

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday November 14, 2022 @ 3:00 pm

MPR Room Pottawattamie County Veteran Affairs Building

- Call to Order: Holly Collins, Chairwoman called the meeting to order @ 3:00 pm
- Pledge of Allegiance: All in attendance stood and recited the Pledge of Allegiance
- Roll Call: Commission: Holly Collins, Chairwoman; Brad Powell, Secretary; David Hazlewood, Member; Office Mick Guttau, Member (Media Attend) Staff: Peggy Becker, Caseworker III, Paul Rosenberg Caseworker II and Sam Pettit, Caseworker I Absent Brittney Rockwell, Member and Randy Markell, Caseworker II
- BOS Updates: No BOS present
- Commissioner Updates: No Commissioner Updates Given

OLD BUSINESS

- Approval of the minutes for regular monthly meeting October 17, 2022: Motion to approve made by David Hazlewood, Member second by Brad Powell, Secretary All in Favor 4 Aye 0 Nay Motion Carries
- Approval of the minutes for Special monthly meeting November 7, 2022: Motion to approve made by Mick Guttau, Member second by David Hazlewood, Member All in Favor 4 Aye 0 Nay Motion Carries
- ~~Approval of assistance given for October 2022:~~ No assistance provided no motion needed
- Budget 2021-2022: Should be @ 33% currently @ 31%
- Federal County Assistance Report for October 2022

	October	Previous Month September
Walk Ins:	173	174
Calls:	319	345
Total:	492	519

County		State		Federal	
New Clients /Calls	11	Driver License Application	3	Total Fed Forms 231 of these were	
Pantry/Clothing	4	License Plate Application	5	Benefit Application	54
Grave Marker	0	Hunting/Fishing License	0	Intent to File	25
E/Mail I/O	117	MTE/DMTE	6	Headstone Application	2
Appointments	74			Home Loan Certificate	0
				SF-180	0

FACILITIES UPDATE:

- MPR Usage: Routine usage by VFW, the Parade Committee, and other County Departments
- Facility Update Windows: Stress Fractures have been repaired

OLD BUSINESS/UNFINISHED BUSINESS

- Outreach Opportunities
 - Veteran's Resource Fair hosted by Iowa Works @ Full Fledged Brewery November 11th from 5-7. David Hazlewood, Member, Brad Powell, Secretary and Brittney Rockwell, Member attended representing the office and Commission. It was reported that there were approximately six agencies in attendance and approximately 50+ attendees but only one that stopped by the booth those in attendance seemed more inclined to socialize vs resource
- Presentation of Appreciation Tokens: Appreciation Tokens were presented to Eugene and Connie Tompkins, Nick Jedlicka and James Wyman they were nominated to receive the token as they all go above and beyond to assist the Veterans of Pottawattamie County
- Relocation Allocation Application: Brad Powell, Secretary made a motion to approve payment of the Relocation Allocation second by David Hazlewood, Member All in Favor 4 Aye 0 Nay Motion Carries

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- Holiday Happenings
 - Honoring Veterans
 - ❖ Appreciation Lunch @ YMCA Healthy Living Center: Friday Nov 4th from 10:30 to 12:30 office staff/commission will greet the Veteran and pin them with a flag pin. Holly Collins, Chairwoman, Paul Rosenberg, Caseworker II and Sam Pettit Caseworker I attended the luncheon greeting Veterans and providing them a flag pin
 - ❖ Veterans Day Parade Saturday Nov 5th Set-up starts at 10:00 am parade starts at 11:00 am Commissioners David Hazlewood and Brittney Rockwell and office staff Paul Rosenberg, Randy Markell, Sam Pettit, and Kara Behrens attended handing out various advertisement items
 - Office Hours: Veterans Day 11/11, Thanksgiving and the day after 11/24-11/25 office will be closed. The office will also be closed in observance of Christmas on Monday 12/26 and New Years on Monday 1/2/23
 - Office Celebration/Christmas Cards: Christmas cards have been ordered, when they come in an email will be sent out to have the commissioners come in and sign them. A discussion was held regarding the office celebration. It was decided that a luncheon and white elephant gift exchange will be done after the Commission Meeting on Monday December 12th.

NEW BUSINESS

- Budget Review FY 23-24: Motion to approve changes to the FY 23/24 Budget as discussed in the Budget Review meeting made by Mick Guttai, Member second by David Hazlewood, Member All in Favor 4 Aye 0 Nay Motion Carries

Public Comment (3-minute limit) No public present

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) November ASSISTANCE REQUESTS

01 Request for Assistance

Motion to go into closed session made by David Hazlewood, Member second by Brad Powell, Secretary

Motion to return to open session made by David Hazlewood, Member second by Brad Powell, Secretary

Motion to approve items as discussed made by Mick Guttai, Member second by Brad Powell, Secretary

ADJOURN: Motion to adjourn made by David Hazlewood, Member second by Brad Powell, Secretary All in Favor 4 Aye 0 Nay meeting adjourned

NEXT MEETING: Monday December 12, 2022 @ 1:30 pm Veteran Affairs Building Multi-purpose room. Note time change