

**February 7, 2023****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

**PLEDGE OF ALLEGIANCE****1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Miller, and seconded by Jorgensen, to approve:

- A. January 31, 2023, Minutes as read.
- B. Sheriff – Employment of Matthew Owens as a Road Deputy.
- C. Sheriff – Employment of Barbara Hilton as a Part-time Entry Security Personnel.
- D. January 2023 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Lynn Dittmer, Director of Redevelopment, 712 Initiative appeared before the Board to give an update on the 712 Initiative.

Discussion only. No action taken.

Motion by Wichman, second by Belt, to approve and authorize Chairman to sign amended Final Plat Schmidt's Creek Phase II.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Wichman, to approve and authorize Board to sign **Resolution No. 12-2023**, entitled: Resolution to amend the Secondary Roads County Five Year Program (CYFP). Said Resolution is set out as follows:

**RESOLUTION TO REVISE THE 2023 COUNTY FIVE YEAR PROGRAM (CYFP)****RESOLUTION NO. 12-2023**

Whereas, unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program (CYFP) and previous revisions requiring changes to the sequence, funding, and timing of the proposed work plan, and

Whereas, the Board of Supervisors of Pottawattamie County, Iowa, in accordance with Iowa Code Section 309.22 may initiate and recommend modifications per Iowa Code 309.23 and Iowa Department of Transportation Instructional Memorandum 2.050.

Therefore, be it resolved, the Board of Supervisors shall amend the County Five Year Program with the following changes:

Accomplishment Year:

<b>TPMS No.</b>	<b>Project Location</b>	<b>Type of Work</b>	<b>Accomplishment Year (\$1000)</b>
32553	On 390 <sup>th</sup> Street, S34 T76 R40	Bridge Replacement	220
52927	On 400 <sup>th</sup> Street, S11 T24 R40	Box Culvert	215
47271	240 <sup>th</sup> Street Paving	HMA Paving	1,000
52716	Dumfries Avenue Paving	HMA Paving	1,000
52963	On Beechnut Rd, S13 T74 R41	Bridge Replacement	260
51168	On Truman Ave, S14 T77 R38	Bridge Replacement	260

1<sup>st</sup> Priority Year:

<b>Project No.</b>	<b>Project Location</b>	<b>Type of Work</b>	<b>Accomplishment Year (\$1000)</b>
47266	Magnolia Road, 260 <sup>th</sup> E 1 Mile	Bridge/PCC Paving	5,500

Dated this 7<sup>th</sup> day of February 2023.

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Brain Shea, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

Recommended: \_\_\_\_\_  
Pottawattamie County Engineer

**Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Belt, second by Miller, to approve and authorize Board to sign 28E Cooperative Agreement for participation in Rebuilding American Infrastructure and Sustainability and Equity (RAISE) Grant. UNANIMOUS VOTE. Motion Carried.

Jason Slack/Director, Buildings and Grounds appeared before the board to discuss the Courthouse Parking Lot Reconstruction Project Preliminary Option of cost; and on pay to park or free parking. Discussion only. No action taken.

**3. OTHER BUSINESS**

Motion by Belt, second by Jorgensen, to approve the pay for the Chair Lift Operator position to \$13- \$15 per hour. UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Wichman, to approve and authorize Board to sign Farm Lease with Hanson Brothers Land and Livestock LLC for property described as: Crescent TWP 22-76-44 G/L 1 W1/2 NW S of Ditch EXC RR UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Miller, to approve the following reappointment for the Conservation Board: Jerry Mathiasen. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve the following appointment for the Conservation Board: Melissa Head as Ex-officio member. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve the following applications made to the Assessor’s Office: Homestead (186 recommend allowed, 11 recommend disallowed), Military (21 recommend allowed, 2 recommend disallowed), Disabled Veteran Homestead (7 recommend allowed, 0 recommend disallowed), Family Farm (10 recommend allowed, 0 recommend disallowed). UNANIMOUS VOTE. Motion Carried.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week. Discussion only. No action taken.

**5. RECEIVED/FILED**

## A. Salary Action(s):

- 1) Conservation – Employment of Joel Carrillo as a Ski and Snowboard Instructor.
- 2) Conservation – Payroll status changes for Christopher Getsfred, Warren Summers, Elliot Coziahr, Howard Roorda, Samuel Raine, and Terry Friis.
- 3) Community Services -Payroll status change for Ashley Gray and Amy Jobe.

## B. Report (s):

- 1) Recorder Fee Book for January 2023.

**6. PUBLIC COMMENTS**

No Public Comments.

**7. CLOSED SESSIONS**

Motion by Wichman, second by Miller, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

**Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Miller, second by Belt, to go out of Closed Session.

**Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

**8. BUDGET STUDY SESSION**

Mitch Kay/Director, Finance and Budget appeared before the Board for a Budget Study Session. Discussion only. No Action Taken.

**9. ADJOURN**

Motion by Wichman, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:50 P. M

---

Brian Shea, Chairman

ATTEST:

---

Melvyn Houser, County Auditor

APPROVED: February 14, 2023

PUBLISH: X