

January 31, 2023**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. all members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a motion was made by Wichman, and second by Miller, to approve:

- A. January 24, 2023, Minutes as read.
- B. January 25, 2023, Minutes as read.
- C. Publication of Pottawattamie County Salary Listing for 2022.
- D. Sheriff's Office – Employment of Brianna Jones as an Office Clerk.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion made by Belt, second by Miller, to open Public Hearing on **Ordinance No. 2023-01**, an Ordinance to Adopt a Code of Ordinances for Pottawattamie County, Iowa.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Motion by Miller, second by Belt, to close public hearing.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve First Consideration of **Ordinance No. 2023-01**, an Ordinance to Adopt a Code of Ordinances for Pottawattamie County, Iowa; and to set date for Second Consideration for February 7, 2023, at 10 A.M.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Paula Hazlewood, Shalimar Mazetis, Niki Ferguson, and Holly Benson Muller from Advance Southwest Iowa Corporation appeared before the Board to give a presentation and provide an update on Advance Southwest Iowa corporation 2022 review. Discussion only. No action taken.

Tom Kallman/Manager, Regional Water appeared before the Board to give an update on the rural water extension to Pioneer Trail. Discussion only. No action taken.

Motion by Wichman, second by Belt, to sign contract to purchase additional Right of Way from Iowa Natural Heritage Foundation in the amount of \$199,000.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Wichman, to sign contract to purchase additional Right of Way parcel 1A, from James R and Monica A Hughes in the amount of \$22,732.00.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Wichman, to sign contract to purchase additional Right of Way parcel 1B, from James R and Monica A Hughes in the amount of \$295.00.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to sign contract to purchase additional Right of Way parcel 1C, from James R and Monica A Hughes in the amount of \$19,447.00.

UNANIMOUS VOTE. Motion Carried.

Jason Slack/Director, Buildings and Grounds appeared before the Board to discuss Courthouse Parking Lot Reconstruction plans. Discussion only. No action taken.

Motion by Wichman, second by Miller, to approve change order #1 Courthouse AHU Replacement Project in the amount of \$13,001.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve change order #2 Courthouse AHU Replacement Project in the amount of \$8,534.

UNANIMOUS VOTE. Motion Carried.

Jason Slack/Director, Building and Grounds appeared before the Board to give an update on the Courthouse Addition Project. Discussion only. No action taken.

Motion by Belt, second by Miller, to approve setting time and place for a public hearing on an amendment to the FY 2022/23 budget for February 21, 2023, at 10 A.M.
UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Miller, to approve and authorize Board Chairman to sign lease agreement with Bishop Business for lease of copier for Avoca Courthouse.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the following appointment for the Zoning Board of Adjustment: Karen Andersen for a 5-year term ending on December 31, 2027.
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Wichman, to approve the following appointment for the Zoning Board of Appeals: Austin Kay for a 5-year term ending on December 31, 2027.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the following appointments for the Planning Commission: Justin Schultz, Brett Larson, and Delores Silkworth all for a 5-year term ending on December 31, 2027.
UNANIMOUS VOTE. Motion Carried.

Matt Wyant/Director, Planning and Development appeared before the Board to discuss funding for furniture for new courthouse addition.
Discussion only. No action taken.

Motion by Wichman, second by Belt, to approve the pay for the Kitchen Manager position to \$18 per hour.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Miller, to approve Pottawattamie County 2023 Insurance Renewal with Smith Davis.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the following appointments to the Veteran Affairs Commission: Holly Collins, Dan Kinney, and James Murray with 2-year terms expiring on June 30, 2025 and Ex-Officio Lynn Grobe and Andrew Dewey with 2 year terms expiring on June 30, 2025.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.
Discussion only. No action taken.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) Conservation – Employment of Eiress Jones as a Hospitality and Guest Services worker.
- 2) Conservation – Employment of Jeanette Augustyn as a Ski/Snowboard Instructor.
- 3) Conservation – Payroll status changes for Steve Leland, Clayton Bohnenkamp, Christian Leland, Maximillian Leland, Nathan Carver, Joey Eisan, Charles Foote, and Clarence Sliger.
- 4) Jail – Payroll status change for Patricia Briles.
- 5) Attorney – Payroll status changes for Jon Jacobmeier, Lyndze Thompson, Hope Rodarte, Angela Christiansen, Christine Circo, and Jennifer Wallner.

B. Report (s):

- 1) Sheriff Report of Fees Disbursed and Collected for December 2022.

C. Out of State Travel Notification:

- 1) Sheriff – Out of State Travel Notification for Jeremy Petersen, Aaron Soucie, Marc Freeman, Josh Harker, and Zach Norman.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSIONS

Motion by Wichman, second by Miller, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Motion by Wichman, second by Belt, to go out of Closed Session.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Motion by Wichman, second by Belt, to go into Closed Session pursuant to Iowa Code 21.5(1)(j) for discussion and/or decision on purchase or sale of particular real estate.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Motion by Wichman, second by Belt, to go out of Closed Session.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

8. BUDGET STUDY SESSION

- 1) Thriving Family Alliance
- 2) WIC
- 3) General Assistance
- 4) CD Treatment
- 5) Community Services
- 6) Human Resources/Risk
- 7) Secondary Roads
- 8) Auditor
- 9) Board of Supervisors

9. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:55 P. M.

Brian Shea, Chairman

ATTEST:

Melvyn Houser, County Auditor

APPROVED: February 7, 2023

PUBLISH: X