

**January 19, 2021**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present with Chairman Belt presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Shea, and seconded by Schultz, to approve:

- A. January 12, 2021, Minutes as read.
- B. Employee Satisfaction Survey Participation

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Wichman, and seconded by Schultz, to approve and authorize Board to sign **Resolution No.09-2021** as follows:

**RESOLUTION NO. 09-2021**

**RESOLUTION AWARDING CONTRACT FOR PROJECT NUMBER  
BRS-SWAPoCO78(199)—FF-78  
IN POTTAWATTAMIE COUNTY, IOWA, AND AUTHORIZING  
POTTAWATTAMIE COUNTY ENGINEER TO EXECUTE CONTRACT**

**WHEREAS**, the Pottawattamie County construction project identified as Project Number BRS-SWAP-CO78(199)—FF-78 (hereinafter “Project”) was let by Iowa DOT on December 17, 2020; and

**WHEREAS**, the Pottawattamie County Board of Supervisors has determined that Gus Construction Co., Inc. of Casey, Iowa is the responsible bidder submitting the lowest responsive bid (hereinafter “Low Bidder”) for Projects; and;

**WHEREAS**, the Pottawattamie County Board of Supervisors desires to award the contract for Projects to the above stated Low Bidder; and;

**WHEREAS**, construction contracts for projects let through the Iowa DOT must be signed digitally utilizing Doc Express; and;

**WHEREAS**, delegating the digital signature process to the Pottawattamie County Engineer will facilitate Projects by reducing the overall turn-around time for execution of the construction contract.

**NOW, THEREFORE BE IT RESOLVED BY THE POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS, STATE OF IOWA:±**

1. The contract for Project Number BRS-SWAP-CO78(199)—FF-78 is awarded to Gus Construction Co., Inc., the Low Bidder.
2. The Pottawattamie County Engineer is authorized to digitally sign the contract documents for the Project.

Dated this 19<sup>th</sup> day of January, 2021.

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Scott Belt, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

RECOMMENDED: \_\_\_\_\_  
John Rasmussen, Engineer

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion carried.

Motion by Wichman, and seconded by Schultz, to approve change order CRC 029 – Shaft enclosure between ground and first level. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, and seconded by Shea, to approve Change Order #1. UNANIMOUS VOTE. Motion carried.

Motion was made by Schultz, and seconded by Shea, to approve Change Order #2. UNANIMOUS VOTE. Motion carried.

Discussion only. Budget study session was held with Jason Slack of Buildings and Grounds, Suzanne Watson of Community Services, Cheri Dahlheim from the Medical Examiner, Christine Circo from the Attorney’s office, Marilyn Hebing and Lynn Herrington from the Recorder’s office, Jana Lemrick of Human Resources, and Melvyn Houser, Becky Belt, and Kristi Everett from the Auditor’s office. No action taken.

**3. OTHER BUSINESS**

After discussion was held by the Board, a Motion was made by Wichman, and seconded by Schultz, to approve allowed/disallowed Homestead Applications (174 allowed, 0 disallowed) Military Credit Applications (15 allowed, 0 disallowed), Disabled Veteran Homestead (4 allowed, 0 disallowed), Business Property Tax Credit Applications (12 allowed, 2 disallowed), and Family Farm (2 allowed, 0 disallowed). UNANIMOUS VOTE. Motion carried.

**4. RECEIVED/FILED**

A. Salary Actions:

- 1) Sheriff’s Office / Jail – Payroll Status Change of Nolan Darnell, Teddy Gillespie, Vickie Larsen

**5. CLOSED SESSION**

Motion by Wichman, second by Schultz, to go into Closed Session pursuant Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters. Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion carried.

Motion by Wichman, second by Schultz, to go out of Closed Session. Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea. Motion carried.

**6. ADJOURN**

Motion by Wichman, second by Shea, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 4:02 P.M.

\_\_\_\_\_  
Scott Belt, Chairman

ATTEST: \_\_\_\_\_  
Melvyn Houser, Pottawattamie County Auditor

APPROVED: January 19, 2021  
PUBLISH: X