



**Board of Supervisors**  
Chairman Brian Shea  
Scott Belt  
Tim Wichman  
Susan Miller  
Jeff Jorgensen

Monday, June 26 @ 9:30 A.M.

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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## AGENDA

Tuesday, June 27, 2023

10:00 A.M.

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### How to Participate in this meeting:

- In Person
- Telephone Conference Call: (712) 328-5848
- YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>

### Pledge of Allegiance

#### 1. CONSENT AGENDA

- A. June 20, 2023, Minutes as read.

#### 2. SCHEDULED SESSIONS

- A. Recognition of Don Uhlig/Executive Director with Southwest Iowa Juvenile Detention Center for his 30 years of service
- B. Andy Brown/Sheriff – Discussion and/or decision to approve and authorize Chairman to sign Law Enforcement Services Contracts between Pottawattamie County and the following: City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, City of Minden, City of Neola, City of Oakland, City of Treynor, City of Underwood, and City of Walnut.
- C. Andy Brown/Sheriff and Jeff Theulen/Chief Deputy, Sheriff's Office – Discussion and/or decision to approve and authorize Chairman to sign:
- 1) Interlocal Agreement with OPPD to stay on the Orion radio system.
  - 2) Independent Contractor Physician Agreements with Dr. Thomas, Dr. Delgado, and Dr. Davis.
- E. Jason Slack/Director, Buildings and Grounds and Kim Bogatz and/or Ryan TerSteege/HGM Associates – Discussion and/or decision on approving and authorizing Chairman to sign HGM's amendment to cost for the change in scope associated with the addition of ADA ramp.
- F. Jason Slack/Director, Buildings and Grounds – Discussion and/or decision to remove cash option in the outside parking kiosk.

#### 3. OTHER BUSINESS

- A. David Bayer/Chief Information Officer, Information Technology and Mitch Kay/Director, Budget and Finance – Discussion and/or decision to approve and authorize Board Chairman to sign Proposal for Audio/Visual upgrades for Board Hearing Room.

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- B. Becky Lenihan/Finance and Tax Officer, Auditor's Office – Discussion and/or decision to approve and authorize Board to sign:
  - 1) **Resolution No. 49-2023** entitled: Appropriation Resolution to make appropriations for each of the different officers and department for the fiscal year beginning July 1, 2023.
  - 2) **Resolution No. 50-2023** entitled: Setting Forth Percentage of Funding for Property Tax Credits.
- C. Jana Lemrick/Director, Human Resources and Steve Winchell/Captain, Sheriff's Office – Discussion and/or decision on Detention Administrative Coordinator pay range.
- D. Jana Lemrick/Director, Human Resources and Mark Shoemaker/Director, Conservation – Discussion and/or decision for approval of job description and pay of Office Coordinator.
- E. John Rasmussen/Engineer – Discussion and/or decision for approval of Employment Agreement for County Engineer John Rasmussen.
- F. Discussion and/or decision to approve application for permit to display fireworks filed by Ryan Rogers, on July 3<sup>rd</sup>, 2023, at 15259 214<sup>th</sup> Street, Council Bluffs.
- G. Discussion and/or decision to approve application for permit to display fireworks filed by Conor Gillaspie, on July 3<sup>rd</sup> or 4<sup>th</sup>, in the event of rain, at 27538 Dogwood Rd, Treynor.
- H. Discussion and/or decision to approve application for permit to display fireworks filed by Robert Caputo, on July 4<sup>th</sup>, at 22881 Three Bridge Road, Council Bluffs.

#### **4. COMMITTEE APPOINTMENTS**

- A. Update from Board members on Committee meetings from the past week.

#### **5. RECEIVED/FILED**

- A. Petition:
  - 1) Petition for Secondary Road Assessment District on Honeysuckle Road.
- B. Salary Action(s):
  - 1) SWI Juvenile Detention – Payroll status change for Melissa Vanderpool.
  - 2) SWI Juvenile Detention – Employment Contract for Melissa Vanderpool.
  - 3) Communications – Payroll status change for Kena Woods.
  - 4) Human Resources – Payroll status change for Heather Shafer and Craig Carlsen.
  - 5) Veterans Service Office – Payroll status change for Peggy Becker.
  - 6) Public Health – Payroll status change for Alexander McGee, Rebekkah Reilich, Nora Evans, Carol Timm, Jennifer Minchew, Angela Walker, and Melissa Castro.
  - 7) Conservation – Payroll status change for William Onate.
  - 8) Jail – Payroll status change for Camsley Hovey.

#### **6. PUBLIC COMMENTS**

#### **7. OTHER BUSINESS**

- A. Jana Lemrick/Director, Human Resources - Approve and authorize Chairman to sign Employment Agreements with Chief Information Officer David Bayer, Human Resources Director Jana Lemrick, Buildings and Grounds Director Jason Slack, Chief Financial Officer Mitch Kay, Planning and Development Director Matt Wyant, CEO Southwest Iowa MHDS Region/Community Services Director Suzanne Watson, Engineer

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John Rasmussen, Conservation Director Mark Shoemaker, Administrator Veterans Services Office Peggy Becker, and GIS Coordinator Jamie Petersen.

<b>Tuesday, June 27, 2023</b>		
5:30 P.M.	Pottawattamie County Trails	Shea/Jorgensen
<b>Wednesday, June 28, 2023</b>		
1:30 P.M.	4 <sup>th</sup> Judicial District	Belt/Miller
5:30 P.M.	Zoning Board of Adjustment	
<b>Thursday, June 29, 2023</b>		
1:30 P.M.	MAPA	Belt/Miller
<b>Tuesday, July 4, 2023</b>		

Courthouse Closed in Observance of Independence Day