



# Pottawattamie County Board of Supervisors

Posted Monday, March 7, 2022 @ 9:00 A.M.

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>nd</sup> Floor  
227 SOUTH 6<sup>TH</sup> STREET  
COUNCIL BLUFFS, IOWA 51501

## AGENDA

Tuesday, March 8, 2022

10:00 A.M.

### How to Participate in this meeting:

- In Person
- Telephone Conference Call: (712) 328-5848
- YouTube: <https://www.youtube.com/channel/UCeP9ZQIBgMpuSyOprlyMl6g>

### Pledge of Allegiance

#### 1. CONSENT AGENDA

- A. March 1, 2022, Minutes as read.
- B. February 2022 Vendor Publication Report.

#### 2. SCHEDULED SESSIONS

- A. Drew Kamp/President & CEO, Council Bluffs Area Chamber of Commerce – Presentation to the Board on the contractual agreement for Workforce Development Services.
- B. Jason Slack/Director, Buildings & Ground and Wyatt Wirges/E.T.I. – Discussion and/or decision to award bid for the Courthouse Air Handler Replacement Project.
- C. Mark Shoemaker/Director, Conservation – Discussion and/or decision to approve and authorize Board Chairman to sign:
  - 1) Farm Lease with Craig Hotze, for property legally described as: Grove TWP 17-74-39 PT SE SE & 20-74-39 PT NE NE Comm 138.85' N SE Cor SEC 17 TH SW669-08' N283.91" W364.92" S307.35' SW276.37" SE270.43' SW442.07' N1934.4' E1327.46' S818.15' TO POB (INCLUDES PAREL A SE SE PARCELS B & C NE NE) commonly referred to as Wheeler Grove Conservation Area.
  - 2) Farm Lease with Craig Hotze, for property legally described as: Tract #1: The North Half of the Northeast Quarter (N 1/2 NE 1/4) and the North Half of the Northwest Quarter (N 1/2 NW 1/4) of the Section 14, Township 74 North, Range 39, West of the 5<sup>th</sup> P.M.; and Tract #2: The South Half of the Southeast Quarter (S 1/2 SE 1/4) of Section 11, Township 74 North, Range 39, West of the 5<sup>th</sup> P.M.
- D. Cheri Dahleim/Coordinator, Chief Medical Examiner Investigator – Discussion and/or decision on on-call policy revision.
- E. Matthew Wyant/ Director, Planning and Zoning and Representative from Field Day - Discussion and/or decision for review and approval of RFP for Public Health Building.

### 3. OTHER

A. Becky Lenihan/ Tax and Finance Officer, Auditor's Office – Discussion and/or decision to;

- 1) Approve and authorize the board to sign **Resolution No. 13-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$645,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (ESSENTIAL COUNTY PURPOSE #1).
- 2) Approve and authorize the board to sign **Resolution No. 14-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$245,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (ESSENTIAL COUNTY PURPOSE #2)
- 3) Approve and authorize the board to sign **Resolution No. 15-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$300,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #3)
- 4) Approve and authorize the board to sign **Resolution No. 16-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$300,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #4)
- 5) Approve and authorize the board to sign **Resolution No. 17-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$300,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #5)
- 6) Approve and authorize the board to sign **Resolution No. 18-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$120,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #6)
- 7) Approve and authorize the board to sign **Resolution No. 19-2022** FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$90,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (GENERAL COUNTY PURPOSE #7)

B. Jana Lemrick/ Director, Human Resources – Discussion and/or decision on FY 22/23 employee health insurance.

### 4. RECEIVED/FILED

A. Salary Action(s):

- 1) Jail – Payroll status change for Randy Elwood.
- 2) Thriving Families Alliance – Payroll status change Jordan Morse.
- 3) Veteran Affairs – Payroll status change Samuel Pettit

B. Reports

- 1) Sheriff's Report of Fees Disbursed and Collected for January 2022.
- 2) Recorder Fee Book for February 2022.

C. Minutes

- 1) Motion to receive and petition the Pottawattamie County Conservation Board Special Meeting Minutes for February 28, 2022.

## 5. CLOSED SESSION

- A. Jana Lemrick/Director, Human Resources – Closed Session pursuant Iowa Code 20.17(3), for discussion and/or decision on labor negotiations/collective bargaining matters.
- B. John Rasmussen/Engineer and Leanne Gifford/Attorney - Closed Session pursuant to Iowa Code §21.5(1)(j), for discussion and/or decision on the purchase or sale of particular real estate.

## 6. BUDGET DISCUSSION

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<b>Tuesday, March 8, 2022</b>		
5:00 P.M.	West Pottawattamie Soil & Water Conservation	Wichman/Schultz
6:30 P.M.	Assessor Conference Board Meeting	
7:00 P.M.	Pottawattamie County Conservation	Wichman/Shea
<b>Friday, March 11, 2022</b>		
7:30 A.M.	Board of Health	Shea/Belt