

April 6, 2021

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Wichman, and second by Schultz to approve:

- A. Publication of Claims Allowed for March 2021
- B. Jail – Employment of Ryan LaFave as Jail Nurse/RN

UNANIMOUS VOTE. Motion Carried.

A Motion was made by Wichman, second by Schultz, to amend the Board minutes from March 30th, 2021 to change funding for B-Wing conference room furniture from the Gaming Fund to the General Fund. UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Shea, second by Grobe, to approve Second Consideration of **Ordinance No. 2021-02**, an Ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 5.0 acres from a Class A-2 (Agricultural Production) to a Class C-1 (Highway Commercial) District; and to adopt **Ordinance No. 2021-02** into law.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

Motion made by Wichman, second by Shea, to approve and authorize Chairman to sign Pottawattamie County Subaward Agreement to provide federal assistance from the HMGP 4421DR. UNANIMOUS VOTE. Motion Carried.

Motion made by Shea, second by Grobe, to approve and authorize Chairman to sign Omaha-Council Bluffs Metropolitan Area Planning Agency Agreement for Service on the Pottawattamie County Acquisition Project HMGP 4421DR and not to exceed \$32,000. UNANIMOUS VOTE. Motion Carried.

Motion made by Schultz, second by Shea, to set Public Hearing Date for Public Hearing on the plans, specifications, form of contract and estimated total cost of construction for the Combined Contract for the Pottawattamie County Sheriff's Office Expansion project for April 27, 2021 at 10:00 A.M.; and to approve publication of Notice of Public Hearing.

UNANIMOUS VOTE. Motion Carried.

Motion made by Schultz, second by Shea, to approve and authorize Chairman to sign 2021 Pottawattamie County Housing Trust Fund Grant Agreement between Pottawattamie County General Assistance Fund and Pottawattamie County Housing Trust Fund, Inc. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Wichman, and second by Schultz, to approve CRC 053 – Exhaust Fan -1 Conflict. UNANIMOUS VOTE. Motion Carried.

Jason Slack, Director of Buildings and Grounds appeared before the Board to provide an update and discuss the cancelled change orders pertaining to the Courthouse Renovation Project. Discussion only. No action taken.

Jason Slack, Director of Buildings and Grounds appeared before the Board to provide an update and discuss the demolition plan for the Services Building. Discussion only. No action taken.

3. OTHER BUSINESS

Motion made by Wichman, second by Schultz, to approve and authorize Chairman to sign Grant Agreement with Iowa West Foundation for the purpose of providing grant funding for the 2021 CITIES Program Re-Capitalization program. UNANIMOUS VOTE. Motion Carried.

Motion made by Schultz, second by Shea, to approve and authorize Chairman to sign Purchase Order – Lease, Government Product Lease Agreement, and Why Wait Program Agreement with Quadient Inc. for a term of five years for an upgraded postage machine and folding machine. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Wichman, and second by Shea, to approve job description for Epidemiologist. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Schultz, and second by Shea, to approve job description for Finance & Tax Officer.

AYES: Belt, Grobe, Schultz, Shea NAYS: Wichman Motion Carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Auditor – Payroll Status Change for Out of Class Pay for Becky Lenihan
- 2) Conservation – Payroll Status Change for Ryan Penney
- 3) Planning – Payroll Status Change for Paula Good
- 4) Attorney – Payroll Status Change for Emily Grothe, Kerrie Snyder

5. CLOSED SESSION

Motion by Schultz, second by Shea, to go into Closed Session pursuant Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of particular real estate.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

Motion by Shea, second by Schultz, to go out of Closed Session.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

6. SCHEDULED SESSIONS

A workshop was held with Department Heads and Elected Officials on Community Project Funding and potential Capital Improvements. Discussion only. No action taken.

7. ADJOURN

Motion by Schultz, second by Shea , to adjourn meeting. UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:59 P.M.

Scott Belt, Chairman

ATTEST:

Melvyn Houser, Pottawattamie County Auditor

APPROVED: April 13, 2021

PUBLISH: X