

August 30, 2022

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Schultz, and second by Shea, to approve:

- A. August 23, 2022, Minutes as read.
- B. Secondary Roads – Employment of Brady Flemming as an Equipment Operator.
- C. Sheriff – Employment of Brandon Huebner and Jerrold Hallstrom as a part-time Entry Security Personnel.

2. SCHEDULED SESSIONS

Motion made by Shea, second by Schultz, to open Public Hearing on Pottawattamie County’s amendment to current county budget for FY2022-23.

Roll Call Vote: AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.

Motion by Shea, second by Schultz, to close public hearing.

Roll Call Vote: AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.

Motion by Schultz, second by Grobe, to approve **Resolution No. 57 -2022** entitled: Resolution to Approve Pottawattamie County’s amendment to current county budget for FY 2022-23.

RESOLUTION NO. 57-2022

WHEREAS, there were necessary expenses incurred in several county departments, causing the budget of that department to exceed 100% of costs; and

WHEREAS, the Board of Supervisors, County Attorney, Veteran Affairs, Conservation, Public Health, Unemployment, Human Resources, IT, Planning, GIS and Nondepartmental have exceeded their Budget due to said necessary expenditures; and

WHEREAS, the Amendment to the Fiscal Year 2022/23 Budget for the Board of Supervisors, County Attorney, Veteran Affairs, Conservation, Public Health, Unemployment, Human Resources, IT, Planning, GIS, and Nondepartmental shall be substantially as follows:

DEPT #	Revenue Amount	Expense Amount
Board of Supervisors - 01	\$ 2,550,000	\$ 5,806,000
Total	\$ 2,550,000	\$ 5,806,000
County Attorney - 04		\$ 200,000
Total	\$ -	\$ 200,000
Veteran Affairs - 21		\$ 34,400
Total	\$ -	\$ 34,400
Conservation - 22	\$ 910,850	\$ 832,850
Total	\$ 910,850	\$ 832,850
Public Health - 23	\$ 184,500	\$ 56,500
Total	\$ 184,500	\$ 56,500
Unemployment - 40	\$ -	\$ 40,000
Total	\$ -	\$ 40,000
Human Resources (PR) - 50	\$ -	\$ 8,000
Total	\$ -	\$ 8,000
IT - 52	\$ -	\$ 174,300
Total	\$ -	\$ 174,300

Planning - 53	\$ 255,000	\$ 300,000
Total	\$ 255,000	\$ 300,000
GIS - 54	\$ 30,128	\$ -
Total	\$ 30,128	\$ -
Nondepartmental - 99	\$ -	\$ 5,021,841
Total	\$ -	\$ 5,021,841
	\$ 3,930,478	\$ 12,473,891

WHEREAS, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

WHEREAS, the public had due notice of the Budget Amendment Hearing held on August 30, 2022, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2022/23 budget.

Dated this 30th day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brian Shea				

ATTEST: _____
Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.**

Motion by Shea, second by Schultz, to approve and authorize Board to sign **Resolution No. 56-2022** entitled: RESOLUTION FOR TRANSFER FROM GENERAL FUND TO VETERAN AFFAIRS DONATIONS FUND.

RESOLUTION NO. 56-2022

RESOLUTION for Transfer from General Fund to Veteran Affairs Donations Fund

WHEREAS, it is desired to transfer money from General Fund to Veteran Affairs Donations Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa; and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$4,163.72 is ordered to be transferred from General Fund to Veterans Affairs Donations Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 30th Day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.**

Motion by Belt, second by Shea, to approve and authorize Board to sign **Resolution No. 58-2022** entitled: RESOLUTION transfers from Gaming Fund to West SWCD/Pottawattamie County Structures Fund and East SWCD/Pottawattamie County Structures Fund.

RESOLUTION NO. 58-2022

RESOLUTION FOR TRANSFERS FROM GAMING FUND TO WEST SWCD/POTT CO STRUCTURES FUND AND EAST SWCD/POTT CO STRUCTURES FUND.

WHEREAS, it is desired to transfer money from the Gaming Fund to West SWCD/Pott Co Structures Fund, and from the Gaming Fund to East SWCD/Pott Co Structures Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$15,000.00 is ordered to be transferred from the Gaming Fund to the West SWCD/Pott Co Structures Fund;

SECTION 2: The sum of \$10,000.00 is ordered to be transferred from the Gaming Fund to the East SWCD/Pott Co Structures Fund;

SECTION 3: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____

Melvyn Houser, County Auditor

Roll Call Vote: AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.

Motion by Schultz, second by Shea, to approve and authorize Board to sign Resolution No. 59-2022 entitled: RESOLUTION for transfer from General Basic to Secondary Roads Fund.

RESOLUTION NO. 59-2022

RESOLUTION FOR TRANSFER FROM GENERAL BASIC TO SECONDARY ROADS FUND.

WHEREAS, it is desired to transfer money from the General Basic Fund to Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$115,582.00 is ordered to be transferred from the General Basic Fund to Secondary Roads Rund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____

Melvyn Houser, County Auditor

Roll Call Vote: AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign Resolution No. 60-2022 entitled: RESOLUTION for transfer from General Fund to General Supplemental Fund.

RESOLUTION NO. 60-2022

RESOLUTION FOR TRANSFER FROM GENERAL FUND TO GENERAL SUPPLEMENTAL FUND.

WHEREAS, it is desired to transfer money from the General Basic Fund to General Supplemental Fund.

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$385,337.00 is ordered to be transferred from the General Basic Fund to General Supplemental Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.**

Motion by Schultz, second by Belt, to approve and authorize Board to sign **Resolution No. 61-2022** entitled: RESOLUTION for transfer from Gaming Fund to Property Acquisition/Improvement Donations Fund.

RESOLUTION NO. 61-2022

RESOLUTION FOR TRANSFER FROM GAMING FUND TO PROPERTY ACQUISITION/IMPROVEMENT DONATIONS FUND.

WHEREAS, it is desired to transfer money from the Gaming Fund to Property Acquisition Improvement Donations Fund.

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$1,200,000 is ordered to be transferred from the Gaming Fund to Property Acquisition/Improvement Donations Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 30th Day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____

Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.**

Chief Carmody/Council Bluffs Police Department and Jeff Theulen/Chief Deputy, Sheriff Office, updated the Board on the 100-yard shooting range and training center. Discussion only. No action taken.

Motion by Schultz, second by Shea, to approve the recommendation of Financial Allocation for Grant Writing Services to Accompany the RPCIC Initiative up to \$75,000 from Gaming.

UNANIMOUS VOTE. Motion Carried.

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Resolution No. 64-2022** entitled: Resolution by the Pottawattamie County Board of Supervisors, State of Iowa to Support and Allocate American Rescue Plan Act (ARPA) Funds to the Rural Pottawattamie County Infrastructure Collaborative (RPCIC).

RESOLUTION NO. 64-2022

A RESOLUTION BY THE POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS, STATE OF IOWA TO SUPPORT AND ALLOCATE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO THE RURAL POTTAWATTAMIE COUNTY INFRASTRUCTURE COLLABORATIVE (RPCIC).

WHEREAS, the Pottawattamie County Board of Supervisors, Iowa West Foundation, Advance Southwest Iowa Corporation and Golden Hills Resource Conservation & Development have partnered on the RPCIC initiative, and

WHEREAS, the RPCIC initiative is a county-wide collaborative that has identified current and future infrastructure/community projects in rural Pottawattamie County, and

WHEREAS, the RPCIC is at the pivotal stage to begin providing guidance and resources to those rural Pottawattamie County communities that have vetted infrastructure projects that will meet the deadline of 2026 to utilize ARPA and/or other grants/loans to complete their pending infrastructure projects, and

WHEREAS, the RPCIC is requesting an allocation of \$1,500,000 in ARPA funds from Pottawattamie County to be utilized as the match requirement for ARPA and/or other grant/loan applications that will be submitted by communities in rural Pottawattamie County, and

WHEREAS, Advance Southwest Iowa Corporation recommends McClure Engineering (the RPCIC’s current consultant) to provide rural Pottawattamie County communities assistance with the completion and submittal of competitive grant/loan applications, and

WHEREAS, Advance Southwest Iowa Corporation will continue to provide the Pottawattamie County Board of Supervisors on-going updates regarding the RPCIC initiative as well as ARPA and other infrastructure grants/loans pursuant to the before mentioned vetted infrastructure projects.

THEREFORE, BE IT RESOLVED BY THE POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS, STATE OF IOWA: That the Pottawattamie County Board of Supervisors support the Rural Pottawattamie County Infrastructure Collaborative (RPCIC) and approve their request for \$1,500,000 in ARPA funds to be utilized for matching funds for infrastructure projects for communities in rural Pottawattamie County.

Dated this 30th Day of August, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

 Brian Shea

○ ○ ○ ○

ATTEST: _____

Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Schultz, Shea. Motion Carried.**

Kaylee Langrell/Turnkey Logistics, representing Summit Carbon Solutions appeared before the Board to give a presentation to the Board on the project update for Summit Carbon Solutions pipeline. Discussion only. No action taken.

Motion by Belt, second by Shea, to approve the Pottawattamie County Subaward Agreement Amendment to provide federal assistance from the HMGP 4421DR.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to approve/deny change order #9 RTU Steel Supports Pricing in the amount of \$4,647.

UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a motion was made by Shea, second by Schultz, to terminate the Farm Lease with Nick Hanson D/B/A Hanson Brothers Land & Livestock LLC for property legally described as: Commencing at the Southwest corner of the SW1/4 NW1/4 of Section 22, Township 76, Range 44, thence West along the South line of said SW1/4 NW1/4 to the Intersection of the East right-of-way line of the I.C. Railroad, thence Northerly along this Right-of-way line 1545 feet, thence Easterly 200 feet along the centerline of a Drainage ditch, thence continuing Southeasterly along this ditch 1301 feet to a point On the East line of SW1/4 NW1/4 802 feet North of the Southeast corner of saidSW1/4 NW1/4, thence South 802 feet along said East line to the Point of Beginning. Commonly referred to as Crescent Wildlife Area.

UNANIMOUS VOTE. Motion Carried

After discussion was held by the Board, a motion was made by Shea, second by Belt, to terminate Farm Lease with Nick Hanson D/B/A Hanson Brothers Land & Livestock LLC for property legally described as: Commencing at the center of said Section 28; thence S8936'07"E 1099.49 ft. along the north line of said NW 1/4 SE 1/4; thence S22°11'50"W 112.44 ft.; thence southwesterly 614.43 ft. along a 768.51 ft. radius curve, concave northwesterly, and having a chord bearing S45°06'05"W 598.19 ft.; thence S68°00'20"W 681.74 ft. to a point on the west line of said NW 1/4 SE 1/4; thence N0°04'55"W 789.31 ft. along said west line to said center of Section 28, the Point of Beginning. Commonly referred to as Pheasants Forever Food Plot.

UNANIMOUS VOTE. Motion Carried.

3. OTHER

Motion by Belt, second by Shea, to approve and authorize Chairman to sign Law Enforcement Service Contract between Pottawattamie County and the City of Avoca.

UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a motion was made by Shea, second by Schultz, to approve the employee handbook updates to Sick Leave Donation Policy number 604 item (4).

UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a motion was made by Schultz, second by Grobe, to approve Hungry Canyons Alliance annual membership fee of \$4,750 for FY 22/23.

UNANIMOUS VOTE. Motion Carried.

Discussion was held on the Partnership support for the Western Iowa Tourism Region for FY 22/23 for \$500. Discussion only. No Action taken.

4. RECEIVED/FILED

A. Salary Action(s):

- 1) Environmental Health – Payroll status change for Steven Hanson.
- 2) Secondary Roads – Payroll status change for Travis Bauer.
- 3) Human Resources – Payroll status change for Jacob Head.
- 4) Mental Health – Payroll status change for Molly Brown.
- 5) Attorney – Payroll status change for Leanne Gifford.

B. Reports

- 1) Sheriff's Report of Fees Disbursed and Collected for July 2022.

5. PUBLIC COMMENTS

No Public Comments.

6. ADJOURN

Motion by Shea, second by Schultz, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:50 A.M.

Tim Wichman, Chairman

ATTEST: _____
Melvyn Houser, Pottawattamie County Auditor

APPROVED: September 6, 2022
PUBLISH: X