2,318.75
FIKES COMMERCIAL HYGIENE LLC	ROADS/UTILITIES - CARSON	617.91
FIREGUARD LLC	PROF SVC - B&G	733.10
FIRESPRING PRINT INC	PROF SVC - JAIL	468.28
FLORENCE CRITTENTON HOME OF SIOUX CITY	PROF SVC - DHS	1,026.30



FMTC SWT INC	ROADS/UTILITIES	122.45
FRANCOISE MATHIS	ELECTION WORK - AUDITOR	200.00
FRONTIER COMMUNICATIONS OF IOWA LLC	MO BILL - COMMUNICATIONS	259.90
GAIL PETERS	ELECTION WORK - AUDITOR	200.00
GENERAL FIRE AND SAFETY EQUIPMENT CO OF OMAHA	ROADS/INSPECTIONS	14.25
GENERAL PARTS LLC	PROF SVC - JAIL	1,168.78
GENIE SERVICES	PUB HEALTH	105.00
GENUINE PARTS COMPANY INC	SUPPLIES - B&G	659.61
GEORGE QUIGLEY	ELECTION WORK - AUDITOR	200.00
GEORGE SMITH	ELECTION WORK - AUDITOR	200.00
GEORGIANN ANDERSEN	ELECTION WORK - AUDITOR	200.00
GERALYNNE COHRS	ELECTION WORK - AUDITOR	200.00
GETHSEMANE PRESBYTERIAN CHURCH	PRECINT RENT - AUDITOR	400.00
GLENN GROVE	ELECTION WORK - AUDITOR	250.00
GOVCONNECTION INC	PROF SVC - IT	48,833.68
GRACE UNITED METHODIST CHURCH	RENT - WIC	80.00
GRAHAM TIRE CO OF LINCOLN LLC	PROF SVC - SHERIFF	576.00
GRAPHIC COMPUTER SOLUTIONS INC	PROF SVC - CO ATTORNEY	9,975.00
GREAT PLAINS COMMUNICATIONS HOLDINGS LLC	MO BILL - IT	1,771.03
GREAT PLAINS PEST SERVICES INC	PROF SVC - B&G	265.00
GREAT PLAINS UNIFORMS	PROF SVC - JAIL	495.96
GREENBRIAR GROUP LLC	RENT ASSIST - GA	500.00
GREG MATHIS	ELECTION WORK - AUDITOR	200.00
GREGORY L DAVIS	MED SVC - JAIL	1,566.67
GREGORY SOLOTH	MEETING - BOARD	40.00
GRISWOLD COOPERATIVE TELEPHONE CO	ROADS/UTILITIES	35.78
GRP & ASSOCIATES INC	PROF SVC - PUB HEALTH	182.00
GUARDIANS OF NORTHEAST IOWA INC	PROF SVC - SWIA MHDS REGION	900.00
GUYER MACHINE SHOP INC	PROF SVC - CONSERVATION	172.98
HAMELE GROUP INC	ROADS/SUPPLIES	601.00
HARRISON COUNTY (IA)	PRESCRIPTIONS - SWIA MHDS REGION	314.38
HARRISON COUNTY HOMEMAKERS	MED SVC - SWIA MHDS REGION	1,410.06
HARRISON COUNTY RURAL ELECTRIC COOPERATIVE	MO BILL - COMMUNICATIONS	619.28
HEARTLAND FAMILY SERVICE	ACT - SWIA MHDS REGION	347,338.43
HEARTLAND PHOTOS & DESIGN INC	PROF SVC - CONSERVATION	6,140.91
HEARTLAND TIRES AND TREADS INC	ROADS/TIRES	740.00
HEATHER SHAFER	ELECTION WORK - AUDITOR	25.03
HENRY SCHEIN INC	SUPPLIES - JAIL	1,590.58
HERVETTA RONNFELDT	ELECTION WORK - AUDITOR	200.00
HGM ASSOCIATES INC	ROADS/SERVICES	54,420.26
HILDRETH LANDSCAPE INC	PROF SVC - CONSERVATION	21,340.00
HOLTZ SERVICE & SMALL ENGINE LLC	SUPPLIES - CONSERVATION	66.76
HOME DEPOT USA INC	SUPPLIES - CONSERVATION	181.03
HOWARD BEBOUT	ROADS/PROJECT	22,710.00
HS MEDICAL BILLING SERVICES INC	PROF SVC - PUB HEALTH	2.54
HUGO SEGUNDO	ELECTION WORK - AUDITOR	200.00
HUNGRY CANYONS ALLIANCE INC	MEMBERSHIP - BOARD	5,000.00
HY VEE INC	PRESCRIPTIONS - JAIL	255.63
IMMANUEL ELDERLY HOUSING III LLC	RENT ASSIST - GA	689.00
INDOFF INCORPORATED	SUPPLIES - AUDITOR	1,512.68
INFOSAFE SHREDDING LLC	PROF SVC - DHS	1,017.00
INSIGHT PUBLIC SECTOR	LICENSE - SHERIFF	57.43
IOWA ASSOCIATION OF BUILDING MAINTENANCE ENGINEERS	MEMBERSHIP - B&G	120.00
IOWA COMMUNITIES ASSURANCE POOL	INSURANCE - EMA	13,713.00
IOWA COMMUNITY SERVICES ASSOCIATION	DUES/MEMBERSHIP - SWIA MHDS REGION	2,250.00
IOWA MUNICIPALITIES WORKERS COMPENSATION ASSOCIATION	WORK COMP - BOARD	49,940.00
IOWA STATE ASSOCIATION OF COUNTIES	REGISTRATION - AUDITOR	1,137.18
IOWA STATE BAR ASSOCIATION	ANNUAL DUES - CO ATTORNEY	855.00
IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY	ROADS/REGISTRATIONS	460.00
IOWA WASTE SERVICES HOLDING INC	MO BILL - JAIL	3,102.40
IOWA WASTE SERVICES HOLDINGS INC	PROF SVC - ENV HEALTH	2,733.65
IOWA WESTERN COMMUNITY COLLEGE	TRAINING - JAIL	115.00
IP PATHWAYS LLC	ROADS/HARDWARE	23,482.34
ITW FOOD EQUIPMENT GROUP LLC	PROF SVC - JAIL	3,037.77
IVAN DELGADO	MED SVC - JAIL	5,782.50
J J KELLER & ASSOCIATES INC	ROADS/TRAINING MATERIALS	318.32
J&R MECHANICAL	PROF SVC - CONSERVATION	9,093.00
JACKSON SERVICES INC	PROF SVC - B&G	926.99
JACOB BRANDON	ELECTION WORK - AUDITOR	200.00
JACQUELINE MASKER	ELECTION WORK - AUDITOR	200.00
JACQUELINE NICHOLAS	ELECTION WORK - AUDITOR	200.00
JAMES (JIM) CARLSON	MEETING - BOARD	40.00
JAMES CLINE JR	WELL CLOSUER - ENV HEALTH	500.00
JAMES FOJE	PROF SVC - SHERIFF	271.40
JAMES KOHL	RENT ASSIST - GA	975.00

JAMES MAJOREK	ELECTION WORK - AUDITOR	200.00
JAMES ROSS	ELECTION WORK - AUDITOR	200.00
JAMIE/AMY CASSON	PROF SVC - SHERIFF	78.25
JANA CLARK	PROF SVC - B&G	90.00
JANE SEWING	ELECTION WORK - AUDITOR	200.00
JANICE SMITH	ELECTION WORK - AUDITOR	200.00
JANIS REGIER	ELECTION WORK - AUDITOR	200.00
JARON NEUMANN	REIMB EXP - SHERIFF	92.33
JASON LEMASTER	REIMB EXP - SHERIFF	79.96
JDW MIDWEST LLC	PROF SVC - PLANNING	600.00
JEAN KENKEL	MEETING - BOARD	120.00
JEANNETTE BROWN	ELECTION WORK - AUDITOR	200.00
JEBRO INCORPORATED	ROADS/SUPPLIES	7,070.50
JEFFERSON COUNTY (IA)	PROF SVC - CO ATTORNEY	31.00
JEFFERSON FARM & AUTO LLC	PROF SVC - CONSERVATION	25.76
JEFFREY JORGENSEN	REIMB EXP - BOARD	69.65
JEFFREY W ANDERSEN	ROADS/TIRES	2,090.69
JEFFS WASH & GLO	PROF SVC - SHERIFF	215.00
JENNIFER REYNOLDS	TRANSCRIPTS - CO ATTORNEY	361.50
JEREDITH BRANDS LLC	MO BILL - B&G	13,028.49
JEREMY PETERSEN	REIMB EXP - SHERIFF	108.38
JESSICA DAU	ELECTION WORK - AUDITOR	200.00
JILL CHAPMAN	MEETING - PLANNING	60.37
JIM DOTY	REIMB EXP - SHERIFF	718.50
JIM HAWK TRUCK TRAILERS INC	ROADS/PARTS	872.76
JO ANN HOLM	ELECTION WORK - AUDITOR	75.23
JOANN SORENSEN	ELECTION WORK - AUDITOR	200.00
JOHN AMDOR III	ELECTION WORK - AUDITOR	250.00
JOHN BAKER	RELOCATION - VA	2,500.00
JOHN DEERE FINANCIAL	ROADS/PARTS	623.33
JOHN DESANTIAGO JR	ELECTION WORK - AUDITOR	200.00
JOHN DRAKE	ELECTION WORK - AUDITOR	200.00
JOHN HAAS	ELECTION WORK - AUDITOR	200.00
JOHN J FISCHER	MEETING - BOARD	40.00
JOHN REDDISH	ELECTION WORK - AUDITOR	200.00
JOHN W GASPARINI INC	SUPPLIES - JAIL	114.11
JON THOMAS	MED SVC - JAIL	7,500.00
JONES AUTOMOTIVE INC	PROF SVC - SHERIFF	19,385.38
JOSEPH NICHOLAS	ELECTION WORK - AUDITOR	200.00
JOSHUA WEESNER	ELECTION WORK - AUDITOR	250.00
JP BORING CO	PROF SVC - ENV HEALTH	21,081.30
JP LUMBER INC	SUPPLIES - CONSERVATION	1,380.86
JUDITH DANKER	ELECTION WORK - AUDITOR	200.00
JUDITH RILEY	ELECTION WORK - AUDITOR	200.00
JULIA CROWDER	ELECTION WORK - AUDITOR	200.00
JULIE BOUTARD	TRANSCRIPTS - CO ATTORNEY	206.50
JULIE HOLM-RIDNOUR	ELECTION WORK - AUDITOR	81.26
JUSTIN SCHULTZ	MEETING - PLANNING	50.00
KAKISH SCHMIDT AND PARTNERS	ROADS/DRUG SCREENING	50.00
KAREN HOTZE	MEETING - BOARD	40.00
KAREN RODRIGUEZ	ELECTION WORK - AUDITOR	360.44
KAREN WEIS	ELECTION WORK - AUDITOR	200.00
KARL CHEVROLET INC	VEHICLE - SHERIFF	126,876.40
KATHLEEN MENIN	ELECTION WORK - AUDITOR	200.00
KATHY LARSON	ELECTION WORK - AUDITOR	200.00
KEITH BENTLEY	MEETING - BOARD	40.00
KEITH HOLTZ	MEETING - BOARD	280.00
KELLIE NEWELL	REIMB EXP - IT	4.32
KELLY ANN GERHARDT	MEETING - BOARD	260.00
KELLY CHRISTIE	ELECTION WORK - AUDITOR	250.00
KELLY GREER	REIMB EXP - IT	4.32
KENDRA OLSON	LEGAL REP - SWIA MHDS REGION	178.20
KENNETH MCGLADE	ELECTION WORK - AUDITOR	200.00
KEVIN CALABRO	ELECTION WORK - AUDITOR	81.40
KEY MASTERS OF GREATER OMAHA	PROF SVC - JAIL	2,243.50
KIMBERLY SKILLETT	ELECTION WORK - AUDITOR	250.00
KNIGHT EQUIPMENT COMPANY INC	PROF SVC - CONSERVATION	2,650.00
KONE INC	PROF SVC - JAIL	327.74
KRIS WOOD	REIMB EXP - WIC	76.00
KRISTA M SMITH	ELECTION WORK - AUDITOR	250.00
KRISTI MURRAY	ELECTION WORK - AUDITOR	200.00
KRISTINA M RICHEY	REIMB EXP - SWIA MHDS REGION	641.25
KRONOS SAASHR INC	PROF SVC - IT	2,187.47
KRYSTAL BAKER	ELECTION WORK - AUDITOR	200.00
KRYSTAL BRUNOW	ELECTION WORK - AUDITOR	200.00

LAJEAN WEHRING	ELECTION WORK - AUDITOR	200.00
LANCASTER COUNTY (NE)	SVC FEES - BOARD	35.00
LAND SURVEYING SERVICES INC	ROADS/SERVICES	840.00
LANG DIESEL INC	SUPPLIES - CONSERVATION	43.10
LANGUAGE LINE SERVICE INC	PROF SVC - JAIL	413.68
LARRY MARSH	ELECTION WORK - AUDITOR	206.18
LARRY MILLER	MEETING - BOARD	40.00
LARRY MOORE	ELECTION WORK - AUDITOR	200.00
LARSEN SUPPLY CO	SUPPLIES - B&G	1,331.35
LAWRENCE FENT	ELECTION WORK - AUDITOR	250.00
LAWSON PRODUCTS INC	ROADS/SUPPLIES	307.89
LEA A VOSS	REIMB EXP - TREASURER	187.59
LEE BHM CORP	PUBLICATIONS - BOARD	3,302.11
LEE BHM CORPORATION	SUBSCRIPTION - CO ATTORNEY	296.40
LEXIPOL LLC	PROF SVC - SHERIFF	36,459.27
LINDA HOFFLANDER	ELECTION WORK - AUDITOR	200.00
LINDA MARSH	ELECTION WORK - AUDITOR	206.18
LINDA SPENCER	ELECTION WORK - AUDITOR	200.00
LINDA SPORVEN	ELECTION WORK - AUDITOR	200.00
LOIS HANUSA	ELECTION WORK - AUDITOR	200.00
LONNIE HENRY	ELECTION WORK - AUDITOR	200.00
LORI STOPAK	ELECTION WORK - AUDITOR	259.36
LU ANN POTTER	MEETING - BOARD	40.00
LUCIA KINNISON	ELECTION WORK - AUDITOR	200.00
LUELLEN TUREK	ELECTION WORK - AUDITOR	200.00
LYLES DISCOUNT TIRES INC	PROF SVC - B&G	39.25
LYNN LEADERS	MEETING - PLANNING	99.78
M&K MILLS TREE SERVICE	ROADS/UTILITIES	900.00
MAHONEY FIRE SPRINKLER INC	PROF SVC - B&G	560.00
MAIL SERVICES LLC	PROF SVC - TREASURER	7,366.63
MALINA DOBSON	REIMB EXP - CO ATTORNEY	285.00
MARC JOHNSON JR	ELECTION WORK - AUDITOR	250.00
MARCIA BUCKINGHAM	ELECTION WORK - AUDITOR	200.00
MARIA SIECK	REIMB EXP - PUB HEALTH	997.02
MARIA TORRES	REIMB EXP - PUB HEALTH	78.22
MARILYN KENNEDY	REIMB EXP - AUDITOR	129.69
MARILYN KNAUSS	ELECTION WORK - AUDITOR	200.00
MARILYN WOLFF	ELECTION WORK - AUDITOR	200.00
MARILYN WYMORE	ELECTION WORK - AUDITOR	250.00
MARK LANDER	ELECTION WORK - AUDITOR	208.91
MARK NUSSER	MEETING - BOARD	120.00
MARLOW WHITE UNIFORMS INC	PROF SVC - SHERIFF	1,914.58
MARNE & ELK HORN TELEPHONE COMPANY	MO BILL- COMMUNICATIONS	550.17
MARSHA HOUSER	MEETING - BOARD	40.00
MARY BURMEISTER	ELECTION WORK - AUDITOR	200.00
MARY ERVIN	ELECTION WORK - AUDITOR	200.00
MARY KILLPACK	ELECTION WORK - AUDITOR	200.00
MARY PEARSON	ELECTION WORK - AUDITOR	200.00
MATHESON TRI GAS INC	SUPPLIES - CONSERVATION	170.90
MCCLURE ENGINEERING	ROADS/SERVICES	26,961.90
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	SUPPLIES - PUB HEALTH	1,873.29
MCLAUGHLIN SEPTIC & PORTABLES	PROF SVC - CONSERVATION	660.00
MCMULLEN FORD INC	SUPPLIES - CONSERVATION	793.09
MEDEA & ASSOCIATES INC	TRAINING - SWIA MHDS REGION	1,016.01
MEDLINE INDUSTRIES INC	SUPPLIES - PUB HEALTH	258.65
MELVYN HOUSER	REIMB EXP - AUDITOR	161.87
MENARDS INC	SUPPLIES - B&G	3,938.92
MERCHANTS BONDING COMPANY (MUTUAL)	BONDING - AUDITOR	100.00
METAL LOGOS & MORE	PROF SVC - NON-DEPARTMENTAL	33,937.88
MICHAEL BECKMAN	ELECTION WORK - AUDITOR	84.98
MICHAEL BROOKS	ELECTION WORK - AUDITOR	200.00
MICHAEL M SALES	PROF SVC - RECORDER	732.00
MICHAEL TODD & COMPANY INC	ROADS/SUPPLIES	835.64
MICHAELA KENNEDY	ELECTION WORK - AUDITOR	45.00
MICHELLE CIESLUK	RENT ASSIST - GA	700.00
MICHELLE WICKERSHAM	ELECTION WORK - AUDITOR	200.00
MIDAMERICAN ENERGY COMPANY	MO BILL - B&G	51,644.92
MIDLANDS HUMANE SOCIETY	CONTRACT - ANIMAL CONTROL	7,335.28
MIDWEST MEDICAL AND SAFETY INC	SUPPLIES - JAIL	108.30
MIDWEST SPECIAL SERVICES INC	TRANSPORT - JAIL	1,364.33
MILLS COUNTY (IA)	SVC FEES - BOARD	35.00
MINDEN UNITED CHURCH OF CHRIST	PRECINT RENT - AUDITOR	200.00
MINNIE WALSH	ELECTION WORK - AUDITOR	250.00
MITCHELL KAY	REIMB EXP - BOARD	1,167.53
MMB LLC	ROADS/PARTS	1,200.12

MONARCA ENTERPRISE LLC	RENT ASSIST - GA	600.00
MONONA COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	577.06
MONTGOMERY COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	785.86
MORTON BUILDINGS INC	PROF SVC - CONSERVATION	113,020.00
MOSAIC	RENT ASSIST - SWIA MHDS REGION	994.23
MOTOROLA SOLUTIONS INC	PROF SVC - COMMUNICATIONS	2,662.07
MUNICIPAL HOUSING AGENCY	RENT ASSIST - GA	382.00
MY FATHERS HOUSE MINISTRIES	PRECINT RENT - AUDITOR	200.00
MYRA NIXON	REIMB EXP - RECORDER	76.57
NAMI SOUTHWEST IOWA	SUPPORT - SWIA MHDS REGION	14,500.00
NAN SAMS	ELECTION WORK - AUDITOR	200.00
NANCY JANE COZIAHR	ELECTION WORK - AUDITOR	200.00
NANCY JANE WHITE	ELECTION WORK - AUDITOR	200.00
NANCY STRONG	ELECTION WORK - AUDITOR	281.85
NCH CORPORATION	PROF SVC - B&G	1,432.62
NEBRASKA IOWA INDUSTRIAL FASTENERS CORP	SUPPLIES - CONSERVATION	462.05
NELSON & ROCK CONTRACTING INC	ROADS/VOUCHER 2	39,063.91
NEW CENTURY PHYSICIANS OF IOWA PC	MED SVC - JAIL	66.92
NEW HORIZON PRESBYTERIAN CHURCH	PRECINT RENT - AUDITOR	400.00
NEW LIFE ASSEMBLY OF COUNCIL BLUFFS IA INC	PRECINT RENT - AUDITOR	200.00
NEW MASONIC TEMPLE ASSOCIATION	PRECINT RENT - AUDITOR	200.00
NEWMAN SIGNS INC	ROADS/MATERIALS	3,804.05
NEXT PHASE ENVIRONMENTAL INC	PROF SVC - CONSERVATION	243,086.00
NINA HOANG	REIMB EXP - JAIL	86.16
NISHNA PRODUCTIONS INC	VOC/DAY HAB/SUP - SWIA MHDS REGION	13,852.08
NISHNABOTNA VALLEY RURAL ELECTRIC COOPERATIVE	ROADS/UTILITIES	2,170.28
NITV FEDERAL SERVICES LLC	TRAINING - SHERIFF	1,395.00
NMC GROUP INC	PROF SVC - CONSERVATION	11,942.93
NORA EVANS	REIMB EXP - PUB HEALTH	39.00
NORMA KOPPOLD	ELECTION WORK - AUDITOR	200.00
NORTHWEST CHRISTIAN CHURCH INC	PRECINT RENT - AUDITOR	200.00
NUTRIEN AG SOLUTIONS INC	SUPPLIES - CONSERVATION	150.00
OCERG NAGAR LLC	RENT ASSIST - GA	500.00
OMAHA COMPOUND COMPANY	SUPPLIES - B&G	4,087.33
OMAHA COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY	PROF SVC - PLANNING	14,250.00
OMAHA COUNCIL BLUFFS PLUMBING INC	PROF SVC - JAIL	120.00
OMAHA DOOR & WINDOW COMPANY INC	PROF SVC - SHERIFF	4,697.60
OMAHA SLINGS INC	ROADS/SUPPLIES	217.04
OMAHA TRUCK CENTER COMPANY INC	ROADS/PARTS	13,035.15
OMG MIDWEST INC	ROADS/MATERIALS	2,249.28
OMNI CENTRE LLC	RENT - WIC	3,966.00
OPD BUSINESS SOLUTIONS	SUPPLIES - DHS	2,242.05
OPTIMIZED SYSTEMS LLC	PROF SVC - NON-DEPARTMENTAL	4,300.00
OTIS ELEVATOR COMPANY	PROF SVC - B&G	500.00
OUTDOOR POWER GROUP INC	SUPPLIES - CONSERVATION	423.11
OVERLAND MHP 2 LLC	RENT ASSIST - GA	1,005.00
PAGE COUNTY (IA)	PRESCRIPTIONS - SWIA MHDS REGION	1,141.01
PARALLEL TECHNOLOGIES INC	PROF SVC - NON-DEPARTMENTAL	3,299.35
PATRICIA ALLEN	ELECTION WORK - AUDITOR	200.00
PATRICIA HILLER	ELECTION WORK - AUDITOR	200.00
PATRICIA MCGINN	ELECTION WORK - AUDITOR	200.00
PATRICIA SUE SETTLES	ELECTION WORK - AUDITOR	200.00
PATRICIA WELLS	ELECTION WORK - AUDITOR	200.00
PATRICK RIGG	RENT ASSIST - GA	625.00
PATRICK SONDAG	REIMB EXP - CO ATTORNEY	219.92
PATRICK T SEATON	PROF SVC - CONSERVATION	44.45
PATSY COLEMAN	ELECTION WORK - AUDITOR	200.00
PAUL HARDER	MEETING - BOARD	80.00
PAUL KOCH	ELECTION WORK - AUDITOR	325.66
PAULETTE BRANDT	ELECTION WORK - AUDITOR	250.00
PEACE CHURCH OF THE BRETHERN	PRECINT RENT - AUDITOR	200.00
PEGGY JARRELL	ELECTION WORK - AUDITOR	200.00
PILLAR PROPERTY MANAGEMENT LLC	RENT ASSIST - GA	910.00
POLARIS PHARMACY SERVICES OF WARRINGTON LLC	PROF SVC - JAIL	12,069.51
POMPS TIRE SERVICE INC	ROADS/TIRES - 505	20,497.18
POPCO INC	MO BILL - PUB HEALTH	30.50
POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS	PAGER REIMB - EMA	70,891.53
POTTAWATTAMIE COUNTY IT DEPARTMENT	REIMB LICENSES - SWIA MHDS REGION	516.52
POTTAWATTAMIE COUNTY JAIL	MHS - SWIA MHDS REGION	6,000.00
POTTAWATTAMIE COUNTY SHERIFF	TRANSPORT - BOARD	14,255.99
POTTAWATTAMIE COUNTY TREASURER	ROADS/TAXES	12,840.00
PRAIRIE CONSTRUCTION COMPANY	ROADS/PA8	1,055,014.59
PRIME COMMUNICATIONS INC	PROF SVC - SHERIFF	7,921.94
PROFESSIONAL DEVELOPERS OF IOWA INC	SPONSORSHIP - BOARD	1,500.00
PROTECH COMMERCIAL VEHICLE OUTFITTERS INC	ROADS/PARTS	687.02

PURE OPERATING LLC	RENT ASSIST - GA	890.00
QUADIENT INC	POSTAGE - VARIOUS	2,560.15
QUADIENT LEASING USA INC	MO BILL - BOARD	1,813.56
QUICK REFERENCE PUBLISHING INC	SUPPLIES - CONSERVATION	162.00
R & S WASTE DISPOSAL LLC	ROADS/UTILITIES	1,436.54
RAFAEL RODRIGUEZ	REIMB EXP - IT	100.60
RANDAL CRUM	ELECTION WORK - AUDITOR	200.00
RANDY LEE	SUPPLIES - SHERIFF	701.25
RAY MARTIN COMPANY OF OMAHA	PROF SVC - B&G	337.50
REAL TIME NETWORKS INC	PROF SVC - JAIL	6,850.00
RED OAK WELDING SUPPLIES	ROADS/SUPPLIES	1,333.45
REDWOOD TOXICOLOGY LABORATORY INC	MED SVC - JAIL	60.70
REGINA MYRES	ELECTION WORK - AUDITOR	200.00
REGIONAL WATER INC	MO BILL - CONSERVATION	922.50
RESOURCE RENTAL CENTER INC	SUPPLIES - B&G	27.10
RICHARD C ROSAS	PROF SVC - JAIL	460.00
RICHARD COWELL TACTICAL LLC	PROF SVC - SHERIFF	638.00
RICHARD D GRIFFEN	ROADS/REPAIRS - CENTRAL	930.01
RICHARD DEAN SCHNITKER	MEETING - BOARD	40.00
RICHARD HOLTZ	MEETING - BOARD	160.00
RICHARD JOHNSON	ELECTION WORK - AUDITOR	200.00
RICHARD TRIMMELL	ELECTION WORK - AUDITOR	210.79
RICK FINK	ELECTION WORK - AUDITOR	125.72
RIVERBEND APARTMENTS LLC	RENT ASSIST - GA	500.00
RMH SYSTEMS	PROF SVC - WIC	1,671.78
ROBERT BOETTCHER	ELECTION WORK - AUDITOR	250.00
ROBERT GRIFFITH	ELECTION WORK - AUDITOR	217.62
ROCK ISLAND COUNTY (IL)	SVC FEES - BOARD	45.01
ROGER BRANNAN	REIMB EXP - JAIL	213.72
ROGER HANSEN	ELECTION WORK - AUDITOR	200.00
ROLLINS INC	PROF SVC - JAIL	187.00
RONALD JAMES CISAR	PRESENTER - CONSERVATION	1,500.00
RONDA NEWMAN	ELECTION WORK - AUDITOR	200.00
ROXANNE HESTER	ELECTION WORK - AUDITOR	360.57
RUTH MILLER	ELECTION WORK - AUDITOR	200.00
S & C DANKER LLC	LANDSCAPING - EAST POTT SWCD	30,620.75
S & L SANITATION ENTERPRISES INC	MO BILL - CONSERVATION	198.00
SAINT JOHN LUTHERAN CHURCH	PRECINT RENT - AUDITOR	200.00
SALEM UNITED METHODIST CHURCH	PRECINT RENT - AUDITOR	200.00
SALLY DEA	ELECTION WORK - AUDITOR	315.00
SAM ASHER COMPUTING SERVICES INC	MO BILL - IT	271.86
SANDAU BROTHERS SIGN COMPANY INC	PROF SVC - PUB HEALTH	4,275.00
SANDRA HOUGH	ELECTION WORK - AUDITOR	200.00
SARPY COUNTY (NE)	SVC FEES - BOARD	7.52
SCHILDBERG CONSTRUCTION COMPANY INC	ROADS/ROCK	218,675.13
SCHOLASTIC INC	SUPPLIES - WIC	2,237.50
SCOT ALBERTSON	ELECTION WORK - AUDITOR	200.00
SCOTT BELT	REIMB EXP - BOARD	78.82
SEAN NEGUS CONSTRUCTION LLC	DRAINAGE - C&R - CONSTRUCT/MAINT	194,355.60
SEIDL & SEIDL PLC	LEGAL SVC - SWIA MHDS REGION	24.00
SF APARTMENTS LLC	RENT ASSIST - GA	366.00
SHELLEY WELTER	REIMB EXP - SWIA MHDS REGION	740.81
SHERI JOHANNES	ELECTION WORK - AUDITOR	210.01
SHIRLEY BILLINGS	RENT - SWIA MHDS REGION	750.00
SHIRLEY TRIMMELL	ELECTION WORK - AUDITOR	210.79
SMV BLUFFS APARTMENTS	RENT ASSIST - GA	1,007.00
SNYDER & ASSOCIATES INC	RAILROAD HWY TRL - NON-DEPARTMENTAL	53,865.48
SOUTHSIDE CHRISTIAN CHURCH	PRECINT RENT - AUDITOR	200.00
SOUTHWEST IOWA JUVENILE EMERGENCY SERVICES	PROF SVC - JAIL	1,200.00
SOUTHWEST IOWA FAMILIES INC	OP - SWIA MHDS REGION	264.00
SOUTHWEST IOWA PLANNING COUNCIL	TRANSPORT - SWIA MHDS REGION	162.00
SPEE DEE DELIVERY SERVICE INC	PROF SVC - DHS	231.98
ST LUKES HEALTH RESOURCES	ROADS/DRUG SCREENING	84.00
ST PAULS EPISCOPAL CHURCH	PRECINT RENT - AUDITOR	200.00
STACY HUDSON	ELECTION WORK - AUDITOR	200.00
STANDARD AUTO SERVICE CORP	PROF SVC - SHERIFF	1,033.01
STAPLES INC	SUPPLIES - PUB HEALTH	1,238.10
STAPLES INC	SUPPLIES - WIC	1,529.51
STARLA PUNTENEY	ELECTION WORK - AUDITOR	315.52
STATE FIRE MARSHAL DIVISION	RENEWAL - SHERIFF	20.00
STATE OF IOWA	LICENSE - ENV HEALTH	84.00
STATE OF IOWA SECRETARY OF STATE	NOTARY - CO ATTORNEY	60.00
STATE UNIVERSITY OF IOWA	PROF SVC - ENV HEALTH	667.00
STERICYCLE INC	PROF SVC - WIC	141.21
STEVE PLUMB	MEETING - BOARD	40.00

SUE BARRETT	ELECTION WORK - AUDITOR	250.00
SUE MIZE	ELECTION WORK - AUDITOR	200.00
SUNDQUIST ENGINEERING PC	DRAINAGE - 2019 FLOOD - SOUTH NOBLE - PRO	81.00
SUPERNAL SYSTEMS LLC	PROF SVC - SWIA MHDS REGION	685.00
SUSAN MILLER	REIMB EXP - BOARD	375.32
SUSANN CONLON	PROF SVC - CONSERVATION	177.73
SUZANNE BLACKBURN	ELECTION WORK - AUDITOR	200.00
SUZANNE WATSON	REIMB EXP - SWIA MHDS REGION	248.13
SUZANNE WOOD	ELECTION WORK - AUDITOR	200.00
SYMPHONY DIAGNOSTIC SERVICES NO 1	MED SVC - JAIL	207.00
SYNCHRONY BANK	SUPPLIES - JAIL	675.07
T HALL ABC INC	SUPPLIES - B&G	103.10
TAMI HARMAN	ELECTION WORK - AUDITOR	200.00
TAMMY PEDRICK	ELECTION WORK - AUDITOR	200.00
TARA FICHTER	ELECTION WORK - AUDITOR	250.00
TERI GARBEZ	ELECTION WORK - AUDITOR	200.00
TERRENCE FORD	ELECTION WORK - AUDITOR	200.00
TERRY BAILEY	ELECTION WORK - AUDITOR	200.00
THE COMMUNITY SUPPORTS NETWORK INC	RENT - SWIA MHDS REGION	463.87
THE FILTER SHOP INC	SUPPLIES - B&G	147.72
THE FIRST CHRISTIAN CHURCH OF THE CITY OF COUNCIL BLUFFS IA	PRECINT RENT - AUDITOR	200.00
THE PRIDE GROUP INC	RCF - SWIA MHDS REGION	15,015.00
THE RETROFIT COMPANIES INC	PROF SVC - ENV HEALTH	440.00
THERISA HOWARD	ELECTION WORK - AUDITOR	290.69
THINK SPACE IT	PROF SVC - IT	10,522.58
THOMAS BERNEMANN	ELECTION WORK - AUDITOR	200.00
THOMAS GROBE	REIMB EXP - ENV HEALTH	64.59
THOMAS RUSSMANN	MEETING - BOARD	160.00
THOMAS SCOTT MEFFERD	ELECTION WORK - AUDITOR	50.38
THOMAS SHIPP	ELECTION WORK - AUDITOR	200.00
TIMOTHY DONOVAN	ELECTION WORK - AUDITOR	200.00
TIMOTHY LUTHERAN CHURCH	PRECINT RENT - AUDITOR	200.00
TIMOTHY P BELLOWES	MEETING - BOARD	280.00
TIMOTHY TEMEYER	MEETING - BOARD	40.00
TIMOTHY WICHMAN	REIMB EXP - BOARD	284.71
TORYANN CROZIER	PROF SVC - CONSERVATION	880.00
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	PROF SVC - SHERIFF	75.00
TREASURER OF STATE OF IOWA	MED SVC - SWIA MHDS REGION	30,449.32
TRICIA SCHLEGEL	ELECTION WORK - AUDITOR	317.86
TRUAX COMPANY INC	ROADS/SUPPLIES	21.77
TW VENDING INC	SUPPLIES - JAIL	665.70
ULINE INC	SUPPLIES - RECORDER	180.89
UMB BANK NA	BOND - DBT SVC	1,800.00
UMBA (UNDERWOOD MEMORIAL BUILDING ASSOC)	PRECINT RENT - AUDITOR	200.00
UNDERGROUND LOCATION COMPANY	PROF SVC - B&G	8.10
UNITED STATES CELLULAR CORPORATION	MO BILL - COMMUNICATIONS	360.19
UNITED STATES POSTAL SERVICE	BUSINESS REPLY - DHS	30,000.00
US BANK NATIONAL ASSOCIATION	MO BILL - EMA	2,919.24
US BANK NATIONAL ASSOCIATION	MO BILL - VARIOUS	13,537.02
VALLEY VIEW VETERINARY CLINIC PLLC	PROF SVC - ANIMAL CONTROL	102.11
VAN WALL EQUIPMENT	ROADS/PARTS	1,382.74
VERIZON COMMUNICATIONS INC	MO BILL - SHERIFF	12,983.08
VERIZON CONNECT FLEET USA LLC	ROADS/UTILITIES	1,582.66
VERNA JOHNSON	ELECTION WORK - AUDITOR	200.00
VICKIE MAJOREK	ELECTION WORK - AUDITOR	250.00
VISUAL EDGE INC	ROADS/SUPPLIES - CENTRAL	31.27
VISUAL EDGE INC	ROADS/SUPPLIES - CENTRAL	33.00
VOCATIONAL DEVELOPMENT CENTER INC	VOC/DAY - SWIA MHDS REGION	6,100.00
VOLANO SOFTWARE LLC	PROF SVC - IT	740.00
VVE 2020 LP	RENT ASSIST - GA	1,000.00
W W GRAINGER INC	SUPPLIES - B&G	1,386.63
WAUBONSIE MENTAL HEALTH CENTER	CRISIS RESPONSE - SWIA MHDS REGION	7,750.00
WC INVESTMENT CO IN	SVC FEES - GA	400.00
WCM INDUSTRIES INC	EQUIP - CONSERVATION	10,859.61
WEI KAY ENG	REIMB EXP - WIC	13.70
WELLS FARGO FINANCIAL LEASING INC	MO BILL - DHS	971.62
WENDY BILLMAN	ELECTION WORK - AUDITOR	250.00
WEST CENTRAL COMMUNITY ACTION	RENT - WIC	1,040.00
WEST PUBLISHING CORPORATION	PROF SVC - CO ATTORNEY	4,957.39
WESTERN ENGINEERING COMPANY INC	ROADS/MATERIALS	123.62
WESTLAKE HARDWARE INC	SUPPLIES - CONSERVATION	244.63
WEX BANK	ROADS/FUEL	26,580.77
WILLIAM MOTT	MEETING - BOARD	180.00
WINDSTREAM HOLDINGS INC	MO BILL - COMMUNICATIONS	703.50
WOODBURY COUNTY (IA)	SVC FEES - BOARD	10.00

YLONDA MAGUIRE  
 YOUNG MECHANICAL & PLUMBING INC  
 ZACHARIE NORMAN  
 ZACHARY CARLSON  
 ZION RECOVERY SERVICES INC  
 ZOH0 CORPORATION

REIMB EXP - SWIA MHDS REGION	199.12
ROADS/REPAIRS - HANCOCK	400.00
REIMB EXP - SHERIFF	95.21
ELECTION WORK - AUDITOR	45.00
CSRS - SWIA MHDS REGION	87,154.39
SUBSCRIPTION - IT	5,008.50
	<u>4,482,666.98</u>

Fund Summary	Payment Amount
Fund	
0001 - GENERAL BASIC FUND	631,350.43
0002 - GENERAL SUPPLEMENTAL FUND	138,491.40
0003 - GAMBLING RESOURCES FUND	80,187.13
0005 - WIC/FEDERAL FUNDING FUND	17,440.39
0007 - LOST CONSERVATION FUND	7,582.00
0011 - RURAL SERVICES BASIC FUND	53,668.06
0017 - CO ATTORNEY DEL FINE COLLECT FUN	206.50
0019 - PROPERTY ACQUISITION/IMPROVEMENT	62,250.00
0020 - SECONDARY ROADS FUND	589,240.51
0023 - REAP FUND	1,500.00
0027 - CO CONSERV LAND ACQ	10,074.95
0037 - LOST SOIL CONS EAST FUND	34,786.30
0040 - C.I.T.I.E.S. FUND	162,183.50
0041 - ANIMAL CONTROL DONATIONS FUND	102.11
0042 - AMERICAN RESCUE PLAN ACT (ARPA)	49,357.46
0052 - VETERANS RELOCATION ALLOCATION FL	5,000.00
1620 - BOND SERIES 2020A CAPITAL FUND	9,680.08
1630 - BOND SERIES 2021A CAPITAL FUND	279,929.05
1640 - BOND SERIES 2021B CAPITAL FUND	20,551.99
1650 - BOND SERIES 2022 CAPITAL FUND	258,843.58
1700 - BIKE TRAIL FUND	4,508.02
1935 - 2021C ROADS CAPITAL PROJECT FUND	1,087,830.79
2230 - BOND SERIES 2021A DEBT FUND	600.00
2240 - BOND SERIES 2021B DEBT FUND	600.00
2250 - BOND SERIES 2022 DEBT FUND	600.00
4000 - EMER MANAGEMENT SERVICE FUND	85,499.45
4010 - E911 FUND	22,896.15
4155 - MHDS REGION FUND	633,224.69
6000 - DRAINAGE	194,436.60
8000 - CRESCENT RIDGE SKI HILL	40,045.84
	<u>4,482,666.98</u>

# **Scheduled Sessions**



**Kami Willett/Chair, East Pottawattamie**  
**County Soil & Water**

**Discussion and/or decision on funding for dry hydrants  
for East Pottawattamie County Soil & Water  
Conservation District.**

# REQUEST FOR PROPOSAL

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**1. PROJECT TITLE** East Pottawattamie Conservation Fire Preparedness Plan

**APPLICANT ENTITY** East Pottawattamie Soil & Water Conservation District (EPSWCD)

**PROJECT COORDINATOR** Kami Willett, Chair, East Pottawattamie Soil & Water Conservation District

**ADDRESS** 321 Oakland Ave, Oakland, IA 51560

**PHONE** (712) 482-6408

**EMAIL** [willettkami@gmail.com](mailto:willettkami@gmail.com)

**PROJECT COORDINATOR SIGNATURE** *Kami Willett*

## 2. LIST PROJECT PARTNERS/SUPPORTING ORGANIZATIONS

The EPSWCD partners with many agencies, departments, and organizations across the county for successful conservation that benefits all residents in East Pottawattamie County and surrounding communities.

- East Pottawattamie County Farm Bureau (*Chris Perdue, President*)
- Pottawattamie County Board of Supervisors (*Brian Shea, Chair*)
- Pottawattamie County Conservation Board (*Mark Shoemaker, Chair*)
- Fire Departments servicing East Pottawattamie County
  - Walnut, Avoca, Hancock, Oakland, Carson, Macedonia, Griswold, Shelby

## 3. PARTNER ORGANIZATIONS FUNDS, ROLES, AND RESPONSIBILITIES

Partnering organizations are in support of the EPSWCD installing dry hydrants in strategic locations across the county for access by the fire departments in case of fire. However, they will not receive direct or indirect project funds. Installation, maintenance, and upkeep will be minimal and will be the responsibility of the EPSWCD.

## 4. PROJECT BUDGET AND TIMELINE

EAST POTTAWATTAMIE CONSERVATION FIRE PREPAREDNESS PLAN			
PROJECT TIMELINE		PROJECT BUDGET	
Proposed Start Date	July, 2023	YEAR 1	\$ 19,075
Proposed End Date	June, 2026	YEAR 2	\$ 17,600
		YEAR 3	\$ 13,325
<b>PROJECT DURATION 36 months</b>		<b>TOTAL BUDGET</b>	<b>\$50,000</b>

# EAST POTTAWATTAMIE CONSERVATION FIRE PREPAREDNESS PLAN

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## EXECUTIVE SUMMARY

To aid in our strong conservation practices, the East Pottawattamie Soil and Water Conservation District (EPSWCD) will install dry hydrants in ten locations in or around all fourteen townships in East Pottawattamie County. Being good stewards of the land, farmers use modern conservation practices like no-till, grasslands, CRP, waterways, and terraces to prevent erosion of our precious, irreplaceable topsoil. The unintended result of these conservation practices is dry material from crop residue, grasslands, cornstalks, terraces, and waterways becoming a potential fire danger. During certain times of the year when the wind is high, and the humidity level is low, dry substances like grasslands, cornstalks, waterways, and terraces provide a flammable source for fire. When a fire occurs, the vital crop residue is burned, leaving the ground susceptible to erosion. Fire departments need timely access to water to fight fires, which is why strategic locations of dry hydrants across East Pottawattamie County are necessary for the conservation of our land and the safety of those in Southwest Iowa.

## PROJECT DESCRIPTION, OUTCOMES, AND DELIVERABLES

Conservation practices like terraces and no-till have proven highly successful in conserving the necessary crop residue that ensures our topsoil and nutrients stay in place. However, in the occurrence of fires that happen on farmland, the crop residue and vegetation that are vital to the success of our conservation practices are damaged and leave the soil barren and vulnerable to wind, rain, and damaging erosion. In towns and cities, fire hydrants are strategically placed throughout the community for prompt access to the life and structure-saving water the fire departments need to fight the fire. Similarly, these dry hydrants would be placed in a manner that would allow for the most coverage of East Pottawattamie County, and in doing so we would better be able to protect the land and the nutrients in the soil which the fire takes first. East Pottawattamie County is largely a rural community, with much of our land involved in crop production, livestock, CRP, and conservation land. A fire can quickly get out of control and with only five dry hydrants in place to date, the fire departments are forced to go to the nearest town to get the water they need, losing vital time traveling instead of being able to fight the fire. This lack of access to water can prove devastating to our cropland, livestock, structures, homesteads, and the lives of our citizens.

Installation of the dry hydrants will provide opportunities to work with our fire departments on the availability, location, accessibility, and usability of the dry hydrants and share in our conservation practices that aid in fire management. We are proud to have the support of all eight fire departments who service East Pottawattamie County in our goal of installing ten additional dry hydrants. Those departments include the cities of Avoca, Hancock, Walnut, Shelby, Oakland, Carson, Macedonia, and Griswold. Once in place, the departments may use the dry hydrants for regular training for all firefighters. Maintenance of the dry hydrants is minimal and will be monitored by the EPSWCD.

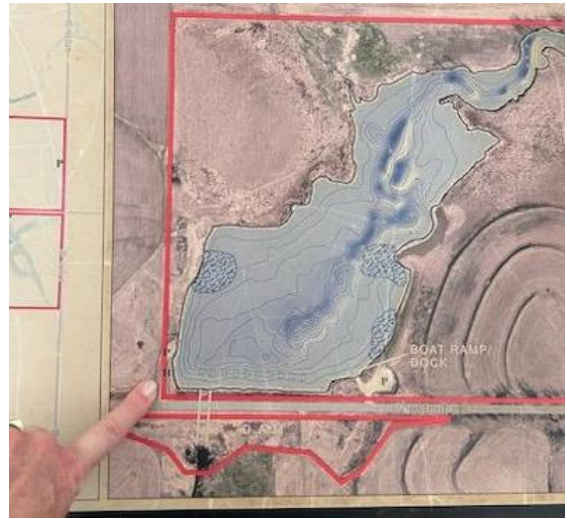
Farmers are constantly adapting, by using modern conservation practices like no-till, grasslands, CRP, waterways, and terraces that are all successful in preventing erosion of our precious, irreplaceable topsoil. As a result of using successful conservation practices which prevent soil erosion, at certain times of the year when the wind is high and the humidity level is low, the dry substances like grasslands, cornstalks, waterways, and terraces provide an unintended flammable source for fire. This is why there is a need for more dry hydrants in the area around these proactive soil conservation farms.

Monitoring and assessing the ponds where the dry hydrants are placed will be necessary to ensure the success of proper conservation practices on the land surrounding the ponds and the integrity of the dry hydrants. Currently, monitoring must be done from shore and only gives a minimal view. We will purchase a drone to assess conservation practices in and around the ponds with dry hydrants. This will allow us the ability to take aerial images and video to observe the ponds and land surrounding the ponds, to monitor the success of proper conservation practices in preventing silting in the ponds and take proactive action if necessary to maintain the integrity of the dry hydrants so they will be ready in case of a fire.

Below are images from Young Pond in Grove Township where one of the current dry hydrants is located. The second image shows the location of the dry hydrant in reference to the pond. As you can see, aerial imagery with the use of a drone will prove vital for monitoring the integrity of the conservation practices surrounding the ponds.



Dry hydrant at Young Pond, Grove Township



Aerial of Young Pond with dry hydrant location

The success of our project will be measured in three ways:

1. **Installation of dry hydrants** - Our goal of installing ten dry hydrants will take 36 months to complete with the partnership of EPSWCD, the National Resources Conservation Service (NRCS), and the area fire departments.
2. **Faster response times for area Fire Departments** – Access to water in closer proximity to the fire will lead to faster response times for the fire departments.
3. **Health of the ponds where dry hydrants are installed** – The health will be monitored, measured, and assessed by the use of a drone.

## PROJECT TIMELINE

EAST POTTAWATTAMIE CONSERVATION FIRE PREPAREDNESS PLAN					
PROJECT TIMELINE/BUDGET					
YEAR 1	Total	Year 2:	Total	Year 3:	Total
Dry Hydrants - 3 <i>Material &amp; Install</i>	\$12,825	Dry Hydrants - 4 <i>Material &amp; Install</i>	\$17,100	Dry Hydrants - 3 <i>Material &amp; Install</i>	\$12,825
Drone & Training	\$4,750				
Administrative	\$1,500	Administrative	\$500	Administrative	\$500
<b>Year 1 Subtotal</b>	<b>\$19,075</b>	<b>Year 2 Subtotal</b>	<b>\$17,600</b>	<b>Year 3 Subtotal</b>	<b>\$13,325</b>
<b>TOTAL 3 YEAR BUDGET</b>					<b>\$50,000</b>



May 15, 2023

RE: Innovation & Demonstration Conservation Grants

To the IDAL Grant Review Committee:

This is a letter of support from the East Pottawattamie County Farm Bureau for pursuing the Iowa Department of Agriculture & Land Stewardship Innovation & Demonstration Conservation Grant. If awarded, this grant will help with designing and constructing 10 dry fire hydrants throughout East Pottawattamie County as well as maintenance of the dry hydrants with the collaboration of local Volunteer Fire Departments.

Dry hydrants would be utilized to fight structure, homestead, crop, and grassland fires across the county. Farms and rural residents are spread out across the county, many miles away from towns and access to their traditional fire hydrants. Our local fire departments need access to water near fires on farms to fight the fire quickly and efficiently. Local fire departments could gain access to water near fires on farms by placing dry hydrants in existing ponds across the county.

We understand the importance of protecting Iowa's soil and water. Fire can devastate vegetation, grassland, and crops which in turn can cause erosion that would jeopardize the soil that we need on our farms that can never be replaced. We have partnered with East Pottawattamie Soil and Water Conservation District for many events over the years and fully support them in implementing more dry hydrants across the townships of Pottawattamie County.

Thank you in advance for considering the East Pottawattamie Soil and Water Conservation Board application with their commitment to preserve our vital natural resources of soil and water as well as the safety of the Pottawattamie County Residents.

Respectfully,

*Chris Perdue*

Chris Perdue  
East Pottawattamie County Farm Bureau President



227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

Chairman Brian Shea  
Scott Belt  
Tim Wichman  
Susan Miller  
Jeff Jorgensen

May 9, 2023

To:

East Pottawattamie Soil and Water Conservation District.

This is a letter of support from the Pottawattamie County Board of Supervisors for pursuing the Iowa Department of Agriculture & Land Stewardship Innovation & Demonstration Conservation Grant. If awarded, this grant will help with designing, building and the collaboration with local Volunteer Fire Departments on maintenance for an additional 10 Dry Hydrants throughout East Pottawattamie County (currently 5 dry hydrants are in existence throughout the county). The Dry Hydrants can be utilized to fight structure, homestead and/or grass fires across our county.

We understand the importance of protecting Iowa's Soil and Water. Our unwavering dedication to conservation in our county can be seen through the initiative we facilitated with the patrons of our county to secure a portion of Local Options Sales Tax (LOST) funds for conservation practices. In 2022, \$145,923.00 in LOST funds were utilized for many different conservation practices across our county to preserve our vital water and soil resources.

Grant Review Board:

Thank you in advance for considering the East Pottawattamie Soil and Water Conservation Board application and their commitment to preserve our soil and water along with the safety of the Pottawattamie County Residents.

Respectfully,

A handwritten signature in cursive script that reads 'Brian M. Shea'.

Brian Shea  
Chair, Pottawattamie County Board of Supervisors





## **Pottawattamie County Conservation Board**

227 S. 6th Street Suite 204 Council Bluffs, IA 51501

Office: (712) 328-5638

Fax: (712) 328-4731

[www.pottcoconservation.com](http://www.pottcoconservation.com)

May 9, 2023

To:

East Pottawattamie Soil and Water Conservation District.

This is a letter of support from the Pottawattamie County Conservation Board for pursuing the Iowa Department of Agriculture & Land Stewardship Innovation & Demonstration Conservation Grant. If awarded, this grant will help with designing, building and the collaboration with local Volunteer Fire Departments on maintenance for an additional 10 Dry Hydrants throughout East Pottawattamie County (currently only 5 dry hydrants). The Dry Hydrants can be utilized to fight structure, homestead and/or grass fires across the county.

We have collaborated with the East Pottawattamie Board on many conservation projects, and we continue to collaborate on projects to ensure we are preserving our vital resources across the county and the State of Iowa.

Grant review board, thank you in advance for considering the East Pottawattamie Soil and Water Conservation Board application and their commitment to preserve our soil and water along with the safety of the Pottawattamie County Residents.

Respectfully,

Mark Shoemaker, Conservation Director  
Pottawattamie County Conservation

April 27, 2023

East Pottawattamie Soil & Water Conservation District  
16 Main Street  
Oakland, IA 51560

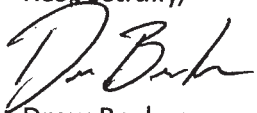
The Avoca Volunteer Fire & Rescue Department submits this letter to you in support of your application to the USDA's Conservation Innovation grant program.

Avoca firefighters have utilized dry hydrants on several occasions when fighting fires on the East side of Pottawattamie County.

Due to drought conditions, water restrictions are currently in place for the communities along the Nishnabotna River on the East side of Pottawattamie County. Having an alternate source of water that doesn't deplete the supply from the City's water tower is always preferable. The high winds and dry conditions that prompted a County-wide burn ban in April truly support the need for the dry hydrants strategically located throughout the County.

If the Avoca Volunteer Fire Department can provide additional assistance to locate and or maintain dry hydrants in the County, please do not hesitate to contact us. We see dry hydrants as a vital resource to the cities and townships we serve.

Respectfully,

A handwritten signature in black ink, appearing to read "Drew Becker". The signature is written in a cursive style with a large initial "D".

Drew Becker

Avoca, Iowa Volunteer Fire Chief



May 4, 2023

East Pottawattamie Soil & Water Conservation District  
16 Main Street  
Oakland, IA 51560

The Carson Volunteer Fire & Rescue Department submits this letter to you in support of your application to the Iowa Dept. of Agriculture and Land Stewardship, Division of Soil Conservation and Water Quality, Innovation & Demonstration Conservation grant program.

Carson firefighters have utilized dry hydrants on several occasions when fighting fires on the East side of Pottawattamie County. One event included a stubborn hay bale fire three miles North of the Farm Creek Public Wildlife Area. Volunteers from four rural fire departments attacked this fire for several hours using water obtained from the dry hydrant at Farm Creek. This saved time and fuel expense as the tankers had water access within a few miles.

Carson conducts monthly training exercises. At least once per year, training is completed at each of the dry hydrants with maintenance completed as needed to keep mud and silt from restricting access.

Due to drought conditions, water restrictions are currently in place for the communities along the Nishnabotna River on the East side of Pottawattamie County. Having an alternate source of water that doesn't deplete the supply from the City's water tower is always preferable. The high winds and dry conditions that prompted a County-wide burn ban in April truly support the need for the dry hydrants strategically located throughout the County.

If the Carson Fire Department can provide additional assistance to locate and or maintain dry hydrants in the County, please do not hesitate to contact us. We see dry hydrants as a vital resource to the cities and townships we serve.

Respectfully,



Chad Gordon  
Carson Volunteer Fire Chief  
127 Broadway  
Carson, IA 51525

April 27, 2023

To:  
East Pottawattamie Soil & Water Conservation District  
16 Main Street  
Oakland, IA 51560

The Shelby Volunteer Fire & Rescue Department submits this letter to you in support of your application to the USDA's Conservation Innovation grant program.

Shelby firefighters have utilized dry hydrants on several occasions when fighting fires in the community and during mutual aid calls in surrounding communities we serve.

Due to drought conditions, water restrictions are currently in place for the communities along the Nishnabotna River on the East side of Pottawattamie County and surrounding Counties. Having an alternate source of water that doesn't deplete the supply from the City's water tower is always preferable. The high winds and dry conditions that prompted a County-wide burn ban in April truly support the need for the dry hydrants strategically located throughout the County.

If the Shelby Fire Department can provide additional assistance to locate and or maintain dry hydrants in our communities, please do not hesitate to contact us. We see dry hydrants as a essential vital resource to the cities and townships we serve.

Respectfully,

*Ron Kroll*

Shelby Volunteer Fire Department

Ron Kroll, Chief

**Kami Willett/Chair, East Pottawattamie**  
**County Soil & Water**

**Discussion and/or decision on Beaver Bounty Program  
extension.**

**David Burd/President, Jennie  
Edmundson**

**Discussion and/or decision on letter of support for  
Methodist Jennie Edmundson Behavioral Health.**



July 24, 2023

Media contacts:

**Contact:**

Claudia Bohn  
Methodist Health System  
(402) 354-6818

Gretchen Hommrich  
Acadia Healthcare  
(615) 861-6000

## **Methodist Jennie Edmundson Hospital Partners With Acadia Healthcare to Build New Behavioral Health Hospital in Council Bluffs**

**COUNCIL BLUFFS, Iowa and FRANKLIN, Tenn.** – According to American Hospital Directory data, there is a shortfall of more than 300 inpatient behavioral health beds in Iowa and Nebraska.

To address this need, Methodist Jennie Edmundson Hospital and Acadia Healthcare are announcing plans to build a state-of-the-art behavioral health hospital in Council Bluffs, Iowa. The 96-bed hospital will include 24 inpatient beds dedicated to serving the mental health needs of children and adolescents, as well as provide outpatient services. This new facility will be a center of excellence, addressing the growing unmet need for accessible, high-quality behavioral health services in the region.

Methodist Jennie Edmundson Hospital is an affiliate of Omaha-based Methodist Health System.

Pending regulatory approval, the hospital is anticipated to open in 2026. It will be operated through a joint venture partnership between Jennie Edmundson and Acadia, the largest standalone provider of behavioral health care services in the U.S. Together, the organizations will invest more than \$55 million in expanding behavioral health resources in the region.

“Patients of all ages in the region will have access to the specialized behavioral health care they need in a carefully designed environment,” said David Burd, president and chief executive officer of Methodist Jennie Edmundson Hospital. “Methodist partnered with Acadia Healthcare because they are preeminent experts in behavioral health. This hospital will be a tremendous resource, and this partnership will help strengthen our level of expertise and implement proven best practices while enhancing the quality and number of behavioral health services available to patients throughout the area.”

Jennie Edmundson and Acadia are in the process of securing land for the hospital and will announce the location at a later date. Construction will begin once all regulatory approvals are obtained.

“Methodist shares our commitment to expanding access to high-quality behavioral health services and to transforming the way mental health patients are seen and cared for,” said Chris Hunter, chief executive officer of Acadia Healthcare. “The new hospital will increase lifesaving services for individuals and families in the region. We look forward to partnering with local communities to bring hope and healing to those in need.”

This purposefully designed behavioral health hospital is anticipated to include large treatment rooms for group therapy sessions, centralized nursing stations to provide open lines of sight to all common areas, high ceilings and large windows to capitalize on natural light, serene outdoor spaces and high-tech features. Ultimately, this will allow patients from western Iowa and eastern Nebraska access to the services they need in an environment that promotes peace and well-being.

“As a clinician, seeing the significant impact this investment will have on patients is exciting,” said Pat Ahrens, MD, vice president of medical affairs and chief medical officer of Methodist Jennie Edmundson Hospital. “This partnership allows us to better achieve our goal of a holistic approach to health care and continue leading public health efforts in the region. This hospital will provide a centralized regional referral center, creating a single point of care specific for all mental health and substance use disorders.”

To learn more about the partnership between Jennie Edmundson and Acadia Healthcare, visit [Bluffsbehavioralhealth.com](https://bluffsbehavioralhealth.com).

#### **About Methodist Jennie Edmundson Hospital**

Methodist Jennie Edmundson Hospital was established in 1886 and became a Methodist Health System affiliate in 1994. Today it is a 230-bed regional health care center serving approximately 250,000 residents in western Iowa. Jennie Edmundson boasts western Iowa’s only accredited cancer program and a 20-bed inpatient adult behavior health unit. The hospital offers a 24/7 Level III Emergency Department that treats over 20,000 patients per year. Jennie Edmundson also performs over 7,000 inpatient and outpatient surgeries per year while surpassing over 650 births yearly.

#### **About Acadia Healthcare**

Acadia is a leading provider of behavioral healthcare services across the United States. As of Dec. 31, 2022, Acadia operated a network of 250 behavioral health care facilities with approximately 11,000 beds in 39 states and Puerto Rico. With more than 23,000 employees serving approximately 75,000 patients daily, Acadia is the largest standalone behavioral health care company in the U.S. Acadia provides behavioral health care services to its patients in a variety of settings, including inpatient psychiatric hospitals, specialty treatment facilities, residential treatment centers and outpatient clinics.

# **John Rasmussen/Engineer**

**Discussion and/or decision to reject, approve, continue, set final hearing date, or modify the Honeysuckle Special Assessment proposal from 185<sup>th</sup> Street East to the dead-end as a result of the Public Hearing from August 22<sup>nd</sup>.**

**Matt Wyant/Director, Planning  
and Development and/or Pam  
Kalstrup/Coordinator, Zoning  
and Land Use, Planning and  
Development**

**Discussion and/or decision to authorize Board to sign  
Resolution No. 62-2023 authorizing an Economic  
Development Forgivable Loan Agreement with Robert J.  
Mings.**



## ECONOMIC DEVELOPMENT FORGIVABLE LOAN AGREEMENT

This Agreement is entered into between Pottawattamie County, Iowa (the “County”) and Robert J. Mings (the “Developer”) as of the \_\_\_ day of \_\_\_\_\_, 2023 (the “Commencement Date”).

WHEREAS, the Developer owns certain real property which is situated in the County and is more specifically described on Exhibit A hereto (the “Property”); and

WHEREAS, the Developer has undertaken the development of a residential subdivision (the “Stoneybrook East Phase 1 Project”) on the Property, including the construction of certain street improvements in connection therewith (the “Street Improvements Project”); and

WHEREAS, the Developer has requested that the County provide financial assistance in the form of a forgivable loan (the “Forgivable Loan”) to be used by the Developer in paying the costs of constructing the Street Improvements Project; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

### **A. Developer’s Covenants**

1. **Stoneybrook East Phase 1 Project, Subdivision.** The Developer agrees to submit a detailed site plan (the “Site Plan”) for the development of the Stoneybrook East Phase 1 Project for review and approval by the Board of Supervisors of the County. Upon approval by the Board of Supervisors, the Site Plan shall be attached hereto as Exhibit B. The Developer agrees to subdivide the Property in accordance with applicable ordinances and regulations. The Developer agrees to ensure that the Stoneybrook East Phase 1 Project is constructed in accordance with the Site Plan and all applicable regulations and ordinances of the County.

2. **Street Improvements Project Construction.** The Developer agrees to cause the construction of the Street Improvements Project in accordance with the timeline and specifications set forth on Exhibit C hereto. Prior to constructing the Street Improvements Project, the Developer will submit copies of all engineering documents related to the proposed Street Improvements Project to the County for review. The County may request reasonable changes in such documents, to ensure compliance with any applicable ordinances or regulations.

The County shall retain all rights to inspect the completed Street Improvements Project for quality of work and full compliance with all applicable laws, ordinances and regulations. Nothing in this subsection shall be interpreted as limiting the County’s rights to not accept the work if the Street Improvements Project is not completed to the satisfaction of the County.

Upon completion of the Street Improvements Project, provided that (i) such improvements are of the type ordinarily dedicated to the County in connection with housing development projects; (ii) the County confirms to the Developer in writing that such completed improvements meet County requirements; and (iii) the County accepts such Street Improvements

Project in accordance with State law, the Developer will provide the County with either a deed or permanent easement to the improvements and related right-of-way comprising the Street Improvements Project, which shall thereafter be maintained by the County.

**3. Forgivable Loan Disbursement Request and Street Improvements Costs Documentation.** Upon completion of the construction of the Street Improvements Project and acceptance thereof by the County, the Developer agrees to submit a forgivable loan disbursement request (the “Disbursement Request”) to the County in accordance with this Section A.3. The Disbursement Request submitted under this Section A.3 shall be in the form attached hereto as Exhibit D.

The Disbursement Request shall be accompanied by documentation (the “Costs Documentation”) detailing the costs (the “Street Improvements Costs”) incurred in completion of the Street Improvements Project, including invoices, and such other documentation as may reasonably be requested by the County, confirming that the Street Improvements Costs detailed in the Costs Documentation were in fact incurred in the construction of the Street Improvements Project and that such Street Improvements Costs are of an amount reasonably to have been expected with respect to such construction.

The Street Improvements Costs shall only include costs directly related to construction of 7-inch PCC Concrete Pavement (Mainline and Cul-De-Sac). The Street Improvement Costs shall not include costs related to site preparation, grading, permanent seeding or other miscellaneous items related to the Street Improvements Project.

**4. Forgivable Loan.** The Developer agrees that the County will not advance the proceeds of the Forgivable Loan to the Developer until the Developer has submitted the Promissory Note (as hereinafter defined) to the County. The Developer further agrees to apply the proceeds of the Forgivable Loan to the payment of the Street Improvements Costs.

The Developer’s obligation to repay the Forgivable Loan shall be evidenced by a promissory note (the “Promissory Note”) to be executed by the Developer and delivered to the County. The Promissory Note shall be in substantially the form as set forth on Exhibit E hereto. All principal advanced under the Forgivable Loan shall be due and owing to the County at the office of the County Auditor by Noon on January 31, 2034, unless sooner forgiven in accordance with the terms of this Agreement or made subject to acceleration in accordance with Section A.8 of this Agreement.

Nothing herein shall prohibit the Developer from forfeiting the right to loan forgiveness, as set forth in Section B.3 of this Agreement, by prepaying on the Forgivable Loan at any time.

**5. Sale of Housing Lots.** The Developer agrees to undertake the marketing and sale of the lots (the “Housing Lots”) situated on the Property for the construction of residential housing in accordance with the Site Plan and all applicable regulations and ordinances of the County. The Developer agrees to list the Housing Lots for sale within ninety (90) days of acceptance of the Street Improvements Project by the County.

**6. Developer's Annual Report.** The Developer agrees to submit an annual report (the "Annual Report") to the satisfaction of the County by no later than each December 1st during the Term (as hereinafter defined) commencing December 1, 2024 and continuing through December 1, 2033, demonstrating (i) the number of lots sold (ii) the number of homes that have been constructed during the twelve-month period (each, a "Request Period") preceding the date of such Annual Report; and (iii) that such homes have been constructed in compliance with Section A.1 above. The Developer agrees to provide such supporting documentation as may be requested by the County as an accompaniment to the Annual Report.

**7. Legal and Administrative Costs.** The Developer hereby agrees to pay for one-half of the legal fees and administrative costs incurred by the County in connection with the drafting, negotiation and authorization of this Agreement up to an amount not in excess of \$4,000. The Developer agrees to remit payment to the County within 30-days of the submission of reasonable documentation by the County to the Developer evidencing such costs.

**8. Default Provisions.**

**a. Events of Default.** The following shall be "Events of Default" under this Agreement, and the term "Event of Default" shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

- i. Failure by the Developer to comply with the terms and conditions of Section A.1 of this Agreement with respect to the Stoneybrook East Phase 1 Project.
- ii. Failure by the Developer to complete construction of the Street Improvements Project pursuant to the terms and conditions of this Agreement.
- iii. Failure by the Developer to comply with Sections A.3 through A.7 of this Agreement.
- iv. Failure by the Developer to observe or perform any other material covenant on its part, to be observed or performed hereunder.

**b. Notice and Remedies.** Whenever any Event of Default described in this Agreement occurs, the County shall provide written notice to the Developer describing the cause of the default and the steps that must be taken by the Developer in order to cure the default. The Developer shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to County that the default will be cured as soon as reasonably possible. If the Developer fails to cure the default or provide assurances, County shall then have the right to:

- i. Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.
- ii. Accelerate the due date of the then unforgiven principal amount of the Forgivable Loan, which amount shall become due and owing within 30-days of the provision of a written notice of such acceleration from the County to the Developer. In the event of acceleration of the Forgivable Loan, the provisions with respect to loan forgiveness as set forth in section B.4 of this Agreement shall not apply.

**B. County's Obligations**

**1. Review of Disbursement Request and Street Improvements Costs Documentation.** The County staff will review the Disbursement Request upon receipt from the Developer. If the County staff determines that a Disbursement Request satisfies the requirements of Section A.3 above, the County shall record a summary of the date, amount and nature of such costs (the "Accepted Street Improvements Costs") on the Summary of Accepted Street Improvements Costs attached hereto as Exhibit F, and such summary shall be the official record of the Accepted Street Improvements Costs for purposes of tallying the Maximum Forgivable Loan Amount (as hereinafter defined) allowed to the Developer under this Agreement.

In the event that the County determines that a Disbursement Request received from the Developer does not meet the requirements of Section A.3 above, the County shall notify the Developer within fifteen (15) days of such determination in order to allow an opportunity for the Developer to cure the noted deficiencies of the Disbursement Request.

**2. Forgivable Loan Disbursement.** The County hereby agrees to fund the Forgivable Loan in an amount (the "Maximum Forgivable Loan Amount") equal to the lesser of (i) the Accepted Street Improvements Costs, or (ii) \$420,000, in accordance with this Section B.2.

Within thirty (30) days of receipt from the Developer of an acceptable Disbursement Request, the County agrees to advance the proceeds of the Forgivable Loan to the Developer in an amount equal to Maximum Forgivable Loan Amount.

**3. Loan Forgiveness.** Upon receipt of a satisfactory Annual Report from the Developer, the County agrees to forgive principal of the Forgivable Loan on the date (each, a "Forgiveness Date") of receipt of such satisfactory Annual Report. The amount of principal to be forgiven on each Forgiveness Date shall be determined in accordance with the following formula:

Number of houses completed in connection with the Stoneybrook East Phase 1 Project during the calendar year preceding the date of the Annual Report multiplied by \$35,000.

For example, if the Developer submits an Annual Report reflecting that four (4) houses have been completed in connection with the Stoneybrook East Phase 1 Project during the then-reported Request Period, then the County would forgive \$140,000 of the principal amount of the Forgivable Loan.

Principal of the Forgivable Loan shall not be eligible for forgiveness after the Request Period ending December 1, 2033.

In the event that the County determines that an Annual Report received from the Developer does not meet the requirements of Section A.6 above, then the County shall notify the Developer within fifteen (15) days of such determination in order for the Developer to cure any noted deficiencies in such Annual Report.

**C. Administrative Provisions**

**1. Amendment and Assignment.** Neither party may cause this Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent of the other party. However, the County hereby gives its permission that the Developer's rights to receive the proceeds of the Forgivable Loan hereunder may be assigned by the Developer to a private lender, as security on a credit facility taken with respect to the Street Improvements Project, without further action on the part of the County.

**2. Successors.** This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

**3. Term.** The term (the "Term") of this Agreement shall commence on the Commencement Date and end on February 1, 2034.

**4. Choice of Law.** This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The County and the Developer have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

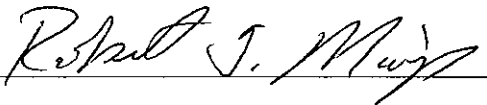
POTTAWATTAMIE COUNTY, IOWA

By: \_\_\_\_\_  
Chairman, Board of Supervisors

Attest:

\_\_\_\_\_  
County Auditor

ROBERT J. MINGS

  
\_\_\_\_\_

**EXHIBIT A**  
**LEGAL DESCRIPTION OF THE PROPERTY**

LEWIS TWP 2-74-43 SW SE EXC HWY, Pottawattamie County, State of Iowa







**EXHIBIT C**  
**TIMELINE AND SPECIFICATIONS FOR STREET IMPROVEMENTS PROJECT**

**Present**

- Finalize erosion control plan and submit the plan for permitting.

**After the crop is harvested (approximately October 15<sup>th</sup>, 2023)**

- Install erosion control measures and start grading
- Dorment seed disturbed areas

**Spring 2024**

- Install storm sewer pipe
- Pave Streets
- Install utilities
- After utilities are installed submit documentation for final plat approval
- After final plat approval put lots up for sale

**June 30<sup>th</sup>, 2024**

- Expected completion date

**EXHIBIT D**  
**FORM OF DISBURSEMENT REQUEST**

Date submitted: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Contact information: \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

Index of Invoices/Statements Attached to substantive request:

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\_\_\_\_\_

I, the undersigned hereby certify that the costs shown on the documents referred in the index above are legitimate costs reasonably incurred in the undertaking of the Street Improvements Project.

ROBERT J. MINGS

\_\_\_\_\_

Reviewed and accepted by Pottawattamie County, Iowa this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Chairman, Board of Supervisors

Attest: \_\_\_\_\_  
County Auditor

**EXHIBIT E**  
**PROMISSORY NOTE**

**MAXIMUM PRINCIPAL AMOUNT: \$420,000**

**Interest Rate: 0%**

**Maturity Date: January 31, 2034**

**Dated: \_\_\_\_\_, 202\_**

Robert J. Mings (the "Borrower") for value received, promises to pay, to Pottawattamie County, Iowa (the "County"), its successors or assigns, the principal sum of Four Hundred Twenty Thousand Dollars, in lawful money of the United States of America, on January 31, 2034.

The County has made a forgivable loan to the Borrower in the principal amount of Four Hundred Twenty Thousand Dollars (\$420,000) (the "Forgivable Loan") under this Promissory Note (the "Note") and under a certain Development Agreement (the "Agreement") between the County and the Borrower dated \_\_\_\_\_, 2023, and reference is hereby made to the Agreement for a more complete description of the rights and obligations of the parties hereof.

The Forgivable Loan shall be forgiven by the County in accordance with the terms set forth in the Agreement, and all amounts forgiven shall be recorded on the Schedule of Forgiveness hereon.

Payment of principal of the Forgivable Loan shall be made to the County at the Office of the County Auditor, Pottawattamie Courthouse, 227 S. 6<sup>th</sup> Street, Second Floor, Council Bluffs, Iowa 51501 by Noon on January 31, 2034, unless sooner forgiven in accordance with the Agreement.


The Borrower reserves the right to prepay principal of this Note, in whole or in part, without penalty, at any time prior to maturity.

In the event of a default under the Agreement which has not been cured in accordance with the terms of the Agreement, including the failure to repay principal of the Forgivable Loan under the terms of the Agreement, the Borrower agrees to pay all costs and expenses of collection, including reasonable attorney's fees. The Borrower waives demand, presentment, notice of non-payment, protest, notice of protest and notice of dishonor.

This Note is secured, and its maturity is subject to acceleration in each case upon the terms provided in the Agreement.

The validity, construction and enforceability of this Note shall be governed by the internal laws of the State of Iowa without giving effect to the conflict of laws principles thereof.

ROBERT J. MINGS

  
\_\_\_\_\_

SCHEDULE OF FORGIVENESS

<u>Date of Forgiveness</u>	<u>Amount Forgiven</u>	<u>Signature of County Auditor</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____





August 28, 2023

**Via Email**

Pam Kalstrup  
CFM, Planning and Development  
Pottawattamie County Courthouse  
Council Bluffs, Iowa

Re: Resolution Authorizing Economic Development Forgivable Loan Agreement  
Robert J. Mings  
Our File No. 513630-3

Dear Pam:

Attached please find a resolution approving the Economic Development Forgivable Loan Agreement with Robert J. Mings. Please review the details in the Resolution to ensure that they match the County's current circumstances.

As soon as possible after the Board of Supervisors meeting, please return one fully executed copy of all of the completed pages in these proceedings.

Please call John Danos or me with any questions.

Kind regards,

Amy Bjork

Attachment

cc: Matt Wyant

AUTHORIZING DEVELOPMENT AGREEMENT

(Robert J. Mings)

Council Bluffs, Iowa

513630-3

September 5, 2023

The Board of Supervisors of Pottawattamie County, Iowa, met on September 5, 2023, at \_\_\_\_\_ a.m., at the \_\_\_\_\_, Council Bluffs, Iowa.

The Chairperson presided and the roll was called showing the following Supervisors present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

The matter of authorizing an Economic Development Forgivable Loan Agreement between the County and Robert J. Mings was considered by the Board.

Whereupon, Supervisor \_\_\_\_\_ introduced a proposed resolution entitled: "Resolution Authorizing Development Agreement with Robert J. Mings," and moved that the said resolution be adopted, seconded by Supervisor \_\_\_\_\_ and after due consideration thereof by the Board, the Chairperson put the question on the motion for adoption of the said resolution and, the roll being called, the following named Supervisors voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Chairperson declared the resolution duly adopted and signed approval thereto.



\* \* \* \*

On motion and vote the meeting adjourned.

---

Chairperson, Board of Supervisors

Attest:

---

County Auditor

RESOLUTION NO. \_\_\_\_\_

Resolution Authorizing Economic Development Forgivable Loan Agreement with Robert J. Mings

WHEREAS, a certain economic development forgivable loan agreement (the “Agreement”) between Pottawattamie County, Iowa (the “County”) and Robert J. Mings (the “Developer”) has been prepared pursuant to which the Developer would undertake the construction of street improvements (the “Street Improvements Project”) necessary for the development of the Stoneybrook East Phase 1 residential subdivision (the “Stoneybrook East Phase 1 Project”); and

WHEREAS, under the Agreement, the County would provide an economic development forgivable loan (the “Forgivable Loan”) to the Developer in a total amount not exceeding \$420,000 in order to pay a portion of the costs of the Street Improvements Project; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a county may provide grants, loans, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans or other financial assistance, a board of supervisors must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that, in determining whether funds should be spent, a board of supervisors must consider any or all of a series of factors;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the Board of Supervisors hereby finds that:

- (a) The Street Improvements Project and the Stoneybrook East Phase 1 Project will add diversity and generate new opportunities for the Pottawattamie County and Iowa economies; and
- (b) The Street Improvements Project and the Stoneybrook East Phase 1 Project will generate public gains and benefits, particularly in the creation of new jobs and housing opportunities, which are warranted in comparison to the amount of the proposed Forgivable Loan.

Section 2. The Board of Supervisors further finds that a public purpose will reasonably be accomplished by entering into the Agreement and funding the Forgivable Loan to the Developer.

Section 3. The Forgivable Loan in an amount not to exceed \$420,000 is hereby approved subject to the terms and conditions set out in the Agreement to be entered into by the Developer and the County. The Chairperson and the County Auditor, or their designees, with advice from bond counsel to the County, are hereby authorized and directed to prepare any additional documentation and to make such changes to the Agreement as are deemed necessary to carry out the purposes of this Resolution. The Chairperson and the County Auditor are hereby authorized to execute such documents as may be necessary to implement the Forgivable Loan approved herein, including the Agreement, in substantially the form as has been presented to this Board of Supervisors.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and Approved this September 5, 2023.

---

Chairperson, Board of Supervisors

Attest:

---

County Auditor

STATE OF IOWA

SS:

POTTAWATTAMIE COUNTY

I, the undersigned, County Auditor of Pottawattamie County, Iowa, hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors relating to adopting a resolution to approve an Economic Development Forgivable Loan Agreement.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
County Auditor

**RESOLUTION NO. 62-2023**

**Resolution Authorizing Economic Development Forgivable Loan Agreement  
with Robert J. Mings**

**WHEREAS**, a certain economic development forgivable loan agreement (the “Agreement”) between Pottawattamie County, Iowa (the “County”) and Robert J. Mings (the “Developer”) has been prepared pursuant to which the Developer would undertake the construction of street improvements (the “Street Improvements Project”) necessary for the development of the Stoneybrook East Phase 1 residential subdivision (the “Stoneybrook East Phase 1 Project”); and

**WHEREAS**, under the Agreement, the County would provide an economic development forgivable loan (the “Forgivable Loan”) to the Developer in a total amount not exceeding \$420,000 in order to pay a portion of the costs of the Street Improvements Project; and

**WHEREAS**, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a county may provide grants, loans, guarantees and other financial assistance to or for the benefit of private persons; and

**WHEREAS**, Chapter 15A requires that before public funds are used for grants, loans or other financial assistance, a board of supervisors must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

**WHEREAS**, Chapter 15A requires that, in determining whether funds should be spent, a board of supervisors must consider any or all of a series of factors;

**NOW, THEREFORE, IT IS RESOLVED** by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

**Section 1.** Pursuant to the factors listed in Chapter 15A, the Board of Supervisors hereby finds that:

- (a) The Street Improvements Project and the Stoneybrook East Phase 1 Project will add diversity and generate new opportunities for the Pottawattamie County and Iowa economies; and
- (b) The Street Improvements Project and the Stoneybrook East Phase 1 Project will generate public gains and benefits, particularly in the creation of new jobs and housing opportunities, which are warranted in comparison to the amount of the proposed Forgivable Loan.

**Section 2.** The Board of Supervisors further finds that a public purpose will reasonably be accomplished by entering into the Agreement and funding the Forgivable Loan to the Developer.

**Section 3.** The Forgivable Loan in an amount not to exceed \$420,000 is hereby approved subject to the terms and conditions set out in the Agreement to be entered into by the Developer and the County. The Chairperson and the County Auditor, or their designees, with advice from bond counsel to the County, are hereby authorized and directed to prepare any additional documentation and to make such changes to the Agreement as are deemed necessary to carry out the purposes of this Resolution. The Chairperson and the County Auditor are hereby authorized to execute such documents as may be necessary to implement the Forgivable Loan approved herein, including the Agreement, in substantially the form as has been presented to this Board of Supervisors.

**Section 4.** All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and Approved this September 5, 2023.

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\_\_\_\_\_  
Susan Miller

○ ○ ○ ○

\_\_\_\_\_  
Jeff Jorgensen

○ ○ ○ ○

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Jason Slack/Director, Building  
and Grounds and Jeff  
Theulen/Chief Deputy,  
Sheriff's Office**

**Discussion and/or decision to approve and authorize  
Chairman to sign the certificate of substantial  
completion for the Sheriff's Office Expansion.**



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> 11-20109-00_Pottawattamie County Sheriff's Office Expansion Council Bluffs, IA	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: June 10, 2021	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 001  Date: March 7, 2023
<b>OWNER:</b> <i>(name and address)</i> Pottawattamie County Board of Supervisors 227 South 6th Street Council Bluffs, IA 51501	<b>ARCHITECT:</b> <i>(name and address)</i> DLR Group, inc. (an Iowa corporation)  1430 Locust Street, Ste 200 Des Moines, IA 50309	<b>CONTRACTOR:</b> <i>(name and address)</i> D.R. Anderson Constructors  7735 Irvington Road Omaha, NE 68122

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.  
*(Identify the Work, or portion thereof, that is substantially complete.)*

Phase 1 is complete.

DLR Group, inc. (an  
Iowa corporation)

Martin Berglund, Project  
Manager

October 19, 2022

**ARCHITECT** *(Firm Name)*

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE OF SUBSTANTIAL COMPLETION**

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

See attached Punch List dated March 7, 2023 for list of Work to be corrected.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$2,250,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

October 19, 2022 at 12:00AM (CDT)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:



D.R. Anderson  
Constructors



J.P. Mertlik President

3/31/23

**CONTRACTOR** (*Firm Name*)

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**

Pottawattamie County  
Board of Supervisors

**OWNER** (*Firm Name*)

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**



**Other Business**

**Jana Lemrick/Director, Human  
Resources and Jeff  
Franco/Deputy Director,  
Conservation**

**Discussion and/or decision to approve pay range for  
Environmental Education part-time Educator  
position.**

# **Jana Lemrick/Director, Human** **Resources**

**Discussion and/or decision to approve and authorize Board to sign Memorandum of Understanding Between Pottawattamie County and the General Drivers and Helpers Union, Local No. 554 for the employees of the Pottawattamie County Jail-Detention Officers effective October 1, 2023, through June 30, 2024.**

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
POTTAWATTAMIE COUNTY  
AND THE  
GENERAL DRIVERS AND HELPERS UNION  
LOCAL NO. 554  
AFFILIATE OF THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS**

Pottawattamie County and the General Drivers and Helpers Union Local No. 554 (hereinafter the "Bargaining Unit") are parties to a Collective-Bargaining Agreement and have agreed to certain terms and conditions for employees of the Pottawattamie County Jail-Detention Officers covered under the contract.

It is agreed between the parties that this memorandum of understanding will be effective October 1, 2023-June 30, 2024.

The parties agree to add the following position to the union contract:

**Detention Officer Corporal**

The Detention Officer Corporal position shall receive an additional one dollar (\$1.00) per hour.

SO AGREED this \_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
Pottawattamie County Board  
Of Supervisors Chairman

\_\_\_\_\_  
Teamsters Local 554

# Committee Appointments

Update from Board members on Committee meetings from the past week.

**Received/Filed**



## POTTAWATTAMIE COUNTY OUT-OF-STATE TRAVEL NOTIFICATION FORM

This form is used to notify the Board of Supervisors of out-of-state travel and to provide an estimate of travel expenses. It must be submitted to the Board of Supervisor's office no later than one (1) week prior to the out-of-state travel.

### TRAVEL INFORMATION

Name of Employee Traveling: John Cool

Department: Pottawattamie County Sheriff's Office

Destination: Las Vegas, NV

Date of Travel: FROM: 3 Dec 2023 TO: 8 Dec 2023

Name of Elected Official/Department Head Authorizing Travel: Andy Brown

### PURPOSE OF TRIP

#### 1. Conference Travel

- Giving a presentation
- Serving as panel member, chair
- Serving as an Office or Board Member
- Continuing Education
- Other please explain \_\_\_\_\_  
\_\_\_\_\_

#### 2 Non-Conference Travel

State Purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Conference Name (Please give complete name) Legal Liability and Risk Management - Nat'l Internal Affairs Training

<u>Expense</u>			<u>Cost Estimate</u>
Transportation	Mileage <input type="checkbox"/>	Airfare <input checked="" type="checkbox"/>	\$ 400.00
Lodging			\$ 1,018.01
Meals: Breakfast	Included <input type="checkbox"/>	Not Included <input checked="" type="checkbox"/>	\$ 80.00
Lunch	Included <input type="checkbox"/>	Not Included <input checked="" type="checkbox"/>	\$ 85.00
Dinner	Included <input type="checkbox"/>	Not Included <input checked="" type="checkbox"/>	\$ 155.00
Conf./Seminar Fee			\$ 550.00
Other:			
Total Estimated Cost			\$ 2,288.01

Meals may be included in conference fees or provided by the hotel. Indicate whether meal is included or not. If meal is not included, please refer to the U.S. General Services Administration website for allowable meal per diem at [www.gsa.gov](http://www.gsa.gov). Select travel, select a state, select calculate per diem allowances for a trip, select your travel dates, select destination county, select breakdown, the total M&IE rate is listed (middle row), scroll up to the top of the page and select M&IE for breakdown by meal (breakfast, lunch, dinner), find the corresponding number on the far left for your total and the breakdown is provided.

# Public Comments