

POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS  
REGULAR MONTHLY MEETING

Regular Monthly Commission Meeting

Monday March 13, 3:00 pm Veteran Affairs Building MPR Room

**AGENDA**

- **Call to Order:** Holly Collins, Chairwoman called the meeting to order @ 3:00 pm
- **Pledge of Allegiance:** All that attendance stood and recited the Pledge of Allegiance
- **Roll Call-** Holly Collins, Chairman; David Hazlewood, Secretary; Mick Gutttau, Member; Dr Dan Kinney Member; Jim Murray Member and Andrew Dewey Ex-Efficco Member Office Personnel Peggy Becker, Interim Administrator; Paul Rosenberg, Caseworker II and Sam Pettit Caseworker II Absent: Lynn Grobe Ex-Officio Member and Office Personnel Randy Markell, Caseworker III
- **Additions or Corrections to the Agenda:** None
- **BOS Updates-** No BOS Present
- **Commissioner Updates:** No Commissioner Updates were given.

**OLD BUSINESS**

- ❖ **Approval of the minutes for February 2023:** Motion to approve made by Mick Gutttau, Member second by Dr Dan Kinney, Member All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **Approval of assistance given for February 2023:** Motion to approve made by David Hazlewood, Secretary second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay Motion Carries
- ❖ **Budget FY 22-23:** Should be at 67% overall at 67%

➤ **Federal County Assistance Report for February 2023**

|           | February | Previous Month January |
|-----------|----------|------------------------|
| Walk Ins: | 182      | 164                    |
| Calls:    | 321      | 345                    |
| Total:    | 503      | 509                    |

| County                | State                        | Federal                           |
|-----------------------|------------------------------|-----------------------------------|
| New Clients /Calls 15 | Driver License Application 1 | Total Fed Forms 189 of these were |
| Pantry/Clothing 10    | License Plate Application 4  | Benefit Application 33            |
| Grave Marker          | Hunting/Fishing License 2    | Intent to File 16                 |
| Mail I/O 127          | MTE/DMTE 2                   | Headstone Application 10          |
| Walk Ins 182 Appt 67  |                              | Home Loan Certificate             |
|                       |                              | SF-180                            |

➤ **Facilities Update:**

- ❖ **MPR Usage:** Routine Usage by VFW and various County Departments and Community Agencies

**OLD BUSINESS/UNFINISHED BUSINESS**

- ❖ **Website Usage:** Information regarding the hits our website received during the month of February was provided to the Commission with the meeting packet. In February there were 430 total hits on our website with the majority being on Commissioners and Staff
- ❖ **Relocation Applications:** Three relocation applications were submitted for approval, after these three are paid, there is only enough for one allocation left for the rest of this FY. It will need to be determined with the BOS if this Allocation will be reinstated in the next FY. Motion to approve made by Mick Gutttau, Member second by David Hazlewood, Secretary All in Favor 5 Aye 0 Nay Motion Carries

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**NEW BUSINESS**

- ❖ **Relocation Allocation Eligibility Guidelines:** A discussion was held about tweaking the eligibility guidelines for the Allocation. Realtors/Individuals are submitting application during the search for a property instead of after close, basis being it's a 'first come first serve' allotment they want to get their name in first to secure their 'place' verbiage needs to be added that its 'first come first serve **after closing.**' Verbiage also needs to be added that they cannot already own property in the County and it does have to be a residential property that is purchased.
  - ❖ **Community Foundation for Western IA Endowment Fund-**A discussion was held pertaining to the information that David Hazlewood, Secretary and Peggy Becker, Interim Administrator obtained at the meeting they had had with Donna Dostal, Foundation CEO of the foundation. It was determined that more information was needed and that the full Commission needed the opportunity to ask questions pertaining to the office endowment. Motion made by David Hazlewood, Secretary second by Jim Murray, Member requesting that a letter be drafted and sent to the Foundation requesting a meeting/presentation with the Foundation and the full Commission. Preferably at our next regular monthly meeting in April. All in Favor 5 Aye 0 Nay Motion Carries
  - ❖ **Community Foundation for Western IA Impact Grant/Informational Marquee:** The Foundation offers a \$5,000 grant to Community Non-profits. Since only one other department indicated interest in going in on the marquee and is more than likely not a project that will come to fruition in 2023. It was suggested that the office apply for the Impact Grant with a completion date of two years.
  - ❖ **Former Commissioner Recognition:** Holly Collins, Chairwoman presented former Commissioner Brad Powell and Brittney Rockwell with a token and statement of appreciation for their service to the Veterans of Pottawattamie County.
- **Public Comment (3-minute speaking limit per person)** Senator Ernst Liaison Brittney Rockwell commented the improvements to our social media, stating that are website by far is the easiest to maneuver.
- **Adjourn:** Motion to adjourn Open Session made by David Hazlewood, Secretary second by Mick Guttau, Member All in Favor 5 Aye 0 Nay motion carries

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(March) ASSISTANCE REQUESTS:*** 0 Requests for Assistance

**NEXT MEETING:** To Be Determined