



Board of Supervisors
Chairman Brian Shea
Scott Belt
Tim Wichman
Susan Miller
Jeff Jorgensen

Posted Monday, January 30 @ 9:30 A.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, January 31, 2023

10:00 A.M.

How to Participate in this meeting:

- In Person
 - Telephone Conference Call: (712) 328-5848
 - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
-

Pledge of Allegiance

1. CONSENT AGENDA

- A. January 24, 2023, Minutes as read.
- B. January 25, 2023, Minutes as read.
- C. Publication of Pottawattamie County Salary Listing for 2022.
- D. Sheriff's Office – Employment of Brianna Jones as an Office Clerk.

2. SCHEDULED SESSIONS

- A. Melvyn Houser/Auditor and Matt Wyant/Director, Planning and Development – **Public Hearing** – Discussion and/or decision to approve First Consideration of **Ordinance No. 2023-01 entitled:** An Ordinance to Adopt a Code of Ordinances for Pottawattamie County, Iowa, and set date for Second Consideration.
- B. Paula Hazlewood/CEO, Advance Southwest Iowa Corporation and Shalimar Mazetis/Manager, Rural Development, Advance Southwest Iowa Corporation and Niki Ferguson/Manager, Entrepreneurial Development, Advance Southwest Iowa Corporation and Holly Benson Muller/Managing Director, Kitchen Council, Advance Southwest Iowa Corporation – Presentation and brief update from Advance Southwest Iowa Corporation on 2022 Review.
- C. Tom Kallman/Manager, Regional Water – Update on the rural water extension to Pioneer Trail.
- D. John Rasmussen/Engineer –
 - 1) Discussion and/or decision to approve and authorize Chairman to sign contract to purchase:
 - a. Additional Right of Way from Iowa Natural Heritage Foundation in the amount of \$199.00.
 - b. Additional Right of Way, parcel 1A, from James R and Monica A Hughes in the amount of \$22,732.00.
 - c. Additional Right of Way, parcel 1B, from James R and Monica A Hughes in the amount of \$295.00.
 - d. Additional Right of Way, parcel 1C, from James R and Monica A Hughes in the amount of \$19,447.00.
- E. Jason Slack/Director, Buildings and Grounds and Zach Wheat/HGM & Associates – Discussion and/or decision on moving forward with Courthouse parking lot reconstruction plans.

Posted Monday, January 30 @ 9:30 A.M.

- F. Jason Slack/Director, Buildings and Grounds and Wyatt Wirges and Shane Hoss/Engineering Technologies and Adam Crnkovich/ Ray Martin –
 - 1) Discussion and/or decision on:
 - a. Courthouse AHU Replacement Project change order #1.
 - b. Courthouse AHU Replacement Project change order #2
- G. Jason Slack/Director, Buildings and Grounds - Courthouse Addition progress report.
- H. Becky Lenihan/Finance & Tax Officer, Auditor's Office- Discussion and/or decision on amendment to FY 2022/23 budget and setting date for public hearing on said amendment.

3. OTHER BUSINESS

- A. Andrew Moats/Recorder - Discussion and/or decision to approve and authorize Chairman to sign lease agreement with Bishop Business for lease of copier for Avoca Courthouse.
- B. Matt Wyant/Director, Planning and Development –
 - 1) Discussion and/or decision on:
 - a. Appointment to the Zoning Board of Adjustment.
 - b. Appointment to the Board of Appeals.
 - c. Appointment to the Planning Commission.
 - d. Funding for furniture for new courthouse addition.
- C. Jana Lemrick/Director, Human Resources – Discussion and/or decision to approve and authorize Board to sign Memorandum of Understanding Between Pottawattamie County and the American Federation of State, County and Municipal Employees (AFSCME) Local 2364-911 Agreement, effective January 31, 2023, through June 30, 2023.
- D. Mark Shoemaker/Director, Conservation and Jana Lemrick/Director, Human Resources - Discussion and/or decision on pay for Kitchen Manager position.
- E. Garfield Coleman/Risk Manager and Jeff Brehmer, Kim Arfman/Smith Davis – Discussion and/or decision to approve Pottawattamie County 2023 Insurance Renewal.
- F. Discussion and/or decision on appointments to the Veteran Affairs Commission.

4. COMMITTEE APPOINTMENTS

- A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Conservation – Employment of Eiress Jones as a Hospitality and Guest Services worker.
 - 2) Conservation – Employment of Jeanette Augustyn as a Ski/Snowboard Instructor.
 - 3) Conservation – Payroll status changes for Steve Leland, Clayton Bohnenkamp, Christian Leland, Maximillian Leland, Nathan Carver, Joey Eisan, Charles Foote, and Clarence Sliger.
 - 4) Jail – Payroll status change for Patricia Briles.
 - 5) Attorney – Payroll status changes Jon Jacobmeier, Lyndze Thompson, Hope Rodarte, Angela Christiansen, Christine Circo, and Jennifer Wallner.
- B. Report(s):

Posted Monday, January 30 @ 9:30 A.M.

- 1) Sheriff's Report of Fees Disbursed and Collected for December 2022.
- C. Out of State Travel Notification:
 - 1) Sheriff's Office – Out of State Travel Notification for Jeremy Petersen, Aaron Soucie, Marc Freeman, Josh Harker, and Zach Norman.

6. PUBLIC COMMENTS

7. CLOSED SESSIONS

- A. Jana Lemrick/Director, Human Resources – Closed Session pursuant to Iowa Code §20.17(3) for discussion and/or decision on labor negotiations/collective bargaining matters.
- B. John Rasmussen/Engineer - Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on purchase or sale of particular real estate.

8. BUDGET STUDY SESSION

- 1) Thriving Family Alliance
- 2) WIC
- 3) General Assistance
- 4) CD Treatment
- 5) Community Services
- 6) Human Resources/Risk
- 7) Secondary Roads
- 8) Auditor
- 9) Board of Supervisors