

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

August 13, 2020

9:00 A.M.

AGENDA

- Pledge of Allegiance
- Roll Call-Skylar Dooley, Chairman; Holly Collins, Secretary; Ellen Way, Member; Mick Guttau, Member; Jesse Shea, Member by Media Attendance; Office Personnel Nick Jedlicka, Director; Peggy Becker, Caseworker III; Paul Rosenberg, Caseworker II and Pam Wilke, Caseworker II
- Additions or Corrections to the Agenda: Under New Business-Poker Run/Outreach
- BOS Updates-BOS Liaison Lynn Grobe was present had no updates from the board but did mention he had a Car in the Car Show and won a trophy.
- Commissioner Updates No updates given
- Public Comment (3-minute speaking limit per person) Dick Ryba, Commander VFW Post 11355 as well as the District 7 Commander of the VFW introduced himself stating the District has 16 VFW Posts of which 4 of them are in Pottawattamie County; he gave each Commissioner present his business card and also requested that he be called when any event in support of Veteran's is being done as he does not take the paper and is not adept at using social media. He thanked the office for getting the Flag Disposal Box and stated he is still working on the VAH in regards to getting a Tele-Health location with a Nurse present, on this side of the river. He also took a moment to present Commissioner Mick Guttau, with his 'Golden, Life-Time Member' VFW Card.

OLD BUSINESS

- ❖ Approval of the minutes for July-Motion to approve made by Holly Collins, Secretary second by Skylar Dooley, Chairman: All in Favor 5 Aye 0 Nay Motion Carries
- ❖ Approval of assistance given for July- Motion to approve Skylar Dooley, Chairman; second Mick Guttau, Member: All in Favor 5 Aye 5 0 Nay Motion Carries
- ❖ Budget Review-2020/202: First Month of the Fiscal Year we should be @ 8.33%, overall we are at 7%. Skylar Dooley, Chairman thanked the Director for being so transparent with the office expenditures by providing copies of the Budget and the details of the expenses. A discussion was held in regards to the future of trainings and whether they will be virtual or in person
- ❖ Ending FY20 Allocation Report: A report of expenditures for the fiscal year was provided to the Commission
- ❖ Federal County Assistance Report for July: Chairman Dooly wanted to know if we were taking 'walk-ins' vs appointment only and Nick Jedlicka, Director stated that we do try to discourage walk-ins and prefer they have an appointment but there are a few that come in each day without an appointment.

	July	Previous Month June
Walk Ins:	147	101
Calls:	395	505
Total:	542	606

County	State	Federal
New Clients 10	Driver License Application 5	Benefit Application 29
Pantry/Clothing 9	License Plate Application 6	Intent to File 21
Grave Marker 1	Hunting/Fishing License 1	Headstone Application 5
Mail I/O 49		SF-180 9

➤ **Facilities Update:**

- ❖ Service Organizations: VFW Post 11355 has once again started using the MPR for their Meetings. The Auxiliary of VFW 11355 has also inquired about using the facility for their meetings. A discussion was held in regards to the requirement of a separate contract being needed or if they are covered under the existing contract with the VFW Post.
- ❖ Sanitation: We keep the staff portion of the office closed to the public and have designated meeting rooms where the staff and client can maintain a 6 ft distance from each other. After the meeting ends the staff wipe down the meeting area as soon as the client leaves. In addition, the sanitizing crew is still coming in and wiping down all common touch surfaces in the building about 3-4 times a day.

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- Facilities Update Continued:
 - ❖ Car Show: The Car show that was sponsored by the VFW and held in the Building Parking Lot was a great success. There were 126 entries and a significant amount of money was raised. An inquiry was made in regards to the Liability and it was reported that the VFW had to obtain a \$2 million-dollar Liability Policy Rider in order to have the event here. It was also suggested that the event could become an annual occurrence.
- Old Business/unfinished business
 - ❖ Annual Donations & Allotments: We have received the annual donation from the IA Interstate Railroad, the allotment from the Pottawattamie Community Foundation and the State Allocation has been received.
 - ❖ Commissioner Outreach Meeting: Skyler Dooley, Chairman requested this activity be put back on the Agenda to once again bring it to the forefront. It has been discussed several times how the Commission can make more of an Impact to help/reach more Veterans vs just saying Aye or Nay. It was determined that the Commission will plan a meeting before the next Commission Meeting and it was clearly stated that no Voting would take place at the independent meeting and that there would be an agenda any everyone was invited to attend.

NEW BUSINESS

- ❖ VA Hospital Outsourcing Enrollment and ID Cards: The VA Hospital is in the process of outsourcing its online enrollment process and picture taking for the ID Card. It was explained that as long as the person has a smart phone or computer it's very easy to enroll online with the Link and each one of us can have the link sent to our email. It was discussed that is would probably be better to have one dedicated station.
- ❖ HIPPA Inspection: Our office passed the annual HIPPA inspection with flying colors. It fact the report came back that the VA Office is the most secure through out the County because of the separation of the public and personnel areas.
- ❖ Poker Run: On September 12, 2020 there is a Poker Run 'Ride to Prevent Suicide.' Sponsored by Operation 22 til Freedom. Registration is at The Dock Bar/Restaurant 401 Veterans Memorial Hwy from 10:00 am to 12:00 pm, Ending at Full Fledged Brewing down by the MidAmerican Center it is expected that there will be a considerable amount of Veteran's participating and is an excellent opportunity for an Office Outreach. Nick Jedlicka, Director has indicated he will be participating and he is going to see if the Office can put up a 'station' at the end the Run. A discussion was held by the Commission in regards support the endeavor but it was suggested that tax payer dollars should not be used to support a Poker Run and would on consider support from the office if the 'station' is provided at no charge. If there is a charge to put up the station it will need to be revisited. Nick Jedlicka, Director reminded the Commission that the Allocation is available for Outreach events. Motion made by Skyler, Dooley that the Commission be in support of our office participating in the event only if our participation is free of charge, otherwise it will have to be revisited, second by Jesse Shea, Member; All in favor 5 Aye 0 Nay Motion carries.

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) August
ASSISTANCE REQUESTS:***

There were no request for Assistance no closed session necessary

ADJOURN-Skyler Dooley, Chairman motioned to adjourn, second by Mick Guttau, Member, all in favor 5 aye, 0 nay; motion carries

Next Meeting September 10, 2020 - 9:00 am