

POTTAWATTAMIE COUNTY  
 COMMISSION OF VETERAN AFFAIRS  
 VETERANS SERVICE OFFICE  
 REGULAR MONTHLY MEETING  
 Monday August 14, 2023 @ 3:00 PM  
 MPR Room Pottawattamie County Veterans Service Office

**AGENDA**

- Pledge of Allegiance Meeting called to order @ 3:00 PM by Chairwoman Holly Collins, all in attendance stood and recited the Pledge of Allegiance
- Roll Call: Holly Collins Chairwoman; David Hazlewood, Secretary; Mick Guttan Member (media attend); Dr. Dan Kinney, Member; Andrew Dewey, Ex-Officio Member and Lynn Grobe, Ex-Officio Member; Office Personnel Peggy Becker, Administrator; Paul Rosenberg, Caseworker II; Sam Pettit, Caseworker II and Rebekah Adair Administrative Assistant. Absent James Murray, Member
- Additions: None
- BOS Updates: None
- Commissioner Updates: None

**OLD BUSINESS**

- Approval of the minutes for Regular Monthly Meeting July 10, 2023: Motion to approve made by David Hazlewood, Secretary second by Dan Kinney, Member All in Favor 4 Aye 0 Nay Motion carries.
- Approval of assistance given for July 2023: Assistance provided in June by administrative decision was reviewed in July 2023 Closed Session.
- Budget FY24: Should be at 8% we are at 5%.
- Federal County Assistance Report for July 2023

	July	Previous Month June
Walk Ins:	189	188
Calls:	352	341
<b>Total Contacts:</b>	<b>541</b>	<b>529</b>
Website Usage	Hits % NU	434 Hits % NU

County		State		Federal	
New Clients /Calls	13	Driver License Application	0	Total Fed Forms 155 of these were	
Pantry/Clothing	6	License Plate Application	3	Benefit Application	45
Grave Marker	2	Hunting/Fishing License	1	Intent to File	16
E/Mail I/O	97	MTE/DMTE	1	Headstone Application	3
Appointments	78			Home Loan Certificate	1
				SF-180	

**FACILITIES UPDATE:**

- **MPR Usage:** Routine usage by VFW, other County Departments and Community Agencies

**OLD BUSINESS/UNFINISHED BUSINESS**

- Outreach Events: Pancake Man Council Bluffs Airport Saturday August 5-Paul; Veteran's Memorial Car Show Saturday August 5<sup>th</sup>-Peggy; OTTF Annual Car Show McMullen Ford August 6<sup>th</sup> Did not attend.
- State Fair: Veterans Day Monday August 14 Paul and Sam are there as we speak.
- Building Use Application CB Parade Committee Review/Approval: Motion to approve application for after hour building usage by the CB Parade Committee made by David Hazlewood, Secretary second by Dan Kinney, Member
- Relocation Allocation Requests (2) Review/Approval: Motion to approve both allocation applications made by David Hazlewood, Secretary second by Dan Kinney, Member
- Selection of Commission Officers: Discussion tabled until all commissioners are present.

**NEW BUSINESS**

- Fall School of Instruction: Commissioner Day Monday October 9<sup>th</sup> Caseworkers Tue Oct 10 to Fri Oct 13 IA Association Election of Officers 7 seats are open.
- Income Limitation/Restrictions for Assistance: We have never had an income limitation for County Assistance but as more households become two Veteran households with no earned income living on VA benefits alone if both are 100% that is over \$7k a month and if they have dependents or are also in receipt of SS Disability that monthly income could potentially be 5 figures. It was decided that when the Commission and Office meet for the budget review the guidelines will also be reviewed to determine what needs to be updated/changed.
- **Public Comment (3-minute limit)** None

