

# **Consent Agenda**

March 22, 2022

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Shea, and second by Belt, to approve:

- A. March 15, 2022, Minutes as read.
- B. Renewal of Class B Beer Liquor License, granting privileges of Class B Beer/Outdoor Service/Sunday Service for Westfair Association d/b/a Westfair, Council Bluffs.
- C. Renewal of Class C Liquor License, granting privileges of Class C Liquor License/Outdoor Service/Sunday Service for Stress Free LLC d/b/a Bent Tree Gold Course, Council Bluffs.
- D. Renewal of Class C Liquor License, granting privileges of Class C Liquor License/Sunday Service for Palace Event Center, LLC d/b/a Palace Event Center, Treynor.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion made by Belt, second by Shea, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$645,000 General Obligation Capital Loan Notes #1).

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to close Public Hearing.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Belt, second by Shea, to approve and authorize Board to sign **Resolution No. 20-2022** instituting proceedings to take additional action.

**RESOLUTION 20-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$645,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (ESSENTIAL COUNTY PURPOSE #1)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$645,000 General Obligation Capital Loan Notes (Essential County Purpose #1), for the essential county purposes, in order to provide funds to pay the costs of (a) equipping and remodeling the Courthouse including new furniture for the Treasurer; (b) equipping and remodeling the Courthouse including new furniture for GIS; (c) equipping and remodeling the Courthouse including updating the audio/video system hardware and software; (d) equipping and remodeling the Pottawattamie County Jail and Sherriff Office including wiring and networking components; (e) equipping and remodeling the Courthouse including equipping conference room with audio/video system; (f) equipping and remodeling the Sherriff Office addition including computer hardware and software; (g) equipping and remodeling the Sherriff Office addition including new furniture; (h) erecting and equipping the Pottawattamie County Jail and Sherriff Office including construction of a storage shed; and (i) equipping and remodeling the Courthouse including new furniture for Planning, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$645,000 General Obligation Capital Loan Notes (Essential County Purpose #1), for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid

from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

**ROLL CALL VOTE**

|                       | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tim Wichman, Chairman |                       |                       |                       |                       |
| _____                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Scott Belt            |                       |                       |                       |                       |
| _____                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Lynn Grobe            |                       |                       |                       |                       |
| _____                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Justin Schultz        |                       |                       |                       |                       |
| _____                 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Brian Shea            |                       |                       |                       |                       |

ATTEST: \_\_\_\_\_  
 Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion made by Shea, second by Grobe, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$245,000 General Obligation Capital Loan Notes #2).

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to close Public Hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to approve and authorize Board to sign **Resolution No. 21-2022** instituting proceedings to take additional action.

**RESOLUTION NO. 21-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$245,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (ESSENTIAL COUNTY PURPOSE #2)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$245,000 General Obligation Capital Loan Notes (Essential County Purpose #2), for the essential county purposes, in order to provide funds to pay the costs of peace

officer communication equipment and other emergency services communication equipment and systems including a mobile command vehicle, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$245,000 General Obligation Capital Loan Notes (Essential County Purpose #2), for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of

the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion made by Belt, second by Grobe, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$300,000 General Obligation Capital Loan Notes #3).

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to close Public Hearing.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 22-2022** instituting proceedings to take additional action.

**RESOLUTION NO. 22-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$300,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #3)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #3), for the general county purposes, in order to provide funds to pay the costs of acquiring and equipping new sheriff vehicles which are necessary for the operation of the county or the health and welfare of its citizens, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #3), for the foregoing general county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be

reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion made by Belt, second by Shea, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$300,000 General Obligation Capital Loan Notes #4).

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to close Public Hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Belt, second by Shea, to approve and authorize Board to sign **Resolution No. 23-2022** instituting proceedings to take additional action.

**RESOLUTION NO. 23-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$300,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #4)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #4), for the general county purposes, in order to provide funds to pay the costs of acquiring and equipping the secondary roads department including mowing equipment, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #4), for the foregoing general county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements

shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

|                                | <b>ROLL CALL VOTE</b> |     |         |        |
|--------------------------------|-----------------------|-----|---------|--------|
|                                | AYE                   | NAY | ABSTAIN | ABSENT |
| _____<br>Tim Wichman, Chairman | ○                     | ○   | ○       | ○      |
| _____<br>Scott Belt            | ○                     | ○   | ○       | ○      |
| _____<br>Lynn Grobe            | ○                     | ○   | ○       | ○      |
| _____<br>Justin Schultz        | ○                     | ○   | ○       | ○      |
| _____<br>Brian Shea            | ○                     | ○   | ○       | ○      |

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion made by Belt, second by Shea, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$300,000 General Obligation Capital Loan Notes #5).

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Grobe, to close Public Hearing.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to approve and authorize Board to sign **Resolution No. 24-2022** instituting proceedings to take additional action.

**RESOLUTION NO. 24-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$300,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #5)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #5), for the general county purposes, in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including improving approximately nine sites and adding approximately ten full hookup sites at Arrowhead Park, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #5), for the foregoing general county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements

shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion made by Belt, second by Shea, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$120,000 General Obligation Capital Loan Notes #6).

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to close Public Hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to approve and authorize Board to sign **Resolution No. 25-2022** instituting proceedings to take additional action.

**RESOLUTION NO. 25-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$120,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #6)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$120,000 General Obligation Capital Loan Notes (General County Purpose #6), for the general county purposes, in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including improvement, reconstruction and equipping of existing camping cabins at Arrowhead Park, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$120,000 General Obligation Capital Loan Notes (General County Purpose #6), for the foregoing general county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be



reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion made by Schultz, second by Shea, to open Public Hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the County thereunder (Not to Exceed \$90,000 General Obligation Capital Loan Notes #7).

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to close Public Hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Resolution No. 26-2022** instituting proceedings to take additional action.

**RESOLUTION NO. 26-2022**

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$90,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #7)**

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$90,000 General Obligation Capital Loan Notes (General County Purpose #7), for the general county purposes, in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including playground equipment at Hitchcock Park, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$90,000 General Obligation Capital Loan Notes (General County Purpose #7), for the foregoing general county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of



the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 22nd day of March, 2022.

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Jana Lemrick/Director, Human Resources and Suzanne Watson/Director, Community Services appeared before the Board to review draft for SWIA MHDS Region for 28E agreement between the SWIA MHDS Region and Pottawattamie County. Discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Shea, and second by Belt, to approve the Board Chairman to sign contract extension with Witt O'Brien for FEMA representation. UNANIMOUS VOTE. Motion Carried.

Tom Kallman/Manager, Regional Water appeared before the Board to give an update on the rural water extension to Pioneer Trail. Discussion only. No action taken.

**3. OTHER**

After discussion was held by the Board, a Motion was made by Shea, and second by Belt, to accept the agreement of donated property from Jack Links and to approve the Board Chairman to sign the offer to donate Parcel No. 3 on the attached survey recorded in Book 89, Page 24354 of the Pottawattamie County Recorder Office. UNANIMOUS VOTE. Motion Carried.

John Rasmussen/Engineer and Matt Wyant/Director, Planning and Development and Josh Billings/Public Works, Hancock appeared before the Board and after discussion by the Board they will get an appraisal on the old secondary roads shed in Hancock. Discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Belt, and second by Shea, to approve transfer of transfer station site to the City of Hancock per original agreement. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Shea, and second by Belt, to approve and authorize an on-call policy revision. UNANIMOUS VOTE. Motion Carried.

**4. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Communications – Payroll status change for Scott Vandervort.
  - 2) Conservation – Employment of Noah Sundberg as Natural Areas Management Intern

- 3) Veterans Affairs – Employment agreement with Margarita Dooley for February 2, 2022 – June 30, 2022.

## 5. BUDGET DISCUSSION

Discussion Only. No Action Taken.

## 6. CLOSED SESSION

Motion by Shea, second by Belt, to go into Closed Session pursuant to Iowa Code, Chapter 21.5(1)(i), for discussion and/or decision on evaluation of individual's hiring.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Belt, second by Shea, to go out of Closed Session.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

## 7. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:07 P.M.

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Tim Wichman, Chairman

ATTEST: \_\_\_\_\_  
Melvyn House, Auditor

APPROVED: March 29, 2022

PUBLISH: X

**March 25, 2022**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 11:00 A.M. All members present. Chairman Wichman presiding.

**PLEDGE OF ALLEGIANCE**

**1. SCHEDULED SESSIONS**

After discussion was held by the Board, a Motion was made by Belt, and second by Schultz, to extend the RFP deadline for Public Health Building for one week until April 1<sup>st</sup> at 4:00 P.M.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Schultz. NAYS: Shea. Motion Carried.**

**2. CLOSED SESION**

Motion by Schultz, second by Shea, to go into Closed Session pursuant to Iowa Code, Chapter 21.5(1)(i), for discussion and/or decision on evaluation of individual's hiring.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Belt, second by Shea to go out of Closed Session.

**Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

**3. ADJOURN**

Motion by Belt, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:05 P.M.

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Tim Wichman, Chairman

ATTEST: \_\_\_\_\_  
Melvyn House, Auditor

APPROVED: March 29, 2022

PUBLISH: X

# **Scheduled Sessions**

# **Melvyn Houser / Auditor**

## **Public Hearing**

**Discussion regarding Compensation Board's  
recommendation for elected officials for FY 2022/23;  
and discussion regarding the Pottawattamie County  
Budget for FY 2022/23 approval.**

**ADOPTION OF BUDGET & CERTIFICATION OF TAXES**  
**Fiscal Year July 1, 2022 - June 30, 2023**

**County Number: 78 County Name: POTTAWATTAMIE COUNTY Date Adopted: (entered upon adoption)**

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Budget Basis  
 CASH

|  |    | UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS | VALUATION WITH GAS & ELEC UTILITIES | LEVY RATE | VALUATION WITHOUT GAS & ELEC UTILITIES | PROPERTY TAXES LEVIED |
|--|----|--|-------------------------------------|-----------|--|-----------------------|
| <b>A. Countywide Levies:</b>   | 1  |  | 5,779,077,898                       |           | 5,480,914,021                          |                       |
| General Basic  | 2  | 21,324,826                                   |                                     | 3.69000   |  | 20,224,573            |
| + Cemetery (Pioneer - 331.424B)  | 3  |  |                                     |           |  | 0                     |
| = Total for General Basic  | 4  | 21,324,826                                   |                                     |           |  | 20,224,573            |
| Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement | 5  |  |                                     |           |  | 0                     |
| General Supplemental   | 6  | 18,979,098                                   |                                     | 3.28410   |  | 17,999,870            |
| Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement  | 7  |  |                                     |           |  | 0                     |
| Debt Service (from Form 703 col. I Countywide total)                       | 9  | 2,882,350                                    | 5,932,400,988                       | 0.48587   | 5,634,237,111                          | 2,737,507             |
| Voted Emergency Medical Services (Countywide)                              | 10 |  |                                     |           |  | 0                     |
| Other  | 11 |  |                                     |           |  | 0                     |
| <b>Subtotal Countywide (A)</b>   | 12 | 43,186,274                                   |                                     | 7.45997   |  | 40,961,950            |
| <b>B. All Rural Services Only Levies:</b>                                  | 13 |  | 1,964,697,328                       |           | 1,871,048,920                          |                       |
| Rural Services Basic   | 14 | 6,620,018                                    |                                     | 3.36948   |  | 6,304,462             |
| Rural Services Supplemental  | 16 |  |                                     |           |  | 0                     |
| Unified Law Enforcement  | 17 |  |                                     |           |  | 0                     |
| Other  | 18 |  |                                     |           |  | 0                     |
| Other  | 19 |  |                                     |           |  | 0                     |
| <b>Subtotal All Rural Services Only (B)</b>                                | 20 | 6,620,018                                    |                                     | 3.36948   |  | 6,304,462             |
| Subtotal Countywide/All Rural Services (A + B)                             | 21 | 49,806,292                                   |                                     | 10.82945  |  | 47,266,412            |
| <b>C. Special District Levies:</b>   |    |  |                                     |           |  |                       |
| Flood & Erosion  | 22 |  |                                     | 0.00000   |  | 0                     |
| Voted Emergency Medical Services (partial county)                          | 23 |  |                                     | 0.00000   |  | 0                     |
| Other  | 24 | 0  |                                     | 0.00000   |  | 0                     |
| Other  | 25 |  |                                     | 0.00000   |  | 0                     |
| Other  | 26 |  |                                     | 0.00000   |  | 0                     |
| Township ES Levies (Summary from Form 638-RE)                              | 27 | 0  | 0                                   |           | 0                                      | 0                     |
| <b>Subtotal Special Districts (C)</b>                                      | 28 | 0  |                                     |           |  | 0                     |
| <b>GRAND TOTAL (A + B + C)</b>   | 29 | 49,806,292                                   |                                     |           |  | 47,266,412            |

| Compensation Schedule for FY 2022/2023 |               |                                      |                                      |
|--|---------------|--------------------------------------|--------------------------------------|
| Elected Official                       | Annual Salary | Number of Official County Newspapers | Names of Official County Newspapers: |
| Attorney                               | 152,958       |                                      |                                      |
| Auditor                                | 94,191        | 1                                    | Daily Nonpareil                      |
| Recorder                               | 94,191        | 2                                    | Oakland Herald                       |
| Treasurer                              | 94,191        | 3                                    | Avoca Journal Herald                 |
| Sheriff                                | 146,377       | 4                                    |                                      |
| Supervisors                            | 51,164        | 5                                    |                                      |
| Supervisor Vice Chair, if different    |               | 6                                    |                                      |
| Supervisor Chair, if different         |               |                                      |                                      |

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county

(Board Chairperson)
  (Date)
  (County Auditor)
  (Date)

**COUNTY AUDITOR'S CERTIFICATION**  
 By Electronically Certifying, I certify the budget meets all statutory obligations.

(County Auditor Signature of Certification)
  (Date)

# **Melvyn Houser / Auditor –** **Public Hearing**

**Approval of Resolution No. 27-2022, regarding  
Compensation Boards recommendation for elected  
officials for FY 2022/23.**



**RESOLUTION NO. 27-2022**

**WHEREAS**, the Pottawattamie County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907; and

**WHEREAS**, the Pottawattamie County Compensation Board met on the 16<sup>th</sup> day of December 2021, and recommended a 10% increase for all County elected officials, for the fiscal year beginning July 1, 2022.

**THEREFORE, BE IT RESOLVED** that the Pottawattamie County Board of Supervisors hereby adopts the Compensation Board’s recommended 10% salary increase for all Pottawattamie County elected officials for the fiscal year beginning July 1, 2022. Said increases shall be as follows:

| <b>Elected Official</b> | <b>Approved Salary for<br/>FY 2022/2023</b> |
|-------------------------|---|
| Attorney                | \$152,958                                   |
| Auditor                 | \$94,191                                    |
| Recorder                | \$94,191                                    |
| Sheriff                 | \$146,377                                   |
| Supervisors             | \$51,164                                    |
| Treasurer               | \$94,191                                    |

**Dated this 29<sup>th</sup> day of March, 2022.**

**ROLL CALL VOTE**

|                               | <b>AYE</b>            | <b>NAY</b>            | <b>ABSTAIN</b>        | <b>ABSENT</b>         |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Scott Belt, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Tim Wichman          | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe           | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz       | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea           | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

**ATTEST:** \_\_\_\_\_  
Melvyn Houser, County Auditor

# **Melvyn Houser / Auditor –** **Public Hearing**

**Approval of Resolution No. 28-2022, regarding  
Pottawattamie County Budget for FY 2022/23.**

**RESOLUTION NO. 28-2022**

**WHEREAS**, the Board of Supervisors of Pottawattamie County, after due consideration of estimated income and expenses for Fiscal Year 2022-2023, duly published such estimates for the county budget; and

**WHEREAS**, the budget correctly states estimated tax dollars against all parcels of property lying within Pottawattamie County, and the income and expense breakdown for each of the ten (10) budgeting areas; and

**WHEREAS**, a hearing was held on Tuesday, March 29, 2022, at 10:00 AM, in the Board of Supervisors' Hearing Room, Second Floor, Courthouse, 227 South 6<sup>th</sup> Street, Council Bluffs, Iowa; and

**WHEREAS**, the public had due notice of the hearing, and at the hearing due time was allowed for objections to any and all portions of the budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Pottawattamie County, after hearing no objections, on a motion by Supervisor \_\_\_\_\_, and a second by Supervisor \_\_\_\_\_, the Fiscal Year 2022-2023 budget was adopted.

Chairman Belt called for a roll call vote, the results being: Belt-\_\_\_\_\_; Wichman-\_\_\_\_\_; Grobe-\_\_\_\_\_; Schultz-\_\_\_\_\_; and Shea-\_\_\_\_\_. Motion carried.

**Dated this 29<sup>th</sup> day of March, 2022.**

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

**Brenda Mainwaring/President & CEO Iowa  
West Foundation**

**Update and discussion of grant award cycle 1.**



## **Communications**

Congratulations on receiving a grant from the Iowa West Foundation!

We hope you're excited to share the good news with your leadership, staff, stakeholders, and hopefully even your fans and followers on social media, among others. We're excited for you to spread the word as well, and are happy to help assist you in that process. To ensure an effective communications strategy, we ask that you work in partnership with Iowa West Foundation.

Feel free to contact Director of Communications, Nicole Lindquist, for assistance with:

- Access and usage of the Iowa West Foundation logo (NEW as of late 2022)
- Approval of press/media releases
- Quotes from our President/CEO Brenda Mainwaring
- Boilerplate language about the Iowa West Foundation
- Crafting story pitches and digital content
- Other communications-related questions

In addition, we want to celebrate your success and the impact of your grant with you. Please keep both our director of communications and your due diligence contact abreast of important milestones including but not limited to:

- Groundbreakings
- Ribbon Cuttings
- Grand Openings
- Other significant media opportunities

We would appreciate it if any online communication about the project that recognizes funding sources could tag our accounts accordingly on social media:

Facebook: @iowawestfoundation

Twitter: @IowaWestFdn

Instagram: @iowawestfoundation

This way we can share, retweet and repost updates in relation to your grant project throughout the year. We also love to collaborate with our grantees to do social media takeovers. If you're interested in that opportunity, please let us know.

Congratulations, again! I look forward to working with you.

Sincerely,

Nicole Lindquist, Director of Communications

[nlindquist@iowawestfoundation.org](mailto:nlindquist@iowawestfoundation.org) | w: 712-309-3004



## Guidelines for Disbursements

IOWA WEST FOUNDATION

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Congratulations on receiving a grant from the Iowa West Foundation. This document will help you to understand the basics about how you will receive disbursements relating to your grant. Please be aware – these guidelines are general and represent the typical grant. Your grant may be different. Your grant letter of agreement is the definitive source for any requirements or restrictions that would make your grant unique.

### Disbursement Amounts

Upon receipt of all the signed grant letters of agreement the Iowa West Foundation Grants team prepares initial disbursements based on the following schedule. You can expect to receive the checks within 2 weeks of returning your signed agreement.

- **For grants of \$25,000 or less**  
100 percent of the grant will be disbursed initially.
- **For grants greater than \$25,000 up to \$100,000**  
75 percent of the grant will be disbursed initially. The Foundation will disburse the remaining 25 percent upon receipt and approval of a final impact report.
- **For grants over \$100,000**  
50 percent of the grant will be disbursed initially. Another 30 percent of the grant will be disbursed upon receipt of a disbursement request form and a check-in conversation about progress to date. The remaining 20 percent will be disbursed upon receipt and approval of Grantee's concluding narrative and financial report.

### Disbursement Process

Except for the initial disbursement, all other disbursements are triggered through the submission of disbursement request form and any required reports. You will receive a link to the impact report following the award of grant.

Impact Reports have a narrative section for you to provide information on the progression of your project or program. Additionally, there are financial reconciliation forms that you are asked to complete to start a disbursement. The primary form is the disbursement request form. As back-up you are asked to provide a copy of the proposal budget you submitted when applying for the grant that has been updated to include your actuals to-date.

If you should have any questions, please direct questions to our Grants Coordinator by e-mail at [grantinfo@iowawest.com](mailto:grantinfo@iowawest.com), or by telephone at (712) 309-3000.



## GRANT AWARD LETTER OF AGREEMENT

|                                    |
|------------------------------------|
| Request #71892553                  |
| Organization: Pottawattamie County |

This Grant Agreement ("Agreement") is made between the **Iowa West Foundation** ("Foundation") and **Pottawattamie County** ("Grantee") for the purpose of providing grant funding for the **2022 CITIES Re-Capitalization Program**.

The Iowa West Foundation is a private, charitable foundation serving Southwest Iowa and Eastern Nebraska. Its mission is to improve lives and strengthen communities for current and future generations to achieve our vision of a community where families choose to live, and businesses choose to locate because of the quality of life and the standard of living. In furtherance of this mission, the Iowa West Foundation's Board of Directors, during its **Cycle 1 2022** Grants Review Committee meeting approved funding in the amount of **\$219,033.00** for the Grantee to:

*Re-capitalize the CITIES program for 2022 in order to complete two projects. MAPA will be the administrative entity of these projects and will receive up to \$2,500.00 per project for a total of \$5,000.00.*

*Awards are made to the following cities:*

- The City of Carson will be granted up to \$24,033.00 to repair the concrete foundation of the Park Concession Stand and erect a replacement park storage outbuilding.*
- The City of Neola will be granted up to \$100,000.00 for wastewater system improvements.*

### Award Information

|   |  |
|---|--|
| <b>Title</b>  | 2022 CITIES Re-Capitalization Program  |
| <b>Award %</b>                                      | Not to exceed: <ul style="list-style-type: none"> <li>• 50% for the City of Carson project</li> <li>• 24% for the City of Neola project</li> </ul>   |
| <b>Expiration Date</b>                              | March 30, 2023   |
| <b>Foundation Contact Person</b>                    | Tim Galligan, (712)-309-3006, <a href="mailto:tgalligan@iowawestfoundation.org">tgalligan@iowawestfoundation.org</a>   |
| <b>Special Award Condition</b>                      | N/A  |
| <b>Data Collection &amp; Reporting Expectations</b> | The following metrics were developed during the review of the grantee's application. Progress and final reports should include: <ul style="list-style-type: none"> <li>• The City of Carson shall provide before and after photos</li> <li>• The City of Neola shall provide documentation from governing authorities for project acceptance (Iowa DNR, etc.)</li> </ul> |

### Terms and Conditions

Please additionally review the terms and conditions sheet included with this letter. It is incorporated as a critical piece of the Agreement. Grantee's deposit, negotiation, or endorsement of the first disbursement check will constitute its agreement to the terms and conditions set forth above and in any attachments. Please sign and return this signature page by **March 30, 2022**. Do not forget to retain a copy for your files.

**Please sign and return this signature page**

Date

Name of Authorized Agent

Title of Authorized Agent

Signature

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## Terms and Conditions

- 1. Eligible Organization:** Grantee confirms that it is an organization that is currently recognized by the Internal Revenue Service (the "IRS") as a public charity under sections 501(c)(3) and 509(a)(1), (2), or (3) of the Internal Revenue Code (the "Code"), or, a school district applying through the local area education agency, or another governmental entity. Additionally, Grantee shall inform the Iowa West Foundation immediately of any change in, or IRS proposed or actual revocation (whether or not appealed) of its tax status described above.
- 2. Eligible Activities:** This grant may be used only for Grantee's charitable and educational activities.
- 3. Misuse of Funds:** Grant funds may not be used for activities or purposes prohibited in the Grant Eligibility and Restrictions section of the Iowa West Foundation Policies and Procedures ([www.iowawestfoundation.org/grantmaking](http://www.iowawestfoundation.org/grantmaking)), such as discriminating against any individual or group, based on race, religious beliefs, or ethnic or national origin. Nor may funds be used for any activity or purpose prohibited by the Internal Revenue Code (such as inurement/private benefit) or other state/federal law.
- 4. Purpose and Use of Funds:** The Grantee agrees that all funding disbursed under this Grant Agreement shall be used exclusively towards the attainment of the proposed Grant Activity Description as described in Grantee's grant request submitted to Foundation, which is incorporated by reference and an integral part of this Agreement letter, and subject to any Special Award Conditions described on the cover page. Furthermore, if at any time the Grantee should determine that achievement of the stated objectives is no longer feasible, for any reason, the Grantee agrees to notify the Foundation in writing immediately to initiate discussion on steps to be taken.

Grantee accepts responsibility for complying with this Agreement's terms and conditions and will exercise full control over the grant and the expenditure of grant funds. The Iowa West Foundation will request that Grantee return any unexpended grant funds remaining at the end of the project period.
- 5. Leveraging Funds:** The funding granted through this Agreement is based on a percentage of the expected project cost, per the Grantee's application. If the project or program decreases in size and scope post award, the Grantee must ensure that the Foundation-funded portion does not exceed the proportion listed in this section, without prior Foundation approval.
- 6. Incorporation of Grant Request:** The grant request proposal submitted by the Grantee to the Foundation is hereby agreed to be an integral part of the Agreement. It is expected that the Grantee will complete the work identified in their application, as restricted by the "special award considerations." Any change to the scope should be discussed with the appropriate foundation contact person.
- 7. Term of Agreement:** This Agreement is effective during the time period specified under the Term of Agreement, unless terminated earlier in accordance with this Agreement. It is agreed that all activities financed with Foundation funds (including for the purposes of calculating the grantee match) will be completed within the period of the grant unless Iowa West Foundation provides approval of extension in writing. *A request-to-extend the contract expiration date must be received in writing 60-days prior to the contract expiration date*



8. **Termination:** The Foundation reserves the right, in its sole discretion, to discontinue funding if it is not satisfied with the progress of the grant, the content of any required written report, if grant performance standards are not met, or if Grantee spends grant proceeds for purposes other than those approved by the Foundation. In the event of discontinuation or at the close of the grant, any unexpended funds shall immediately be returned to the Foundation, except where the Foundation has agreed in writing to an alternative use of the unused funds. The Grantee also agrees to repay any funds that the Foundation determines to be misspent pursuant to the terms of this letter. Further, the Foundation may terminate grant disbursements during the grant period if grant performance standards (activities and outputs) are unmet.

9. **Modification:** The Foundation may amend the grant Agreement from time to time. Modifications may be initiated by the Foundation or at the request of the Grantee. In either event, the final approval of the modification shall be issued in-writing by the Foundation.

10. **Ownership of Intellectual Property:** All reports generated, and data collected during this grant shall be considered the joint property of the Grantee and Foundation. This provision extends to third party evaluations conducted for the purposes of the grant and/or as may be required in this Agreement.

11. **Performance Management:** The Foundation will use a variety of mechanisms to stay abreast of the Grantee's performance under the grant, and of general progress toward attainment of the grant objectives. These may include:

- a. Feedback from key partners
- b. Site visits by Foundation personnel
- c. Meetings to review and assess periodic work plans and progress reports
- d. Impact Reports

During the grant period, Grantee agrees to permit The Foundation or its designated agent to inspect Grantee's premises, facilities, or the project where the grant is utilized. Grantee shall maintain records of receipts and expenditures involving the award and to make all related books and records available to the Foundation upon request.

12. **Financial / Progress Reporting:** The Grantee agrees to submit required financial and progress report ("Impact Report") to the Foundation. Grantee will be advised if an *interim Impact Report* is also required. The final *Impact Report* on use of funds and grant outcomes is due no later than 30 days after the contract expiration date and may be submitted early if the grant outcomes are achieved prior to the due date. The section Data Collection & Reporting Expectation's identifies which metrics are required for the final and interim progress reports. A web-link to an online *Impact Report* will be made available to grantee by Pam Bierce, Grants Coordinator, who is available to assist at (712) 309-3000 and at [grantinfo@iowawestfoundation.org](mailto:grantinfo@iowawestfoundation.org).

13. **Communication:** The Grantee agrees to abide by the Foundation Communications Policy, attached to this Agreement, and to acknowledge the award publicly in Grantee's customary fashion, and to copy the Foundation on all announcements. For any questions, contact Director of Communications Nicole Lindquist at (712) 309-3004, or [nlindquist@iowawestfoundation.org](mailto:nlindquist@iowawestfoundation.org).

14. **Staff Contact:** The primary Foundation staff contact(s) for this Agreement is indicated on the cover page. Please reference your grant number in your communications with the Foundation.

**Discussion and/or decision:**

**Designating April 2022 as Child  
Abuse Prevention Month**

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS  
PROCLAMATION**

**CHILD ABUSE PREVENTION MONTH – APRIL 2022**

WHEREAS 4.4 million referrals are made to child protective services national yearly: and

WHEREAS child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS our children are our most valuable resources and will shape the future of the Pottawattamie County; and

WHEREAS child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS prevention remains the best defense for our children and families.

**THEREFORE, We, the Pottawattamie County Board of Supervisors, do hereby proclaim April 2022 as**

**NATIONAL CHILD ABUSE PREVENTION MONTH**

“In Pottawattamie County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.”

**IN WITNESS WHEREOF**, I have caused my signature and Seal of Pottawattamie County, Iowa to be affixed this 29<sup>th</sup> day of March 2022.

ROLL CALL VOTE

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Attest: \_\_\_\_\_  
Melvyn Houser, County Auditor  
Pottawattamie County, Iowa

# **David Bayer/Chief Information** **Officer**

**Present and Discuss IT Hardware Replacement Plan.**



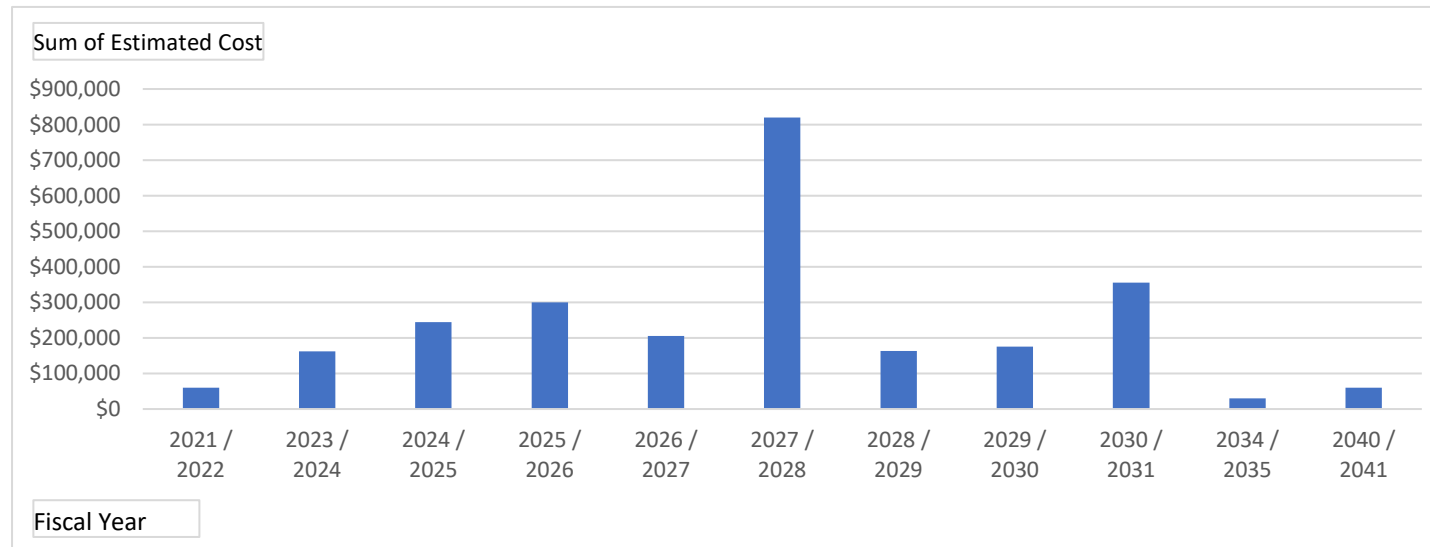
## IT Hardware Replacement Plan

| Hardware                         | Location                  | Last Purchased                  | Life Expectancy (mos) | Next Purchase | Fiscal Year | Estimated Cost |
|----------------------------------|---------------------------|---------------------------------|-----------------------|---------------|-------------|----------------|
| CRAC Unit #1                     | Courthouse                | Jul-01                          | 240                   | Jul-21        | 2021 / 2022 | \$60,000       |
| MDT's                            | Big Lake                  | Nov-18                          | 60                    | Nov-23        | 2023 / 2024 | \$150,000      |
| UPS - L-Volt                     | Big Lake                  | Jul-03                          | 240                   | Jul-23        | 2023 / 2024 | \$12,000       |
| UPS - Server Room - Batteries    | Courthouse                | Mar-20                          | 60                    | Mar-25        | 2024 / 2025 | \$10,000       |
| Backup System                    | All                       | Jun-18                          | 84                    | Jun-25        | 2024 / 2025 | \$60,000       |
| Storage                          | Civic Center              | Jun-18                          | 84                    | Jun-25        | 2024 / 2025 | \$80,000       |
| Storage                          | Courthouse                | Jun-18                          | 84                    | Jun-25        | 2024 / 2025 | \$80,000       |
| UPS - Server Room - Caps & Fans  | Courthouse                | Feb-15                          | 120                   | Feb-25        | 2024 / 2025 | \$6,000        |
| P2P - Unlicensed                 | Botna Bend                | Nov-17                          | 84                    | Nov-24        | 2024 / 2025 | \$8,000        |
| P2P - Licensed                   | Civic Center & HNC        | Jun-16                          | 120                   | Jun-26        | 2025 / 2026 | \$120,000      |
| WiFi                             | Big Lake                  | May-19                          | 84                    | May-26        | 2025 / 2026 | \$70,000       |
| A/V Equipment - Conference Rooms | All                       | Feb-21                          | 60                    | Feb-26        | 2025 / 2026 | \$110,000      |
| WiFi                             | Courthouse                | May-20                          | 84                    | May-27        | 2026 / 2027 | \$60,000       |
| ESXi Hosts - 2                   | Big Lake                  | Dec-21                          | 60                    | Dec-26        | 2026 / 2027 | \$30,000       |
| ESXi Hosts - 4                   | Courthouse                | Dec-21                          | 60                    | Dec-26        | 2026 / 2027 | \$60,000       |
| P2P - Unlicensed                 | HNC                       | Nov-19                          | 84                    | Nov-26        | 2026 / 2027 | \$25,000       |
| Core Switches                    | Courthouse                | Aug-20                          | 72                    | Aug-26        | 2026 / 2027 | \$30,000       |
| A/V Equipment                    | Roads                     | Jun-23                          | 60                    | Jun-28        | 2027 / 2028 | \$200,000      |
| Firewalls                        | Courthouse & Civic Center | Mar-21                          | 84                    | Mar-28        | 2027 / 2028 | \$20,000       |
| ESXi Hosts - VDI - 4             | Courthouse                | Dec-22                          | 60                    | Dec-27        | 2027 / 2028 | \$60,000       |
| Switches                         | Courthouse - 911          | Nov-20                          | 84                    | Nov-27        | 2027 / 2028 | \$75,000       |
| Switches                         | Courthouse - B-Wing       | Nov-20                          | 84                    | Nov-27        | 2027 / 2028 | \$75,000       |
| Switches - Agregation            | Courthouse & Big Lake     | Oct-20                          | 84                    | Oct-27        | 2027 / 2028 | \$60,000       |
| Switches - All Floors            | Big Lake                  | Oct-20                          | 84                    | Oct-27        | 2027 / 2028 | \$115,000      |
| Switches - All Floors            | Courthouse                | Oct-20                          | 84                    | Oct-27        | 2027 / 2028 | \$90,000       |
| Core Switches                    | Big Lake                  | Aug-20                          | 84                    | Aug-27        | 2027 / 2028 | \$25,000       |
| Phone System                     | All                       | Jul-17                          | 120                   | Jul-27        | 2027 / 2028 | \$100,000      |
| A/V Equipment                    | Public Health             | Jan-24                          | 60                    | Jan-29        | 2028 / 2029 | \$135,000      |
| UPS - All Floors                 | Courthouse                | Oct-21                          | 84                    | Oct-28        | 2028 / 2029 | \$20,000       |
| UPS - All Floors                 | Big Lake                  | Oct-21                          | 84                    | Oct-28        | 2028 / 2029 | \$8,000        |
| Switches                         | Roads                     | Jun-23                          | 84                    | Jun-30        | 2029 / 2030 | \$100,000      |
| Switches                         | Courthouse Addition       | Jan-23                          | 84                    | Jan-30        | 2029 / 2030 | \$75,000       |
| P2P - Licensed                   | Courthouse & Big Lake     | Jun-21                          | 120                   | Jun-31        | 2030 / 2031 | \$120,000      |
| Switches                         | Public Health             | Jan-24                          | 84                    | Jan-31        | 2030 / 2031 | \$165,000      |
| WiFi                             | Public Health             | Jan-24                          | 84                    | Jan-31        | 2030 / 2031 | \$20,000       |
| Switches                         | Sheriff's Office Addition | Jul-23                          | 84                    | Jul-30        | 2030 / 2031 | \$50,000       |
| UPS - Server Room                | Courthouse                | Feb-15                          | 240                   | Feb-35        | 2034 / 2035 | \$30,000       |
| CRAC Unit #2                     | Courthouse                | Feb-21                          | 240                   | Feb-41        | 2040 / 2041 | \$60,000       |
| ESXi Hosts - 4                   | Civic Center              | Gets hand-me-downs from CH & BL |                       |               |             |                |

## IT Hardware Replacement Plan

| Fiscal Year        | Sum of Estimated Cost |
|--------------------|-----------------------|
| 2021 / 2022        | \$60,000              |
| 2023 / 2024        | \$162,000             |
| 2024 / 2025        | \$244,000             |
| 2025 / 2026        | \$300,000             |
| 2026 / 2027        | \$205,000             |
| 2027 / 2028        | \$820,000             |
| 2028 / 2029        | \$163,000             |
| 2029 / 2030        | \$175,000             |
| 2030 / 2031        | \$355,000             |
| 2034 / 2035        | \$30,000              |
| 2040 / 2041        | \$60,000              |
| <b>Grand Total</b> | <b>\$2,574,000</b>    |

| Location                  | Sum of Estimated Cost |
|---------------------------|-----------------------|
| All                       | \$270,000             |
| Big Lake                  | \$410,000             |
| Botna Bend                | \$8,000               |
| Civic Center              | \$80,000              |
| Civic Center & HNC        | \$120,000             |
| Courthouse                | \$566,000             |
| Courthouse - 911          | \$75,000              |
| Courthouse - B-Wing       | \$75,000              |
| Courthouse & Big Lake     | \$180,000             |
| Courthouse & Civic Center | \$20,000              |
| Courthouse Addition       | \$75,000              |
| HNC                       | \$25,000              |
| Public Health             | \$320,000             |
| Roads                     | \$300,000             |
| Sheriff's Office Addition | \$50,000              |
| <b>Grand Total</b>        | <b>\$2,574,000</b>    |





# **John Rasmussen/Engineer**

**Discussion and/or decision to approve and authorize  
Board to sign Resolution No. 29-2022 to Pave Granular  
Surfaced Roads.**

**RESOLUTION NO. 29-2022**

**RESOLUTION TO PAVE GRANULAR SURFACED ROADS**

**WHEREAS**, Pottawattamie County Ordinance 7.20.030.01.A “Surfacing” requires a Board of Supervisors resolution to change the surfacing type of a roadway; and

**WHEREAS**, 240<sup>TH</sup> Street paving from Aspen Road, North to Pioneer Trail is necessary to facilitate the proposed residential development; and,

**WHEREAS**, Dumfries Avenue paving from Aspen Road, North to Pioneer Trail is necessary to facilitate the proposed residential development; and,

**WHEREAS**, these projects are fully funded by the Board of Supervisors and do not delay, conflict or compete with projects previously programmed in the County Five Year Plan (CYFP); and,

**WHEREAS**, the Pottawattamie County Engineer recommends the existing gravel surface be upgraded from gravel to a paved surface road for the intended use.

**NOW THEREFORE BE IT RESOLVED** by the Pottawattamie County Board of Supervisors, in session this 29<sup>TH</sup> day of March 2022, that the County Engineer be authorized and directed to improve the following road segments to from a granular to a paved surface:

1. 240<sup>TH</sup> Street from Aspen Road to the Pioneer Trail, approximately 4,000 feet.
2. Dumfries Road from Aspen Road to the Pioneer Trail, Approximately 3,500 feet.

**Dated this 29<sup>th</sup> day of March, 2022.**

**ROLL CALL VOTE**

|                                | AYE                   | NAY                   | ABSTAIN               | ABSENT                |
|--------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____<br>Tim Wichman, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Scott Belt            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Lynn Grobe            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Justin Schultz        | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____<br>Brian Shea            | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

# **John Rasmussen/Engineer**

**Motion to set a Public Hearing for April 12 at 10:00 A.M.  
to receive public comment on the Dumfries and 240<sup>th</sup>  
Street Paving projects.**

# **John Rasmussen/Engineer**

**Discussion and review of the draft for the Secondary  
Roads Five Year Program.**

# SECONDARY ROADS FIVE YEAR PROGRAM

Iowa Department of Transportation  
SECONDARY ROADS FIVE YEAR PROGRAM

County: **Pottawattamie County**  
Fiscal Year: **2023**  
Version: **Original**

## COUNTY CERTIFICATION

The detailed construction program for the secondary road system was adopted by the Board of Supervisors on \_\_\_\_\_

Date

## ATTESTED

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, Board of Supervisors

\_\_\_\_\_  
Date

## IOWA DOT PROGRAM APPROVALS

Recommended Approval: \_\_\_\_\_

OLS Reviewer

\_\_\_\_\_  
Date

Approval: \_\_\_\_\_

Director of Local Systems

\_\_\_\_\_  
Date

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## SECONDARY ROADS FIVE YEAR PROGRAM

|  |   |                              |                          |   |         | Accomp<br>Year | Priority Years |            |            |            | Total   |
|--|---|------------------------------|--------------------------|---|---------|----------------|----------------|------------|------------|------------|---------|
|  |   |                              |                          |   |         |                | 1st            | 2nd        | 3rd        | 4th        |         |
| Project Number<br>Project Name<br>Project ID                   | Location<br>Description of Work<br>Section / Township / Range   | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | FY<br>2023     | FY<br>2024     | FY<br>2025 | FY<br>2026 | FY<br>2027 |         |
| FM-C078()-55-78<br>G30 Paving<br>47268                         | On G30, from Nishnabotna<br>River Bridge E 0.5 miles to<br>Highway 59                                   | 70<br>0.470 miles<br>43420   | Previous                 | \$0<br>367 PCC Paving<br>FM               | Local   |                |                |            |            |            | \$600   |
|  |   |                              |                          |   | FM      | 600            |                |            |            |            |         |
|  |   |                              |                          |   | Special |                |                |            |            |            |         |
|  |   |                              |                          |   | FA      |                |                |            |            |            |         |
|  |   |                              |                          |   | SWAP    |                |                |            |            |            |         |
| FM-C078()-55-78<br>M47 Resurfacing<br>47267                    | On M47, from Highway 92 N 6<br>miles to Highway 6   | 5<br>5.940 miles             | Previous                 | \$0<br>366 HMA Paving<br>FM               | Local   |                |                |            |            |            | \$2,100 |
|  |   |                              |                          |   | FM      | 2,100          |                |            |            |            |         |
|  |   |                              |                          |   | Special |                |                |            |            |            |         |
|  |   |                              |                          |   | FA      |                |                |            |            |            |         |
|  |   |                              |                          |   | SWAP    |                |                |            |            |            |         |
| BROS-C078(177)--8J-78<br>Boomer 19 Bridge Replacement<br>18229 | On 210TH ST, Over PIGEON<br>CREEK, S27 T77 R43<br><br>SD, SR=38, Replace 143'<br>Bridge<br>27 / 77 / 43 | 40<br>0.000 miles<br>290830  | Previous                 | \$0<br>320 Bridges<br>FA                  | Local   |                |                |            |            |            | \$1,800 |
|  |   |                              |                          |   | FM      |                |                |            |            |            |         |
|  |   |                              |                          |   | Special |                |                |            |            |            |         |
|  |   |                              |                          |   | FA      | 1,800          |                |            |            |            |         |
|  |   |                              |                          |   | SWAP    |                |                |            |            |            |         |
| L-(GR02)--73-78<br>Grove 2 Bridge Replacement<br>36164         | On COTTONWOOD RD, Over<br>JORDAN CREEK, S3 T74 R39<br><br>SD, 100'<br>3 / 74 / 39                       | 35<br>0.000 miles<br>283661  | Previous                 | \$60<br>320 Bridges<br>Local              | Local   | 200            |                |            |            |            | \$200   |
|  |   |                              |                          |   | FM      |                |                |            |            |            |         |
|  |   |                              |                          |   | Special |                |                |            |            |            |         |
|  |   |                              |                          |   | FA      |                |                |            |            |            |         |
|  |   |                              |                          |   | SWAP    |                |                |            |            |            |         |

## SECONDARY ROADS FIVE YEAR PROGRAM

|  |  |                              |                          |   |         | Accomp<br>Year | Priority Years |            |            |            | Total   |      |
|--|--|------------------------------|--------------------------|---|---------|----------------|----------------|------------|------------|------------|---------|------|
|  |  |                              |                          |   |         |                | 1st            | 2nd        | 3rd        | 4th        |         |      |
| Project Number<br>Project Name<br>Project ID             | Location<br>Description of Work<br>Section / Township / Range  | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | FY<br>2023     | FY<br>2024     | FY<br>2025 | FY<br>2026 | FY<br>2027 |         |      |
| L-(LY21)--73-78<br>Layton 21 Bridge Replacement<br>36168 | On 510TH ST, Over STREAM,<br>on WLINE S3 T77 R38<br><br>SD, Level B, Low Water<br>3 / 77 / 38  | 5<br>0.000 miles<br>363510   | Previous                 | \$60<br>320 Bridges<br>Local              | Local   | 60             |                |            |            |            |         | \$60 |
|  |  |                              |                          |   | FM      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |      |
|  |  |                              |                          |   | FA      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |      |
| FM-C078()-55-78<br>M47 Resurfacing<br>47269              | On M47, from H12 N 6 miles to<br>Highway 92<br><br>Montgomery County funding<br>agreement required for<br>Montgomery County portion. | 5<br>8.600 miles<br>256481   | Previous                 | \$0<br>366 HMA Paving<br>FM               | Local   |                |                |            |            |            | \$2,600 |      |
|  |  |                              |                          |   | FM      |                | 2,600          |            |            |            |         |      |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |      |
|  |  |                              |                          |   | FA      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |      |
| L-(GR12)--73-78<br>Grove 12 Bridge Replacement<br>36163  | On 432ND ST, Over JORDAN<br>CREEK, S17 T74 R39<br><br>SD, SR=27. Proposed 140'<br>17 / 74 / 39                                       | 15<br>0.000 miles<br>283770  | Previous                 | \$80<br>320 Bridges<br>Local              | Local   |                | 320            |            |            |            | \$320   |      |
|  |  |                              |                          |   | FM      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |      |
|  |  |                              |                          |   | FA      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |      |
| L-(JA38)--73-78<br>James 38 Bridge Replacement<br>32553  | On 390TH ST, Over STREAM,<br>S34 T76 R40<br><br>SD, SR=53, Proposed 80'<br>34 / 76 / 40  | 15<br>0.000 miles<br>288201  | Previous                 | \$70<br>320 Bridges<br>Local              | Local   |                | 220            |            |            |            | \$220   |      |
|  |  |                              |                          |   | FM      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |      |
|  |  |                              |                          |   | FA      |                |                |            |            |            |         |      |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |      |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID               | Location<br>Description of Work<br>Section / Township / Range  | AADT<br>Length<br>Federal ID        | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type                   | Fund    | Accomp     | Priority Years |            |            |            | Total   |
|--|--|-------------------------------------|--------------------------|---|---------|------------|----------------|------------|------------|------------|---------|
|  |  |                                     |                          |   |         | Year       | 1st            | 2nd        | 3rd        | 4th        |         |
|  |  |                                     |                          |   |         | FY<br>2023 | FY<br>2024     | FY<br>2025 | FY<br>2026 | FY<br>2027 |         |
| RFMX-C078()-56-78<br>G30 Reconstruction<br><br>47266       | On MAGNOLIA RD, from<br>280TH E 0.96 miles<br><br>Magnolia Road West of<br>Railroad Highway is included in<br>the project limits to allow for<br>intersection improvements at<br>RR Hwy if needed.<br>Unfortunately the "tie in" point<br>of this project may be on a local<br>road; which creates a conflict<br>with the Road Classification.<br>Project includes the new<br>roadway as well as Mosquito<br>Creek Bridge replacement.<br>21 / 76 / 42 | 25<br><br>0.930 miles<br><br>45320  | Previous                 | \$0<br><br>1012 PCC<br>Pavement -<br>Replace<br><br>Special | Local   |            |                |            |            |            | \$4,700 |
|  |  |                                     |                          |   | FM      |            | 2,350          |            |            |            |         |
|  |  |                                     |                          |   | Special |            | 2,350          |            |            |            |         |
|  |  |                                     |                          |   | FA      |            |                |            |            |            |         |
|  |  |                                     |                          |   | SWAP    |            |                |            |            |            |         |
| LFM-C078()-7X-78<br>Rockford 6 Bridge Replacement<br>45181 | On L 19, Over DRAINAGE<br>DITCH, S9 T77 R44<br><br>SD, SR=44, Proposed 46'<br>Precast<br>9 / 77 / 44   | 40<br><br>0.000 miles<br><br>45010  | Previous                 | \$40<br><br>320 Bridges<br><br>Local                        | Local   |            |                | 190        |            |            | \$190   |
|  |  |                                     |                          |   | FM      |            |                |            |            |            |         |
|  |  |                                     |                          |   | Special |            |                |            |            |            |         |
|  |  |                                     |                          |   | FA      |            |                |            |            |            |         |
|  |  |                                     |                          |   | SWAP    |            |                |            |            |            |         |
| L-(JA03)--73-78<br>James 3 Bridge Replacement<br>36166     | On ROSEWOOD RD, Over<br>STREAM, S3 T76 R40<br><br>FO, SR=50, Propose 80'<br>3 / 76 / 40  | 15<br><br>0.000 miles<br><br>287850 | Previous                 | \$70<br><br>320 Bridges<br><br>Local                        | Local   |            |                | 210        |            |            | \$210   |
|  |  |                                     |                          |   | FM      |            |                |            |            |            |         |
|  |  |                                     |                          |   | Special |            |                |            |            |            |         |
|  |  |                                     |                          |   | FA      |            |                |            |            |            |         |
|  |  |                                     |                          |   | SWAP    |            |                |            |            |            |         |
| STP-S-C078()-5E-78<br>G30 Resurfacing<br>32566             | On G30, from L52 E 8 miles to<br>L66   | 340<br><br>8.000 miles              | Previous                 | \$0<br><br>366 HMA Paving<br><br>FA                         | Local   |            |                |            |            |            | \$2,400 |
|  |  |                                     |                          |   | FM      |            |                | 1,600      |            |            |         |
|  |  |                                     |                          |   | Special |            |                |            |            |            |         |
|  |  |                                     |                          |   | FA      |            |                | 800        |            |            |         |
|  |  |                                     |                          |   | SWAP    |            |                |            |            |            |         |



Preview

## SECONDARY ROADS FIVE YEAR PROGRAM

|  |   |                                 |                          |   |         | Accomp<br>Year | Priority Years |            |            |            | Total   |
|--|---|---------------------------------|--------------------------|---|---------|----------------|----------------|------------|------------|------------|---------|
|  |   |                                 |                          |   |         |                | 1st            | 2nd        | 3rd        | 4th        |         |
| Project Number<br>Project Name<br>Project ID                   | Location<br>Description of Work<br>Section / Township / Range   | AADT<br>Length<br>Federal ID    | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | FY<br>2023     | FY<br>2024     | FY<br>2025 | FY<br>2026 | FY<br>2027 |         |
| BRS-C078()-60-78<br>Tamarack Road Overpass<br>13048            | On G 18, Over BNSF RR, S19<br>T77 R41<br><br>Removal of bridge,<br>replacement with at grade<br>railroad crossing<br>19 / 77 / 41 | 10<br>0.000 miles<br>43580      | Previous                 | \$0<br>320 Bridges<br>FA                  | Local   |                |                |            |            |            | \$2,000 |
|  |   |                                 |                          |   | FM      |                |                | 500        |            |            |         |
|  |   |                                 |                          |   | Special |                |                |            |            |            |         |
|  |   |                                 |                          |   | FA      |                |                | 1,500      |            |            |         |
|  |   |                                 |                          |   | SWAP    |                |                |            |            |            |         |
| L-(MA10)--73-78<br>Macedonia 10 Bridge<br>Replacement<br>36182 | On BOSTON AVE, Over<br>GRAYBILL CREEK, S24 T74<br>R40<br><br>SD, SR=35, Proposed 140'<br>single span<br>24 / 74 / 40              | 25<br>0.000 miles<br><br>284190 | Previous                 | \$80<br>320 Bridges<br><br>Local          | Local   |                |                |            | 310        |            | \$310   |
|  |   |                                 |                          |   | FM      |                |                |            |            |            |         |
|  |   |                                 |                          |   | Special |                |                |            |            |            |         |
|  |   |                                 |                          |   | FA      |                |                |            |            |            |         |
|  |   |                                 |                          |   | SWAP    |                |                |            |            |            |         |
| FM-C078()-55-78<br>M16 Resurfacing<br>45179                    | On M16, from G30 N 5 miles to<br>G18  | 10<br>5.280 miles               | Previous                 | \$0<br>366 HMA Paving<br>FM               | Local   |                |                |            |            |            | \$1,875 |
|  |   |                                 |                          |   | FM      |                |                |            | 1,875      |            |         |
|  |   |                                 |                          |   | Special |                |                |            |            |            |         |
|  |   |                                 |                          |   | FA      |                |                |            |            |            |         |
|  |   |                                 |                          |   | SWAP    |                |                |            |            |            |         |
| L-VA37--73-78<br>VA37 Bridge Replacement<br>34776              | On 460TH ST, Over GRAYBILL<br>CREEK, S22 T76 R39<br><br>Proposed 100', SR=46<br>22 / 76 / 39                                      | 10<br>0.000 miles<br>287701     | Previous                 | \$66<br>320 Bridges<br>Local              | Local   |                |                |            |            | 220        | \$220   |
|  |   |                                 |                          |   | FM      |                |                |            |            |            |         |
|  |   |                                 |                          |   | Special |                |                |            |            |            |         |
|  |   |                                 |                          |   | FA      |                |                |            |            |            |         |
|  |   |                                 |                          |   | SWAP    |                |                |            |            |            |         |

## SECONDARY ROADS FIVE YEAR PROGRAM

|  |  |                              |                          |   |         | Accomp<br>Year | Priority Years |            |            |            | Total   |
|--|--|------------------------------|--------------------------|---|---------|----------------|----------------|------------|------------|------------|---------|
|  |  |                              |                          |   |         |                | 1st            | 2nd        | 3rd        | 4th        |         |
| Project Number<br>Project Name<br>Project ID                         | Location<br>Description of Work<br>Section / Township / Range  | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | FY<br>2023     | FY<br>2024     | FY<br>2025 | FY<br>2026 | FY<br>2027 |         |
| L-CE3--73-78<br>Center 03 Bridge Replacement<br>14525                | On IDLEWOOD RD, Over<br>GRAYBILL CREEK, 0.1 miles<br>S3 T75 R39<br><br>REPLACE EXISTING<br>BRIDGE/NEW DAY LABOR 80'<br>BRIDGE, SR=55,<br>3 / 75 / 39 | 15<br>0.000 miles<br>285310  | Previous                 | \$60<br>320 Bridges<br>Local              | Local   |                |                |            |            | 220        | \$220   |
|  |  |                              |                          |   | FM      |                |                |            |            |            |         |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |
|  |  |                              |                          |   | FA      |                |                |            |            |            |         |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |
| L-(WR01)--73-78<br>Wright 1 Bridge Replacement<br>32551              | On IDLEWOOD RD, Over<br>WALNUT CREEK, S3 T75 R38<br><br>SD, SR=33, proposed 160' 3<br>span<br>3 / 75 / 38  | 10<br>0.000 miles<br>285011  | Previous                 | \$80<br>320 Bridges<br>Local              | Local   |                |                |            |            | 300        | \$300   |
|  |  |                              |                          |   | FM      |                |                |            |            |            |         |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |
|  |  |                              |                          |   | FA      |                |                |            |            |            |         |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |
| STP-S-C078(--5E-78<br>Old Mormon Bridge Road<br>Resurfacing<br>47270 | On G 37, from I29 E 2.25 miles<br>to Old :Lincoln Highway<br><br>43981   | 35<br>2.180 miles<br>43981   | Previous                 | \$0<br>366 HMA Paving<br>FA               | Local   |                |                |            |            |            | \$2,750 |
|  |  |                              |                          |   | FM      |                |                |            | 1,200      |            |         |
|  |  |                              |                          |   | Special |                |                |            |            |            |         |
|  |  |                              |                          |   | FA      |                |                |            | 1,550      |            |         |
|  |  |                              |                          |   | SWAP    |                |                |            |            |            |         |

## SECONDARY ROADS FIVE YEAR PROGRAM

| <b>Fund</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>2026</b> | <b>2027</b> |
|-------------|-------------|-------------|-------------|-------------|-------------|
| FM          | \$2,700,000 | \$4,950,000 | \$2,100,000 | \$0         | \$3,075,000 |
| Local       | \$260,000   | \$540,000   | \$399,500   | \$310,000   | \$740,000   |
| FA          | \$1,800,000 | \$0         | \$2,300,000 | \$0         | \$1,550,000 |
| Special     | \$0         | \$2,350,000 | \$0         | \$0         | \$0         |

Preview

# **John Rasmussen/Engineer**

**Recommendation to Award Contract 78-C078-205 for  
Hot Mix Asphalt Resurfacing M47 from Highway 6 North  
5 miles to G30.**

**Other Business**

**Maria Sieck/Administrator,**  
**Public Health**

**Discussion and/or decision to approve Job Descriptions  
of the Infection Preventionist and Epidemiologist  
positions.**

# Pottawattamie County, Iowa

## Class Description

**Title:** Infection Preventionist

**FLSA Status:** Non-Exempt

**Department:** Public Health

**Job Code:**

**Division:** N/A

**Updated:** 2/3/2022

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### General Definition of Work

To develop and direct infection prevention programs and policies; providing a safe, sanitary, and comfortable environment that prevents the development and transmission of communicable diseases and infections. Collaborate with confinement and transitional housing facilities to create, educate, and sustain infection prevention strategies and identify, investigate, monitor, and report facility communicable diseases.

Work should be performed under but with limited supervision of the Public Health Administrator.

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### Essential Functions

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

Assess the need for, develop, and implement written policies and procedures for infection control.

Establish a facility-wide system for the prevention, identification, investigation, and control of infections of residents, staff, and visitors, including surveillance designed to identify possible communicable diseases or infections before they spread.

Collaborates with facility leadership to coordinate and implement evidence-based preventative practices and control measures related to communicable diseases.

Implement communicable disease screening and diagnostic testing for facility residents, staff, and visitors; assist with other immunization and screening programs as needed i.e. Influenza and TB.

Prepare epidemiological reports to analyze and interpret surveillance data to ensure accurate, concise, meaningful information.

Guide facility work restrictions and recommendations related to communicable diseases or following an exposure consistent with CDC and public health guidance.

Provide infection prevention education and training.

Assist with new projects and perform other tasks as assigned by the Public Health Administrator.

Perform other duties as assigned or as situations dictate.

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### Minimum Qualifications

Bachelor's degree in nursing, epidemiology, microbiology, public health or other health related field; 2 years' experience in infection prevention preferred

Valid driver's license

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### Special Qualifications

Possession of Red Cross CPR certification, BLS and State of Iowa Department of Human Services Child and Adult Abuse certification upon hire



# Pottawattamie County, Iowa

## Class Description

Obtain blood borne pathogen training within 6 months of hire

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### Job Specifications

General knowledge of epidemiological methods, principles and practices; ability to effectively and tactfully apply accepted infection prevention methods, and coordinate activities with partner organizations to protect target populations; general knowledge of local and State rules, regulations, procedures and policies; general knowledge of health; general knowledge of the principles of public health services; general knowledge of the methods of organizing, coordinating and carrying out health improvement and protective programs; skill in the use of personal computers, associated software packages, hardware, and peripheral equipment; skill in excellent customer service; ability to exercise judgment in appraising situations and making decisions; ability to accurately maintain patient medical records and prepare reports; ability to use strong interpersonal and customer service skills using tact, patience and courtesy; ability to pay close attention to detail and to effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to handle confidential information according to established procedures; ability to solve problems within scope of responsibility; ability to communicate effectively in oral and written form; ability to diagnose a variety of common illnesses and injuries; ability to prepare and maintain records and reports; ability to repair and maintain assigned tools, equipment, and vehicles; ability to establish and maintain effective working relationships with administrators, coworkers, partners, and the general public

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### Working Conditions

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires standing, walking, sitting, speaking or hearing, using hands to finger, handle or feel and repetitive motions; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, using of measuring devices, visual inspection involving small defects and/or small parts, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to blood borne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic)

# Pottawattamie County, Iowa

## Class Description

**Title:** Epidemiology Intern

**FLSA Status:** Non-Exempt

**Department:** Public Health

**Job Code:**

**Division:** N/A

**Updated:** 2/10/2022

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### General Definition of Work

Responsible for assessing disease development and transmission in the community and providing education on disease prevention strategies. Work is performed under the general direction of the Epidemiologist.

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### Essential Functions

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

Analyze data from surveillance, investigations, or other sources; generate reports.

Utilize evidence-based interventions and control measures to identify and prevent communicable disease transmission.

Conducts investigations and interviews to define communicable disease outbreak or emergency.

Provides education to the public on disease prevention and recovery strategies.

Assist with communicable disease screening and diagnostic testing.

Assist with immunization and screening programs as needed, i.e. Influenza and TB.

Provide public health guidance consistent with the CDC for communicable disease recommendations.

Performs other related duties as assigned or as the situation dictates.

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### Minimum Qualifications

Enrollment in a Public Health related degree program.

Graduation from high school or GED.

Computer proficiency in Microsoft Word, Outlook and Excel is required.

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### Special Qualifications

Obtain Incident Command System (ICS) 100, 200, and 700 training within 3 months of hire.

Valid driver's license.

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### Job Specifications

General knowledge of public health programs; general knowledge of Federal, State and local health policies and programs; general knowledge of public health methods and practices; knowledge of data analysis methods; skill in the use of personal computers and associated software packages; ability to

# Pottawattamie County, Iowa

## Class Description

communicate effectively in oral and written form; ability to handle confidential information according to established procedure; ability to identify surveillance needs; ability to organize raw data in forms suitable for analysis; ability to exercise courtesy and tact in a diverse environment; ability to express complex ideas effectively both orally and in writing; ability to establish and maintain effective working relationships with county staff, Iowa Department of Public Health staff, and the general public.

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### **Working Conditions**

This work is sedentary and requires little to no exertion of force; work regularly requires walking, sitting, speaking or hearing and using hands to finger, handle or feel, frequently requires standing and repetitive motions; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data and observing general surroundings and activities; may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

DRAFT

**Received/Filed**

Office of

No 042719

# Pottawattamie County Treasurer

3.17.22 for February  
Date 2022

Received from Pottawattamie County  
Sheriffs office

Payor Pottawattamie county Sheriffs  
office

Amount Thirty Nine Thousand Four Hundred  
Sixty Five Dollars & <sup>49</sup>/<sub>100</sub> \$ 39,465.49

Account to be credited see below

Descriptions of funds see below

Received by PA

Date February 1, 2022

| February 1, 2022                     |                      |                           |  |
|--------------------------------------|----------------------|---------------------------|--|
| Pottawattamie County Sheriffs Office |                      |                           |  |
| Total                                | Description          | Line Item                 |  |
| \$0.00                               | Bank Interest        | 0001-4-05-1060-600000-000 |  |
| \$20.00                              | Weapon Permits       | 0001-1-05-1060-441000-000 |  |
| \$39,445.49                          | Civil Fees           | 0001-1-05-1060-440000-000 |  |
| \$0.00                               | Outstanding Checks   | 0001-1-05-1060-820000-000 |  |
| <b>\$39,465.49</b>                   | <b>Total Deposit</b> |                           |  |
|                                      | \$13,424.70          | total check #221614       |  |
|                                      | \$26,040.79          | total check #221615       |  |
|                                      | \$39,465.49          | total deposit             |  |

Pottawattamie County Sheriff's Office

Report of Fees Disbursed for

02/01/2022 - 02/28/2022

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees disbursed by me from my office for the period 02/01/2022 - 02/28/2022.

**Disbursements:**

**Paid to Others:**

Refunds; Publication; Sales; Com 611,033.30

Subtotal 611,033.30

**Paid to Treasurer:**

Service Fees - Notary Fees; Copy Fees 33,168.79

Postage 3,012.70

Mileage Amount 2,589.00

Report Amount 150.00

County - Weapon Permit Amount 20.00

Other - Subpoena 525.00

Subtotal 39,465.49

Total 650,498.79

The above information is respectfully submitted on 3/11/2022

  
\_\_\_\_\_  
Andy Brown  
Pottawattamie County, IA



Pottawattamie County Sheriff's Office

Report of Fees Collected for

02/01/2022 - 02/28/2022

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees collected by me in my office for the period 02/01/2022 - 02/28/2022.

**Receipts:**

|                                       |                   |
|---------------------------------------|-------------------|
| Service Fees - Notary Fees; Copy Fees | 38,203.09         |
| Postage                               | 3,632.24          |
| Mileage Amount                        | 2,676.00          |
| Report Amount                         | 160.00            |
| County - Weapon Permit Amount         | 3,440.00          |
| State - Weapon Permit Amount          | 800.00            |
| Refunds; Publication; Sales; Com      | 322,295.76        |
| Other - Subpoena                      | 665.00            |
| Unapplied                             | 40.00             |
| <b>Total</b>                          | <b>371,912.09</b> |

The above information is respectfully submitted on 3/11/2022

Handwritten signature of Andy Brown in blue ink, including the initials "AIB" and the number "78-1".

Andy Brown  
Pottawattamie County, IA



**Closed Session**