

April 12, 2022

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Shea, and second by Grobe, to approve:

- A. April 5, 2022, Minutes as read.
- B. New Ownership Class C Liquor License, granting privileges of Class C Liquor License; Outdoor Service; Sunday Sales for Grand Mac LLC d/b/a Mile A Way Hall & Tavern, Council Bluffs.
- C. New Ownership Class C Liquor License, granting privileges of Class C Liquor License, Outdoor Service; Sunday Sales for BT Links LLC d/b/a Bent Tree Golf Club, Council Bluffs.
- D. March 2022 Vendor Publication Report.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Schultz, second by Belt, to open public hearing on Dumfries and 240th Street Paving project.
Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.

Motion by Shea, second by Schultz, to close public hearing.

Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Resolution No. 31-2022** entitled: RESOLUTION Awarding Contract for Project Number STBG-SWAP-CO78(205)—FG-78 in Pottawattamie County, Iowa, and Authorizing Pottawattamie County Engineer to Execute Contract.

RESOLUTION NO. 31-2022

**RESOLUTION AWARDING CONTRACT FOR PROJECT NUMBER
STBG-SWAP-CO78(205)—FG-78
IN POTTAWATTAMIE COUNTY, IOWA, AND AUTHORIZING POTTAWATTAMIE
COUNTY ENGINEER TO EXECUTE CONTRACT**

WHEREAS, the Pottawattamie County construction project identified as Project Number **STBG-SWAP-CO78(205)—FG-78** (hereinafter “Project”) was let by Iowa DOT on March 15, 2022; and

WHEREAS, the Pottawattamie County Board of Supervisors has determined that Western Engineering Co., Inc. of Harlan, Iowa is the responsible bidder submitting the lowest responsive bid (hereinafter “Low Bidder”) for the Project; and,

WHEREAS, the Pottawattamie County Board of Supervisors desires to award the contract for the Project to the above stated Low Bidder; and,

WHEREAS, construction contracts for projects let through the Iowa DOT must be signed digitally utilizing Doc Express; and,

WHEREAS, delegating the digital signature process to the Pottawattamie County Engineer will facilitate the Project by reducing the overall turn-around time for execution of the construction contract.

NOW, THEREFORE BE IT RESOLVED BY THE POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS, STATE OF IOWA:

1. The contract for Project Number **STBG-SWAP-CO78(205)—FG-78** is awarded to Western Engineering Co., Inc., the Low Bidder of \$2,318,272.10.
2. The Pottawattamie County Engineer is authorized to digitally sign the contract documents for the Project.

Dated this 12 day of April, 2022.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
John Rasmussen, Engineer

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to approve funding request for the Pottawattamie Arts, Culture & Entertainment Hoff Family Arts & Culture Center in the amount of \$50k for 3-year commitment from gaming fund.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to approve and authorize Chairman to sign Change Order #02 for CDBG downtown rehab Project in Carson and Macedonia.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to approve and authorize Chairman to sign application no. 10 for Cornerstone Commercial Contractors pay for Carson/Macedonia downtown rehab.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Schultz, to approve Public Comment Policy.
UNANIMOUS VOTE. Motion Carried.

3. OTHER

David Bayer/Chief Information Officer and Jana Lemrick/Director, Human Resources appeared before the Board to give an update on the Status of the ExecuTime Timekeeping Project. Discussion only. No action taken.

Motion by Grobe, second by Belt, to approve the following applications made to the Assessor’s Office: Homestead (117 recommend allowed), Military (27 recommend allowed), Disabled Veteran Homestead (7 recommend allowed), Business Property Tax Credit (16 recommend allowed), Family Farm (7 recommend allowed).
UNANIMOUS VOTE. Motion Carried.

Leanne Gifford/Attorney and Penny Ravlin/Assessor appeared before the Board to discuss the Natural Conservation and Wildlife Areas Property Tax Exemptions pursuant to Iowa Code §427.1(22). Discussion only. No action taken.

4. RECEIVED/FILED

- A. Salary Action(s):
 - 1) SWI Juvenile Detention Center – Payroll Status Change for Jeannette Juarez-Alcantara.
 - 2) Secondary Roads – Payroll Status Changes for Wylie McIntire.
 - 3) Sheriff – Payroll Status Change for Eric Shea.
- B. Reports
 - 1) Recorder Fee Book for March 2022.

5. PUBLIC COMMENTS

Geri Frederickson spoke encouraging Board Members to attend Town Hall Meetings in Oakland, Avoca, and Council Bluffs regarding ARPA Funding.

6. ADJOURN

Motion by Shea, second by Schultz, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:10 A.M.

Tim Wichman, Chairman

ATTEST: _____
Melvyn Houser, Auditor

APPROVED: April 19, 2022
PUBLISH: X