

JANUARY 2, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 AM. All members present. Chairman Hanafan presiding.

PLEDGE OF ALLEGIANCE


1. CONSENT AGENDA

Motion by Drake, second b Wichman, to approve:

- A. December 18, 2018, Minutes as read.


UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Schultz, to adjourn Sine Die. UNANIMOUS VOTE. Motion carried.



Tom Hanafan, Chairman

ATTEST:



Melvyn Houser, County Auditor

JANUARY 2, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 AM. All members present.

2. SCHEDULED SESSIONS

District Court Judge Maggie Popp Reyes appeared to swear in the following elected officials: Lea Voss, Treasurer; Scott A. Belt, Board of Supervisor; Justin Schultz, Board of Supervisor; Lynn Grobe, Board of Supervisor; Mark A. Brandenburg, Recorder. County Attorney Matt Wilber was not present, as he was out of town, but will be sworn in by Judge Reyes when he returns to the office.

Motion by Drake, second by Belt, to appoint Melvyn Houser, County Auditor, as Temporary Chairperson for the election of a new Board Chairman and Chairman Pro-Tem for the year 2019. UNANIMOUS VOTE. Motion carried.

Houser announced nominations are now in order for the office of Chairman for 2019.

Tim Wichman was nominated by Scott Belt.

There being no further nominations, Melvyn Houser, Temporary Chairman, declared it ceased. The Board proceeded to vote as follows:

Drake voted for	Wichman;
Grobe voted for	Wichman;
Schultz voted for	Wichman;
Belt voted for	Wichman; and
Wichman voted for	Wichman.

Tim Wichman was elected Chairman for 2019.

Houser announced nominations are now in order for the office of Chairperson Pro-Tem for 2019.

Schultz was nominated by Drake.

There being no further nominations, Melvyn Houser, Temporary Chairman, declared it ceased. The Board proceeded to vote as follows:

Drake voted for	Schultz;
Grobe voted for	Schultz;
Schultz voted for	Schultz;
Belt voted for	Schultz; and
Wichman voted for	Schultz.

Schultz was elected Chairman Pro-Tem for 2019.

Thereupon, Melvyn Houser, Temporary Chairman, turned the meeting over to Chairman Wichman.

Discussion was held with Jason Slack, Director of Buildings and Grounds, and other various Department Heads concerning the parking assignments for the vacated parking along the east alley inner radius vacated by the Council Bluffs Police Department. A Motion was made by Drake to assign Communications eleven parking spots, there was no second to the motion, and said Motion died. Chairman Wichman directed Slack to assign the parking spots at his discretion.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 06-2019**, entitled: Resolution Authorizing the County Engineer to Close Secondary Roads for Construction and/or Maintenance. Said Resolution is set out as follows:

RESOLUTION NO. 06-2019

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE SECONDARY ROADS FOR CONSTRUCTION AND/OR MAINTENANCE.

WHEREAS, Section 306.42 of the Code of Iowa, 2002, provides that "The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance, or natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor,"

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2019, that the County Engineer be authorized to close Pottawattamie County Secondary roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

For Construction: Any project as described in the approved "Pottawattamie County Secondary Road Construction Program for the fiscal year 2019-2020, and any approved supplements thereto."

For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign Resolution No. 07-2019, entitled: Resolution to Authorize the County Engineer to Certify Completion Papers and Make Final Acceptance of Contract Work on the Farm to Market and Federal Aid Systems. Said Resolution is set out as follows:

RESOLUTION NO. 07-2019

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CERTIFY COMPLETION PAPERS AND MAKE FINAL ACCEPTANCE OF CONTRACT WORK ON THE FARM TO MARKET AND FEDERAL AID SYSTEMS.

WHEREAS, it is necessary that the Pottawattamie County Engineer be empowered by the Pottawattamie County Board of Supervisors to execute the Certificate of Completion and make final acceptance of Farm to Market contract construction work as provided for in Section 310 of the Code of Iowa, 2002, and Federal Aid contract construction work,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2019, that said County Engineer John A. Rasmussen, be and is hereby designated, authorized, and empowered on behalf of the Pottawattamie County Board of Supervisors to execute the Certification of Completion of Work and Final Acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market and Federal Aid construction projects in Pottawattamie County for the year 2019.

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 08-2019**, entitled: Resolution to Authorize the County Engineer to Issue and sign Special Permits for the Movement of Vehicles of Excessive Size and Weight Upon Pottawattamie County Secondary Roads. Said Resolution is set out as follows:

RESOLUTION NO. 08-2019

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO ISSUE AND SIGN SPECIAL PERMITS FOR THE MOVEMENT OF VEHICLES OF EXCESSIVE SIZE AND WEIGHT UPON POTTAWATTAMIE COUNTY SECONDARY ROADS.

WHEREAS, the Board of Supervisors is empowered under authority of Section 321E.1 of the 2002 Code of Iowa to issue permits for the movement of machines, vehicles, or loads, or combinations thereof which exceed the maximum dimensions and/or weights specified in Sections 321.452 to 321.466 but within the limitations of Chapter 321E upon Secondary Roads under their jurisdiction, and

WHEREAS, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with the limitations of the County's roadways, road surfaces, and structures along the selected or designated routes,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2019, that the Pottawattamie County Engineer and the following named employees of the Secondary Roads Department be authorized to issue and sign special permits for the movement of vehicles of excessive size and weight upon Pottawattamie County Secondary Roads in accordance with said Chapters 321E and 321 as amended:

- John A. Rasmussen, County Engineer
- Jacob Ferro, Assistant Engineer
- Lisa Keierleber, Assistant Engineer
- Kristina R. Hauger, Assistant to the Engineer

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve request pursuant to Iowa Code Section 445.60 for refund of erroneous property taxes paid on parcels 754424477013 and 754424431012. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Schultz, to approve the appointments to the Loess Hills Alliance Board for 2019 as follows: Mark Shoemaker, Jeff Franco, and Scott Belt as primary appointment for the Board of Supervisors, and Lynn Grobe as alternate appointment for the Board of Supervisors. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Schultz, to approve funding support for the Emergency Operations Center project, to remodel the Council Bluffs Community Hall into the Pottawattamie County Joint Emergency Operations Center. Said amount of approved funding by the County is \$140,000.00. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Drake, to adopt Robert's Rules of Order as written rules of parliamentary procedures for transaction of business in meetings, except when it conflicts with the Code of Iowa. UNANIMOUS VOTE. Motion carried.

Motion by Grobe, second by Schultz, to establish a policy that the Board of Supervisors' regular sessions will be held every Tuesday, at 10:00 AM. It shall be the prerogative of the Chairman, with Board approval, to cancel or add a meeting day. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Grobe, to approve and authorize Board to sign **Resolution No. 01-2019**, a Resolution pertaining to the payment of County bills. Said Resolution is set out as follows:

RESOLUTION NO. 01-2019

BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor be, and is hereby authorized and directed to issue warrants in payment of claims before audit, and when the Board is not in session for the following purposes:

FIRST:

For salaries where such compensation shall have been previously fixed by the Board of Supervisors. When services of an employee is terminated upon certification of the officer under which such compensation has been earned.

SECOND:

For transportation of persons transferred at the County's expense to various State Institutions, when such expenses have been previously authorized and ordered by the court or direction of the Department of Human Services, and to include transients for Pottawattamie County Human Services.

THIRD:

For Clerk of Court's certified bills for payment of Grand Jury.

FOURTH:

For benefits for salaries on County payroll, where benefit rates have been previously fixed by the Board of Supervisors.

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 02-2019**, a Resolution pertaining to the Auditor destroying county vouchers and canceled county warrants which have been on file for more than ten years. Said Resolution is set out as follows:

RESOLUTION NO. 02-2019

WHEREAS, the Pottawattamie County Auditor has on file county vouchers and canceled county warrants, which have been on file on or before January 1, 2009; and

WHEREAS, Code of Iowa, Section 331.323(e), requires the Board of Supervisors to authorize the Auditor to destroy county vouchers and canceled county warrants, which have been on file for more than ten years.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors, Pottawattamie County, Iowa, authorizes the Auditor to destroy county vouchers and canceled county warrants dated before January 1, 2009.

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Drake, second by Schultz, to approve and authorize Board to sign Resolution No. 03-2019, a Resolution entitled: Resolution Appointing Deputies. Said Resolution is set out as follows:

RESOLUTION NO. 03-2019

RESOLUTION APPOINTING DEPUTIES

WHEREAS, the Code of Iowa, Chapter 331.903, states that the auditor, treasurer, recorder, sheriff and county attorney may each appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible, and

WHEREAS, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments:

- Attorney** Jon Jacobmeier, Chief Deputy
- Auditor** Kristin M. Everett, First Deputy
Linda Swolley, First Deputy, Real Estate
Kristy Hassay, Second Deputy, Real Estate
- Recorder** Lynn Herrington, First Deputy
- Sheriff** Rob Ambrose, Chief Deputy
- Treasurer** Jamie Smothers, First Deputy

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				

_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				
ATTEST: _____				
Melvyn Houser, County Auditor				

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign Resolution No. 04-2019, a Resolution pertaining to the taxable value of the lengths of mileage of the several railroad, telegraph, telephone, and express companies in Pottawattamie County. Said Resolution is set out as follows:

RESOLUTION NO. 04-2019

BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that it is hereby ordered that the lengths of the mileage of the several railroad, telegraph, telephone, and express companies in Pottawattamie County, and the taxable value thereof, as fixed by the Department of Revenue, within the several towns, townships, and school districts of Pottawattamie County be fixed according to schedule and the County Auditor is hereby ordered to publish and spread the same upon the taxes levied for said County for the Fiscal Year 2019-2020.

RECAPITULATION

TELEPHONE – TELEGRAPH	\$ 30,531,942.56
RAILROADS	\$ 67,850,974.56
PIPELINE	\$ 62,834,701.84
TOTAL FOR COUNTY	\$ 161,217,618.96

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Scott Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				
ATTEST: _____				
Melvyn Houser, County Auditor				

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign Resolution No. 05-2019, a Resolution entitled: Construction Evaluation Resolution. Said Resolution is set out as follows:

RESOLUTION NO. 05-2019

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code Section 459.304(3), sets out the procedure if a Board of Supervisors wishes to adopt a "Construction Evaluation Resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2019, and January 31, 2020, and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix as provided in Iowa Code Section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code Section 459.304(3).

Dated this 2nd day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Wichman, Belt, Schultz, Drake, Grobe. Motion carried.

Motion by Schultz, second by Grobe, to approve the following newspapers as Official Newspapers for Pottawattamie County, Iowa for the 2019 year: The Herald-Oakland, Gazette Reporter-Neola; The Avoca Journal Herald-Avoca; and The Daily Nonpareil-Council Bluffs. The County shall pay no more than Iowa Code allows for legal publications in these newspapers. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Grobe, to approve the Pottawattamie County Courthouse being closed on the following legal holidays for 2019, as per Code of Iowa, Section 33.1:

NEW YEAR'S DAY	JANUARY 1, 2019	TUESDAY
MARTIN LUTHER KING, JR. DAY	JANUARY 21, 2019	MONDAY
PRESIDENT'S DAY	FEBRUARY 18, 2019	MONDAY
MEMORIAL DAY	MAY 27, 2019	MONDAY

INDEPENDENCE DAY	JULY 4, 2019	THURSDAY
LABOR DAY	SEPTEMBER 2, 2019	MONDAY
VETERAN'S DAY	NOVEMBER 11, 2019	MONDAY
THANKSGIVING DAY	NOVEMBER 28, 2019	THURSDAY
LIEU OF LINCOLN'S BIRTHDAY	NOVEMBER 29, 2019	FRIDAY
CHRISTMAS	DECEMBER 25, 2019	WEDNESDAY
NEW YEAR'S DAY 2020	JANUARY 1, 2020	WEDNESDAY

UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Schultz, to approve Federal Standard Mileage Rate for 2019, at 58¢ per mile. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Grobe, to approve appointments of Drake as first representative, and Belt as second representative to the Southwest Iowa Region Mental Health & Disability Services Board for 2019. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Grobe, to approve appointments of Belt as first representative, and Schultz as second representative to the Fourth Judicial District Department of Correctional Services Board of Directors for 2019. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Drake, to approve appointments of Belt as first representative, and Mike Williams as second representative to IGHCP Board for 2019. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Grobe, to approve appointments of Schultz, as first representative, and Belt, as second representative to MAPA. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Drake, to approve stipend amount of 60% for Elected Officials' mobile cellular usage for 2019. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Belt, to approve Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial/Outdoor Service/Sunday Sales for Mile A Way Hall and Tavern, LLC, d/b/a Mile A Way Hall & Tavern, Council Bluffs. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1. Jail – Payroll Status Change of Miles Cleveland, Tim Curry, Shannon Holman, Matt Odonnell, Bill Wilson, Chris Bradford.

B. Reports:

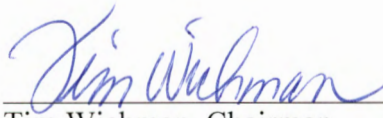
- 1. Sheriff's Report of Fees Disbursed and Collected for November 2018.

Motion by Schultz, second by Belt, to set aside agenda for budget update and information from Finance Officer Becky Belt. UNANIMOUS VOTE. Motion carried.

5. ADJOURN

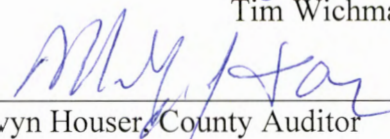
Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:23 AM.



 Tim Wichman, Chairman

ATTEST:



 Melvyn Houser, County Auditor

APPROVED: January 8, 2019
PUBLISH: X

January 8, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve:

- A. January 2, 2019, Minutes as read.
- B. Buildings and Grounds – Employment of Benjamin Shudak as Electrician.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

County Attorney Matt Wilber appeared before the Board and gave an informal presentation on “Procedures in Small Boards” under Roberts Rules of Order. This was for discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve funding in the amount of \$500.00 to purchase trophies for Abraham Lincoln’s ROTC drill meet scheduled for January 26, 2019. Said funds are to be paid out of the Gaming fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and second by Schultz, to approve and authorize Chairman to sign Amended and Restated Advance Southwest Iowa Corporation Operating Agreement, for the term of January 2019, through December 2023. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve the date for the public hearing for the 2019-20 Budget for the 12th day of March, 2019, at 6:00 PM. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to approve a 2.25% increase for the elected officials for FY 2019/20. AYES: Wichman, Grobe; NAYS: Belt, Drake, Schultz. Motion Denied.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve the 2019 Representative Appointments as follows:

<u>Agency</u>	<u>Primary</u>	<u>Alternate</u>
Advance Southwest Iowa Corporation	Wichman	Belt
CB Airport Authority	Belt	Schultz
Conservation Board	Belt	Wichman
911 Board	Schultz	Wichman
East Pott Soil & Water Conservation	Belt	Grobe
EMA Board	Schultz	Belt
Golden Hills RC&D	Grobe	Drake
Hungry Canyons	Drake	Grobe
Loess Hills Alliance Board	Belt	Grobe
PACE	Belt	xxxxx
712 Initiative	Belt	Schultz

Pott County Trails Board	Belt	xxxxx
Promise Partners	Houser	Belt
SW Iowa Juvenile Services	Drake	Schultz
SWIPCO/SWITA	Drake	Grobe
Veteran Affairs	Schultz	Belt
Public Health	Wichman	Belt
West Central Community Action	Grobe	Belt
West Pott Soil & Water Conservation	Schultz	Wichman
WIDA		
Workforce Investment Board	Belt	Drake
Pott County Quarterly Dept Head	Wichman	Belt
Pott County Operations Committee	Drake	Grobe
CB Chamber Board of Directors	Schultz	Belt
Pott County Wellness Committee	Belt	xxxxx

UNANIMOUS VOTE. Motion carried.

Budget study sessions were held for the Auditor’s Office and the Board of Supervisors. This was a discussion only.

A study session was held on future Capital Improvement Projects. This was a discussion only.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Jamie Watts; Rachel Beighler.
- 2) Jail – Payroll Status Change of Grant Gilliam; Mike Mantell; Anthony Tranmer.

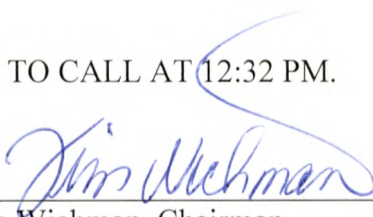
B. Reports:

- 1) EAP Utilization Report for period of September 2018 – November 2018.

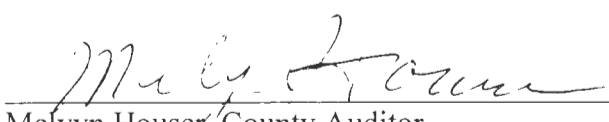
5. ADJOURN

Motion by Grobe, and seconded by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:32 PM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: January 15, 2019
PUBLISH: X

January 15, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion by Drake, and seconded, to approve:

- A. January 8, 2019 , Minutes as read.
- B. Planning Department – Employment of Tracy Nosekabel as Environmental Health Inspector I.
- C. Publication of Claims Allowed for December 2018.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Erica Carley and Adam Houser with Western Iowa Development Agency (WIDA) appeared before the Board for an update and purpose of WIDA. This was only a discussion. No action was taken.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve moving in the direction of Lewis Township Fire Department’s request for a traffic light on Hwy 92, with the cooperation of the Iowa Department of Transportation, Lewis Township Fire Department, and the County; and directs the County Engineer to pursue for the funding and cost of said traffic light. UNANIMOUS VOTE. Motion carried.

Motion by Belt, and second by Schultz, to approve and authorize Board to sign **Resolution No. 09-2019**, a Resolution entitled: Resolution to revise the Pottawattamie County 2019 Five Year Program. Said Resolution is set out as follows:

RESOLUTION NO. 09 – 2019

**Resolution to Revise Pottawattamie County
2019 Five Year Road Program**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Pottawattamie County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2019), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADDED to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Accomplishment Year (\$1000's of dollars)		
					New amount	
L-YO-1--73-78 YO-1 TPMS ID: 5353	On ROSEWOOD RD, Over MIDDLE SILVER CREEK Replace steel truss	25 0 MI 288230	Bridges LOCAL		\$225	
L-GR13--73-78 GR13 TPMS ID: 29433	On 440TH ST, Over JORDAN CREEK 100x24 Steel Beam/Concrete Deck	5 0 283780	Bridges LOCAL		\$220	

L-(CE15)—73-78 CE15 TPMS ID: 36160	On HEMLOCK AVE, Over GRAYBILL CREEK SD, 100', Level B	5 0 285430	Bridges LOCAL		\$210
FM-C078()--55-78 Railroad Highway Bridge and Side Road Approaches TPMS ID: 38545	On Railroad Highway (G8L), from North Corporate Limits of Council Bluffs North 18.4 Miles to Interstate 680 The project is preparatory for next season's overlay. The project will replace bridge approaches at various locations and pave side road returns.	3040 18.4 MI	Miscellaneous FM		\$750
Totals					\$1405

	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$6,902	\$7,557	\$655
Fund ID			
Farm to Market Funds	\$380	\$1,130	\$750
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$0	\$0	\$0
SWAP Funds	\$1,520	\$1,520	\$0
Total construction cost (All funds)	\$8,802	\$10,207	\$1,405
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$6,902	\$7,557	\$655

Dated this 15th day of January, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

County Engineer John Rasmussen, and Steve Moffit with HGM appeared before the Board to give a presentation of truck weight and bridge posting requirements on county bridges. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve final plat of Fox Hills a residential subdivision situated in Garner Township, and to sign **Planning and Zoning Resolution No. 2019-01.**

**PLANNING AND ZONING
RESOLUTION NO. 2019-01**

WHEREAS, this Board had approved the preliminary plat of **Fox Hills**, a residential subdivision situated in **Garner Township**, by approval of Planning and Zoning Resolution No. **2018-10**, dated **November 14, 2018**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2018-06**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of Fox Hills, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED January 15th, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Attest: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Schutz, and seconded by Belt, to approve the following appointments to the Veteran Affair Commission: Jesse Shea, Ellen Fritz and William Skyler Dooley. The Board of Supervisors will consult with the County Attorney to verify the starting date of the Commissioners, and will start on the date as directed by the County Attorney. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Pottawattamie County Treasurer's Semi Annual Report for July 1, 2018 – December 31, 2018. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Merissa Cox, Kaylena Fietz.
- 2) Secondary Roads – Payroll Status Change of Jake Ferro, Kyle Arnold, Kyle Schroeder.

B. Reports:

- 1) Recorder’s Fee Book for 12/1/18 – 12/31/18.

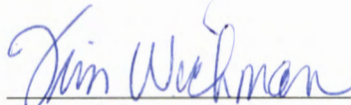
C. Out of State Travel Notification:

- 1) Conservation Department.

5. ADJOURN

Motion by Belt, and second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:00 PM.



 Tim Wichman, Chairman

ATTEST:



 Melvyn Houser, County Auditor

APPROVED: January 22, 2019

PUBLISH: X

January 22, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Drake present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion by Belt, and s seconded by Schultz, to approve:

- A. January 15, 2019 , Minutes as read.
- B. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for Stress Free LLC d/b/a Bent Tree Golf Course, Council Bluffs.
- C. Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Sunday Sales for Palace Event Center LLC d/b/a Palace Event Center, Treynor.

UNANIMOUS VOTE. Motion carried.

2. OTHER BUSINESS

Motion by Schultz, second by Belt, to approve and authorize Board to sign **Resolution No. 10-2019**, a Resolution entitled: Substituted Resolution Appointing Deputies. Said Resolution is set out as follows:

RESOLUTION NO. 10-2019

SUBSTITUTED RESOLUTION APPOINTING DEPUTIES

WHEREAS, the Code of Iowa, Chapter 331.903, states that the auditor, treasurer, recorder, sheriff and county attorney may each appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible, and

WHEREAS, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments:

- Attorney** Jon Jacobmeier, Chief Deputy
- Auditor** Kristin M. Everett, First Deputy, Elections
Linda Swolley, First Deputy, Real Estate
Kristy Hassay, Second Deputy, Real Estate
- Recorder** Lynn Herrington, First Deputy
- Sheriff** Rob Ambrose, Chief Deputy
- Treasurer** Jamie Smothers, First Deputy
Becky Killpack, Second Deputy

Dated this 22nd day of January, 2019.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Tim Wichman				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion by Belt, seconded by Schultz, to approve and authorize Chairman to sign Agreement for Professional Lobbying Services between Council Bluffs Area Chamber of Commerce, Pottawattamie County, City of Council Bluffs, Council Bluffs Community School District, and Iowa Western Community College. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion by Belt, and seconded by Schultz, to approve Parking Passes for East Meter Lot, with some deletions and additions as discussed by the Board. UNANIMOUS VOTE. Motion carried.

4. SCHEDULED APPOINTMENTS

After discussion was held by the Board, a Motion by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Community Rating System Annual Recertification. UNANIMOUS VOTE. Motion carried.

The Board recessed at 11:55 AM, until 1:00 PM for the scheduled Study Session.

A Study Session was held on Capital Improvement Projects. After the Study Session, the Board met with Maggie Burger and John Murphey with Speer Financial, Inc. (via telephone), and Becky Belt, on the County’s bond schedule and future bond needs. This was just a discussion only, no action was taken.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Human Resources – Payroll Status Change of Mary Davis.
- 2) Medial Examiner – Payroll Status Change of Cheri Dahlheim.
- 3) Sheriff – Payroll Status Change of Brandon Allen, Jeremy Block, John Cool, Adam Fields, Joshua Harker, Richard Hiatt, Jonathan Hilz, Ryan Olderog, Brandon Ramsey, Eric Shea, Chris Weber.
- 4) Jail – Payroll Status Change of Robert Awe, Jake Cotton, Jennifer Geronimo, Mike Knotek, Rod Oliver, Aaron Patterson, Kyle Putnam, Kayla Smeal, Tom Smith, Jamie Thompson, Whitney Tranmer, Doug Whittington, Billy Wilson, Philip Witte.
- 5) Recorder – Payroll Status Change of Kathie Kallas.

B. Reports:

- 1) Sheriff's Reports of Fees Collected and Disbursed for December 2018.

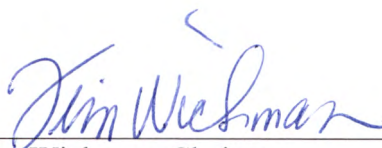
C. Out of State Travel Notices:

- 1) GIS.

5. ADJOURN

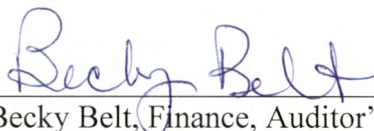
Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 2:10 PM.



Tim Wichman, Chairman

ATTEST:



Becky Belt, Finance, Auditor's Office

APPROVED: January 29, 2019

PUBLISH: X

January 29, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM

All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion by Drake, and seconded by Schultz, to approve:

- A. January 22, 2019 , Minutes as read.
- B. Attorney – Employment of Patrick Sondag as Attorney II.
- C. Jail – Employment of Trevor Ceder as Detention Officer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve salary funding in the amount of \$ 40,000.00, for the Education Coordinator Salary with East and West Pottawattamie Soil and Water Conservation District for the period of FY 2019/20. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake and seconded by Grobe, to approve funding for FY 2019/20 for the Southwest Iowa Planning Council in the amount of \$11,549.85. Said funds are to be paid out of the Rural Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve funding for FY 2019/20 for the Southwest Iowa Transit Agency in the amount of \$6,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve funding for FY 2019/20 for the Southwest Iowa Housing Trust Fund in the amount of \$5,000.00. Upon further discussion, the Motion was withdrawn, as the Board wishes to investigate the option to create a Pottawattamie County Housing Trust Fund. No further action was taken at this time.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve funding request by Council Bluffs Housing Trust Fund for 2019, in the amount of \$6,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve renewal of county property casualty insurance with ICAP (Iowa Communities Assurance Pool) for the amount of \$435,761.16. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign OSHA Summaries of Work-Related Injuries and Illnesses for Year 2018. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize Chairman to sign two year Affirmative Action Plan for 2019 and 2020. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign HIPAA Business Associate Agreements with Bishops

Business Equipment; Ricoh; Harry A. Koch, Company; Midwest Office Automations; Konica Minolta Business Solutions U.S.A., Inc.; Marco; InfoSafe Shredding; and Midwest Compliance Associates UNANIMOUS VOTE. Motion carried.

Chief Information Officer David Bayer appeared before the Board and gave an update on the Zuercher Project. This was a discussion only.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the updated Computer Replacement Policy. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Acknowledgment and Consent to transfer Lease Agreement dated July 15, 2009, from Iowa Wireless to T-Mobile. Said Lease is to occupy one slot of the County’s Quad Meter Set at the Memorial Tower site on Gleason Avenue in Council Bluffs. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 11-2019**, a Resolution to allow citizens to file Homestead Credit Application by email, in addition to filing them by United States Mail and in person. Said Resolution is set out as follows:

RESOLUTION NO. 11 – 2019

WHEREAS, the Pottawattamie County Board of Supervisors, along with the Office of the Assessor of Pottawattamie County, provide the ability for the residents of Pottawattamie County to sign up for the Homestead Allowance Credit in the offices of the Assessor, and...

WHEREAS, this service is currently being provided by the Iowa Department of Revenue, whereby a resident can obtain the Homestead Credit Application from the website of the Revenue Department, and...

WHEREAS, upon filling out the application, it would be a great convenience to be able to render the application to the Assessor by United States Mail, in person, or by email which has not been offered by Pottawattamie County prior to this time, and...

WHEREAS, the Iowa Law now provides for the Board of Supervisors to pass a resolution approving the acceptance of Homestead Credit Applications via email, in addition to the United States Mail, or in person filing,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors, that in accordance with Iowa Code Section 425, the Board of Supervisors, in agreement with the Assessor of Pottawattamie County, does hereby decree that the citizens of Pottawattamie County from this date forth can seek and file Homestead Credit Applications by the United States mail, in person, or via email. The applications can be retrieved from the Assessor’s website or the website of the Iowa Department of Revenue. A receipt will be mailed to the applicant for their records.

Dated this 29th day of January, 2019.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Tim Wichman				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe, Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve funding for FY 2019/20 by Hungry Canyons Alliance in the amount of \$4,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve FY 2019/20 Matching Funds for Iowa Economic Development Authority funding of the Western Iowa Tourism Region in the amount of \$500.00. UNANIMOUS VOTE. Motion carried.

The Board recessed at 12:35 PM, until 1:30 PM for the scheduled Study Session.

Study Session was held on Capital Improvement Projects. This was a discussion only.

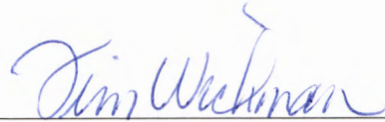
4. RECEIVED/FILED

- A. A. Salary Actions:
 - 1) Communications – Payroll Status Change of Kaylena Fietz.
 - 2) Attorney – Payroll Status Change of Jennifer Benson, Jennifer Wallner.


5. ADJOURN

Motion by Drake, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:20 PM.



Tim Wichman, Chairman

ATTEST: 

Becky Belt, Finance, Auditor's Office

APPROVED: February 5, 2019
PUBLISH: X

January 29, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 6:00 PM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSIONS

This meeting was held at the Oakland Community Center in Oakland, Iowa. Persons present at the meeting were: Sheriff Jeff Danker, Chief Deputy Rob Ambrose, Gary Wax with Macedonia, Pat Newberg with Oakland, Josh Madsen with Underwood, Mitch Kay with McClelland, Dennis Bardsley with Underwood, Brian Shea with Crescent, Tim Todd and Adam Houser with Carson, Tom Lewis with Treynor, Dawn Goodsell with Neola, Justin Tooley with Walnut, and Harold Hoffman and James Kock with Hancock.

After a discussion was held by the Board and with the above mentioned individuals, a Motion was made by Schultz, and seconded by Drake, to approve a three percent (3%) increase for law enforcement services rendered by the Pottawattamie County Sheriff's Office to the incorporated Cities within Pottawattamie County, for FY 2019-20 and FY 2020/21. UNANIMOUS VOTE. Motion carried.

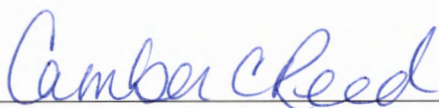
2. ADJOURN

Motion by Wichman, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 7:25 P.M.



Tim Wichman, Chairman

ATTEST: 

Camber Reed, Finance, Auditor's Office

APPROVED: February 5, 2019

PUBLISH: X

February 5, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 AM. All members present at 9:00 AM, except for Drake who appeared at 9:50 AM. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion by Schultz, and seconded by Belt, to approve:

- A. January 29, 2019, 10:00 AM, Minutes as read.
- B. January 29, 2019, 6:00 PM, Minutes as read.
- C. Publication of Pottawattamie County Salary Listing for 2018.
- D. County Attorney – Employment of Paul Forney, as Attorney II.
- E. Veteran Affairs – Employment of Tammy Herring, as Receptionist.
- F. Jail – Employment of Riley Jones, as Detention Officer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Newly appointed Veteran Affairs Commissioners Ellen Fritz, Jesse Shea and William Dooley appeared before the Board, to be sworn in for the following terms:

Ellen Fritz: February 5, 2019 – June 30, 2021
 Jesse Shea – February 5, 2019 – June 30, 2020
 William Dooley – February 5, 2019 – June 30, 2021

Maggie Burger, Vice President, and John Murphey with Speer Financial, Inc., Mark Cory with Ahlers & Cooney, P.C., and Beck Belt with the County's Finance Department appeared before the Board to discuss the County's bond schedule and future bond needs. This was a discussion only.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz to approve Material testing cost reimbursement to the DOT for project STP-S-CO78(155)-5E-78 in the amount of \$4,435.42. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Material testing cost reimbursement to the DOT for project BRS-CO78(183)-60-78 in the amount of \$3,493.54. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve Material testing cost reimbursement to the DOT for project STP-S-C)78(188)-5E-78 in the amount of \$2,091.50. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz to approve Project funding agreement for project BRS-SWAP-CO78(195)-FF-78 for the G30 Nishnabotna River Bridge in the amount of \$1,520,000. UNANIMOUS VOTE. Motion carried.

3. STUDY SESSION

Study Session was held on Capital Improvement Projects. This was a discussion only.

4. RECEIVED/FILED

- A. Salary Actions:
 - 1) Sheriff – Payroll Status Change of Josh Harker, Jeremy Block.
 - 2) Secondary Roads – Payroll Status Change of Jon Johnson.
 - 3) Conservation – Payroll Status Change of Jeffrey Franco.

- 4) Auditor – Payroll Status Change of Marilyn Kennedy.
- 5) Jail – Payroll Status Change of Adam Rutledge, Angela Rubek, Jake Cotten, Derek Button.

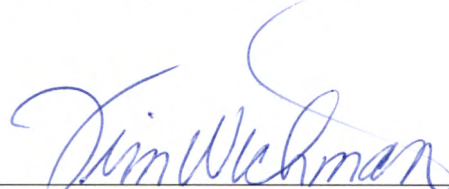
B. Reports:

- 1) EBS Monthly Receipt / Disbursement Report – Plan Year July 2018 – June 2019 (reporting period: through December 2018).

5. ADJOURN

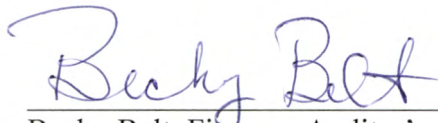
Motion by Belt, and second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:35 AM.



Tim Wichman, Chairman

ATTEST:



Becky Belt, Finance, Auditor's Office

APPROVED: February 12, 2019
PUBLISH: X

February 12, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00. All members present, with Schultz appearing by telephone. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve

- A. February 5, 2019, Minutes as read.
- B. Claims allowed for January 2019.
- C. Planning / Public Health – Employment of Randall Driver and Robert Morgan, as On-call Animal Control Officers.
- D. Treasurer – Employment of Janna Seaton, as Part-Time Clerk II.
- E. Auditor – Employment of Candy Becerra, as Account Clerk 2.
- F. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for Stress Free LLC d/b/a Bent Tree Golf Course, Council Bluffs.
- G. Renewal of Class B Native Wine Permit (WBN), granting privileges of Class B Native Wine Permit (WBN) for Olive Branch, Inc. d/b/a The Olive Branch, Inc., Council Bluffs.
- H. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for NW Pottawattamie County Golf d/b/a Quail Run Country Club, Neola.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

American National Bank Representatives Rick Killion, Amy Olson, Marty Brooks and Deric Poldberg appeared before the Board to give a presentation and update on services offered to the County. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake and seconded by Grobe, to approve the appointment of Kerri Wede to the Pottawattamie County Planning Commission for the term of 5 years, to end on December 31, 2023. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Belt, to approve and authorize Chairman to sign authorization to Ameristar Casino Council Bluffs LLC to change their auditing firm from Ernst & Young LLP to Deloitte & Touche LLP. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to vote on an amendment to the Compensation Board's recommendation, in that the Board of Supervisors' increase would be 2.25% instead of the 3.5%, but to approve the 3.5% increase recommended by the Compensation Board for the remaining County Elected officials. **Roll Call Vote: AYES: Belt, Schultz, Drake; NAYS: Wichman, Grobe. Motion carried.**

A discussion was held on the County's Budget for FY 2019/20. This was a discussion only. No action was taken.

A Motion to set aside the Agenda was made by Drake, and seconded by Grobe to discuss reimbursing \$250,000.00 in grant monies to Iowa West Foundation, for an economic development grant for the Pillar Technologies project, after Pillar Technologies decided not to proceed. After discussing said matter, Grobe made a Motion, which was seconded by Drake, to return said funds to Iowa West Foundation, and authorized the Auditor to issue a check in the

amount of \$250,000.00 for reimbursement of said grant monies for the Pillar Technologies project. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

RECEIVED/FILED

A. Salary Actions:

- 1) Buildings & Grounds / Jail – Payroll Status Change of Roberto Estrada, Tammy Bockert, Matthew Wiese.
- 2) Attorney – Payroll Status Change of Malina Dobson.
- 3) Community Services – Payroll Status Change of Amy Jobe
- 4) WIC – Payroll Status Change of Kristine Wood.
- 5) SWI Juvenile Detention Center – Employment of Tucker Busch as Part-Time Youth Corrections Worker.

B. Reports:

- 1) Recorder’s Fee Book for 1/1/2019 – 1/31/2019.


5. ADJOURN

Motion by Drake, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:10 PM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: February 19, 2019
 PUBLISH: X

February 19, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. February 12, 2019 , Minutes as read.
- B. Jail – Employment of Cassandra Green, as Secretary.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Paula Hazelwood, Director of Advance Southwest Iowa Corporation, came before the Board and gave an update on Advance Southwest Iowa Corporations quarterly activities and initiatives. This was a discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve Advance Southwest Iowa Corporation’s Amended and Restated Articles of Incorporation, and to approve and authorize Chairman to sign Advance Southwest Iowa Corporation’s Amended Bylaws. UNANIMOUS VOTE. Motion carried.

John McCurdy, Executive Director of the Southwest Iowa Planning Council came before the Board to discuss Southwest Iowa Housing Trust Fund’s funding request for FY 2019/20 in the amount of \$5,000.00. After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to postpone a decision by the Board on said funding request until March 12, 2019, at 10:00 AM. AYES: Belt, Wichman, Schultz, Grobe. NAY: Drake. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve the Job Description for Director of Veteran Affairs position, and posting of said position on February 20, 2019. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 12-2019**. Said Resolution is set out as follows:

RESOLUTION NO. 12-2019

WHEREAS, the City of Treynor, Iowa (the “City”) is in the process of establishing the Stephens Ridge Urban Renewal Area (the “Urban Renewal Area”), pursuant to Chapter 403 of the Code of Iowa which includes the real property described on Exhibit A hereto (the “Property”); and

WHEREAS, project development needs with respect to the Property will require that the City use incremental property tax revenues, as provided for in Section 403.19 of the Code of Iowa, received with respect to the Property to pay the costs of the construction of public infrastructure improvements thereon necessary for the development of a residential housing subdivision in the Urban Renewal Area; and

WHEREAS, Section 403.22 of the Code of Iowa prohibits cities from collecting incremental property tax revenues for this type of project for more than eleven years without the express consent of any affected county, school district and community college; and

WHEREAS, the City Council of the City has requested that the Board of Supervisors of Pottawattamie County, Iowa approve this Resolution in order to allow the City to use incremental property tax revenues from the Property for five additional fiscal years, as provided by law.

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. Pursuant to Section 403.22 of the Code of Iowa, this Board hereby approves the use by the City of Treynor, Iowa, of future incremental property tax revenues produced with respect to the Property, for a total period of up to sixteen fiscal years.

Section 2. The County Auditor is hereby directed to forward an executed copy of this Resolution to the City Council of the City of Treynor.

Dated this 19th day of February, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by _____, second by _____, to approve and authorize Board to sign **Resolution No. 13, 2019**, a Resolution entitled: Opposition on Public Election and Retention Votes for Assessors. Said Resolution is set out as follows:

RESOLUTION NO. 13-2019

Opposition on Public Election and Retention Votes for Assessors

WHEREAS, the Iowa legislature is considering Senate File 49, which would require Assessors to stand for a retention vote; and

WHEREAS, Senate File 49 would limit the Conference Board’s ability to appoint or retain the best candidates for County Assessor; and

WHEREAS, this local Conference Board is highly knowledgeable about the daily duties, tasks and functions performed by the Assessor and the Assessor’s Office; and

WHEREAS, the Code of Iowa already entrusts administrative oversight of the Assessor to local elected Mayors, School Board Members, and County Supervisors in their role on the Conference Board.

NOW, THEREFORE, IT IS RESOLVED, that on this 19th day of February, 2019, the Pottawattamie County Board of Supervisors does hereby request that the Iowa Legislature take no action on this Bill, or other Bills which require the Assessor to be subject to a retention vote; and

BE IT FURTHER RESOLVED, that the Pottawattamie County Board of Supervisors states that the current Assessor oversight structure is in the best interest of the public, and should not be changed.

Dated this 19th day of February, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Discussion was held by the Board and County Auditor on signing a Resolution to petition the Governor and Legislature of Iowa to revise Iowa Code Section 53.17(2), pertaining to absentee ballots. This was a discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve to assign Tim Wichman as the Board of Supervisors’ representative to the Regional Planning Agency 18, and to grant voting rights to County Engineer John Rasmussen on behalf of Tim Wichman as the Board’s representative. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve the Capital Plan for FY 2019/20; FY 2020/21; FY2021/22. AYES: Drake, Wichman, Schultz, Grobe. NAY: Belt. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Secondary Roads – Payroll Status Change of Jason Hough.
- 2) Jail – Payroll Status Change of Jon Poore, Rod Oliver, Aaron Patterson, Jamie Thompson, Kandi Assman.

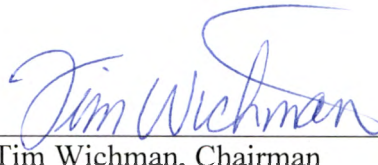
B. Reports:

- 1) Sheriff’s Reports of Fees Collected and Disbursed for January 2019.

5. ADJOURN

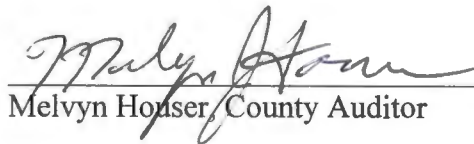
Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:45 PM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: February 26, 2019.

PUBLISH: X

February 26, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM. All members, except Wichman present. Chairman Pro-Tem Schultz presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Drake, to approve

- A. February 19, 2019 , Minutes as read.
- B. Communications – Employment of Alicia Cotten, as Telecommunications Operator.
- C. Communications – Employment of Heather Cregeen, as Telecommunications Operator.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve health insurance renewal for FY2019/20, as follows: 5.66% increase with no plan changes. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Job Description for Division of Public Health - Clerk II position. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve Amendment to 2018/19 budget, and to approve date for public hearing on said Amendment for March 12, 2019, at 6:00 PM. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the publishing of public hearings for FY 2019/20 budget, and Amendment to 2018/19 budget. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 14-2019**, a Resolution Petitioning the Governor and Legislature of Iowa to Revise Iowa Code Section 53.17(2) Pertaining to Absentee Ballots. Said Resolution is set out as follows:

RESOLUTION NO. 14 – 2019

A RESOLUTION PETITIONING THE GOVERNOR AND LEGISLATURE OF IOWA TO REVISE IOWA CODE §53.17(2) PERTAINING TO ABSENTEE BALLOTS

WHEREAS, County commissioners of elections receive absentee ballots after polls close on Election Day; and

WHEREAS, to be counted, said absentee ballots must be "clearly postmarked by an officially authorized postal service or bear an intelligent mail barcode traceable to a date of entry into the federal mail system not later than the day before the election and received by the commissioner not later than noon on the Monday following the election" (Iowa Code §53.17(2)); and

WHEREAS, the federal mail system is outside jurisdiction of Iowa law and cannot guarantee either prescribed method of authentication as basis for qualifying such absentee ballots for counting (acknowledged in Iowa Administrative Code 721- 21.303(53); and

WHEREAS, absent prescribed evidence of registration in the federal mail system, said absentee ballots are disqualified from lawful counting; and

WHEREAS, disqualified and uncounted absentee ballots in close races cast doubt among voters as to legitimacy of election results; and

WHEREAS, such disqualified and uncounted absentee ballots have been cause to contest election results in district court and the Iowa House of Representatives.

NOW, THEREFORE, BE IT RESOLVED, by the Pottawattamie County Board of Supervisors, the following:

The Pottawattamie County Board of Supervisors does hereby petition the Governor and Legislature of Iowa to simplify the standard for counting absentee ballots by revising Iowa Code §53.17(2) as follows:

In order for the ballot to be counted, the return envelope must be received in the Commissioner's Office before the polls close on election day, or be clearly postmarked by an officially authorized postal service, or bear an intelligent mail barcode traceable to a date of entry into the federal mail system not later than the day before the election and received by the Commissioner not later than noon on the Monday following the election.

Dated this 26th day of February, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

After discussing this Resolution further, the motion was withdrawn and no action was taken at this time.

Motion by Drake, second by Grobe, to set aside Agenda to discuss recent snow event and capital improvement projects. UNANIMOUS VOTE. Motion carried.

Discussion was held on the recent snow event, and capital improvement projects. No action was taken.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Veronica Ross, Merissa Cox, Kaylena Fietz.
- 2) SW Iowa Juvenile Detention Center – Employment of Tina Elliff as Youth Corrections Worker.

B. Out of State Travel Notifications

- 1) Communications.

5. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE

AYES:

NAYS:

ABSTAIN:

Motion Carried / Motion Denied

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:30 AM.



Justin Schultz, Chairman Pro-Tem

ATTEST: 

Melvyn House, County Auditor

APPROVED: March 5, 2019

PUBLISH: X

March 5, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. all members, except Justin Schultz and Scott Belt present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. February 26, 2019, Minutes as read.
- B. Sheriff - Employment of Jason Siso, as Entry Security Personnel.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve project FM-CO78 (200) – 55-78 for a June letting, and to authorize Chairman to sign the plan cover page. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Drake, to approve and authorize Chairman to sign Farm Lease with Craig Hotze, for property legally described as: : GROVE TWP 17-74-39 PT SE SE & 20-74-39 PT NE NE Comm 138.85' SE COR SEC 17 TH SW 669.08' N283.91' W 364.92' S307.35' SW276.37' SE 270.43' SW442.07' N 1934.4' E1327.46' S818.15' TO POB (INCLUDES PARCEL A SE SE PARCELS B & C NE NE) commonly referred to as Wheeler Grove Conservation Area. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve and authorize Chairman to sign Farm Lease with Craig Hotze, for property legally described as: Tract #1, The North Half of the Northeast Quarter (N ½ NE ¼) and the North Half of the Northwest Quarter (N ½ NW ¼) of the Section 14, Township 74 North, Range 39, West of the 5th P.M.; and Tract #2, the South Half of the Southeast Quarter (S ½ SE ¼) of Section 11, Township 74, Range 39, West of the 5th P.M. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Drake, to approve and authorize Chairman to sign Farm Lease with Randy Witt, for property legally described as: Parcel #1: CRESCENT TWP 1-76-44 PT W ½ SW & P SE SE 2-76-44 COMM SE COR SECTION 2 TH WLY240.75' NLY441.5'' ELY533.5'' NE273.3' E44' N755.9' E302.09' NE 273.1' NW562' NE236.5' SE416.6' STO SE COR SW SW SECTION 1 W TO POB; Parcel #2 CRESCENT TWP 1-76-44 SE SW EXC E33' & EXC COMM 300'W S ¼ COR TH W85' NW405' NE 259' E117.3' SLY373.6' SW 103.6' TO POB; Parcel #3: CRESCENT TWP 12-76-44 NW NW EXC S330' & PT NE NW COMM 658.18'S NE COR TH NWLY 781.48' W945.85' S1319.79' E379.61' NW348.24' E474.22' N144.98' NELY213.45' E78.39' SE114.52 NE22.22' SE162.32' N132.42' TO POB (INCLUDES PARCEL C NE NW). UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Jail – Payroll Status Change of Tanya Williams; Todd Schlines; Dustin Ceder.
- 2) Attorney - Payroll Status Change of Paul Forney; Malina Dobson.
- 3) SWI Juvenile Detention Center – Employment of Calee Morgal as Part-Time Youth Corrections Worker.
- 4) Secondary Roads – Payroll Status Change of Matt White.

B. Out of State Travel Notification:

- 1) Veteran Affairs.
- 2) Buildings and Grounds.

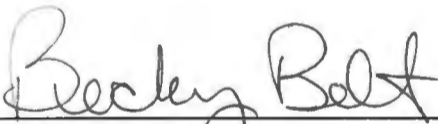
5. ADJOURN

Motion by Grobe, second by Drake, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:17 A.M.



 Tim Wichman, Chairman

ATTEST: 

 Becky Belt, Finance, Auditor's Office

APPROVED: March 12, 2019
PUBLISH: X

March 12, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present, with Schultz appearing via telephone at 10:08 AM. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. March 5, 2019, Minutes as read.
- B. Renewal of C Native Wine (WCN), granting privileges of Class C Native Wine (WCN)/Outdoor Service/Sunday Sales for Prairie Crossing Vineyard and Winery d/b/a Prairie Crossing Vineyard and Winery, Treynor.
- C. Renewal of Class B Beer (BB) (Includes Wine Coolers) Liquor License, granting privileges of Class B Beer (BB) (Includes Wine Coolers)/Outdoor Service for Westfair Association, d/b/a/ Westfair, Council Bluffs.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake to reject all bids related to the Recycling Center Building Project. UNANIMOUS VOTE. Motion carried.

Pottawattamie County Director of Planning and Development, Matt Wyant came before the Board to give a presentation on the Housing Trust Funds, impact on Pottawattamie County. This was a discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Belt and seconded by Schultz, to authorize the Chairman to sign 2019 County Weed Commissioner Certification Form for Tracy Nosekabel, Environmental Health Inspector. UNANIMOUS VOTE. Motion carried.

Pottawattamie County Medical Examiner Christopher J. Elliott, MD, and Chief Medical Examiner Investigator Cheri Dahlheim came before the Board to give an update on the Medical Examiner's Office. This was a discussion only. No action taken.

Assistant County Attorney Leanne Gifford came before the Board to discuss Applications for Property Tax Exemption for Recreational Lakes, Forest Covers, Rivers and Streams, River and Stream Banks, and Open Prairies, pursuant to Iowa Code Chapter 427.1(22). This was a discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve and authorize Chairman to sign Employment Agreement for March 7, 2019 – June 30, 2019, with an annually salary of \$88,000, and to sign New Hire Form. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Human Resource Director, Jana Lemrick to move forward with getting bids for a wage study. UNANIMOUS VOTE. Motion carried.

Motion by Drake, and seconded by Grobe to set aside agenda. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board and Emergency Management Director Doug Reed, a Motion was made by Belt, and seconded by Drake to allow Chairman to sign the Preemptive Disaster Declaration. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe for a salary increases for non-union employees and department heads, effective July 1, 2019, as 2.25%. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Employment Agreement of Doug Reed, Emergency Management Director, for July 1, 2019 – June 30, 2020. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

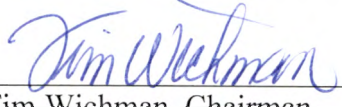
A. Salary Actions:

- 1) Conservation – Payroll Status Change of Michelle Biodrowski, Katherine Simmons,
- 2) GIS – Payroll Status Change of William Shrader
- 3) EMA – Payroll Status Change of Scott Manz
- 4) Roads – Payroll Status Change of Dan Wilson

5. ADJOURN

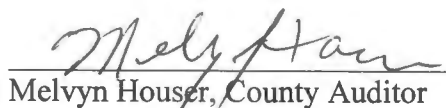
Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:30 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: March 19, 2019
PUBLISH: X

March 12, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 6:00 PM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSIONS

Motion by Belt, second by Schultz, to open public hearing on Compensation Board’s recommendations for elected officials for FY 2019/20; and discussion regarding the Pottawattamie County Budget for FY 2019/20. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Drake, second by Schultz, to close public hearing. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign Resolution No. 15-2019. Said Resolution is set out as follows:

RESOLUTION NO. 15-2019

WHEREAS, the Pottawattamie County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Pottawattamie County Compensation Board met on the 7th day of December, 2018, and recommended a 3.25% increase for all County elected officials, for the fiscal year beginning July 1, 2018; and

WHEREAS, the Pottawattamie County Board of Supervisors, in their meeting on February 12, 2019, discussed and approved to amend the salary increase for the Board of Supervisors to 2.25%, reduced from the Compensation Board’s recommendation of 3.5%. It was further discussed and approved by the Board of Supervisors at that same meeting, that the increase for the remaining elected officials shall remain at Compensation Board’s recommendation of 3.5%.

THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors hereby adopts the Compensation Board’s recommended 3.5% salary increase for all Pottawattamie County elected officials, except for the Board of Supervisors for which they adopt an amended increase of 2.25%, for the fiscal year beginning July 1, 2019. Said increases shall be as follows:

Elected Official	Current Salary	Proposed Percentage Increase	Amended Percentage Increase	Calculated Increase	Approved Salary for FY 2018/19
Auditor	\$82,485.00	3.5%		\$2,88698	\$85,371.98
County Attorney	\$133,949.00	3.5%		\$4,688.22	138,637.22
Recorder	\$82,485.00	3.5%		\$2,88698	\$85,371.98
Sheriff	\$128,185.00	3.5%		\$4,486.48	132,761.48
Supervisors	\$45,573.00	3.5%	2.25%	\$1,595.06	47,168.06
Treasurer	\$82,485.00	3.5%		\$2,88698	\$85,371.98

Dated this 12th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Lynn Grobe

○ ○ ○ ○

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 16-2019**. Said Resolution is set out as follows:

RESOLUTION NO. 16-2019

WHEREAS, the Board of Supervisors of Pottawattamie County, after due consideration of estimated income and expenses for Fiscal Year 2019-2020, duly published such estimates for the county budget; and

WHEREAS, the budget correctly states estimated tax dollars against all parcels of property lying within Pottawattamie County, and the income and expense breakdown for each of the ten (10) budgeting areas; and

WHEREAS, a hearing was held on Wednesday, March 12, 2019, at 6:00 PM, in the Board of Supervisors' Hearing Room, Second Floor, Courthouse, 227 South 6th Street, Council Bluffs, Iowa; and

WHEREAS, the public had due notice of the hearing, and at the hearing due time was allowed for objections to any and all portions of the budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, after hearing no objections, on a motion by Supervisor Belt, and a second by Supervisor Drake, the Fiscal Year 2019-2020 budget was adopted.

Chairman Wichman called for a roll call vote, the results being: Drake- Aye; Belt-Aye; Schultz-Aye; Wichman-Aye; and Grobe-Aye. Motion carried.

Dated this 12th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	○	○	○	○
_____ Scott A. Belt	○	○	○	○
_____ Justin Schultz	○	○	○	○
_____ Marilyn Jo Drake	○	○	○	○
_____ Lynn Grobe	○	○	○	○

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on amendment to Pottawattamie County Budget for FY 2018/19. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Schultz, second by Grobe, to close public hearing. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Drake, second by Belt, to approve and authorize Board to sign **Resolution No. 17-2019**. Said Resolution is set out as follows:

RESOLUTION NO. 17-2019

WHEREAS, there were necessary expenses incurred in some county departments, causing the budget of that department to exceed 100% of costs; and

WHEREAS, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

WHEREAS, the public had due notice of the Budget Amendment Hearing, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2018/19 budget.

Dated this 12th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ATTEST: _____ Melvyn Houser, County Auditor				

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign Resolution No.18-2019, a Resolution entitled: Resolution for Appropriations. Said Resolution is set out as follows:

RESOLUTION NO. 18-2019

RESOLUTION FOR APPROPRIATIONS

WHEREAS, it is desired to appropriate funds from budget amendment as follows: 01 -Board of Supervisors; 05 – Sheriff; 21 – Veteran’s Affairs; 22 – Conservation; 23 Physical Health & Education; 38 – Environmental Health; 48 – WIC; 52 – Information Services; and 99 – Non-Departmental as shown in the FY 2018/19 Pottawattamie County Budget Appropriations, which is attached hereto, marked as “Attachment A”; and

WHEREAS, said appropriation is in accordance with Section 331.434(6), Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor is directed to correct his/her books accordingly, and to notify the Treasurer of the appropriations as set out in “Attachment A”, attached hereto.

Dated this 12TH day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ATTEST: _____ Melvyn Houser, County Auditor				

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

EXHIBIT A

FY 2018-2019 Pottawattamie County Budget Appropriations
Original Appropriation June 19, 2018

DEPT #	DEPARTMENT NAME	CERTIFIED BUDGET 03/7/18	ORIGINAL 6/19/2018 Resolution 34-2018	AMENDMENT APPROP 3/12/19 Resolution 18-2019	Original Budget With Amendments	DEPT #
01	Board of Supervisors	10,182,087	10,182,087		10,723,337	01
02	Auditor	1,708,865	1,708,865		1,708,865	02
03	Treasurer	1,614,029	1,614,029		1,614,029	03
04	Attorney	3,110,124	3,110,124		3,110,124	04
05	Sheriff	7,806,501	7,806,501	91,000	7,897,501	05
	Debt Service/Supervisors	3,023,908	3,023,908		3,023,908	06
07	Recorder	794,364	794,364		794,364	07
12	Medical Examiner	373,559	373,559		373,559	12
20	Secondary Roads	19,796,790	19,796,790		19,796,790	20
21	Veteran Affairs	431,277	431,277	6,000	437,277	21
22	Conservation	2,087,557	2,087,557	52,000	2,139,557	22
	Physical Health & Education	499,634	499,634	130,000	629,634	23
24	General Assistance	168,023	168,023		168,023	24
25	DHS	440,800	440,800		440,800	25
27	Animal Control	176,209	176,209		176,209	27
29	Corrections-Jail	12,834,234	12,834,234		12,834,234	29
37	Communications-911	3,361,353	3,361,353		3,361,353	37
38	Environmental Health	654,235	654,235	50,000	704,235	38
40	Unemployment--HR	40,000	40,000		40,000	40
48	WIC	667,500	667,500	5,600	673,100	48
50	Human Resources	435,368	435,368		435,368	50
51	Building and Grounds	1,408,126	1,408,126		1,408,126	51
52	Information Services	1,884,106	1,884,106	21,000	1,905,106	52
53	Planning & Development	674,065	674,065		674,065	53
54	GIS	366,156	366,156		366,156	54
57	Promise Partners	308,000	308,000		308,000	57
58	CD Treatment Services	7,500	7,500		7,500	58
59	Case Management	325,000	325,000		325,000	59
60	Mental Health	2,165,981	2,165,981		2,165,981	60
99	Non Departmental	12,567,500	12,567,500	680,000	13,247,500	99
	TOTAL	89,912,851	89,912,851	1,576,850	91,489,701	

2. ADJOURN


Motion by Grobe, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 6:12 PM.



Tim Wichman, Chairman

ATTEST:


Melvyn Houser, County Auditor

APPROVED: March 19, 2019

PUBLISH: X

March 19, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Drake present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve

- A. March 12, 2019, 10:00 AM, Minutes as read.
- B. March 12, 2019, 6:00 PM, Minutes as read.
- C. WIC - Employment of Jessy Zelaya as Breastfeeding Peer Counselor.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Schultz, to open public hearing on proposed preliminary plat of Honeysuckle Acres, a subdivision situated in Garner Township. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to close public hearing. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2019-02**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-02**

WHEREAS, the proposed preliminary plat and supporting documents for **Honeysuckle Acres**, a subdivision situated in **Garner Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-01**; and

WHEREAS, said Commission conducted a public hearing on February 19th, 2019, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on March 19th, 2019 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Honeysuckle Acres**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats

required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it's consideration.

Dated this 19th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on proposed preliminary plat of Emsick Acres, a subdivision situated in Lewis Township. Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to close public hearing. Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2019-03**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-03**

WHEREAS, the proposed preliminary plat and supporting documents for **Emsick Acres**, a subdivision situated in **Lewis Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-02**; and

WHEREAS, said Commission conducted a public hearing on February 19th, 2019, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on March 19th, 2019 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Emsick Acres**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it's consideration.

Dated this 19th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES:** Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on proposed preliminary plat of Nava Subdivision, a subdivision situated in Lewis Township. **Roll Call Vote: AYES:** Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Schultz, second by Grobe, to close public hearing. **Roll Call Vote: AYES:** Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2019-04**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-04**

WHEREAS, the proposed preliminary plat and supporting documents for **Nava Subdivision**, a subdivision situated in **Lewis Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-03**; and

WHEREAS, said Commission conducted a public hearing on February 19th, 2019, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on March 19th, 2019 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of Nava Subdivision, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it's consideration.

Dated this 19th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve the 2019/20 Capital Improvement Plan for the Jail in the amount of \$160,000.00. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, second by Grobe, to approve funding in the amount of \$1,000.00 for the 2019 Fathers Matter event scheduled for June 8, 2019, from 10:00 AM to 2:00 PM, at Tom Hanafan River's Edge Park. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

Jason Slack, Director of Building s and Grounds came before the Board to discuss the Capital Improvement Plan / project. This was a discussion only. No action was taken.

County Engineer John Rasmussen came before the Board to discuss and give an update on the County roads after the recent flooding activity out in the County. This was a discussion only. No action was taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve the Cost Advisory Services Report, and to approve payment of the invoice from Cost Advisory Services. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED**A. Salary Actions:**

- 1) I.T. – Payroll Status Change of Hshan Abeywickrema.
- 2) Sheriff – Payroll Status Change of Richard Hiatt, Jonathan Hilz.


B. Reports:

- 1) Recorder's Fee Book for February 2019.
- 2) Sheriff's Reports of Fees Collected and Disbursed for February 2019.

C. Out of State Travel Notification:**5. ADJOURN**

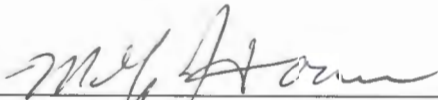
Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:20 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Hotser, County Auditor

APPROVED: March 26, 2019

PUBLISH: X

March 26, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM. All members, except Schultz present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. March 19, 2019, Minutes as read.
- B. Medical Examiner – Employment of Cody Pane as Part-Time Medical Examiner Investigator.
- C. Publication of Claims allowed for February 2019.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Discussion was held with Dean Fajen, Project Manager with HGM Associates, Inc., Buildings and Grounds Director Jason Slack, Chief Information Officer David Beyer, Director of Community Services Suzanne Watson, and other department heads, concerning phasing of the Courthouse Renovation Project. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign Agreement between Pottawattamie County and The Franks Design Group, P.C., regarding the Community Development Block Grant for the Downtown Revitalization projects for Macedonia and Carson. UNANIMOUS VOTE. Motion carried.

Sam Stivers, Administrative Director of Conservation, and Members of the Countywide Tourism Promotion Committee came before the Board to give an update on the Countywide Tourism, to present Tourism Award for Outstanding Website, to discuss the Trail Launch Bus Tour, to discuss on the Metropolitan Area Tourism Awards, and to give an update on their facts and figures. This was a discussion only. No action was taken.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 20-2019**, a Resolution to waive the filing fee for zoning permits, building permits, septic permits, well permits, floodplain development permits due to the March 2019 flooding in the unincorporated areas of the County. Said Resolution is set out as follows:

RESOLUTION NO. 20 – 2019

WHEREAS, in March of 2019, several locations in Pottawattamie County, Iowa, endured extreme events of flooding; and

WHEREAS, as a result of this extreme event, extensive flooding occurred in the unincorporated areas of the County; and

WHEREAS, said flooding has damaged several structures in the unincorporated areas of the County; and

WHEREAS, Pottawattamie County has enacted a Zoning Ordinance, Building Code Septic Regulations, Well Regulations and Floodplain Management Ordinance, all of which require that permits be obtained prior to commencing construction or reconstruction; and

WHEREAS, Chapter 1.50 of the County Code establishes filing fees for permits required by said Ordinance; and

WHEREAS, the Board of Supervisors feels it is in the best interest of the County and those property owners affected, that the filing fees for these permits to be temporarily waived.

NOW, THEREFORE, BE IT RESOLVED, by the Pottawattamie County, Iowa, Board of Supervisors, that the filing fees for Zoning Permits, Building Permit, Septic Permits, Well Permits, Floodplain Development Permit shall be waived in the following situations and subject to the following conditions:

1. The property is located in the flood inundation areas of the unincorporated area of Pottawattamie County, Iowa.
2. The structural repairs are necessary to repair flood damage occurring during the March 2019 flood event.
3. That any structural repairs or construction not flood damage related shall be subject to the required filing fees.
4. That the waiving of filing fees does not waive any other requirements of Pottawattamie County, Iowa, Code sections.

Passed and approved this 26th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, second by Drake, to approve the appointment of County Weed Commissioners as Dusty Crisler and Tracy Nosekabel. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Grobe, to approve and authorize Board to sign **Resolution No. 21-2019**, entitled Resolution for the Destruction of Noxious Weeds. Said Resolution is set out as follows:

**RESOLUTION NO. 21 – 2019
RESOLUTION FOR THE DESTRUCTION OF NOXIOUS WEEDS**

NOTICE TO ALL PROPERTY OWNERS AND THOSE IN CONTROL THEREOF: You are hereby notified that the Board of Supervisors of Pottawattamie County, Iowa, did on **the 26th day of March**, pass the following resolution:

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA, that pursuant to the provisions of Chapter 317.14, Code of Iowa, it is hereby ordered:

1. That each person in possession or control of all noxious weeds thereon as defined in this Chapter, at such times each year and in such a manner as shall prevent said weeds from blooming or coming to maturity, and shall keep lands free from such growth of any other weeds, as shall render the streets and highways adjoining said land unsafe for public travel. Noxious weeds shall be controlled, cut or otherwise destroyed between April 1 and November 15, 2019, as is necessary to prevent seed production.

PRIMARY NOXIOUS WEEDS:

QUACK GRASS,
 PERENNIAL SOW THISTLE,
 CANADA THISTLE,
 BULL THISTLE,
 FIELD BINDWEED,
 HORSE NETTLE,
 LEAFY SPURGE,
 PERENNIAL PEPPER-GRASS,
 RUSSIAN KNAWEED,
 BUCKTHORN,
 MUSK THISTLE,
 TALL THISTLE,
 PALMER AMARANTH

SECONDARY NOXIOUS WEEDS:

BUTTERPRINT ANNUAL,
 COCKLEBUR ANNUAL,
 WILD MUSTARD ANNUAL,
 WILD CARROT BIENNIAL,
 BUCKHORN PERENNIAL,
 SHEEP SORREL PERENNIAL,
 SOUR DOCK PERENNIAL,
 SMOOTH DOCK PERENNIAL,
 POISON HEMLOCK,
 MULTIFLORAL ROSE,
 WILD SUNFLOWER,
 PUNCTURE VINE ANNUAL,
 TEASEL BIENNIAL,
 SHATTERCANE ANNUAL

2. That each owner and each person in possession or control of any land in Pottawattamie County, Iowa, infested with any Primary and Secondary Noxious Weed, and all other species of thistles belonging to the genera of Cirsium and Carduus, shall adopt or enter into a program of weed destruction, and treatment of control, described by the Weed Commissioner, which in five years may be expected to destroy and will immediately keep under control such infestation of said noxious weeds.
3. That all weeds other than noxious weeds on all county trunk and local county roads between the fence line thereof, shall be destroyed and controlled by the adjoining property owner, to prevent seed production.
4. That if the owners or persons in possession or control of any land in Pottawattamie County fails to comply with the foregoing order, the Weed Commissioner shall cause this to be done and the expense of said work, including cost of serving notice and other costs, if any, to be assessed against the land and their owners thereof.
5. That the County Auditor be and is hereby directed to cause notice of this making and entering of the foregoing order shall be given by one publication in each of the official newspapers of the County.

DATED THIS 26TH DAY OF MARCH, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign **Resolution No. 19-2019**, a resolution regarding Property Tax Exemption for Recreational Lakes, Forest Covers, Rivers and Streams, River and Stream Banks, and Open Prairies, pursuant to Iowa Code Chapter 427.1(22). Said Resolution is set out as follows:

RESOLUTION NO. 19-2019

A RESOLUTION OF THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY NOT TO ALLOW TAX EXEMPTIONS UNDER IOWA CODE SECTION 427.1(22).

WHEREAS, Iowa Code Section 427.1(22) provides for the Board of Supervisors to designate and grant property tax exemptions for natural conservation or wildlife areas; and

WHEREAS, Iowa Code Section 427.1(22)(f) does not require the Board of Supervisors to grant such property tax exemptions; and

WHEREAS, Iowa Code Sections 427.1(23) and 427.1(24) provide procedures to obtain tax exemptions for property certified by the department of natural resources as native prairie, wetland, or wildlife habitat;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY:

No property tax exemptions shall be granted under Iowa Code Section 427.1(22) for tax year 2019 – 2020 (assessment date January 1, 2019).

Dated this 26th day of March, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.

Engineer John Rasmussen came before the Board to give an update on the condition of the County roads with regards to the flooding. This was a discussion only. No action taken.

3. RECEIVED/FILED

A. Salary Actions:

- 1) Jail – Payroll Status Change of Michael Eckmann.

B. Out of State Travel Notification:

- 1) County Attorney.

4. ADJOURN

Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:10 P.M.

Tim Wichman

Tim Wichman, Chairman

ATTEST:

Melvyn Houser

Melvyn Houser, County Auditor

APPROVED: April 2, 2019
PUBLISH: X

April 2, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Drake and Schultz present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve

- A. March 26, 2019, Minutes as read.
- B. County Attorney – Employment of Emily A. Peklo as Attorney I.
- C. Conservation – Employment of Haimanot Dagne as EE Day Hire.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Grobe, to approve and authorize Board to sign Resolution No. 22-2019, a Resolution entitled: Resolution to Embargo Seal Coat Roads. Said Resolution is set out as follows:

RESOLUTION NO. 22-2019

RESOLUTION TO EMBARGO SEAL COAT ROADS

WHEREAS, the Pottawattamie County Board of Supervisors is empowered under authority of Section 321.236(8), 321.471 to 321.473 of the Code of Iowa to prohibit the operation of vehicles upon secondary roads, or to impose restrictions as to weight of vehicles to be operated upon said secondary roads, except farm tractors as defined in Section 321.1, Subsection 7, for a total period not to exceed ninety days in any one calendar year, whenever any said highway by reason of deterioration, rain, snow, or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights thereof reduced; and

WHEREAS, weather conditions have caused certain secondary roads to be incapable of bearing the customary traffic thereon without undue damages.

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors, in session this 2nd day of April, 2019, that the County Engineer be authorized to order any of the Secondary Roads closed to vehicles in excess of ten (10) tons gross weight, except for school buses and emergency vehicles, wherever he deems it necessary and for the period of time deemed expedient (not to exceed 90 days), by erecting signs in accordance with Section 321.472.

BE IT FURTHER RESOLVED that the County Engineer may grant permits of exemption upon a showing that there is a need to move to market farm produce of a type subject to rapid spoilage, or loss of value, or to move any farm feeds. Attachment 1 lists current special exemptions.

Dated this 2nd day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○

Lynn Grobe

○ ○ ○ ○

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Belt, Wichman, Grobe. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Iowa West Grant Award Letter of Agreement for Grant No. C1 2019 #14 for grant funding for the Art on the Frontier Iowa Trails (ArtFITS) program. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Sheriff – Payroll Status Change of Eric Hempel.

5. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:22 AM.

Tim Wichman

Tim Wichman, Chairman

ATTEST: *Melvyn Houser*

Melvyn Houser, County Auditor

APPROVED: April 9, 2019
PUBLISH: X

April 9, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Grobe and Drake present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, second by Schultz, to approve

- A. April 2, 2019, Minutes as read.
- B. Publication of Claims allowed for March, 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to canvass Riverside School Special Election, and to authorize Auditor to pay election costs. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve Council Bluffs Soccer Club's funding request for construction of the Iowa West Sports Plex indoor turf field complex in the amount of \$25,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve the Secondary Roads Budget and County Five Year Plan for Iowa Department of Transportation submittal. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve appointment of Carey Jensen to the Zoning Board of Adjustment to fulfill the term of Tim White, which expires December 31, 2022. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve and authorize Chairman to sign Lease – Business Property Amendment between 3312 W Broadway Properties, LLC and Pottawattamie for the Public Health Clinic, located at 600 S 4th Street, Suite 100 in Council Bluffs. UNANIMOUS VOTE. Motion carried.

Director of Human Resources, Jana Lemrick, came before the Board to give an update on the wage/comp study project. This was a discussion only. No decisions were made.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve Job Description for Part-Time Temporary Project Assistant. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Iowa West Grant Award Letter of Agreement for Grant No. C1 2019 #13 for 2019 Cities Program Re-Capitalization. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve and authorize Chairman to sign Acknowledgment to Assignment from Bankers Trust Company to UMB Bank, effective on or about June 10, 2019. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve and authorize Chairman to sign Jul 1, 2019, Renewal Recommendation IGHCP Partially Self-Funded premium sheet, Wellmark Iowa Governmental Health Care Plan for Rating Period 7/1/19 – 6/30/2020, and Wellmark Confirmation of MSP Addendum. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve payment of the claim submitted by Frank Moran in the amount of \$13,084.06. Said monies are to be paid out of the General Supplemental Fund. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

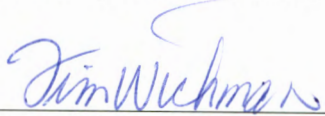
A. Salary Actions:

- 1) SWI Juvenile Detention Center (Department) – Payroll Status Change of Rylee Walter, Austin Conklin.
- 2) Communications – Payroll Status Change of Kaylena Fietz, Merissa Cox, Heather Cregeen.
- 3) Secondary Roads– Payroll Status Change of Devan Feigenbutz, Clay Johannsen.
- 4) WIC – Payroll Status Change of Luz Collins.

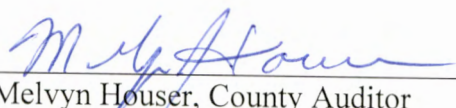
5. ADJOURN

Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:20 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: April 16, 2019
PUBLISH: X

April 16, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Grobe and Drake present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve

- A. April 9, 2019, Minutes as read.
- B. Planning and Development – Employment of Phillip Eppler, as Part-Time Recycle Center Attendant.
- C. Conservation – Employment of Alex Abel, as Part-Time Burn Crew.
- D. County Attorney – Employment of Emily A Peklo, as Attorney I.
- E. Renewal of Class C Native Wine (WCN) Liquor License, granting privileges of Class C Native Wine (WCN); Outdoor Service; Sunday Sales for Breezy Hills Winery, LLC d/b/a Breezy Hills Vineyard, Minden, Iowa.
- F. Renewal of Class E Liquor License (LE), granting privileges of Class E Liquor License (LE) for Kum & Go LC d/b/a Kum & Go #23, Neola.
- G. Renewal of Special Class C Liquor License (BW) (Beer/Wine), granting privileges of Class Be Native Wine Permit, Special Class C Liquor License (BW) (Beer/Wine); Sunday Sales for Lyle Ditmars d/b/a Ditmars Orchard and Vineyard, Council Bluffs.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Standard Form of Agreement between Pottawattamie County Planning and Development and Zimmerman Sales & Service, Inc. for construction of new building at the County's Recycling Center. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 23-2019**, a Resolution Amending Resolution 15-2019 due to scrivener's error. Said Resolution is set out as follows:

RESOLUTION NO. 23-2019
(Amendment to Resolution 15-2019)

* denotes amendment due to scrivener's error

WHEREAS, the Pottawattamie County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Pottawattamie County Compensation Board met on the 7th day of December, 2018, and recommended a 3.5%* increase for all County elected officials, for the fiscal year beginning July 1, 2019*; and

WHEREAS, the Pottawattamie County Board of Supervisors, in their meeting on February 12, 2019, discussed and approved to amend the salary increase for the Board of Supervisors to 2.25%, reduced from the Compensation Board's recommendation of 3.5%. It was further discussed

and approved by the Board of Supervisors at that same meeting, that the increase for the remaining elected officials shall remain at Compensation Board's recommendation of 3.5%.

THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors hereby adopts the Compensation Board's recommended 3.5% salary increase for all Pottawattamie County elected officials, except for the Board of Supervisors for which they adopt an amended increase of 2.25%, for the fiscal year beginning July 1, 2019. Said increases shall be as follows:

Elected Official	Current Salary	Proposed Percentage Increase	Amended Percentage Increase	Calculated Increase	Approved Salary for FY 2019/20 *
Auditor	\$82,485.00	3.5%		\$2,88698	\$85,371.98
County Attorney	\$133,949.00	3.5%		\$4,688.22	138,637.22
Recorder	\$82,485.00	3.5%		\$2,88698	\$85,371.98
Sheriff	\$128,185.00	3.5%		\$4,486.48	132,761.48
Supervisors	\$45,573.00	3.5%	2.25%	\$1,595.06	47,168.06
Treasurer	\$82,485.00	3.5%		\$2,88698	\$85,371.98

Dated this 16th day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Belt, Wichman, Schultz. Motion Carried.**

4. RECEIVED/FILED

A. Salary Actions

- 1) Sheriff – Payroll Status Change of Brandon Allen, Ryan Avis, Tanner Frain, Doug Kelsey, Jeremy Warren.
- 2) Jail – Payroll Status Change of Ben Heath.
- 3) Promise Partners – Payroll Status Change of Scott Root.
- 4) Secondary Roads – Payroll Status Change of Jon Johnson.
- 5) Treasurer – Payroll Status Change of Brandy Olsen, Mary Jo Turpen, Debra Gutgsell, Lara Waugh.
- 6) Communications – Payroll Status Change of Heather Townsend.

- 7) Conservation – Payroll Status Change of Jared Mahoney, Craig Voss, Andrew Casson.
- 8) Recorder – Payroll Status Change of Jeanne Pfeiffer.

B. Reports:

- 1) Recorder’s Fee Book for March 2019.
- 2) Sheriff’s Reports of Fees Collected and Disbursed for March 2019.

5. ADJOURN

Motion by Schultz, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:40 AM.

Tim Wichman

Tim Wichman, Chairman

Becky Belt

ATTEST:

Becky Belt, Finance, Auditor’s Office

APPROVED: April 23, 2019

PUBLISH: X

April 23, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. April 16, 2019, Minutes as read.
- B. Conservation – Employment of Jenn Buyert, as Seasonal Burn Crew.
- C. Treasurer – Employment of Kelsie Forristall, as Clerk II.
- D. Secondary Roads – Employment of Shaun Kyndesen, as Truck Driver/Laborer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Drake, to open public hearing on first consideration of **Ordinance No. 2019-01**, AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 1.90 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Schultz, second by Belt, to close public hearing. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve first consideration of **Ordinance No. 2019-01**, an Ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 1.90 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District; and to schedule second consideration of said Ordinance for April 30, 2019, at 10:00 AM. Said Ordinance is set out as follows:

POTTAWATTAMIE COUNTY, IOWA

ORDINANCE NO. 2019-01

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 1.90 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District of certain real estate, as shown on the attached plat and which is legally described as follows:

AUD SUB NW SW 7-75-43 PT LTS 2 & 3 COMM SW COR LT 3 TH N310.02' ELY472.86' SLY399.61' W540.64' TO POB

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed and Approved _____.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

AYES: Wichman, Belt, Grobe; NAYS: Schultz, Drake. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 24-2019**, a Resolution entitled: Pottawattamie County Conflict of Interest Policy. Said Resolution is set out as follows:

RESOLUTION NO. 24-2019

POTTAWATTAMIE COUNTY CONFLICT OF INTEREST POLICY

In addition to State of Iowa, and Local codes, applicable to Conflict of Interest, the following policy, pertaining to Federal Funds shall be applicable.

Per 2 CFR Part 200.112 Conflict of Interest

The Federal awarding agency must establish conflict of interest policies for Federal awards. Pottawattamie County must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.

And per 2 CFR Part 200.318 (c)(1) General Procurement Standards

Pottawattamie County must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest.

Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a

financial or other interest in or a tangible personal benefit from a firm considered for a contract.

The officers, employees, and agents of Pottawattamie County may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, Pottawattamie County may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of Pottawattamie County.

To the extent permitted by federal, state, or local laws or regulations, violations of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against officers, employees, or agents.

Dated this 23rd day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe; ABSENT: Schultz. Motion carried.

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 25-2019**, a Resolution entitled: Pottawattamie County Fraud Reporting Policy. Said Resolution is set out as follows:

RESOLUTION NO. 25-2019

POTTAWATTAMIE COUNTY FRAUD REPORTING POLICY

2 CFR Part 200
200.113 Mandatory disclosures.

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment.

If a County department or employee learns of a violation of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant, the department or employee must report the violation to:

Tim Wichman, Chairman, Board of Supervisor; and/or
Matt Wilber, County Attorney; and/or
Melvyn Houser, County Auditor.

The above named are responsible for reporting the violation to the relevant federal agency or pass-through agency in writing and in a timely manner.

Dated this 23rd day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve the drafting of an addendum to the County’s current Procurement Policy. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 26-2019**, a Resolution entitled: Resolution for Second and Third Quarter 2018-19 Transfer to Secondary Roads Fund. Said Resolution is set out as follows:

RESOLUTION NO. 26-2019

RESOLUTION FOR SECOND AND THIRD QUARTER 2018-2019 TRANSFER TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Services Fund to the Secondary Roads Fund, and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa, and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$2,486,750 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 23rd day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman				

_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to approve and authorize Board to sign **Resolution No. 27-2019**, a Resolution entitled: Resolution for Interfund Operating Transfer. Said Resolution is set out as follows:

RESOLUTION NO. 27-2019

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to transfer money from 0001 General Basic Fund, to 0046 West SWCD/Pott Structures Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$622.70 is ordered to be transferred from 0001 General Basic Fund, to 0046 West SWCD/Pott Structures Fund; and

SECTION 2: The Auditor is directed to correct his/her books accordingly and to notify the Treasurer of this operating transfer.

Dated this 23rd day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

4. RECEIVED/FILED

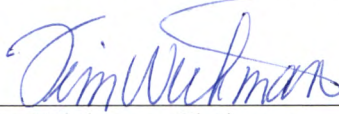
A. Salary Actions:

- 1) Buildings and Grounds – Payroll Status Change of Jeffrey Walker, Andrew Smith, Benjamin Shudak.
- 2) Attorney – Payroll Status Change of Lyndze Olivas, James Burger, Hope Rodarte.
- 3) Community Services – Payroll Status Change of Abbie Ashcraft, Shelly Hovey.

5. ADJOURN

Motion by Drake second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:48 PM.



Tim Wichman, Chairman

ATTEST:



Melvyn Housey, County Auditor

APPROVED: April 30, 2019
PUBLISH: X

April 30, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, an seconded by Schultz to approve

- A. April 23, 2019, Minutes as read.
- B. Treasurer – Employment of Michelle Howell, as Clerk II.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to postpone for one week the second consideration of **Ordinance No. 2019-01**, an Ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 1.90 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District. **Roll Call Vote: AYES: Drake, Belt, Schultz, Grobe. NAY: Wichman. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign The Residential Anti-displacement and Relocation Assistance Plan (RARA); The Signature Authorization Change Form; and Administrative Plan regarding the Community Development Block Grant for the Downtown Revitalization projects for Macedonia and Carson. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve HGM's Fee Proposal for updating the Courthouse Master Plan. Said costs shall not exceed \$26,000.00. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve changes to County's Sick Leave Policy. UNANIMOUS VOTE.

Motion by Schultz, and seconded by Drake, to go into Closed Session #1 as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Drake, and seconded by Belt, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to send notice to Attorney to employee regarding any compensation due employee. UNANIMOUS VOTE. Motion carried.

Motion by Belt, and seconded by Schultz, to go into Closed Session #2 as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, and seconded by Schultz, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 28-2019.**, a Resolution entitled: Pottawattamie County – Procurement Policy Addendum. Said Resolution is set out as follows:

RESOLUTION NO. 28-2019

Pottawattamie County - PROCUREMENT POLICY Addendum

PURPOSE

This procurement policy is an addendum to the Pottawattamie County Procurement Policy adopted on March 16, 2009. The purpose of this procurement policy addendum is to ensure that sound business judgement is utilized in all procurement transactions and that supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition. These procedures will ensure that all solicitations incorporate clear and accurate descriptions of the technical requirements for the goods or services being procured. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply.

APPLICATION

This procurement policy addendum only applies to the procurement of all supplies, equipment, and construction and services of and for Pottawattamie County that include any federal program funding. The Procurement Policy adopted on March 16, 2009 is still effective but applies exclusively to non-federal funding. In regards to any such federal programs, all procurement will be done in accordance with 2 CFR; Part 200. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply. For the purposes of this procurement policy addendum, when federal requirements conflict with local or state requirements, the federal requirement, or most restrictive requirement will be followed.

POLICY

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

- A. Micro-Purchase Procedures 200.320(a)
 - i. The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold - \$10,000 (200.67).
 - ii. To the extent practicable, must distribute micro-purchases equitably among qualified suppliers.
 - iii. May be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.
- B. Small Purchase Procedures 200.320(b)
 - i. Are those relatively simple and informal procurement methods for securing services, supplies, or other property that does not cost more than the simplified acquisition threshold - \$250,000 (200.88).
 - ii. Price or rate quotations are to be obtained from an “adequate number” of qualified sources.
 - iii.
- C. Sealed Bidding (formal advertising) 200.320(c)
 - i. Lowest priced, responsive, responsible, bidder WINS.
 - ii. The preferred method for construction when sealed bidding is “feasible”, which is when certain conditions are present.

- iii. Bids must be solicited from an “adequate number of known suppliers”, providing them sufficient response time before date for the opening of bids.
- iv. Bids will be opened at the time and place prescribed in the invitation for bids.
- v. Must publicly advertise the invitation for bids.
- vi. Bids must be opened publicly.
- vii. Other procedural requirements at 200.320(c)(2).

D. Competitive Proposals 200.320(d)

- i. Used when conditions are not appropriate for the use of sealed bids.
- ii. The appropriate method when more than one source is expected to submit an offer and either a fixed-price or cost-reimbursement type contract is awarded.
- iii. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with **price** and other factors considered.
- iv. Requests for proposals **must be publicized** and identify all evaluation factors and their relative importance.
- v. Proposals must be solicited from an adequate number of qualified sources.
- vi. Must have written method for conducting technical evaluations of the proposals received and for selection of the contract.

E. Noncompetitive Proposals 200.320(f)

- i. Procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - a. **One Source:** the item is available only from a single source.
 - b. **Exigency/Emergency:** an exigency or emergency will not permit a delay resulting from competitive solicitation.
 - c. **Awarding Agency Approval:** the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity.
 - d. **Inadequate Competition:** after the solicitation of a number of sources, competition is determined inadequate

CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN’S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS (200.321)

- A. Assuring that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources;
- B. Placing qualified small and minority businesses and women’s business enterprises on solicitation lists;
- C. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises;
- D. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women’s business enterprises;

- E. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING (200.323)

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. Pottawattamie County shall perform some form of cost/price analysis for every procurement action, including contract modifications, amendments, or change orders. Pottawattamie County shall make an independent estimate prior to receiving a bid or proposal.
- C. Pottawattamie County shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. In determining a fair and reasonable profit, Pottawattamie County must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance and the industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

Pottawattamie County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price. (200.324)

- (a) Pottawattamie County must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition.
- (b) Pottawattamie County must make available upon request, for the Federal awarding agency or pass-through entity preprocurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:
 - (1) Pottawattamie County's procurement procedures or operation fails to comply with the procurement standards in this Part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
 - (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- (c) Pottawattamie County is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this Part.
 - (1) Pottawattamie County may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;
 - (2) Pottawattamie County may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from Pottawattamie County that it is complying with these standards. Pottawattamie County must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

AWARDED CONTRACTS

- A. Pottawattamie County will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM). www.sam.gov (200.213)
- B. Contracts awarded shall contain the applicable contract provisions described in 2 CFR 200.326 and Appendix II to Part 200.
- C. Pottawattamie County will maintain written standards of conduct covering conflicts of interest and must provide for disciplinary action to be applied for violations of such standards as defined in 2 CFR 200.318 (c) (1).

No officer, employee, or agent of the Pottawattamie County shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

The employee, officer, or agent; Any member of his/her immediate family; His/her partner; or An organization which employs, or is about to employ any of the above has a financial or other interest in the firm selected for award.

Pottawattamie County officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

To the extent permitted by federal, state, or local law or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Pottawattamie County's officers, employees, or agents.

Dated this 30th day of April, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve Disallowed Homestead Applications. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

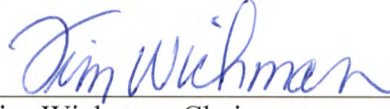
A. Salary Actions

- 1) Communications – Payroll Status Change of Abby Fredrich, Elizabeth Sanders, Kena Woods.
- 2) Sheriff – Payroll Status Change of Trey Carstens, Jeremy Harker, Andy Brown, Tony Leick, Zacharie Norman, Pennie Smith.
- 3) Jail – Payroll Status Change of Rick Brown, Mark Smith, Kelly Gammel, Tony Rubek, Steve Ecker, Mike Bowen, James Bruun.

5. ADJOURN

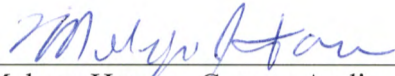
Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:50 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: May 7, 2019

PUBLISH: X

May 7, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. April 30, 2019, Minutes as read.
- B. Conservation – Employment of Jennifer Miller, as Seasonal, Day Hire.
- C. Secondary Roads – Employment of Derrick Klahn, as Truck Driver/Laborer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve second consideration of **Ordinance No. 2019-01**, an Ordinance to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 1.90 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District; and to adopt said Ordinance No. 2019-01 into law. Said Ordinance is set out as follows:

POTTAWATTAMIE COUNTY, IOWA

ORDINANCE NO. 2019-01

AN ORDINANCE to amend the Official Zoning Map of Pottawattamie County, Iowa, by changing the district designation of approximately 1.90 acres from a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - AMENDMENTS: That the Official Zoning Map, as adopted by reference in Section 8.003.020 of the Pottawattamie County, Iowa, Zoning Ordinance, be and the same is hereby amended by changing the district designation from its present designation of a Class A-4 (Loess Hills) to a Class C-2 (General Commercial) District of certain real estate, as shown on the attached plat and which is legally described as follows:

AUD SUB NW SW 7-75-43 PT LTS 2 & 3 COMM SW COR LT 3 TH N310.02' ELY472.86' SLY399.61' W540.64' TO POB

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - REPEAL OF CONFLICTING ORDINANCES: That all ordinance or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed and Approved April 30, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○

Scott A. Belt				

	○	○	○	○
Justin Schultz				
	○	○	○	○
Marilyn Jo Drake				
	○	○	○	○
Lynn Grobe				
ATTEST: _____				
Melvyn Houser, County Auditor				

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Cortny Garmong, BSN, RN, GBA; and Brittany Whittington with Lockton Companies, and Michael Williams with The Harry A. Koch Company came before the Board to submit Aggregate Reports and to update the Board on the Wellness Program. This was a discussion only. No action was taken.

Motion by Drake, second by Belt, to go into Closed Session #1 as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to go out of Closed Session. **AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign letter of support for construction of Council Bluffs Soccer Club’s indoor turf field complex. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign Business Property Lease with Green World Council Bluffs, LLC for storage purposes by the Iowa Department of Human Services. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign Lease / State & Local Term Rental Agreement with Pitney Bowes for mail opening machine for the Iowa Department of Human Services. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to support Coulthard Levee Drainage District’s efforts to initiate and continue direct contact with the appropriate County, State, and Federal elected officials to request that the Federal Government’s responsibility to close and repair breeches to the Coulthard Levee within the confines of Desoto National Wildlife Refuge. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Elizabeth Sanders; Jacob Hardiman; Alicia Cotton, Heather Cregeen,
- 2) Jail – Payroll Status Change of Rodney Oliver.
- 3) Conservation – Payroll Status Change of Penney Ryan, Jordan Degraff.
- 4) Planning – Payroll Statues Change of Deborah Miller.


B. Out of State Travel Notification:

- 1) Sheriff’s Office.

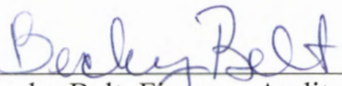
5. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:29 AM.



Tim Wichman, Chairman

ATTEST: 

Becky Belt, Finance, Auditor's Office

APPROVED: May 14, 2019
PUBLISH: X

May 14, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. May 7, 2019, Minutes as read.
- B. Planning-Public Health – Transfer of Camber Reed from Auditor’s Office to Planning-Public Health, as Clerk II.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve tax suspension pursuant to Iowa Code Section 427.9, for property located at 1727 2nd Avenue, Council Bluffs, Iowa. Said suspension is for current taxes, and future taxes. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize Chairman to sign IT Services Agreement between the City of Avoca and the Pottawattamie County Information Technology Department. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz to approve and authorize the hiring for the Network Administrator I position at the discretion of Chief Information Officer David Bayer. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board concerting the revised Master Plan Letter Form Agreement regarding the Courthouse Mater Plan, this matter was postponed until representatives from HGM can come before the Board for clarification of issues raised by the Board. No official action was taken on approving the revised Agreement at this meeting.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve the County’s dental insurance plan with Metlife with a 7% increase for FY 2019/20. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to terminate the County employee YMCA benefit effective June 30, 2019. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the Job Description for Community Health Organizer – Temporary with the Public Health Department; and approval for posting said job. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve the Job Description for Environmental Health Intern with the Public Health Department; and approval for posting said job. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve creating of a fund with the Pottawattamie County Community Foundation, upon review of the agreement by the County Attorney’s Office. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Belt, to approve Final Plat of Emsick Acres, a subdivision situated in Lewis Township; and authorize Board to sign **Planning and Zoning Resolution No. 2019-05**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-05**

WHEREAS, this Board had approved the preliminary plat of **Emsick Acres**, a residential subdivision situated in **Lewis Township**, by approval of Planning and Zoning Resolution No. **2019-03**, dated **March 19, 2019**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2019-02**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Emsick Acres**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED May 14, 2019

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake				

Attest: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board on the proposed Amendment to FY 2018-19 budget, a Motion was made by Drake, and seconded by Belt, to set date for public hearing on said amendment for May 28, 2019, at 10:00 AM. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board to approve the posting for the Project Assistant position within the Auditor’s Office, this matter was postponed until Auditor Melvyn Houser was present to answer additional question by the Board. No official action was taken at this meeting on the posting of this position.

4. RECEIVED/FILED

A. Salary Actions

- 1) Auditor – Payroll Status Change of Kristy Hassay.
- 2) Secondary Roads – Payroll Status Change of Brian Manhart.
- 3) Jail – Payroll Status Change of Matthew Corum, Todd Schlines, Riley Jones. Trevor Ceder, Kyle Hackett, Garrett Lembke, Steve Noecker.

B. Reports:

- 1) Recorder’s Fee Book for April 2019.

C. Out of State Travel Notification:

- 1) Jail.

5. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:16 PM.

Tim Wichman

Tim Wichman, Chairman

Becky Belt

Becky Belt, Finance, Auditor’s Office

ATTEST:

APPROVED: May 21, 2019

PUBLISH: X

May 21, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Schultz present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Drake, to approve

- A. May 14, 2019 , Minutes as read.
- B. Engineer/Roads – Employment of Brody Darrington, as Seasonal employee.
- C. Engineer/Roads – Employment of Eric Shoemaker, as Roadside Seasonal employee.
- D. Engineer/Roads – Employment of Brady Schroder, as Truck Driver/Laborer.
- E. Conservation – Employment of Shannon McKinley, as HNC Ranger Intern.
- F. Conservation – Employment of Carl Miller, as EE Day Hire.
- G. Conservation – Employment of Natalie Shaw, as EE Day Hire.
- H. Jail – Employment of Luis Trujillo, as Detention Officer.
- I. Jail – Employment of Mary Justesen, as PRN.
- J. Jail – Employment of Andrea Genereux, as PRN.
- K. Jail – Employment of Natasha Andersen, as PRN.
- L. Planning and Development – Employment of Jeffrey Miller, II, as Building Inspector I.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Building and Grounds Director, Jason Slack, along with Dean Fajen and Ron Tekippe with HGM, came before the Board and discussed the revised Master Plan Letter Form Agreement with regards to the Courthouse Master Plan. After discussion was held, additional modifications were to be made to the Agreement by HGM and resubmitted to the Board for approval. A motion was made by Belt, and seconded by Drake to allow Chairman to sign agreement once amendments were made. UNANIMOUS VOTE. Motion carried.

Engineer John Rasmussen came before the Board to discuss and give an update on the County roads. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign final payment voucher for DeSoto Avenue Boyer River Bridge (Project No. BROS-CO78(190)-5F-78). UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve the County joining the Council Bluffs Housing Trust Fund; and to approve and authorize Board to sign **Resolution No. 29-2019**. Said Resolution is set out as follows:

RESOLUTION NO. 29-2019

RESOLUTION APPROVING WITHDRAWAL FROM THE SOUTHWEST IOWA HOUSING TRUST FUND, AND JOINING THE COUNCIL BLUFFS HOUSING TRUST FUND

WHEREAS, Pottawattamie County, Iowa is currently a member of the Southwest Iowa Housing Trust Fund; and

WHEREAS, the Council Bluffs Housing Trust Fund is adding program funding for rural Pottawattamie County; and

WHEREAS, the Pottawattamie County Board of Supervisors feels it is in the best interest of Pottawattamie County to join the Council Bluffs Housing Trust Fund for housing opportunities.

THEREFORE, BE IT RESOLVED, that the County of Pottawattamie hereby withdraws from the Southwest Iowa Housing Trust Fund, and joins the Council Bluffs Housing Trust Fund.

Dated this 21st day of May, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion Carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve the posting of the Project Assistant position within the Auditor’s Office. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve the hiring for Account Clerk II as follows: Dixie Wilson, at Grade 15, Step 4. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve renewal of County’s Life Insurance and Long Term Disability with National Insurance Services. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

The Board Members discussed and provided updates on their outside representative appointments. This was a discussion only. No action was taken.

4. RECEIVED/FILED

A. Out of State Travel Notification:

- 1) Jail.

5. ADJOURN

Motion by Drake, and seconded by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:25 AM.

Tim Wichman

Tim Wichman, Chairman

ATTEST:

Melvyn Houser

Melvyn Houser, County Auditor

APPROVED: May 28, 2019

PUBLISH: X

May 28, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members, except Drake present, with Schultz appearing via Skype. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve

- A. May 21, 2019, Minutes as read.
- B. Conservation – Employment of Amay Rushing, as PT Education Intern.
- C. Conservation – Employment of Chase Brumm, as PT Intern NAM.
- D. Conservation – Employment of Hanna Barnes, as PT Education Intern.
- E. Sheriff – Employment of Richard Freeman, as Entry Security Personnel.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Grobe, to open public hearing on Amendment to Pottawattamie County FY 2018/19 Budget. Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Grobe, second by Belt, to close public hearing. Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve Amendment to Pottawattamie County FY 2018/19 Budget; and authorize Board to sign Resolution No. 31-2019, a Resolution amending the FY 2018/19 Budget. Said Resolution is set out as follows:

RESOLUTION NO. 31-2019

WHEREAS, there were necessary expenses incurred in some county departments, causing the budget of that department to exceed 100% of costs; and WHEREAS, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

WHEREAS, the public had due notice of the Budget Amendment Hearing, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2018/19 budget.

Dated this 28th day of May, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 32-2019**, a Resolution entitled: Resolution for Appropriations. Said Resolution is set out as follows:

RESOLUTION NO. 31-2019

RESOLUTION FOR APPROPRIATIONS

WHEREAS, it is desired to appropriate funds from budget amendment as follows: 20 – Secondary Roads; 22 – Conservation; 24 – General Assistance, as shown in the FY 2018/19 Pottawattamie County Budget Appropriations, which is attached hereto, marked as “Attachment A”; and

WHEREAS, said appropriation is in accordance with Section 331.434(6), Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor is directed to correct his/her books accordingly, and to notify the Treasurer of the appropriations as set out in “Attachment A”, attached hereto.

Dated this 28th day of May, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST:

_____ Melvyn Houser, County Auditor

ATTACHMENT "A"

**FY 2018-2019 Pottawattamie County Budget Appropriations
Original Appropriation June 19, 2019**

DEPT #	DEPARTMENT NAME	CERTIFIED BUDGET 03/7/18	ORIGINAL	AMENDMENT	AMENDMENT	Original Budget With Amendments	DEPT #
			6/19/2018	APPROX 3/12/19	APPROX 5/28/19		
			Resolution 34-2018	Resolution 18-2019	Resolution 32-2019		
01	Board of Supervisors	10,182,087	10,182,087	541,250		10,723,337	01
02	Auditor	1,708,865	1,708,865			1,708,865	02
03	Treasurer	1,614,029	1,614,029			1,614,029	03
04	Attorney	3,110,124	3,110,124			3,110,124	04
05	Sheriff	7,806,501	7,806,501	91,000		7,897,501	05
06	Debt Service/Supervisors	3,023,908	3,023,908			3,023,908	06
07	Recorder	794,364	794,364			794,364	07
12	Medical Examiner	373,559	373,559			373,559	12
20	Secondary Roads	19,796,790	19,796,790		1,620,000	21,416,790	20
21	Veteran Affairs	431,277	431,277	6,000		437,277	21
22	Conservation	2,087,557	2,087,557	52,000	100,000	2,239,557	22
23	Physical Health & Education	499,634	499,634	130,000		629,634	23
24	General Assistance	168,023	168,023		31,350	199,373	24
25	DHS	440,800	440,800			440,800	25
27	Animal Control	176,209	176,209			176,209	27
29	Corrections-Jail	12,834,234	12,834,234			12,834,234	29
37	Communications-911	3,361,353	3,361,353			3,361,353	37
38	Environmental Health	654,235	654,235	50,000		704,235	38
40	Unemployment-HR	40,000	40,000			40,000	40
48	WIC	667,500	667,500	5,600		673,100	48
50	Human Resources	435,368	435,368			435,368	50
51	Building and Grounds	1,408,126	1,408,126			1,408,126	51
52	Information Services	1,884,106	1,884,106	21,000		1,905,106	52
53	Planning & Development	674,065	674,065			674,065	53
54	GIS	366,156	366,156			366,156	54
57	Promise Partners	308,000	308,000			308,000	57
58	CD Treatment Services	7,500	7,500			7,500	58
59	Case Management	325,000	325,000			325,000	59
60	Mental Health	2,165,981	2,165,981			2,165,981	60
99	Non Departmental	12,567,500	12,567,500	680,000		13,247,500	99
TOTAL		89,912,851	89,912,851	1,576,850	1,751,350	93,241,051	

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve IT Services Agreement between Lewis Township Volunteer Fire Department and Pottawattamie County Information Technology Department. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve IT Services Agreement between 4th Judicial District and Pottawattamie County Information Technology Department. UNANIMOUS VOTE. Motion carried.

Emergency Management Director Doug Reed came before the Board to give an update on the Emergency Operations Center’s renovation and relocation. After said update, discussion was held by the Board, and a Motion was made by Belt, and seconded by Grobe, to pay the sum of \$140,000.00 to the Emergency Management Agency as previously approved, for the renovation and relocation of the Emergency Operations Center. Said funds are to be paid out of the Bond Fund 1610. UNANIMOUS VOTE. Motion carried.

County Engineer John Rasmussen, and Planning and Development Director Matt Wyant, came before the Board to discuss County Permit Fees. This was a discussion only. No action was taken at this time.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 30-2019**, a Resolution to Revise Pottawattamie County 2019 Five Year Road Program. Said Resolution is set out as follows:

RESOLUTION NO. 30-2019

RESOLUTION TO REVISE POTTAWATTAMIE COUNTY 2019 FIVE YEAR ROAD PROGRAM

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan.

The Board of Supervisors of Pottawattamie County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2019), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADDED to the Program’s Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Accomplishment Year (\$1000's of dollars)		
					New amount	
L-KC12--73-78 Local Bridge Replacement TPMS ID: 39407	On Beechnut Road, Over Tributary of Middle Silver Creek	61 0 284750	Bridges LOCAL		\$225	
Totals					\$225	

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
L-(BE02)--73-78 BE02 TPMS ID: 36157	On IDLEWOOD RD, Over SLOCUM CREEK SD, 100'	35 0 285680	Bridges LOCAL	Moved to FY25	\$200	\$0	-\$200
L-(GR12)--73-78 GR12 TPMS ID: 36163	On 432ND ST, Over JORDAN CREEK SD, 140'	25 0 283770	Bridges LOCAL	Moved to FY25	\$276	\$0	-\$276
L-(MA10)--73-78 MA10 TPMS ID: 36182	On BOSTON AVE, Over GRAYBILL CREEK SD, 140'	25 0 284190	Bridges LOCAL	Moved to FY25	\$276	\$0	-\$276
Totals					\$752	\$0	-\$752

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$7,557	\$7,030	\$-527
Farm to Market Funds	\$1,130	\$1,130	\$0
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$0	\$0	\$0
SWAP Funds	\$1,520	\$1,520	\$0
Total construction cost (All funds)	\$10,207	\$9,680	\$-527
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$7,557	\$7,030	\$-527

Dated this 28th day of May, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Grobe, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Grobe, to go out of Closed Session. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Schultz, second by Belt, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Grobe, second by Belt, to go out of Closed Session. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve settlement offer as discussed in closed session. **UNANIMOUS VOTE. Motion carried.**

Council Bluffs Chamber President/CEO Dan Koenig, and Lobbyist Brent Siegrist came before the Board to give an update on the recently completed legislative session. This was a discussion only. No action was taken.

3. RECEIVED/FILED

A. Salary Actions:

- 1) Jail – Payroll Status Change of Kyle Putnam; Craig Formanek.

B. Reports:

- 1) Sheriff's Reports of Fees Collected and Disbursed for 3/30/19 -- 4/30/2019.

4. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:25 PM.

Tim Wichman

Tim Wichman, Chairman

ATTEST:

Melvyn Houser

Melvyn Houser, County Auditor

APPROVED: June 4, 2019

PUBLISH: X

June 4, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. May 28, 2019, Minutes as read.
- B. Secondary Roads – Employment of Monte Isaacson, as Roadside Seasonal.
- C. Information Technology – Employment of Kelly Greer, as Network Administrator I.
- D. Information Technology – Employment of Matthew Reeves, as Network Administrator I.
- E. WIC – Employment of Kris Foley, as Dietitian.
- F. Sheriff – Employment of Hunter Stange, as Entry Security Personnel.
- G. IT – Job Reclassification of Kellie Kincaid from Part-Time Office Assistant, to Full-Time Office Assistant,

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Schultz, to approve final plat of Nava Subdivision, a residential subdivision situated in Lewis Township, and authorize Board to sign **Planning and Zoning Resolution No. 2019-07**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-07**

WHEREAS, this Board had approved the preliminary plat of **Nava Subdivision**, a residential subdivision situated in **Lewis Township**, by approval of Planning and Zoning Resolution No. **2019-04**, dated **March 19, 2019**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2019-03**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Nava Subdivision**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

Dated this 4th day of June, 2019.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Engineer John Rasmussen came before the Board to give an update on County roads. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve payment for Materials Testing from the Farm to Market account for project BRS-CO78(189) – 60-78, CR20 Bridge Replacement, in the amount of \$1,035.97. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve new IT Administrative Rights Policy and Request Form. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign EBS Group Renewal effective 7/1/2019 through June 30, 2020. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve the signing of the Declaration of Disaster Emergency by Chairman Wichman. Due to the severity of the current flooding situation, the Declaration was signed by Chairman Wichman on Friday, May 31, 2019, after verbally being approved by a quorum of the Board of Supervisors on that same day. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize Chairman to sign Law Enforcement Contracts between the County and the City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, City of Minden, City of Neola, City of Oakland, City of Treynor, City of Underwood, City of Walnut. UNANIMOUS VOTE. Motion carried.

Discussion was held by the Board members concerning their outside representative appointments. This was a discussion only. No action was taken.

4. RECEIVED/FILED

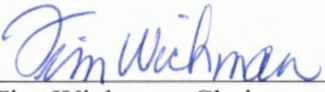
A. Salary Actions:

- 1) Secondary Roads – Payroll Status Change of Nick McCoid; Mitch Rollins; Josh Reynolds; Kevin Ausdemore.
- 2) Communications – Payroll Status Change of Scott Vandervort; David Sands.
- 3) Jail – Payroll Status Change of Amber Roberts.

5. ADJOURN

Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

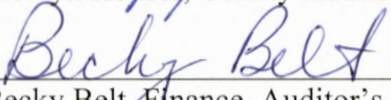
THE BOARD ADJOURNED SUBJECT TO CALL AT 11:17 AM.



Tim Wichman, Chairman

ATTEST: 

Melvyn Houser, County Auditor



Becky Belt, Finance, Auditor's Office

APPROVED: June 11, 2019

PUBLISH: X

June 11, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 8:30 AM. All members, except Schultz present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. June 4, 2019, Minutes as read.
- B. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial/Outdoor Service/Sunday Sales for Genevieve Stueve d/b/a Aeroplane Inn, Honey Creek.
- C. Renewal of Class E Liquor License (LE), granting privileges of Class B Wine Permit/Class C Beer Permit (Carryout Beer)/Class E Liquor License (LE)/Sunday Sales for Fill R Up, Inc. d/b/a Fill R Up, Council Bluffs.
- D. Publication of Claims Allowed for April, 2019.
- E. Jail – Employment of Cory Elonich, as Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve and authorize Chairman to sign Rural Transit System Joint Participation Agreement between Southwest Iowa Planning Council of Atlantic, Iowa and Pottawattamie County for July 1, 2019, through June 30, 2020. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign proposed revision to MAPA’s Interlocal Cooperation Agreement. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign Resolution No. 33-2019, a Resolution entitled: Resolution for 2018-2019 Interfund Transfer to Secondary Roads Fund. Said Resolution is set out as follows:

RESOLUTION NO. 33-2019

RESOLUTION FOR 2018-2019 INTERFUND TRANSFER TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the LOT Secondary Roads Fund to Secondary Roads Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa; and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$2,400,000.00 is ordered to be transferred from the LOT Secondary Roads Fund to the Secondary Road Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 11th day of June, 2019.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: Drake, Belt, Wichman, Grobe. Motion carried.

Motion by Belt, second by Grobe, to approve and authorize Board to sign Resolution No. 34-2019, a Resolution entitled: Resolution for Fourth Quarter 2018-2019 Transfer to Secondary Roads Fund. Said Resolution is set out as follows:

RESOLUTION NO. 34-2019

RESOLUTION FOR FOURTH QUARTER 2018-2019 TRANSFER TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Services Fund to the Secondary Roads Fund, and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa, and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$1,243,375.00 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 11th day of June, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman				
_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve and authorize Chairman to sign Employment Agreements with David Bayer, Chief Information Officer; Suzanne Watson, Community Services Director; Jason Slack, Buildings and Grounds Director; John Rasmussen, County Engineer; Janet Lemrick, Human Resources Director; and Matt Wyant, Planning and Development Director. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Belt, to approve RAGBRAI Welcome Letter. UNANIMOUS VOTE. Motion carried.

3. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt to deny the Class B Beer (BB) (includes Wine Coolers) Liquor License for Backpocket Brewing, LLC d/b/a Backpocket Brewing, for properties located at 53838 Hwy 83 in Walnut, and 42935 Tamarack Road in Oakland. Roll Call Vote: AYES: Drake, Belt, Wichman; NAY: Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to deny the Class C Liquor License (LC) (Commercial) for Mike Mott and Audrey Lampe, LLC d/b/a Iowa Beer Bus / Sassy Slushy, for property located at 31928 Tamarack Road in Minden. Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve final renewal of IMWCA's 2019/2020 Work Comp policy. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Sheriff's Office – Payroll Status Change of Sam Arkfeld.


B. Out of State Travel Notification:

- 1) Board of Supervisors.
- 2) Sheriff's Office.

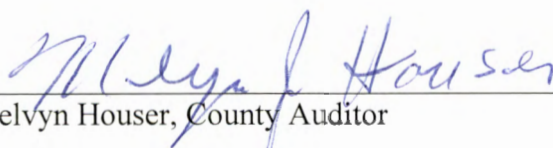
5. ADJOURN

Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 9:08 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: June 18, 2019
PUBLISH: X

June 18, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, second by Schultz, to approve

- A. June 11, 2019 , Minutes as read.
- B. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's Marketing Company d/b/a Casey's General Store #3204, Minden.
- C. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's Marketing Company d/b/a Casey's General Store #3205, Council Bluffs.
- D. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Kum & Go #23, Neola.
- E. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Fill R Up, Inc., Council Bluffs.
- F. Conservation – Employee Payroll Status Change of Jeff Franco, Operation Supervisor.
- G. Conservation – Employee Payroll Status Change of Samantha Stivers, Administrative.
- H. Conservation – Employment of Zachary Moore, Brock Bortolotti, and Andrew West as NAM Seasonal.
- I. Sherriff's Office/Communications Division – Employment of Desiree Castro and Calee Morgal as Telecommunications Operator

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Job Description for Environmental Education Coordinator/Naturalist; and to approve posting of said Job Description. UNANIMOUS VOTE. Motion carried.

Advance Southwest Iowa Corporation's Executive Director, Paula Hazelwood came before the Board to give an update on the Agency's quarterly activity and initiatives. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve repairs and cost of Smoke Control System at Jail in the amount of \$145,000.00. Said funds are to be paid from the Bond Fund 1610. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Belt, to approve adding 238th Street and Dogwood Road to the Official Bituminous Road Resolution, and authorize Board to sign **Resolution No. 35-2019**, a Resolution entitled: Resolution for Establishing Official Bituminous Roads . Said Resolution is set out as follows:

RESOLUTION NO. 35-2019

RESOLUTION FOR ESTABLISHING OFFICIAL BITUMINOUS ROADS

WHEREAS, the Pottawattamie County, Iowa, Board of Supervisors, amended the Pottawattamie County, Iowa, Zoning Ordinance by adopting Ordinance #2015-05, effective December 18, 2015; and

WHEREAS, Section 8.002.200.150 defines "hardsurfaced street" as a street which has a full-depth surfacing consisting of concrete, or asphalt with a structural capacity equivalency of concrete, constructed in accordance with appropriate local, County or state regulations or a street

that the surfacing has been prepared and treated with a bituminous coating and designated by the County Board in a Resolution as an Official Bituminous Road; and

WHEREAS, the Board of Supervisors in conjunction with the County Engineer has reviewed the current Pottawattamie County, Iowa, Secondary Road System Roads and has determined that only certain roads are sufficiently improved with a bituminous product that warrants allowing residential development to take place along;

NOW, THEREFORE, BE IT RESOLVED, by the Pottawattamie County, Iowa, Board of Supervisors, that the following County Roads be classified as "Official Bituminous (Sealcoat, Blacktop, Asphalt) Roads " for the purpose of satisfying Section 8.002.200.150 of the Pottawattamie County, Iowa, Zoning Ordinance:

Road Name	From	To
Dogwood Road	McPherson Avenue	East property line of 23973 Dogwood Road
238 th Street	Hwy 6	Hackberry Road

Dated this 18th day of June, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Drake, second by Schultz, to approve and authorize Board to sign **Resolution No. 37-2019**, a Resolution to appropriate funds for FY 2019-20 Budget. Said Resolution is set out as follows:

RESOLUTION NO. 37-2019

APPROPRIATIONS RESOLUTION

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning **July 1, 2019**, in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The amounts itemized by fund and by department or office on the attached Schedule, are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached Schedule.

SECTION 2: Subject to the provisions of other County procedures and regulations, and applicable State Law, the appropriations under Section 1 shall constitute authorization for

the department or officer to make expenditures or incur obligations from the itemized fund, effective **July 1, 2019**.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability, or enter into the contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4: If any time during the **2019-2020** Budget Year the Auditor ascertains that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers as prescribed by law or as otherwise required and determined within reasonable limits during the **2019-2020** Budget Year.

SECTION 6: All appropriations authorized in accordance with this resolution lapse, **June 30, 2020**.

Dated this 18th day of June, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

ATTACHMENT

FY 2019-2020 Pottawattamie County Budget Appropriations
Original Appropriation June 18, 2019

DEPT #	DEPARTMENT NAME	CERTIFIED BUDGET 03/12/19	ORIGINAL 6/18/2019 Resolution 37-2019	Original Budget With Amendments	DEPT #
01	Board of Supervisors	11,807,743	11,807,743	11,807,743	01
02	Auditor	1,783,558	1,783,558	1,783,558	02
03	Treasurer	1,685,970	1,685,970	1,685,970	03
04	Attorney	3,250,927	3,250,927	3,250,927	04
05	Sheriff	8,270,698	8,270,698	8,270,698	05
06	Debt Service/Supervisors	3,013,290	3,013,290	3,013,290	06
07	Recorder	770,709	770,709	770,709	07
12	Medical Examiner	385,775	385,775	385,775	12
20	Secondary Roads	20,932,785	20,932,785	20,932,785	20
21	Veteran Affairs	500,899	500,899	500,899	21
22	Conservation	2,287,745	2,287,745	2,287,745	22
23	Physical Health & Education	689,627	689,627	689,627	23
24	General Assistance	205,735	205,735	205,735	24
25	DHS	447,800	447,800	447,800	25
27	Animal Control	164,233	164,233	164,233	27
29	Corrections-Jail	13,082,879	13,082,879	13,082,879	29

37	Communications-911	3,455,909	3,455,909	3,455,909	37
38	Environmental Health	664,876	664,876	664,876	38
40	Unemployment--HR	40,000	40,000	40,000	40
48	WIC	695,049	695,049	695,049	48
50	Human Resources	456,520	456,520	456,520	50
51	Building and Grounds	1,430,694	1,430,694	1,430,694	51
52	Information Services	2,109,380	2,109,380	2,109,380	52
53	Planning & Development	694,652	694,652	694,652	53
54	GIS	387,159	387,159	387,159	54
57	Promise Partners	328,040	328,040	328,040	57
58	CD Treatment Services	7,500	7,500	7,500	58
59	Case Management	325,000	325,000	325,000	59
60	Mental Health	1,973,951	1,973,951	1,973,951	60
99	Non Departmental	9,453,500	9,453,500	9,453,500	99
	TOTAL	91,302,603	91,302,603	91,302,603	

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Schultz, second by Belt, to approve and authorize Chairman to sign Amendment to the Agreement Between The Omaha-Council Bluffs Metropolitan Area Planning Agency and Pottawattamie County, Iowa to Grant 18POTT01 – Pottawattamie County CITIES Administration Cities of: Carson & Hancock. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, second by Belt, to approve and authorize Chairman to sign Amendment to the Agreement Between The Omaha-Council Bluffs Metropolitan Area Planning Agency and Pottawattamie County, Iowa to Grant 17POTT01 – Pottawattamie County CITIES Administration Cities of: Macedonia, Minden, Treynor, and Walnut Projects. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, second by Schultz, to approve Agreement Between The Omaha-Council Bluffs Metropolitan Area Planning Agency and Pottawattamie County, Iowa to Grant 19POTT02 – Pottawattamie County CITIES Administration Cities of: Macedonia and Treynor. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Grobe, to approve and authorize Board to sign **Resolution No. 36-2019**, a Resolution for Interfund Operating Transfer. Said Resolution is set out as follows:

RESOLUTION NO. 36-2019

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to transfer money from the Gaming Fund, to the Property Acquisition & Improvement Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$3,000,000 is ordered to be transferred from the Gaming Fund to the Property Acquisition & Improvement Fund; and

SECTION 2: The Auditor is directed to correct his/her books accordingly and to notify the Treasurer of this operating transfer.

Dated this 18th day of June, 2019.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

4. RECEIVED/FILED

A. Salary Actions

- 1) SW Iowa Juvenile Detention – Employment of Alexander Fuller; and Kara Tye.
- 2) Communications – Payroll Status Change of Alicia Cotton; Heather Cregeen.
- 3) Secondary Roads – Payroll Status Change of Zach Lairmore.


B. Reports:

- 1) Recorder’s Fee Book for May, 2019.


5. ADJOURN

Motion by Grobe, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:15 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: June 20, 2019
 PUBLISH: X

June 20, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. June 18, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve the appointment of Holly Collins to serve on the Veteran Affairs Commission. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Newly appointed Veteran Affairs Commissioner Holly Collins appeared before the Board, and was sworn in for a three year term, commencing July 1, 2019, and ending June 30, 2022.

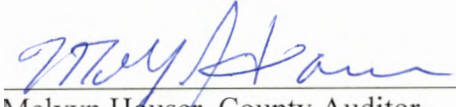
3. ADJOURN

Motion by Drake, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:08 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: June, 25, 2019
PUBLISH: X

June 25, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members except Drake present, with Chairman Wichman presiding until 10:40 AM. At that time, Pro-Tem Schultz took over and presided for the remaining of the meeting.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Schultz, to approve

- A. June 20, 2019 , Minutes as read.
- B. Planning/Public Health – Employment of Trenton Behr, as Environmental Health Intern.
- C. Auditor – Employment of McAlister Overholtzer, as Temporary Project Assistant.
- D. Communications – Employment of Desiree Castro and Calee Morgal, as Telecommunicators.
- E. Renewal of Iowa Retail Permit Application for Desoto Bend Mini Mart, Missouri Valley.
- F. Renewal of Iowa Retail Permit Application for The Mile Away, Council Bluffs.
- G. Publication for Claims Allowed for May 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Executive Director and CEO of the Iowa West Racing Association Pete Tulipana, came before the Board to discuss appointment of the ex officio, nonvoting members of the Board of Directors of the Iowa West Racing Association, pursuant to recent changes to the Iowa Code by SF 617. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve funding for Avoca Main Street, Inc. for FY 2019-2020, in the amount of \$3,000.00. Said funds are to be paid from the Gaming Fund. UNANIMOUS VOTE. Motion carried.

Deb Allmon with the Treasurer's Office came before the Board to discuss tax abatements for the following properties/parcels: **Owner: City of Council Bluffs:** Parcel: 7443 17 300 008; and 7443 04 426 001. **Owner: State of Iowa:** Parcel: 7544 17 433 001. **Owner: United States of America: (Drainage items)** – VanMan Drainage: 7745 03 400 003; 7745 03 400 001; 7745 02 100 001; 7745 03 200 001; 7745 03 400 004; 7745 03 200 002; 7745 03 400 002; 7745 03 400 005; Noble Lake Drainage: 7745 02 100 001. **Mobile Homes in Mobile home communities (Scrapped):** VIN: ZWK70146714 FORMER SITUS: 3128 11TH AVENUE / OWNER: NORA PIGMAN (DECEASED); VIN: C44 FORMER SITUS:1111 S 32ND STREET / OWNER: RODRIGUEZ RAMOS, JAIME; VIN: GW6514C3N1558 FORMER SITUS: 3405 CHIPPEWA CIRCLE / OWNER: CHARLES-DAWN HANEY – SCRAPPED IN 2012. No action was taken at this time.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve project plans and authorization for Chairman to sign cover sheet for the G30 West Nishnabotna River Bridge replacement project, project number BRS-SWAP-C078(195)--FF-78. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Belt, to approve Pottawattamie County Information Classification Policy. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve Pottawattamie County End User Security Policy. UNANIMOUS VOTE. Motion carried.

Director of Planning and Development Matt Wyant, and Public Health Administrator Maria Sieck came before the Board to give an update on the Public Health Department. This was a discussion only. No action was taken.

Conservation Program Manager Jeff Franco came before the Board to give an update on the Conservation Department / County Parks. This was a discussion only. No action was taken.

Motion by Grobe, second by Belt, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Belt, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to go out of Closed Session. **Roll Call Vote: AYES: Belt, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Belt, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to go out of Closed Session. **Roll Call Vote: AYES: Belt, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Belt, Schultz, Grobe. Motion carried.**

Motion by Grobe, second by Belt, to go out of Closed Session. **Roll Call Vote: AYES: Belt, Schultz, Grobe. Motion carried.**

3. RECEIVED/FILED

A. Salary Actions:

- 1) Jail – Payroll Status Change of Taylor Thomas.

B. Reports:

- 1) Sheriff – Reports of Fees Collected and Disbursed for May 2019.

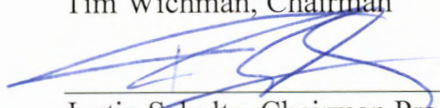
4. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:45 P.M.



Tim Wichman, Chairman



Justin Schultz, Chairman Pro-Tem

ATTEST:


Melvyn Houser, County Auditor

APPROVED: July 1, 2019

PUBLISH: X

July 1, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve:

- A. June 25, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to canvass Riverside School’s Special Election, and to authorize Auditor to pay election costs. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve Western Iowa Development Agency’s funding request in the amount of \$60,000.00. for FY 2019/20, with said amount being billed and paid in quarterly installments. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Support Agreement between Pottawattamie County Information Technology Department and Pottawattamie County Emergency Management Agency. UNANIMOUS VOTE. Motion carried.

3. RECEIVED/FILED

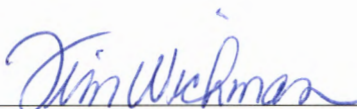
A. Salary Actions

- 1) Communications – Payroll Status Change of Torie Brummett.
- 2) Secondary Roads – Payroll Status Change of Kyle Schroeder and Shawn Bluml.

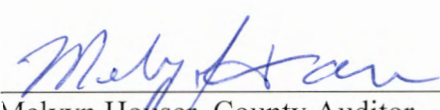
4. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:50 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: July 1, 2019
PUBLISH: X

July 9, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present, except Drake present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve

- A. July 1, 2019, Minutes as read.
- B. Auditor – Employment of Kayle Price as temporary Project Assistant.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Iowa Economic Development's CDBG Funding – IowaGrants.org – Single Audit Form. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign letter to Iowa Economic Development Authority requesting an extension for Pottawattamie County / Carson / Macedonia CDBG Downtown Revitalization Project. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to award and approve contract 78-CO78-200 with Minturn, Inc in the amount of \$1,674,201.88 for Railroad Highway Repairs. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve Staffing Agreement between Titan Medical Group LLC, and Pottawattamie County Public Health, and Nursing Bill Rates with Titan Medical Group LLC. UNANIMOUS VOTE. Motion carried.

Discussion was held by the Board with Human Resources Director Jana Lemrick concerning a new Public Information Officer position with the County. Before a decision can be made to approve the Job Description presented to the Board, and the posting of said position, additional information must be obtained by Human Resources. Therefore, no decision was made on approving or posting the position at this time, but will be placed on the Board's agenda at a later date.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Letter of Agreement with Baker Tilly Virchow Krause, LLP to conduct a Classification and Compensation Study Project for Pottawattamie County. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve fund appropriation for support of MAPA for FY 19/20 in the amount of \$43,332.00, payable in two installments, with the first installment in the sum of \$21,666.00 due July 2019, and the second installment in a like amount due January 2020. UNANIMOUS VOTE. Motion carried.

A motion was made by Schultz, and seconded by Grobe, to set aside the agenda to discuss the liquor license submitted by Backpocket Brewing / Iowa Craft Beer Tent during RAGBRAI. This was a discussion only. No action was taken.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Merissa Cox, Kaylena Fietz, Jillian Gantt, Cheryl Hawkins, Calee Morgal, Elizabeth Sanders, Kena Woods.

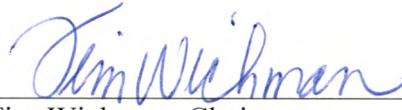
B. Reports:

- 1) Recorder’s Fee Book for June 2019

5. ADJOURN

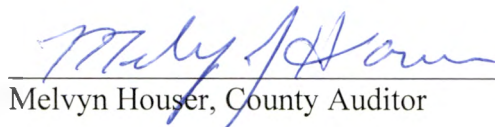
Motion by Grobe, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:40 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: July 16, 2019

PUBLISH: X

July 16, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, seconded by Belt, to approve

- A. July 9, 2019, Minutes as read.
- B. Renewal of Class E Liquor License (LE), granting privileges of Class B Wine Permit/Class C Beer Permit (Carryout Beer)/Class E Liquor License (LE)/Sunday Sales for Casey's Marketing Company d/b/a Casey's General Store #3205, Council Bluffs.
- C. Attorney – Job Reclassification of Christine Shockey from Attorney II to Attorney III.
- D. Planning/Public Health – Employment of Antonio Igbokidi, as Community Health Organizer.
- E. Attorney – Employment of Mandi Schnepf, as Clerk II.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Donna Barry, Regional Director for Senator Chuck Grassley, came before the Board to give an update and to discuss the flooding and levy system in areas North of Council Bluffs. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve Application for Use of Pottawattamie County Grounds for Bible Reading Marathon on August 7 – 10, 2019. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Wichman, and seconded by Belt, to approve the Veteran Affairs Commission's recommendation to hire Nick Jedlicka as Director of Pottawattamie County Veteran Affairs, at the annual starting salary of \$72,000.00. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve and authorize Chairman to sign Pottawattamie County GIS Activities FY 20 Agreement between MAPA and Pottawattamie County. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Drake, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Grobe, second by Belt, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to proceed with negotiations to purchase property for \$200,000.00. **Roll Call Vote: AYES: Drake, Wichman, Schultz, Grobe. NAY: Belt. Motion carried.**

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to approve Liquor License submitted by Backpocket Brewing for the location of 42935 Tamarack Road outside Avoca on July 21, 2019, on the condition that the Conditional Use

Permit is approved. **Roll Call Vote: AYES: Wichman, Schultz, Grobe. NAYS: Belt, Drake. Motion carried.**

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to approve Liquor License submitted by Backpocket Brewing for the location of 53838 Hwy 83 outside Walnut on July 21, 2019, on the condition that the Conditional Use Permit it approved. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. NAY: Drake. Motion carried.**

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve Employment Agreement with Mark Shoemaker, Director of Conservation. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve Pottawattamie County Treasurer’s Semi Annual Report for January 1, 2019 – June 30, 2019. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED


A. Salary Actions

- 1) Jail – Payroll Status Change of Dillion Willadsen.
- 2) Communications – Payroll Status Change of Rachel Bieghler, Alicia Cotten, Heather Cregeen, and Calee Morgal.
- 3) Recorder – Payroll Status Change of Kathie Kallas.

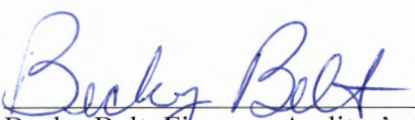
5. ADJOURN

Motion by Schultz, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:25 A.M.



 Tim Wichman, Chairman

ATTEST: 

 Becky Belt, Finance, Auditor’s Office

APPROVED: July 23, 2019
PUBLISH: X

July 23, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 AM. All members, except Schultz present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. July 16, 2019, Minutes as read.
- B. Publication of Claims Allowed for June, 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve a public hearing be set for August 13, 2019, at 10:00 AM, for sale of Parcel No. 754433127001 to the Iowa Department of Transportation for the interstate expansion project. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign Memorandum of Understanding between Pottawattamie County and West Pottawattamie Ag Extension. UNANIMOUS VOTE. Motion carried.

Danna Kehm, CEO of Pottawattamie Arts Culture Entertaining came before the Board to give an update on current and future project of Pottawattamie Arts Culture Entertainment. This was a discussion only. No action was taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt to approve payment of ISAC FY 2020 Member Dues in the amount of \$5,900.00, and payment of ISAC Supervisors' Dues in the amount of \$375.00. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve Allowed/Disallowed Homestead and Military Credit Applications, Disabled Veteran Homestead and Business Property Tax Credit Applications. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED**A. Salary Actions**

- 1) Jail – Payroll Status Change of Craig Thomas, Todd, Schlimes, Shawn Jensen, Philip Witte, Austin Frain, Lynn Adams.

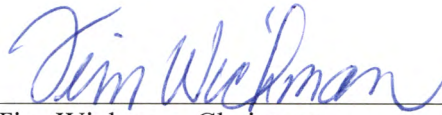
B. Reports

- 1) Sheriff's Reports of Fees Collected and Disbursed for June 2019.

5. ADJOURN

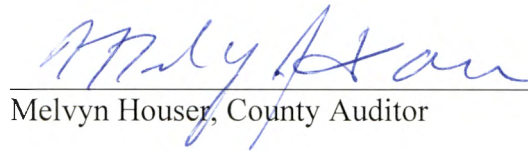
Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 9:42 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: July 30, 2019

PUBLISH: X

July 30, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. July 23, 2019 , Minutes as read.
- B. Planning / Public Health – Employment of Jennifer Minchew, as temporary Public Health Nurse/ITS Nurse.
- C. Jail – Employment of Thomas Van-Soelen, as Detention Officer.
- D. Jail – Employment of Jason Karns, as Detention Officer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Drake, second by Belt, to approve final plat of Honeysuckle Acres, a residential subdivision situated in Garner Township, and to sign **Planning and Zoning Resolution No. 2019-06**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-06**

WHEREAS, this Board had approved the preliminary plat of Honeysuckle Acres, a residential subdivision situated in Garner Township, by approval of Planning and Zoning Resolution No. 2019-02, dated March 19, 2019; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under Case #SUB-2019-01; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of Honeysuckle Acres, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

Dated this 30th day of July, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○

Lynn Grobe

ATTEST: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa

RECORD After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Planning and Development Director Matt Wyant, and Assistant County Attorney Leanne Gifford came before the Board to discuss creating an endowment fund within the Pottawattamie County Community Foundation, by using permit fees. This was a discussion only. No action taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign HGM and Associates, Inc.'s proposal to provide demolition design documents, bidding and construction administration in the amount of \$19,000.00, for the Law Enforcement Center n/k/a the B Wing. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign US Department of Agriculture Conservation Reserve Program Contract; regarding Contract No. 10050A; Farm Number 3823; Participants being Pottawattamie County and Craig Alan Hotze. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED


A. Salary Actions:

- 1) SWI Juvenile Detention – Employment of David Moritz, at Part-Time Youth Corrections Worker.
- 2) Planning and Development – Payroll Status Change of Angela Rathbun, Pamela Kalstrup.
- 3) Conservation – Payroll Status Change of Hanna Barnes, Amay Rushing.

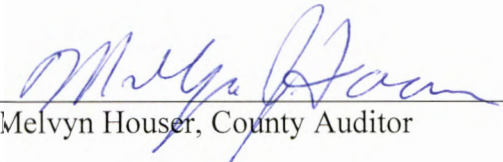
5. ADJOURN

Motion by Grobe, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:29 AM.



Tim Wichman, Chairman

ATTEST: 

Melvyn Houser, County Auditor

APPROVED: August 6, 2019
PUBLISH: X

August 6, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to approve

- A. July 30, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Drake, to approve and authorize Board to sign Resolution No. 39-2019, a Resolution to authorize Chairman to sign Interlocal Agreement between the City of Council Bluffs and County of Pottawattamie, Iowa, with respect to the 2019 Byrne Justice Assistance Grant (JAG) Program Award. Said Resolution is set out as follows:

RESOLUTION NO. 39-2019

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF POTTAWATTAMIE AND CITY OF COUNCIL BLUFFS WITH RESPECT TO THE 2019 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD.

WHEREAS, the Justice Assistance Grant (JAG) Program has funds available to award the County and City; and

WHEREAS, the heads of both law enforcement agencies have determined the best way to utilize said funds and agree that the proposed use is in the best interest of the public.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, that the Chairman of the Board is hereby authorized and directed to sign the Interlocal Agreement between the County and City for use of the 2019 JAG funds.

Dated this 6th day of August, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign letter to Iowa Economic Development Authority, requesting amendment to timeline of DTR Project Implementation for Carson / Macedonia CDGB Downtown Revitalization, Project No. 18-DTR-004. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve Employment Agreement with Nicholas Jedlicka, Director of Veteran Affairs. UNANIMOUS VOTE. Motion carried.

4. STUDY SESSION

A Study Session was held by the Board of Supervisors concerning the B Wing of the Courthouse / Capital Improvement Plan. This was a discussion only. No action was taken.

5. RECEIVED/FILED

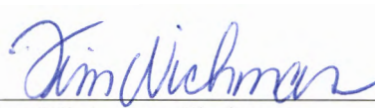
A. Salary Actions

- 1) Division of Public Health – Payroll Status Change of Maria Sieck.
- 2) Sheriff – Payroll Status Change of Ryan Olderog, Megan Wirt.
- 3) SWI Juvenile Detention – Payroll Status Change of Erin Matter.
- 4) Attorney – Payroll Status Change of Brett Wessels.
- 5) Jail – Payroll Status Change of Marlys Martin, Megan Leggett, Kayla Smeal, Matt Corum, Chasity Christie, David Button, Corey Little.


6. ADJOURN

Motion by Schultz, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:11 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: August 13, 2019
 PUBLISH: X

August 13, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Schultz present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Beltto approve:

- A. August 6, 2019, Minutes as read.
- B. Planning / Public Health – Employment of Jennifer Minchew, as Full-Time Public Health Nurse/ITS Nurse.
- C. County Attorney – Employment of Fabiola Contreras, as Victim/Witness Clerk.
- D. County Attorney – Employment of Brenton Ayotte, as Attorney I.
- E. Jail – Craig Formanek, Job Reclassification from Full-Time RN to PRN.
- F. Publication of Claims Allowed for July 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Drake, to open public hearing on disposal of county-owned property, legally described as: Lots 27, 28, 29, 30, Block 42, Except State of Iowa, Ferry Addition, to the City of Council Bluffs, Pottawattamie County, Iowa; more commonly known as 190 South 38th Street, Council Bluffs, Pottawattamie County, Iowa; and approval to sign **Resolution No. 38-2019**, for disposal of said real property. **Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.**

Motion by Belt, second by Drake, to close public hearing. **Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.**

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 38-2019**, a Resolution entitled: A Resolution Authorizing Disposal of an Interest in County-Owned Property as Provided Under Iowa Code Section 331.361 and/or Iowa Code Section 350.4. Said Resolution is set out as follows:

RESOLUTION NO. 38-2019

A RESOLUTION AUTHORIZING DISPOSAL OF AN INTEREST IN COUNTY-OWNED PROPERTY AS PROVIDED UNDER IOWA CODE §331.361 AND/OR IOWA CODE §350.4.

WHEREAS, the Board of Supervisors has provided legal notice of and set a public hearing for the disposal of an interest in county-owned property described below; and

WHEREAS, the Board of Supervisors believes it to be in the best interests of Pottawattamie County to dispose of certain county-owned property and to allow the property be transferred; and

WHEREAS, on February 1, 1991, Pottawattamie County, Iowa purchased the property on tax sale from Harold and Marie Schulz Estate; and

WHEREAS, the Iowa Department of Transportation, has expressed interest in obtaining title and ownership of said property from Pottawattamie County, Iowa, for interstate expansion purposes.

NOW THEREFORE BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa that the Board of Supervisors does hereby authorize the disposal of Pottawattamie County's interest in the property legally described as follows:

Lots 27, 28, 29 and 30, Block 42, Except State of Iowa, Ferry Addition, to the City of Council Bluffs, Pottawattamie County, Iowa, more commonly known as 190 South 38th Street, Council Bluffs, Iowa.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized, empowered and directed to cause a Quit Claim Deed to be prepared duly executed and recorded along with this Resolution and the Proof of Publication of the "Notice of Public Hearing".

Dated this 13th day of August, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Grobe. Motion carried.

Marlene R. Jensen appeared before the Board concerning her request for a property tax suspension on property located at 26 Lynnwood Drive in Council Bluffs, Iowa, pursuant to Iowa Code Section 427.9. After discussion was held, a Motion was made by Belt, and seconded by Drake, to postpone this matter until August 20, 2019, at 10:00 AM. UNANIMOUS VOTE. Motion carried.

D. G. Rhoades and County Engineer John Rasmussen came before the Board to discuss issues concerning Lime Kiln Road. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize the Chairman to sign the final payment voucher for project BRS-CO78(191)—60-78 (L66 Bridge over Keg Creek) to Christensen Brothers, Inc. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve the signage at the Hoff Family Arts & Culture Center as follows: Signage will say "Pottawattamie County", and shall be placed at the patio entrance of the Hoff Family Arts and Culture Center. A tour will be scheduled at a later for the Board Members to tour the Center. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve payment in the amount of \$46,221.42, to The Franks Design Group, PC, for services rendered on the Macedonia and Carson CDBG project. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Veronica Ross; Heather Cregeen.
- 2) Veterans Affair – Payroll Status Change of Tammy Herring.

- 3) Buildings and Grounds-Jail – Payroll Status Change of Tammy Bockert.
- 4) Conservation – Payroll Status Change of Rene Stroud.
- 5) Auditor – Payroll Status Change of Candy Becerra.
- 6) Recorder – Payroll Status Change of Thomas Mefferd.
- 7) SWI Juvenile Detention Center – Job Reclassification of Erin Matter from Part-Time Youth Corrections Worker to Full-Time Youth Corrections Worker.
- 8) Secondary Roads – Payroll Status Change of Lisa Nelsen.
- 9) Jail – Payroll Status Change of Luis Trujillo; Aaron Patterson; and Corey Little.

B. Reports:

- 1) Recorder’s Office Fee Book for July 1, 2019 – July 31, 2019.

C. Out of State Travel Notification:

- 1) Medical Examiner’s Office.

5. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:55 AM.

Tim Wickman

Tim Wichman, Chairman

ATTEST:

Melvyn Houser

Melvyn Houser, County Auditor

APPROVED: August 20, 2019

PUBLISH: X

August 20, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present until 11:00, at which time Belt left the meeting Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. August 13, 2019, Minutes as read.
- B. Renewal of Class B Beer (BB) (Includes Wine Coolers), granting privileges of Class B Beer (BB) (Includes Wine Coolers) / Class C Native Wine Permit (On-Premise) / Outdoor Service / Sunday Sales to Pioneer Trail Orchard and Pumpkin d/b/a Pioneer Trail Orchard and Pumpkin Patch, Council Bluffs.
- C. Renewal of Class E Liquor License (LE), granting privileges of Class E Liquor License (LE) for Casey's Marketing Company d/b/a Casey's General Store #3204, Council Bluffs.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Marlene R. Jensen appeared before the Board to discuss the County exercising its right of redemption from the tax certificate holder of parcel number 7443 06 151 007, more commonly known as 26 Lynnwood Drive, Council Bluffs, Iowa; and her tax suspension request pursuant to Iowa Code Section 427.9 for the property located at 26 Lynnwood Drive, Council Bluffs, Iowa. Both of these matters were tabled to September 24, 2019.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve and authorize Chairman to sign the contract for remodel of the Communications Center. Further discussion was held with Kimberly Bogatz of HGM Associates, Inc., giving a presentation of the Courthouse Master Plan. UNANIMOUS VOTE. (Belt, who had left prior to this being presented to the Board, was not included in this vote.) Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 40-2019**, a Resolution entitled: Resolution for Transfer to General Basic Fund. Said Resolution is set out as follows:

RESOLUTION NO. 40-2019

RESOLUTION FOR Transfer to GENERAL BASIC FUND.

WHEREAS, it is desired to transfer money from the Flood & Erosion Fund to the General Basic Fund, and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfer:

SECTION 1: The sum of \$173,156.28 is ordered to be transferred from the Flood and Erosion Fund to the General Basic Fund; and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 20th day of August, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 41-2019**, a Resolution entitled: Resolution for Transfer to Lost Soil Cons East Fund. Said Resolution is set out as follows:

RESOLUTION NO. 41-2019

RESOLUTION FOR TRANSFER TO LOST SOIL CONS EAST FUND.

WHEREAS, it is desired to transfer money from the Lost East DEA Fund to the Lost Soil Cons East Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfer:

SECTION 1: The sum of \$532.31 is ordered to be transferred from the Lost East DEA Fund to the Lost Soil Cons East Fund; and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 20th day of August, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign **Resolution No. 42-2019**, a Resolution entitled: Resolution for Transfers to the West SWCD/Pott Co Structures Fund and to the East SWCD/Pott Co Structures Fund. Said Resolution is set out as follows:

RESOLUTION NO. 42-2019

RESOLUTION FOR TRANSFERS TO WEST SWCD/POTT CO STRUCTURES FUND AND EAST SWCD/POTT CO STRUCTURES FUND.

WHEREAS, it is desired to transfer money from the Gaming Fund to West SWCD/Pott Co Structures Fund, and from the Gaming Fund to East SWCD/Pott Co Structures Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of **\$15,000.00** is ordered to be transferred from the Gaming Fund to the West SWCD/Pott Co Structures Fund;

SECTION 2: The sum of **\$10,000.00** is ordered to be transferred from the Gaming Fund to the East SWCD/Pott Co Structures Fund;

SECTION 3: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 20th day of August, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Discussion was held by the Board regarding the County’s nomination for membership on Iowa West’s Council of Member. Applications will be dispersed to interested individuals, and a decision will be made at a later date. This was a discussion only, with no action taken at this time.

4. STUDY SESSION

A Study Session was held by the Board of Supervisors concerning the B Wing of the Courthouse. This was a discussion only. No action was taken.

5. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Calee Morgal, Desiree Castro.
- 2) Sheriff – Payroll Status Change of Adam Fields, Doug Kelsey, Zach Norman, Teresa Schultz, Lee Volkens, Jeremy Warren, Jesse Windham.
- 3) Secondary Roads – Payroll Status Change of Tina Treantos, Tyler Campbell, Todd Karns.
- 4) Jail – Payroll Status Change of Grant Gilliam, Shelbie Harris.
- 5) Board of Health – Payroll Status Change of Angela Walker.

- 6) Planning and Development – Payroll Status Change of Steven Hansen.
- 7) Emergency Management – Payroll Status Change of Michael Bertacini.
- 8) SW Iowa Juvenile Detention Center – Employment of Falyn Rowell as Part-Time Youth Corrections Worker.

B. Out of State Travel Notification:

- 1) Attorney’s Office.


6. ADJOURN

Motion by Schultz, second by Drake, to adjourn meeting. UNANIMOUS VOTE. (Belt, who had left prior to the meeting being adjourned, was not included in this vote.) Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:20 PM.



 Tim Wichman, Chairman

ATTEST: 

 Becky Belt, Finance, Auditor’s Office

APPROVED: August 27, 2019
 PUBLISH: X

August 27, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. August 20, 2019, Minutes as read.
- B. Planning / Public Health – Employment of Lisa Rains, as Part-Time Public Health Nurse / ITS Nurse.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

The agenda item involving Marlene R. Jensen's tax redemption / suspension request was mistakenly put on today's agenda. It was decided by the Board at their August 20, 2019, meeting that this matter was to be tabled to September 24, 2019.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve and authorize Chairman to sign Consulting Services Agreement with Kansas City Series of Lockton Companies, LLC for FY 2019/20. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Drake, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(j) for discussion and/or decision on personnel matters. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(i) for discussion and/or decision on personnel matters **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Certification of Compliance CDBG Procurement Standards. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Communications – Payroll Status Change of Alicia Cotton.
- 2) Sheriff – Payroll Status Change of Aaron Soucie.
- 3) SW Iowa Juvenile Detention – Employment of Sean Sahl as Part-Time Youth Corrections Worker.

B. Reports:

- 1) Sheriff's Reports of Fees Collected and Disbursed for 6/29/19 – 7/31/2019.

5. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:30 AM.

Tim Wichman

Tim Wichman, Chairman

ATTEST:

Melvyn Houser

Melvyn Houser, County Auditor

APPROVED: September 10, 2019

PUBLISH: X

September 3, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. August 27, 2019, Minutes as read.
- B. Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Taylor Oil Company, Inc. d/b/a at Taylor Quik Pik, in Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Travis Halm, Associate Planner of Transportation with MAPA presented the 2040 Long Range Transportation Plan. No Action Taken.

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Drake, to approve Offer to Purchase on a 16.36 acre parcel in the NW¹/₄ of Section 17, Township 76 North, Range 39 West, Pottawattamie County, Iowa, from Bob and Donna Reineke, in the amount of \$200,000.00. AYES: Grobe, Drake, Wichman, Schultz. NAYS: Belt. Motion Carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve Iowa DOT Agreement for County Bridge Federal-Aid SWAP Funding, for Project No. BRS-SWAP-CO78(198) – Ff-78 (G30 Bridge over Greybill Creek). UNANIMOUS VOTE. Motion Carried.

There was an item on the Agenda for Doug Reed, Director of the Emergency Management Agency, to give an update on the flooding situation. Due to other commitments, Doug could not make this meeting. This Agenda item is rescheduled to September 17, 2019 meeting.

3. OTHER BUSINESS

Discussion was held between the Board Members on their outside representative meetings. This was a discussion only. No action taken.

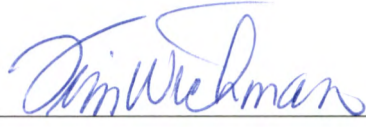
4. RECEIVED/FILED

- A. Salary Actions:
 - 1) Jail – Payroll Status Change of Lindsay Sondag; Shawn Jensen.
 - 2) Sheriff – Payroll Status Change of Vince Guyer; Heather Holstein-Bukovich.

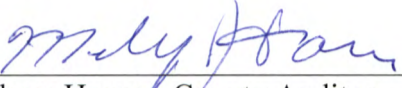
5. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:48 A.M.



Tim Wichman, Chairman

ATTEST: _____
Melvyn Houser, County Auditor

APPROVED: September 10, 2019
PUBLISH: X

September 10, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz to approve:

- A. September 3, 2019, Minutes as read.
- B. Veteran's Affairs – Employment of Brenna Maher, Part-time Caseworker I and Paul Rosenberg, Full-time Caseworker II
- C. Conservation – Employment of Erin Scott, Seasonal Hawk Watch Counter at Hitchcock Nature Center, Honey Creek, IA and Employment of Amy Campagna, Environmental Education Coordinator at Hitchcock Nature Center, Honey Creek, IA
- D. Information Technology – Employment of Dustin Peregrine, Full-time Help Desk Technician I
- E. Planning/Recycle Center – Employment of Michael Shuttters, Part-time Recycle Center Attendant

(NOTE: Item B which was originally listed on today's Agenda as: Renewal of Class C Liquor License (LC) (Commercial) by Double Diamond, Inc. d/b/a Mt. Crescent Ski Area, Honey Creek, Iowa, with privileges of Catering / Class C Liquor License (LC) (Commercial) / Outdoor Services / Sunday Sales, was pulled from the Consent Agenda, and will be decided on at the next scheduled meeting.)

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz to approve request to install 30,000 gallon anhydrous ammonia tank to the Oakland, Iowa site of Farm Service Cooperative (FSC) located: 41938 Industrial Drive. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Drake, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(i) for discussion and/or decision on personnel matters. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve payment of drainage taxes for County owned property. UNANIMOUS VOTE. Motion carried.

Director of the Emergency Management Agency, Doug Reed, came before the Board to give an update on the flooding situation. This was a discussion only. No action taken.

3. RECEIVED/FILED

A. Salary Actions

- 1) Human Resources – Payroll Status Change of Elizabeth Glenn.
- 2) Sheriff's Office – Payroll Status Change of Stephanie Shea Krammerer and Jeremy Petersen.

- 3) Conservation – Payroll Status Change of Michelle Biodrowski.

B. Reports

- 1) Recorder’s Fee Book for August 2019.

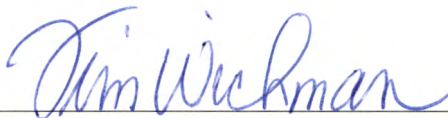
Notice of Out of State Travel:

- 1) Medical Examiner Continuing Education – Travel to Peoria, AZ.

4. ADJOURN

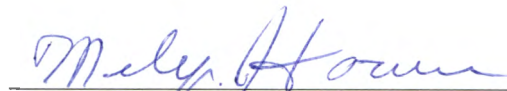
Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:10 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: September 17, 2019

PUBLISH: X

September 17, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

Motion by Drake, second by Grobe, to approve:

- A. September 10, 2019, Minutes as read.
- B. Publication of Claims Allowed for August 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Drake, second by Grobe, to open public hearing on Ordinance No. 2019-02. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Schultz, second by Grobe, to close public hearing on Ordinance No. 2019-02. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Drake, to approve first consideration of Ordinance No. 2019-02: an Ordinance providing for the Division of Taxes Levied on Taxable Property in the Shelby/Pottawattamie County Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa; and to schedule second consideration of said Ordinance for the 24th day of September, 2019, at 10:05 AM. Said Ordinance is set out as follows:

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2019-02

AN ORDINANCE to repeal Ordinance #2006-01, an Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Shelby/Pottawattamie County Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - REPEAL OF ORDINANCES: Ordinance #2006-01, an Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Shelby/Pottawattamie County Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa is hereby repealed in its entirety. Furthermore, all other ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED _____ 2019.

ROLL CALL VOTE

Table with 5 columns: Name, AYE, NAY, ABSTAIN, ABSENT. Rows include Tim Wichman, Chairman; Scott A. Belt; Justin Schultz; Marilyn Jo Drake; Lynn Grobe.

ATTEST: _____
Melvyn Houser, County Auditor



NOTICE OF PUBLIC HEARING PUBLISHED:	September 12, 2019
BOARD OF SUPERVISORS PUBLIC HEARING:	September 17, 2019
FIRST CONSIDERATION:	September 17, 2019
SECOND CONSIDERATION:	September 24, 2019
PUBLICATION:	October 3, 2019
RECORD:	October 4, 2019

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve payment by the County for flu shots for part-time county employees. UNANIMOUS VOTE. Motion carried.

Matt Wyant, Director of Planning and Development, came before the Board to discuss monthly reporting activities for County Departments. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve the asbestos abatement of the B Wing, and for the lowest bill of \$27,260.00 submitted by ABC Abatement Company. **Roll Call Vote: AYES: Drake, Wichman, Grobe; NAYS: Belt, Schultz. Motion carried.**

Motion by Belt, second by Drake to amend Agenda for emergency matter. Motion by Belt, second by Grobe to approve and direct Chairman to sign Declaration of Disaster Emergency for the current flooding situation in Pottawattamie County. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Drake, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and allow the County Attorney's Office to file a Small Claims against Sheriff's Deputy. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Grobe, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve Renewal of Class C Liquor License (LC) Commercial) by Double Diamond, Inc. d/b/a Mt. Crescent Ski Area, Honey Creek, Iowa, with privileges of Catering / Class C Liquor License (LC) (Commercial) / Outdoor Services / Sunday Sales. AYES: Drake, Belt, Wichman, Grobe; NAY: Schultz. Motion carried.

4. RECEIVED/FILED

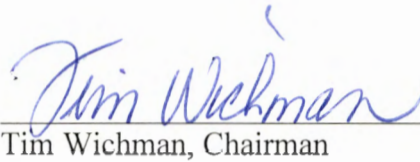
A. Salary Actions

- 1) WIC – Employment of Laura Pettit, as Part-Time Nurse RN.
- 2) Jail – Payroll Status Change of Trevor Nelson; Cassandra Green.
- 3) Secondary Roads – Payroll Status Change of Dan Townsend; John Rasmussen.

5. ADJOURN


Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:50 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: September 24, 2019

PUBLISH: X

September 24, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Belt present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve:

- A. September 17, 2019, Minutes as read.
- B. Approval of addition to Class E Liquor License to include "Full Wine" for Casey's Marketing Company d/b/a Casey's General Store #3204, Minden.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Schultz, second by Drake, to open public hearing on proposed preliminary plat of Oliver Acres, a subdivision situated in Hardin Township. Roll Call Vote: AYES: Drake, Wichman, Schultz, Grobe. Motion carried.

Motion by Schultz, second by Drake, to close public hearing. Roll Call Vote: AYES: Drake, Wichman, Schultz, Grobe. Motion carried.

Motion by Drake, second by Schultz, to approve and authorize Board to sign Planning and Zoning Resolution No. 2019-08, a Resolution on the proposed preliminary plat of Oliver Acres, a subdivision situated in Hardin Township. Said Resolution is set out as follows:

PLANNING AND ZONING RESOLUTION NO. 2019-08

WHEREAS, the proposed preliminary plat and supporting documents for Oliver Acres, a subdivision situated in Hardin Township, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under Case #SUB-2019-04; and

WHEREAS, said Commission conducted a public hearing on August 26th, 2019, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on September 24th, 2019 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of Oliver Acres, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats

required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED SEPTEMBER 24, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: AYES: Drake, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve second consideration of **Ordinance No. 2019-92**, an Ordinance for the Division of Taxes Levied on Taxable Property in the Shelby/Pottawattamie County Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa; and to adopt said **Ordinance No. 2019-02** into law. Said Ordinance is set out as follows:

**POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2019-02**

AN ORDINANCE to repeal Ordinance #2006-01, an Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Shelby/Pottawattamie County Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA

SECTION 1 - REPEAL OF ORDINANCES: Ordinance #2006-01, an Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Shelby/Pottawattamie County Urban Renewal Area Pursuant to Section 403.19 of the Code of Iowa is hereby repealed in its entirety. Furthermore, all other ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 2 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 3 - EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED September 24, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

County Engineer’s Office sharing services with Montgomery County Engineer’s Office. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve the letter submitted by County Attorney Matt Wilber addressed to the Council Bluffs City Attorney, regarding the B Wing of the Courthouse, formerly known as the Law Enforcement Center. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Discussion was held by the Board concerning the possible sale of County owned property, parcel number 7543 19 479 019. This was a discussion only. No action taken.

Discussion was held by the Board concerning Board Appointments and Department Liaisons. This was a discussion only. No action taken.

4. RECEIVED/FILED

A. Salary Actions

- 1) Treasurer – Payroll Status Change of Donna Rasmussen.
- 2) Communications – Payroll Status Change of Calee Morgal; Merissa Cox; Dave Gentleman; and Desiree Castro.

5. ADJOURN

Motion by Drake, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:08 AM.

Tim Wichman

Tim Wichman, Chairman

ATTEST:

Melvyn Houser

Melvyn Houser, County Auditor

APPROVED: October 1, 2019

PUBLISH: X

September 26, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE


1. SCHEDULED SESSIONS

The Board met via telephone conference with the Harrison County Board of Supervisors to discuss the Re-Classification of Coulthard Levee District. After discussion was held by the Board and Harrison County Board of Supervisors, a Motion was made by Belt, and seconded by Drake, to proceed with getting a bid from Sunquist Engineering, not to exceed \$5,000.00 for survey of easements for Coulthard Levee District. UNANIMOUS VOTE. Motion carried.

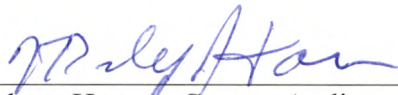
2. ADJOURN

Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 9:30 AM.



Tim Wichman, Chairman

ATTEST: 

Melvyn Houser, County Auditor



Linda Swolley, Deputy County Auditor

APPROVED: October 1, 2019
PUBLISH: X

October 1, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. September 24, 2019, Minutes as read.
- B. September 26, 2019, Minutes as read.
- C. Class E Liquor License (LE), granting privileges of Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), and Sunday Sales for Taylor Oil Company d/b/a Taylor Quik Pik. Council Bluffs.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize Chairman to sign HGM's Letter Form Agreement regarding the Courthouse Addition. Cost of said services are to be paid out of Fund 1610. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve and authorize Chairman to sign HGM's Letter Form Agreement regarding Courthouse Chiller Plant and Pipe Mains. Cost of said services are to be paid out of Fund 1610. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to approve and authorize Chairman to sign HMG's Letter Form Agreement regarding Courthouse Boiler Plant Renovation / Bathroom Addition. Cost of said services are to be paid out of Fund 1610. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the purchase of a horizontal auto-tie baler for Recycling Center in the amount of \$20,000.00. Said funds are to be paid out of the Recycling Center's budget. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve and authorize Chairman to sign Joint Agreement between Pottawattamie County, Iowa and Montgomery County, Iowa for Interim Engineer Services and Coverage. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Grobe, to close meeting pursuant to Iowa Code Section 20.17(3) which exempts meetings to discuss strategies in collective bargaining from the provision of Iowa Code Chapter 21 (Open Meetings). **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to convene in open session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. RECEIVED/FILED

- A. Salary Actions:
 - 1) Jail – Payroll Status Change of Samantha Stone; Matt ODonnell.

B. Reports:

- 1) Sheriff's Reports of Fees Collected and Disbursed in August 2019.


C. Out of State Travel Notification:

- 1) Jail.
- 2) Planning and Development.

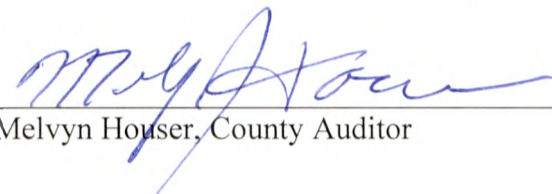
4. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:15 AM.



Tim Wichman, Chairman

ATTEST: 

Melvyn Houser, County Auditor

APPROVED: October 8, 2019
PUBLISH: X

October 8, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Grobe present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by _____, _____ and _____ seconded by _____, to approve

- A. October 1, 2019, Minutes as read.
- B. Publication of Claims Allowed for September 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Drake, to open public hearing on proposed preliminary plat of Merit Acres, a subdivision situated in Garner Township. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.**

Motion by Belt, second by Schultz, to close public hearing. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.**

Motion by Belt, second by Schultz, to approve proposed preliminary plat of Merit Acres, a subdivision situated in Garner Township; and authorize Board to sign **Planning and Zoning Resolution No. 2019-09**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-09**

WHEREAS, the proposed preliminary plat and supporting documents for Merit Acres, a subdivision situated in Garner Township, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under Case #SUB-2019-05; and

WHEREAS, said Commission conducted a public hearing on September 16th, 2019, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on October 8th, 2019 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of Merit Acres, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it's consideration.

PASSED AND APPROVED October 8th, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECORD: After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.

Motion by Drake, second by Schultz, to open public hearing on proposed preliminary plat of Coder Farms Estates, a subdivision situated in Garner Township. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.

Motion by Belt, second by Schultz, to close public hearing. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.

Motion by Belt, second by Schultz to postpone decision on proposed preliminary plat of Coder Farms Estates, a subdivision situated in Garner Township, until October 22, 2019. AYES: Belt, Wichman, Schultz; NAY: Drake. Motion carried.

Motion by Belt, second by Drake, to open public hearing on proposed preliminary plat of Wenninghoff Subdivision, a subdivision situated in Hazel Dell Township. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.

Motion by Belt, second by Drake, to close public hearing. Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.

Motion by Belt, second by Drake, to approve proposed preliminary plat of Wenninghoff Subdivision, a subdivision situated in Hazel Dell Township; and authorize Board to sign **Planning and Zoning Resolution No. 2019-11**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-11**

WHEREAS, the proposed preliminary plat and supporting documents for **Wenninghoff Subdivision**, a subdivision situated in **Hazel Dell Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-08**; and

WHEREAS, said Commission conducted a public hearing on **September 16th, 2019**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **October 8th, 2019** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County’s Planning and Zoning Commission’s recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Wenninghoff Subdivision**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it’s consideration.

PASSED AND APPROVED October 8th, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

RECORD: After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz. Motion Carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve the purchase of a vehicle for the Veteran Affairs Office. Said purchase shall not exceed \$45,000.00, and shall be paid out of the General Fund / Veteran Affairs budget. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize David Bayer, as Chief Information Officer for the County, to sign County Website/Intranet Proposal with Neapolitan Labs LLC. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve allowed/disallowed Homestead and Military Credit Applications, Disabled Veteran Homestead and Business Property Tax Credit Applications. UNANIMOUS VOTE. Motion carried.

3. RECEIVED/FILED

A. Out of State Travel Notification:

- 1) Human Resources.

4. ADJOURN

Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:58 AM.

Tim Wichman
Tim Wichman, Chairman

ATTEST: Melvyn Houser
Melvyn Houser, County Auditor

APPROVED: October 15, 2019
PUBLISH: X

October 10, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 1:00 PM. All members, except Grobe present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSIONS

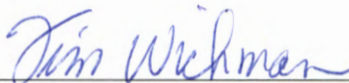
After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to canvass of Council Bluffs City Council Election, and to authorize Auditor to pay election costs.

UNANIMOUS VOTE. Motion carried.

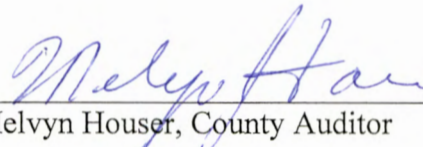
2. ADJOURN

Motion by Belt, second by Drake, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:05 PM.



Tim Wichman, Chairman

ATTEST: 

Melvyn Houser, County Auditor

APPROVED: October 15, 2019
PUBLISH: X

October 15, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members, except Drake present, with Grobe appearing via telephone. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve

- A. October 8, 2019, Minutes as read.
- B. October 10, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Actuarial Services Agreement between SilverStone Group, Inc, and Pottawattamie County. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve final plat of Merit Acres, a residential subdivision situated in Garner Township, and authorize Board to sign **Planning and Zoning Resolution No. 2019-12**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-12**

WHEREAS, this Board had approved the preliminary plat of **Merit Acres**, a residential subdivision situated in **Garner Township**, by approval of Planning and Zoning Resolution No. **2019-12**, dated **October 8, 2019**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2019-05**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Merit Acres**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED October 15, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○

_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
 Melvyn Houser
 Pottawattamie County Auditor

RECORD: After Passage

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve final plat of Wenninghoff Subdivision, a residential subdivision situated in Hazel Dell Township, and authorize Board to sign **Planning and Zoning Resolution No. 2019-13**. Said Resolution is set out as follows:

**PLANNING AND ZONING
 RESOLUTION NO. 2019-13**

WHEREAS, this Board had approved the preliminary plat of **Wenninghoff Subdivision**, a residential subdivision situated in **Hazel Dell Township**, by approval of Planning and Zoning Resolution No. **2019-13**, dated **October 8, 2019**; and

WHEREAS, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2019-08**; and

WHEREAS, this Board has examined the final plat and has found it is in substantial compliance with the approved preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the final plat of **Wenninghoff Subdivision**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairman of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED October 15, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
 Melvyn Houser
 Pottawattamie County Auditor

RECORD: After Passage

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve the purchase of two vehicles for the use by the nurses in the Public Health Division. UNANIMOUS VOTE. Motion carried.

3. OTHER BUSINESS

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 43-2019**, a Resolution entitled: Resolution for Interfund Operating Transfer. Said Resolution is set out as follows:

RESOLUTION NO. 43-2019

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to transfer money from Fund 1610 Bond Series 2018, to Fund 0003 Gaming Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$167,751.07 is ordered to be transferred from Fund 1610 Bond Series 2018, to Fund 003 Gaming Fund; and

SECTION 2: The Auditor is directed to correct his/her books accordingly and to notify the Treasurer of this operating transfer.

Dated this 15th day of October, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 44-2019**, a Resolution entitled: Resolution for First Quarter 2019-20 Transfer to Secondary Roads Fund. Said Resolution is set out as follows:

RESOLUTION NO. 44-2019

RESOLUTION FOR FIRST QUARTER 2019-20 TRANSFER TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Services Fund to the Secondary Roads Fund, and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa, and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$1,250,000.00 is ordered to be transferred from the Rural Services Fund to the Secondary Road Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 15th day of October, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve the following individuals on the Compensation Board: Sheriff – John Dalton; Recorder – Curt Heithoff. Said terms will be effective through June 30, 2023. UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

- A. Salary Actions:
 - 1) Jail – Payroll Status Change of Teddy Gillespie.
 - 2) Communications – Payroll Status Change of Calee Morgal; Desiree Castro.
- B. Reports:
 - 1) Recorder’s Fee Book for September 2019.
- C. Out of State Travel Notification:
 - 1) County Attorney.
 - 2) Sheriff.

5. ADJOURN

Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:22 AM.

Tim Wichman, Chairman

ATTEST: _____
Melvyn Houser, County Auditor

APPROVED: October 22, 2019
PUBLISH: X

October 22, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, second by Schultz, to approve

- A. October 15, 2019, Minutes as read.
- B. GIS – Employment of Genesis Corral, as GIS Intern.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Schultz, to approve proposed preliminary plat of Coder Farms Estates, a subdivision situated in Garner Township; and authorize Board to sign **Planning and Zoning Resolution No. 2019-10**. Said Resolution is set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-10**

WHEREAS, the proposed preliminary plat and supporting documents for **Coder Farms Estates**, a subdivision situated in **Garner Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-07**; and

WHEREAS, said Commission conducted a public hearing on **September 16th, 2019**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **October 8th, 2019** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County's Planning and Zoning Commission's recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Coder Farms Estates**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats

required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for it's consideration.

PASSED AND APPROVED October 22nd, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECORD: After Passage

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schwartz, and seconded by Belt, to approve Job Description of Crime Scene / Evidence Technician with the Sheriff's Office. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, seconded by Drake, to approve and authorize Chairman to sign Assessor – County IT Support Agreement. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve employment of Joni Wright, as Clerk II, and Ashley Brammer, as Clerk II, at Grade 12, Step 4. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve Tax abatement by Myrtue Medical Center for property located at 510 N Elm Street, Avoca (Parcel No. 773909332009). UNANIMOUS VOTE. Motion carried.

Michelle Bose with EMA came before the Board with an update on the flooding conditions. This was a discussion only. No action was taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Notices of Disallowance of Homestead Tax Credits, Military Service Tax Exemptions; and Family Farm Tax Credits. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) HR/Safety – Payroll Status Change of Jacob Head.
- 2) Secondary Roads – Payroll Status Change of Kevin Sampson.
- 3) Auditor – Payroll Status Change of Jodie Beckman; and Andrew Moats.
- 4) Sheriff – Payroll Status Change of Kathryn Stacy; Teresa Schultz.
- 5) Jail – Payroll Status Change of Dillon Willadson.

5. ADJOURN

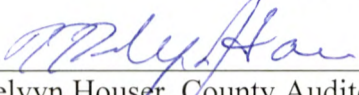
Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:40 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: October 29, 2019

PUBLISH: X

October 29, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. October 22, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve publication for County Annual Financial Report for Fiscal Year ending June 30, 2019. UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Belt, to approve and authorize Board to sign **Resolution No. 45-2019**, a Resolution Authorizing the Chairman to sign Grant Agreement 90-78-LR20-317 with the Living Roadway Trust Fund (LRTF). Said Resolution is set out as follows:

RESOLUTION NO. 45-2019

A RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE GRANT AGREEMENT 90-78-LR20-317 WITH THE LIVING ROADWAY TRUST FUND (LRTF) ON BEHALF OF POTTAWATTAMIE COUNTY AND POTTAWATTAMIE COUNTY SECONDARY ROADS.

WHEREAS, on the 29th day of October, 2019, the Pottawattamie County Board of Supervisors approved an Agreement with the Iowa Department of Transportation for a Living Roadway Trust Fund Grant for Counties Project No. 90-78-LR20-317, for an Apex-Extreme XA 1200 GN Hydroseeder project; and

WHEREAS, the grant agreement supports the goals of the Integrated Roadside Vegetation Management (IRVM) Plan and provides support for the purchase of an Apex-Extreme XA 1200 GN Hydroseeder in the amount of \$17,500.00 to support the County's efforts.

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors to approve grant agreement number 90-78-LR20-317.

Dated this 29th day of October, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize the Board Chairman to approve Right of Way Agreement for the WS-22 Bridge replacement project with Husz Farm Corporation. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve Right of Way Agreement for the WS-22 Bridge replacement project with Steven Pierce. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize the Board Chairman to approve Right of Way acquisition Contract for project BRS-SWAP-CO78(195)—FF-78 with Kelly McMartin. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize the Board Chairman to approve Right of Way acquisition Contract for project BRS-SWAP-CO78(195)—FF-78 with Steven Emken. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Grobe, to approve and authorize the Board Chairman to approve Right of Way acquisition Contract for project BRS-SWAP-CO78(195)—FF-78 with the City of Hancock. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve and authorize the Board Chairman to approve Right of Way acquisition Contract for project BRS-SWAP-CO78(195)—FF-78 with Dean A. and Mary Beth Kock. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve project plans and authorize Chairman to sign cover sheet for project FM-C)78(202)—55-78 (HMA Pavement – NEW, PCC Patching Railroad Highway (G8L). UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve project plans and authorize Chairman to sign cover sheet for project STBG-SWAP-CO78(201)—FG-78 (PCC Pavement – Replace/HMA Pavement – New County Highway L66). UNANIMOUS VOTE. Motion carried.

Motion by Drake, second by Schultz, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

A discussion was held by the Board Members concerning potential grant filings. This was a discussion only. No action was taken.

4. RECEIVED/FILED

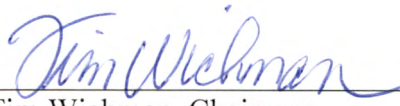
A. Salary Actions

- 1) Sheriff – Payroll Status Change of Hadley Mikovec.
- 2) Jail – Payroll Status Change of Thomas VanSoelen; Matthew Wyant; Joshua Unruh; Jennifer Geronimo.
- 3) Attorney – Payroll Status Change of Emily Peklo.
- 4) Recycle Center / Planning – Payroll Status Change of Thomas Grobe.
- 5) Communications – Payroll Status Change of Calee Morgal.
- 6) Treasurer – Payroll Status Change of Michelle Howell.

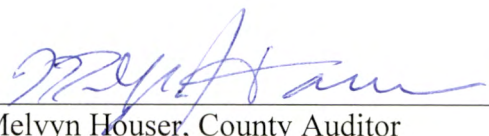
5. ADJOURN

Motion by Grobe, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:25 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: November 5, 2019
PUBLISH: X

November 5, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake and seconded by Belt, to approve

- A. October 29, 2019, Minutes as read.
- B. Renewal of Class C Beer Permit (BC) License by Donald Rief d/b/a Desoto Bend Mini Mart, with privileges of Class C Beer Permit (BC) / Sunday Sales.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to allow the Sheriff to use forfeiture funds to design expansion for sheriff's office with DLR Group. AYES: Drake, Belt, Schultz, Grobe; NAY: Wichman. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the allowed/disallowed Homestead Credit Applications (66), Business Property Tax Credit Applications (8), Military Tax Credit Applications (6), Disabled Veteran Homestead Applications (5), and Family Farm Credit Applications (32), submitted by the Assessor's Office. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake and seconded by Belt, to approve 2019 Weed Commissioner's Report. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake and seconded by Belt, to approve funding request by Matt Wyant, Director of Planning and Development, in the amount of \$40,000.00 for a housing study, to be paid from the Impact Fund. UNANIMOUS VOTE. Motion carried.

Motion by Schultz, second by Drake, to close meeting pursuant to Iowa Code Section 20.17(3) which exempts meetings to discuss strategies in collective bargaining from the provision of Iowa Code Chapter 21 (Open Meetings). **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to convene in open session.

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

3. RECEIVED/FILED

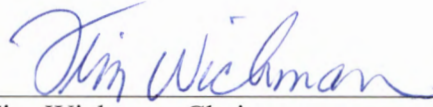
A. Salary Actions

- 1) IT – Payroll Status Change of Anthony McCartney.
- 2) Buildings and Grounds – Payroll Status Change of Jeffrey Walker.
- 3) Communications – Payroll Status Change of Jacob Hardiman, Rebecca Liston.
- 4) Secondary Roads – Payroll Status Change of Ken Harryman, Derrick Klahn, Brady Schroder.

4. ADJOURN

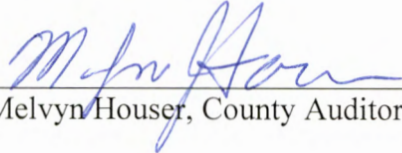
Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:40 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: November 12, 2019

PUBLISH: X

November 12, 2019**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. November 5, 2019, Minutes as read.
- B. Publication of Claims Allowed for October, 2019.
- C. Conservation – Employment of T. J. Beacham, as NAM Burn Crew.
- D. Sheriff's Office/Communications – Employment of Jaron Neumann, as Telecommunications Operator.
- E. Jail – Employment of Nolan Nielsen, as Detention Officer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to canvass all Cities and all Schools Elections, and to authorize Auditor to pay election costs.

UNANIMOUS VOTE. Motion carried.

Mark Cory with Ahlers & Cooney, P.C., and Becky Belt came before the Board to discuss bonding options for the County. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign Letter Form Agreement with HGM Associates, Inc., to provide Architectural and Engineering Services for Second Floor B Wing Renovation. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve and authorize Chairman to sign Letter Form Agreement with HGM Associates, Inc., to provide Architectural and Engineering Services for Community Services Renovation. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Letter Form Agreement with HGM Associates, Inc., to provide Architectural and Engineering Services for Sheriff, CASA, Medical Examiner Renovation. UNANIMOUS VOTE. Motion carried.

Planning and Development Director Matt Wyant came before the Board to discuss and approve an Urban Revitalization Plan for the proposed Armstrong Industrial Development. After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign Engagement Letter – Industrial Park Urban Renewal Plan and Development Agreement with Ahlers & Cooney, P.C. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize the completion of Ahlers & Cooney P.C.'s Urban Renewal Area Questionnaire. Said Questionnaire will be completed by Planning and Zoning Director Matt Wyant and County Finance Officer Becky Belt, and is subject to City of Council Bluffs' approval of the Industrial Park Urban Renewal Plan and Development Agreement. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize the completion of Ahlers & Cooney P.C.'s Development Agreement

Questionnaire. Said Questionnaire will be completed by Planning and Zoning Director Matt Wyant and County Finance Officer Becky Belt, and is subject to City of Council Bluffs' approval of the Industrial Park Urban Renewal Plan and Development Agreement. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the payment submission and processing regarding the Community Development Block Grant (CDBG) Program for the City of Carson and City of Macedonia Downtown Revitalization Projects, as follows:

MAPA will create and submit to the County, a Memorandum of Understanding (MOU) stating all parties' responsibilities, and County will front the project costs and collect reimbursements from the Iowa Economic Development Authority (IEDA) and Iowa West Foundation (IWF). UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign Certification of Construction Contract Document Compliance between Pottawattamie County and Peter Franks with The Franks Design Group, LLC. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve permit fees for Entrance and Utility Permits issued by the Secondary Roads Department, as follows: Entrance Permit: \$100 (new or review); and Utility Permit: \$100 / mile of ROW (\$100 minimum). Said fees shall be effective January 1, 2020. AYES: Drake, Wichman, Schultz, Grobe. NAY: Belt. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve Proposal for Professional Services with AO* in the amount of \$156,000.00 for the Architectural and Engineering Services for the Hancock Shop Consolidation project. AYES: Drake, Wichman, Schultz, Grobe. NAY: Belt. Motion carried.

Engineer John Rasmussen came before the Board to give an update on the Engineer/Roads Department. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve and authorize Chairman to sign Medical Examiner Agreement between Pottawattamie County and Christopher J. Elliott MD, for the term of July 1, 2019, through June 30, 2021. UNANIMOUS VOTE. Motion carried.

Pottawattamie County Medical Examiner Christopher J. Elliott, MD, and Chief Medical Examiner Investigator Cheri Dahlheim, came before the Board to give an update on the Medical Examiner's Office. This was a discussion only. No action was taken.

3. RECEIVED/FILED

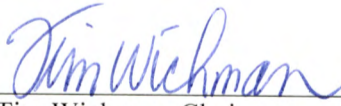
A. Salary Actions

- 1) Sheriff's Office – Payroll Status Change of Steve Winchell.
- 2) Auditor's Office – Payroll Status Change of Dixie Wilson.

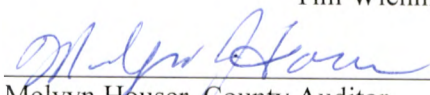
4. ADJOURN

Motion by Drake, second by Schultz. to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:55 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: November 19, 2019
PUBLISH: X

November 18, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to canvass Second Tier Elections for City Schools and Iowa Western Community College, and to authorize Auditor to pay election costs. UNANIMOUS VOTE. Motion carried.

2. ADJOURN

Motion by Grobe, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:06 AM.



Tim Wichman, Chairman

ATTEST:



Melvyn Houser, County Auditor

APPROVED: November 19, 2019

PUBLISH: X

November 19, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, second by Schultz, to approve

- A. November 12, 2019, and November 18, 2019, Minutes as read.
- B. Treasurer – Job Reclassification of Heather Ausdemore from Finance Assistant to Finance Supervisor, effective January 1, 2020.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Schultz, second by Belt, to open public hearing on proposed preliminary plat of Harter’s Acres, a subdivision situated in Garner Township. Roll Call Vote: AYES: Belt, Drake, Wichman, Schultz, Grobe. Motion carried.

Motion by Drake, second by Schultz, to close public hearing. Roll Call Vote: AYES: Belt, Drake, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve preliminary plat of Harter’s Acres, a subdivision situated in Garner Township, and authorize Board to sign Planning and Zoning Resolution No. 2019-14. as set out as follows:

**PLANNING AND ZONING
RESOLUTION NO. 2019-14**

WHEREAS, the proposed preliminary plat, variance and supporting documents for **Harter’s Acres**, a subdivision situated in **Garner Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2019-06**; and

WHEREAS, said Commission conducted a public hearing on October 21st, 2019, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on November 19th, 2019 in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County’s Planning and Zoning Commission’s recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the variance request of Cory – Chris Harter be denied. That the proposed

preliminary plat of **Harter's Acres**, be, and the same is hereby approved as the preliminary plat of said subdivision, subject to the following condition.

1. The second entrance that the applicants currently have on their property shall be moved to a more favorable location to access the proposed lots.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED November 19th, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Drake, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve authorize Chairman to sign Funding Agreement for a Surface Transportation Block Grant Program Federal-aid Swap Project, Project No. STBG-SWAP-CO78(201)FG-78 (L66) in the amount of \$1.045,000. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign financial management MOU among Pottawattamie County, the Cities of Carson and Macedonia, and MAPA for implementation of combined downtown revitalization project. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve bid received for asbestos inspections to be completed as part of Carson/Macedonia downtown revitalization project. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorize Chairman to sign letter to Iowa Economic Development Authority requesting acceptance of single bid received for asbestos inspections in Carson and Macedonia. UNANIMOUS VOTE. Motion carried.

Motion by Grobe, second by Drake, to close meeting pursuant to Iowa Code Section 20.17(3) which exempts meetings to discuss strategies in collective bargaining from the provision of Iowa Code Chapter 21 (Open Meetings) **Roll Call Vote: AYES: Belt, Drake, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to convene in open session. **Roll Call Vote: AYES: Belt, Drake, Wichman, Schultz, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, reject all bids for the boiler, chiller and 911 projects. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Justin, to reject all bids for the "B" Wing demolition Project. UNANIMOUS VOTE. Motion carried.

Discussion was held with the Board of Supervisors and the Department Heads / Elected Officials regarding the Capital Plan and future needs and projects for each department. This was a discussion only. No action was taken.

3. RECEIVED/FILED

A. Salary Actions:

- 1) Buildings & Grounds – Payroll Status Change of Benjamin Shudak.
- 2) I.T. – Payroll Status Change of Rafael Rodriguez, Matthew Reeves, Adam Klein.
- 3) Planning & Development – Payroll Status Change of Jeffrey Miller.
- 4) Community Services – Payroll Status Change of Molly Brown, Abbie Ashcraft.
- 5) Communications – Payroll Status Change of Alicia Cotton.
- 6) County Treasurer – Letter of Resignation of Deborah Allmon, effective December 31, 2019.

B. Reports:

- 1) Recorder’s Fee Book for October, 2019.


C. Out of State Travel Notification:

- 1) County Attorney’s Office.

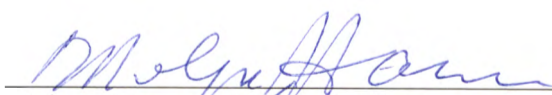
4. ADJOURN

Motion by Drake, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:28 PM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: November 26, 2019
PUBLISH: X

NOVEMBER 26, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve

- A. November 19, 2019, Minutes as read.
- B. Engineer/Secondary Roads – Employment of Chad Jacobsen as Truck Driver/Laborer.
- C. Jail – Job Reclassification of Yom Aleu from Entry Security Personnel, to Detention Officer.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve funding request by the 4th Judicial District Department of Correctional Services, for the 13th Annual Crime Victims’ Rights Luncheon to be held on April 22, 2020, in the amount of \$3,242.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a motion was made by Belt, and seconded by Schultz, to approve proposed assessment of costs for destruction of noxious weeds on property located at 22645 440th Street, Oakland, Iowa; to set a public hearing on said assessment for the 10th day of December, 2019, at 10:40 AM; and authorize Board to sign **Resolution No. 46-2019**, a Resolution entitled: Proposed Cost Assessment for Destruction of Noxious Weeds, Pursuant to Iowa Code Chapter 317. Said Resolution is set out as follows:

RESOLUTION NO. 46-2019

PROPOSED COST ASSESSMENT FOR DESTRUCTION OF NOXIOUS WEEDS, PURSUANT TO IOWA CODE CHAPTER 317

WHEREAS, a request has been filed with the Pottawattamie County Board of Supervisors, asking that action be taken to assess the costs for destruction of noxious weeds on the property located at 22645 440th Street, Oakland, Iowa, legally described as follows:

VALLEY TWP 33-76-39 PT SW NW COMM NW COR TH S889.74'
E359.47' N887.45' W374.19' TO POB, POTTAWATTAMIE COUNTY,
IOWA.

(Parcel No. 7639 33 100 002)

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed assessment will be held at the Board of Supervisors Hearing Room at 227 South 6th Street, Council Bluffs, Iowa on **December 10, 2019, at 10:40 AM**, in accordance with Iowa Code Chapter 317.

Dated this 26th day of November, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman				
_____	○	○	○	○
Scott A. Belt				

_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve the establishment of the Pottawattamie County Impact Fund. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve setting a public hearing for the 10th day of December, 2019, at 10:00 AM, on the proposed road vacation on a portion of Pinoak Road in Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, approximately 3267 Feet; and authorize Board to sign **Resolution No. 47-2019**, a Resolution entitled: Proposed Road Vacation, Iowa Code Section 306. Said Resolution is set out as follows:

RESOLUTION NO. 47-2019

PROPOSED ROAD VACATION, IOWA CODE SECTION 306.

WHEREAS, a request has been filed with the Pottawattamie County Board of Supervisors asking that action be taken to vacate and clear the record of a section of Pottawattamie County Road, described as follows:

A portion of Pinoak Road in Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, approximately 3267 Feet, described as follows:

Commencing at the SW corner of said Section 1; thence east along the south line of said Section 1 a distance of 33 feet to the Point of Beginning; thence continuing east along said south line a distance of 3267 feet and terminating 25 feet west of a farm drive on the south side. Norwalk Twp.

Note: Utilities are granted a permanent and perpetual easement for the continuance of maintaining existing facilities for such construction, reconstruction, replacement, and repair thereof as may be deemed necessary by the utilities in the future (Iowa Code 306.22, 479.17, 479.24).

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed vacation will be held at the Board of Supervisors Hearing Room at 227 South 6TH Street, Council Bluffs, Iowa on **December 10, 2019, at 10:00 AM**, in accordance with Iowa Code Chapter 306.

Dated this 26th day of November, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve setting a public hearing for the 10th day of December, 2019, at 10:10 AM, on the proposed reclassification of Pinoak Road in Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, from Level B to Level C; and authorize Board to sign **Resolution No. 48-2019**, a Resolution entitled: Proposed Road Reclassification. Said Resolution is set out as follows:

RESOLUTION NO. 48-2019

PROPOSED ROAD RECLASSIFICATION

WHEREAS, Pottawattamie County desires to reclassify a certain road on the area service system in the County, to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the County Engineer has requested that the following road be reclassified from Area Service Level "B" to Area Service Level "C":

Along the south line of Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa. Commencing at the SW corner of said Section 1; thence east along the south line of said Section 1 a distance of 3300 feet to a point 25 feet west of a farm drive on the south side and the Point of Beginning; thence continuing east along said south line a distance of 627 feet to the west right-of-way line of county road 298th Street. Norwalk Twp.

NOW, THEREFORE BE IT RESOLVED, that a hearing on the proposed road reclassification will be held at the Board of Supervisors Hearing Room at 227 South 6th Street, Council Bluffs, Iowa, on **Tuesday, December 10, 2019, at 10:10 AM**, in accordance with Iowa Code Chapter 309.

Dated this 26th day of November, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve setting a public hearing for the 10th day of December, 2019, at 10:20 AM, on the proposed road vacation of Marigold Lane in Section 9, Township 76 North, Range 44 West of the 5th Principal Meridian, Pottawattamie County, Iowa; and authorize Board to sign **Resolution No. 49-2019**, a Resolution entitled: Proposed Road Vacation, Iowa Code Section 306. Said Resolution is set out as follows:

RESOLUTION NO. 49-2019

PROPOSED ROAD VACATION, IOWA CODE SECTION 306.

WHEREAS, a request has been filed with the Pottawattamie County Board of Supervisors asking that action be taken to vacate and clear the record of a section of Pottawattamie County Road, described as follows:

Marigold Lane in the SE 1/2 SE 1/4 of Section 9, Township 76 North, Range 44 West of the 5th Principal Meridian, Pottawattamie County, Iowa, described as follows:

Commencing near the SW corner of the NESE 1/4 of the SE corner a distance of approximately 1010' westerly of the 145th Street Right of Way to the West Right of Way of I29.

Note: Utilities are granted a permanent and perpetual easement for the continuation of maintaining existing facilities for such construction, reconstruction, replacement, and repair thereof as may be deemed necessary by the utilities in the future (Iowa Code 306.22, 479.17, 479.24).

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed vacation will be held at the Board of Supervisors Hearing Room at 227 South 6TH Street, Council Bluffs, Iowa on **December 10, 2019, at 10:20 AM**, in accordance with Iowa Code Chapter 306.

Dated this 26th day of November, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve setting a public hearing for the 10th day of December, 2019, at 10:30 AM, on the proposed reclassification of a portion of road (272nd Street) in Section 22, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, from Level B to Level C; and authorize Board to sign **Resolution No. 50-2019**, a Resolution entitled: Proposed Road Reclassification. Said Resolution is set out as follows:

RESOLUTION NO. 50-2019

PROPOSED ROAD RECLASSIFICATION

WHEREAS, Pottawattamie County desires to reclassify a portion of a certain road on the area service system in the County, to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the County Engineer has requested that the following road be reclassified from Area Service Level "B" to Area Service Level "C":

A portion of road (272nd Street) from Level “B” to Level “C” commencing near the north line of the SWNE ¼ of the NE ¼ of Section 21, Township 76 North, Range 42 West running Southeasterly approximately 3950 feet to the East Line of the NWSW ¼ of the SE ¼ of Section 22, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa.

NOW, THEREFORE BE IT RESOLVED, that a hearing on the proposed road reclassification will be held at the Board of Supervisors Hearing Room at 227 South 6th Street, Council Bluffs, Iowa, on **Tuesday, December 10, 2019, at 10:30 AM**, in accordance with Iowa Code Chapter 309.

Dated this 26th day of November, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman	○	○	○	○
_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Speer Financial Inc.’s Continuing Disclosure Submission Relating to Pottawattamie County Bond Issues: \$1,290,000 General Obligation Bonds, Series 2013B; \$1,940,000 General Obligation Bonds, Series 2014; \$4,670,000 General Obligation Capital Loan Notes, Series 2016; and \$5,260,000 General Obligation Capital Loan Notes, Series 2018. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve Cost Advisory Services, Inc.’s Completed FY 2019 Cost Allocation Plan, and approval to pay Invoice for said report in the amount of \$7,600.00. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Schultz, to close meeting pursuant to Iowa Code Section 20.17(3) which exempts meetings to discuss strategies in collective bargaining from the provision of Iowa Code Chapter 21 (Open Meetings). **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to convene in open session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

Motion by Belt, second by Drake, to approve June 2019 East and West Nishnabotna River Watershed Management and Flood Resiliency Plan. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions

- 1) Attorney – Payroll Status Change of Patrick Eppler, Janice Warnke.
- 2) Sheriff – Payroll Status Change of Brandon Allen.
- 3) Jail – Payroll Status Change of Stephanie Ford, Megan Legget.

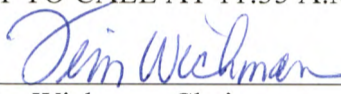
B. Reports:

- 1) Sheriff's Office Reports of Fees Collected and Disbursed for October 2019.


5. ADJOURN

Motion by Schutz, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:35 A.M.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: December 3, 2019
 PUBLISH: X

December 3, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members, except Wichman present. Chairman Pro-Tem Schultz presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. November 26, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Drake, to approve setting a public hearing for the 17th day of December 2019, at 10:10 AM on the proposed reclassification of A 66 foot wide county road located in the West half of the NW1/4 of Section 2, Township 74 North, Range 40 West of the 5th P.M., Pottawattamie County, Iowa, approximately 0.24 mile. (Carson Township), from a Level A road to a Level C road; and authorize Board to sign Resolution No. 51-2019, a Resolution entitled: Proposed Road Reclassification. Said Resolution is set out as follows:

RESOLUTION NO. 51-2019

PROPOSED ROAD RECLASSIFICATION

WHEREAS, Pottawattamie County desires to reclassify a portion of a certain road on the area service system in the County, to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the County Engineer has requested that the following road be reclassified from Area Service Level "A" to Area Service Level "C":

A 66 foot wide county road located in the West half of the NW1/4 of Section 2, Township 74 North, Range 40 West of the 5th P.M., Pottawattamie County, Iowa, described as follows: Commencing at the NW corner of said Section 2; thence east along the north line of said Section 2 a distance of 460 feet, more or less, to the east right-of-way line of the former Chicago, Rock Island & Pacific Railroad; thence running in a southerly direction 66 feet from and parallel with said right-of-way line a distance of 1290 feet, more or less, and terminating on the northerly right-of-way line of 400th Street. This portion of road was petitioned for as Field Change No. 976 and established by the Board of Supervisors, November 13, 1894 and recorded in Pottawattamie County Road Calendar Book D, Page 46. Length of road to be vacated is approximately 0.24 mile. (Carson Township)

NOW, THEREFORE BE IT RESOLVED, that a hearing on the proposed road reclassification will be held at the Board of Supervisors Hearing Room at 227 South 6th Street, Council Bluffs, Iowa, on **Tuesday, December 17, 2019, at 10:10 AM**, in accordance with Iowa Code Chapter 309.

Dated this 3rd day of December, 2019.

ROLL CALL VOTE

AYE	NAY	ABSTAIN	ABSENT
○	○	○	○

Tim Wichman, Chairman

_____	○	○	○	○
Scott A. Belt				
_____	○	○	○	○
Justin Schultz				
_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Drake, Belt, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve / disallow Homestead Tax Credits (76 recommended allowed, 0 recommended disallowed), Military Exemptions (15 recommended allowed, 0 recommended disallowed), Disabled Veteran Homesteads (1 recommended allowed, 0 recommended disallowed), and Business Property Tax Credits (6 recommended allowed, 0 recommended disallowed). UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Memorandum of Understanding for - Open Bidding for Uniform Personnel, between Pottawattamie County and the Pottawattamie County Sheriff's Association effective January 1, 2020, through June 30, 2020. UNANIMOUS VOTE. Motion carried.

Budget study sessions were held for the Human Resources/Risk Department, Buildings and Grounds Department, and the Recorder's Office. This was a discussion only.

Motion by Belt,, second by Grobe, to close meeting pursuant to Iowa Code Section 20.17(3) which exempts meetings to discuss strategies in collective bargaining from the provision of Iowa Code Chapter 21 (Open Meetings). **Roll Call Vote: AYES: Drake, Belt, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to convene in open session. **Roll Call Vote: AYES: Drake, Belt, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 52-2019**, a Resolution entitled: Resolution for Interfund Operating Transfer. Said Resolution is set out as follows:

RESOLUTION NO. 52-2019

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to transfer money from 0001 General Basic Fund, to 0027 Co Conserv Land Acq Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$525,000 is ordered to be transferred from 0001 General Basic Fund, to 0027 Co Conserv Land Acq Fund; and

SECTION 2: The Auditor is directed to correct his/her books accordingly and to notify the Treasurer of this operating transfer.

Dated this 3rd day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Schultz, Grobe. Motion carried.

Motion by Drake, second by Grobe, to approve and authorize Board to sign **Resolution No. 53-2019**, a Resolution entitled: Resolution for Interfund Operating Transfer. Said Resolution is set out as follows:

RESOLUTION NO. 53-2019

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to transfer money from 0011 Rural Services Basic Fund, to 0049 Pottawattamie County Impact Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$800,000 is ordered to be transferred from 0011 Rural Services Basic Fund, to 0049 Pottawattamie County Impact Fund; and

SECTION 2: The Auditor is directed to correct his/her books accordingly and to notify the Treasurer of this operating transfer.

Dated this 3rd day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Drake, Belt, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and second by Drake, to approve 2020 Parking Passes for Courthouse East Metered Lot. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

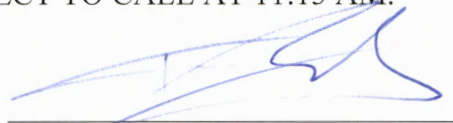
A. Salary Actions:

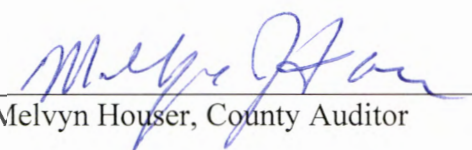
- 1) Jail – Payroll Status Change of Christopher Curtis.
- 2) Recorder – Payroll Status Change of Myra Nixon.
- 3) Sheriff – Payroll Status Change of John Cool.

5. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:15 AM.


Justin Schultz, Chairman Pro-Tem

ATTEST: 
Melvyn Houser, County Auditor

APPROVED: December 10, 2019
PUBLISH: X

December 10, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 AM. All members, except Drake present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Belt, to approve

- A. December 3, 2019, Minutes as read.
- B. Publication of Claims Allowed for November 2019.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Kris Wood, Director of WIC came before the Board for her department's budget study session. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve and authorize Chairman to sign Authorization for Iowa West Foundation – 2020 CITIES Program Re-Capitalization Project. UNANIMOUS VOTE. Motion carried.

Cheri Dahlheim, Medical Examiner Investigator, came before the Board for her department's budget study session. This was a discussion only. No action was taken.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve purchase of new vehicle for Medical Examiner's Office, not to exceed \$45,000.00. UNANIMOUS VOTE. Motion carried.

Chief Information Officer David Bayer came before the Board for the IT Department's budget study session. This was a discussion only. No action was taken.

Chief Information Officer David Bayer and Jamie Peterson with GIS came before the Board for the GIS Department's budget study session. This was a discussion only. No action was taken.

Motion by Belt, second by Schultz, to open public hearing on proposed road vacation of a portion of Pinoak Road in Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, approximately 3267 Feet; and signing **Resolution No. 54 -2019**, regarding disposal of said property. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to close public hearing. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 54-2019**, as follows:

RESOLUTION NO. 54-2019

WHEREAS, the following described road has a very low volume of traffic; and

WHEREAS, budget and liability constraints dictate the secondary roads system be reduced; and

WHEREAS, it is in the best interest of Pottawattamie County to vacate the road right-of-way described below.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Pottawattamie County in session this 10th day of December, 2019, that the following described road easement be vacated:

A portion of Pinoak Road in Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, approximately 3267 feet, described as follows:

Commencing at the SW corner of said Section 1; thence east along the south line of said Section 1 a distance of 33 feet to the Point of Beginning; thence continuing east along said south line a distance of 3267 feet and terminating 25 feet west of a farm drive on the south side. Norwalk Twp.

Note: Utilities are granted a permanent and perpetual easement for the continuance of maintaining existing facilities for such construction, reconstruction, replacement, and repair thereof as may be deemed necessary by the utilities in the future (Iowa Code 306.22, 479.17, 479.24).

Dated this 10th day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on proposed road reclassification vacation of Pinoak Road in Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, approximately 627 feet, from Level B to Level C; and signing **Resolution No. 55-2019**, regarding reclassification of said road. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Grobe, second by Belt, to close public hearing. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 55-2019**, as follows:

RESOLUTION NO. 55-2019

WHEREAS, Pottawattamie County desired to classify certain roads on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads with the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the County has received notification from the Engineer, requesting that the following road be classified as an Area Service "C" road:

Along the south line of Section 1, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa. Commencing at the SW corner of said Section 1; thence east along the south line of said Section 1 a distance of 3300 feet to a point 25 feet west of a farm drive on the south side and the Point of Beginning; thence continuing east along said south line a distance of 627 feet to the west right-of-way line of county road 298th Street. Norwalk Twp.

WHEREAS, maintenance levels are established as follows:

1. Blading. Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal. Snow and ice removal will not be performed. Sanding and salting will not be performed.
3. Bridges. Bridges on Area Service "C" roads may not be maintained to carry legal loads, but will be posted as appropriate to advise of any loan limitations.
4. Weeds, Brush, and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distance will not be maintained on a regular basis.
5. Structures. Bridges and culverts may not be maintained on a regular basis to carry legal loads. Upon failure or loss, the replacement structure, if any, may be adequate for traffic thereon.
6. Road Surfacing. There will be no surfacing materials applied to Area Service "C" roads by Pottawattamie County.
7. Shoulders. Shoulders will not be maintained.
8. Crown. A crown will not be maintained.
9. Repairs. There will be no road repairs on a regular basis.
10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained.
11. Inspections. Regular inspections will not be conducted.
12. Gate. The gate shall be purchased and installed by the County, and maintenance by the adjoining landowners. If not so maintained, the County may remove the gate.
13. Lock and keys. Locks will be purchased and installed by the owners, lessees or other persons in lawful possession of any adjoining land. Keys will be purchased and distributed by the owners, lessees or other persons in lawful possession of any adjoining land. Keys will be distributed to all persons or agencies having access rights to the road; and

WHEREAS, the only persons who will have access rights to the road shall be:

1. the owner, lessee, or person in lawful possession of any adjoining land;
2. the agent or employee of the owner, lessee or person in lawful possession of any adjoining land;
3. any peace officer;
4. any magistrate;
5. any public employee whose duty it is to supervise the use or perform maintenance of the road;
6. any agent or employee of any utility located upon the road.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa in session on the 10th of December, 2019, that this County does hereby establish the road described as an Area Service "C" road, and restricted access and a minimal level of maintenance.

Dated this 10th day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on proposed road vacation of Marigold Lane in Section 9, Township 76 North, Range 44 West of the 5th Principal Meridian, Pottawattamie County, Iowa; and signing **Resolution No. 56-2019** regarding disposal of said property. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to close public hearing. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 56-2019**, as follows:

RESOLUTION NO. 56-2019

WHEREAS, the following described road has a very low volume of traffic; and

WHEREAS, budget and liability constraints dictate the secondary roads system be reduced; and

WHEREAS, it is in the best interest of Pottawattamie County to vacate the road right-of-way described below.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Pottawattamie County in session this 10th day of December, 2019, that the following described road easement be vacated:

Marigold Lane in the SE 1/2 SE 1/4 of Section 9, Township 76 North, Range 44 West of the 5th Principal Meridian, Pottawattamie County, Iowa, described as follows:

Commencing near the SW corner of the NESE 1/4 of the SE corner a distance of approximately 1010' westerly of the 145th Street Right of Way to the West Right of Way of I29.

Note: Utilities are granted a permanent and perpetual easement for the continuance of maintaining existing facilities for such construction, reconstruction, replacement, and repair thereof as may be deemed necessary by the utilities in the future (Iowa Code 306.22, 479.17, 479.24).

Dated this 10th day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

_____	○	○	○	○
Scott A. Belt	○	○	○	○
_____	○	○	○	○
Justin Schultz	○	○	○	○
_____	○	○	○	○
Marilyn Jo Drake	○	○	○	○
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schulz, to open public hearing on proposed road vacation of a reclassification of a portion of road (272nd Street) in Section 22, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa, from Level B to Level C; and signing **Resolution 57-2019** regarding reclassification of said road. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to close public hearing. **Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 57-2019**, as follows:

RESOLUTION NO. 57-2019

WHEREAS, Pottawattamie County desired to classify certain roads on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads with the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the County has received notification from the Engineer, requesting that the following road be classified as an Area Service "C" road:

A portion of road (272nd Street) from Level "B" to Level "C" commencing near the north line of the SWNE ¼ of the NE ¼ of Section 21, Township 76 North, Range 42 West running Southeasterly approximately 3950 feet to the East Line of the NWSW ¼ of the SE ¼ of section 22, Township 76 North, Range 42 West of the 5th Principal Meridian, Pottawattamie County, Iowa.

WHEREAS, maintenance levels are established as follows:

1. Blading. Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal. Snow and ice removal will not be performed. Sanding and salting will not be performed.
3. Bridges. Bridges on Area Service "C" roads may not be maintained to carry legal loads, but will be posted as appropriate to advise of any load limitations.
4. Weeds, Brush, and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distance will not be maintained on a regular basis.
5. Structures. Bridges and culverts may not be maintained on a regular basis to carry legal loads. Upon failure or loss, the replacement structure, if any, may be adequate for traffic thereon.

- 6. Road Surfacing. There will be no surfacing materials applied to Area Service "C" roads by Pottawattamie County.
- 7. Shoulders. Shoulders will not be maintained.
- 8. Crown. A crown will not be maintained.
- 9. Repairs. There will be no road repairs on a regular basis.
- 10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained.
- 11. Inspections. Regular inspections will not be conducted.
- 12. Gate. The gate shall be purchased and installed by the County, and maintenance by the adjoining landowners. If not so maintained, the County may remove the gate.
- 13. Lock and keys. Locks will be purchased and installed by the owners, lessees or other persons in lawful possession of any adjoining land. Keys will be purchased and distributed by the owners, lessees or other persons in lawful possession of any adjoining land. Keys will be distributed to all persons or agencies having access rights to the road; and

WHEREAS, the only persons who will have access rights to the road shall be:

- 1. the owner, lessee, or person in lawful possession of any adjoining land;
- 2. the agent or employee of the owner, lessee or person in lawful possession of any adjoining land;
- 3. any peace officer;
- 4. any magistrate;
- 5. any public employee whose duty it is to supervise the use or perform maintenance of the road;
- 6. any agent or employee of any utility located upon the road.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa in session on the 10th of December, 2019, that this County does hereby establish the road described as an Area Service "C" road, and restricted access and a minimal level of maintenance.

Dated this 10th day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott A. Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Marilyn Jo Drake	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

NOTE: As a caveat to this Resolution being passed, and before the road is reclassified to a "C" road, the Secondary Roads Department will barricade the road on both ends of the closure and clean the road of any debris/trees and will make it passable. Once all

debris/trees are removed and the road is passable, the road shall be reclassified as a County "C" road, and gated on both ends of the closure.

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on proposed assessment of costs for destruction of noxious weeds on property located at 22645 440th Street, Oakland, Iowa; and approval to sign Resolution No. 58-2019, affixing costs to be assessed for said destruction for noxious weeds. Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to close public hearing. Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

Motion by Belt, second by Schultz, to approve and authorize Board to sign Resolution No. 58-2019. Said Resolution is set out as follows:

ASSESSMENT FOR DESTRUCTION OF NOXIOUS WEEDS, PURSUANT TO IOWA CODE CHAPTER 317

WHEREAS, a request has been filed with the Pottawattamie County Board of Supervisors, asking that action be taken to assess the costs for destruction of noxious weeds on the property located at 22645 440th Street, Oakland, Iowa, legally described as follows:

VALLEY TWP 33-76-39 PT SW NW COMM NW COR TH
S889.74' E359.47' N887.45' W374.19' TO POB,
POTTAWATTAMIE COUNTY, IOWA. (Parcel No. 7639 33 100
002)

WHEREAS, Notice of Public Hearing was served on November 26, 2019, by posting said Notice on the door of the residence; and by certified mail, with James Hawes, signing for said mailing on December 2, 2019. The Notice of Public Hearing noted that a hearing on this issue was set for December 10, 2019, at 10:40 AM.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Pottawattamie County in session this 10th day of December, 2019, that the amount assessed for the following work on the property above is as follows:

Work Done: Property was mowed for noxious weeds by the County on July 1, 2019, one year return

Cost: \$1,140.00
Administrative Fee: \$150.00
25% Assessment Fee: \$285.00
Total Amount to be Assessed: \$1,575.00

Dated this 10th day of December, 2019.

ROLL CALL VOTE

Table with 5 columns: Name, AYE, NAY, ABSTAIN, ABSENT. Rows include Tim Wichman, Chairman; Scott A. Belt; Justin Schultz; Marilyn Jo Drake; Lynn Grobe.

ATTEST: Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Memorandum of Understanding for 12 Hour Work Shifts for Continuous Shift Personnel effective January 1, 2020, through June 30, 2020. UNANIMOUS VOTE. Motion carried.

Matt Madsen with DHS; Treasurer Lea Voss; Veteran Affairs Director Nick Jedlicka; Matt Wyant, Direction of Planning/Animal Control, and Public/Environmental Health; and Engineer John Rasmussen came before the Board for their departments' budget study sessions. These sessions were discussions only. No action was taken.

Discussion was held on the 2019 FEMA flood buyout / priorities. This was a discussion only. No action was taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Memorandum to Department Heads/Elected Officials regarding Christmas Eve / New Year's Eve office hours. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve Notices of Disallowance of Homestead Tax Credits, and Military Service Tax Exemptions. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve Sick Leave being utilized by employee for serious illness/injury for extended family member. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

A. Salary Actions

- 1) SW Iowa Juvenile Detention – Employment of Lauren Sealey as Part-Time Detention Office.


B. Reports:

- 1) Recorder's Fee Book for November 2019.


5. ADJOURN

Motion by Grobe, second by Belt, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:35 P.M.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: December 17, 2019
PUBLISH: X

December 17, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve

- A. December 10, 2019, Minutes as read.
- B. Treasurer – Employment of Alisha Schultz, as Finance Assistant.
- C. Renewal of Class C Liquor License (LC) (Commercial), granting privileges of Class C Liquor License (LC) Commercial)/Outdoor Service/Sunday Sales for Mile A Way Hall and Tavern, LLC, Council Bluffs.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake, to approve funding request by West Central Community Action for FY 20/21 in the amount of \$15,000.00. Said funds are to be paid out of the Gaming Fund. UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Schultz, to open public hearing on proposed reclassification of A 66 foot wide county road located in the West half of the NW1/4 of Section 2, Township 74 North, Range 40 West of the 5th P.M., Pottawattamie County, Iowa, approximately 0.24 mile. (Carson Township), from a Level A road to a Level C road. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to close public hearing. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Belt, second by Drake, to approve and authorize Board to sign **Resolution No. 59-2019**. Said Resolution is set out as follows:

RESOLUTION NO. 59-2019

WHEREAS, Pottawattamie County desired to classify certain roads on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads with the County as Area Service "C" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the County has received notification from the Engineer, requesting that the following road be classified as an Area Service "C" road:

A 66 foot wide county road located in the West half of the NW1/4 of Section 2, Township 74 North, Range 40 West of the 5th P.M., Pottawattamie County, Iowa, described as follows: Commencing at the NW corner of said Section 2; thence east along the north line of said Section 2 a distance of 460 feet, more or less, to the east right-of-way line of the former Chicago, Rock Island & Pacific Railroad; thence running in a southerly direction 66 feet from and parallel with said right-of-way line a distance of 1290 feet, more or less, and terminating on the northerly right-of-way line of 400th Street. This portion of road was petitioned for as Field Change No. 976 and established by the Board of Supervisors, November 13, 1894 and recorded in Pottawattamie County Road Calendar Book D, Page 46. Length of road to be vacated is approximately 0.24 mile. (Carson Township)

WHEREAS, maintenance levels are established as follows:

1. Blading. Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal. Snow and ice removal will not be performed. Sanding and salting will not be performed.
3. Bridges. Bridges on Area Service "C" roads may not be maintained to carry legal loads, but will be posted as appropriate to advise of any load limitations.
4. Weeds, Brush, and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distance will not be maintained on a regular basis.
5. Structures. Bridges and culverts may not be maintained on a regular basis to carry legal loads. Upon failure or loss, the replacement structure, if any, may be adequate for traffic thereon.
6. Road Surfacing. There will be no surfacing materials applied to Area Service "C" roads by Pottawattamie County.
7. Shoulders. Shoulders will not be maintained.
8. Crown. A crown will not be maintained.
9. Repairs. There will be no road repairs on a regular basis.
10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained.
11. Inspections. Regular inspections will not be conducted.
12. Gate. The gate shall be purchased and installed by the County, and maintenance by the adjoining landowners. If not so maintained, the County may remove the gate.
13. Lock and keys. Locks will be purchased and installed by the owners, lessees or other persons in lawful possession of any adjoining land. Keys will be purchased and distributed by the owners, lessees or other persons in lawful possession of any adjoining land. Keys will be distributed to all persons or agencies having access rights to the road; and

WHEREAS, the only persons who will have access rights to the road shall be:

1. the owner, lessee, or person in lawful possession of any adjoining land;
2. the agent or employee of the owner, lessee or person in lawful possession of any adjoining land;
3. any peace officer;
4. any magistrate;
5. any public employee whose duty it is to supervise the use or perform maintenance of the road;
6. any agent or employee of any utility located upon the road.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa in session on the 17th of December, 2019, that this County does hereby establish the road described as an Area Service "C" road, and restricted access and a minimal level of maintenance.

Dated this 17th day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Tim Wichman, Chairman				
_____	○	○	○	○
Scott A. Belt				

_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marilyn Jo Drake				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Belt, to approve request to install a 26,000 gallon anhydrous ammonia tank at the Heartland Co-op property located at 31616 Hwy 92 in Treynor, Iowa. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, second by Belt, to approve Agreement by and between Terracon Consultants, Inc. and Pottawattamie County for NESHAP Pre-Renovation Asbestos Inspection Services regarding the CDBG Downtown Revitalization project 18-DTR-004. UNANIMOUS VOTE. Motion carried.

Don Gross, Community and Economic Development Manager with MAPA came before the Board to discuss the Hazard Mitigation Grant Program (HMGP) / FEMA Flood Buyout and Priorities. This was a discussion only. No action was taken.

Motion by Belt, second by Schultz, to approve and authorize Board to sign **Resolution No. 60-2019**, a Resolution entitled: Resolution Adopting Flood Prone Property Buyout Program Guidance. Said Resolution is set out as follows:

RESOLUTION NO. 60-2019

RESOLUTION ADOPTING FLOOD PRONE PROPERTY BUYOUT PROGRAM GUIDANCE

WHEREAS, The County of Pottawattamie, Iowa had significant flooding beginning on or about March 12, 2019 and continuing and;

WHEREAS, The County of Pottawattamie, Iowa has determined it is in the best interest of the County and affected property owners to participate in the 2019 Flood Prone Property Buyout Program in order to mitigate future flood risks and;

WHEREAS, the Pottawattamie County Multi-Jurisdictional Hazard Mitigation Plan (Reference Resolution No. 45-2018) identifies this activity as a means to “minimize the potential impact and damages from flooding events” and;

WHEREAS, the 2019 Flood Prone Property Buyout Program Guidance document includes information concerning eligibility, priorities and processes for the program; now,

THEREFORE, BE IT RESOLVED by the Pottawattamie County Board of Supervisors adopts the attached 2019 Flood Prone Property Buyout Program guidance document.

Dated this 17th day of December, 2019.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman, Chairman				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott A. Belt				
_____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				

_____	○	○	○	○
Marilyn Jo Drake				
_____	○	○	○	○
Lynn Grobe				

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Doug Reed, Emergency Management Director

Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve the updated Computer Replacement Policy. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Belt, to approve GIS Department’s updated Print and Copy Policy. UNANIMOUS VOTE. Motion carried.

Mark Shoemaker, Director of Conservation came before the Board for his department’s budget study session. This was a discussion only. No action was taken.

Motion by Belt, second by Drake, to close meeting pursuant to Iowa Code Section 20.17(3) which exempts meetings to discuss strategies in collective bargaining from the provision of Iowa Code Chapter 21 (Open Meetings). **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

Motion by Schultz, second by Belt, to convene in open session. **Roll Call Vote: AYES: Drake, Belt, Wichman, Schultz, Grobe. Motion carried.**

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve NACO membership dues for 2020 in the amount of \$1,863.00. UNANIMOUS VOTE. Motion carried.

4. RECEIVED/FILED

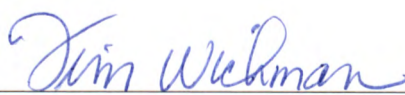
A. Salary Actions:

- 1) Communications – Payroll Status Change of Jaron Neumann.
- 2) Secondary Roads – Payroll Status Change of Mike Bonnet.
- 3) Jail – Payroll Status Change of Tim Curry, Billy Wilson, Miles Cleveland, Shannon Holman, Chris Bradford.


5. ADJOURN

Motion by Belt, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:31 PM.



Tim Wichman, Chairman

ATTEST: 

Melvyn Houser, County Auditor

APPROVED: December 23, 2019
PUBLISH: X

December 23, 2019

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 AM. All members, except Belt present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve

- A. December 17, 2019, Minutes as read.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Discussion was held by the Board, to approve appoint Matt Wyant as authorized representative, and the Pottawattamie County Planning and Development office as lead agency for the Pottawattamie County Hazard Mitigation Grant Program. This was a discussion only. No action was taken.

County Attorney Matt Wilber, Sheriff Jeff Danker, Communications Director Bob Andersen, and Nina Hoang with the Jail came before the Board for their departments' budget studies. These were discussions only. No action was taken.


3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Drake, and seconded by Schultz, to approve the Business Property Lease with Green World Council Bluffs, LLC for two year lease, ending May 31, 2021, for storage space utilized by the Iowa Department of Human Services at the Federal Building located at 8 South 6th Street in Council Bluffs. UNANIMOUS VOTE. Motion carried.

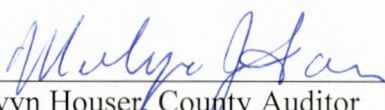
4. ADJOURN

Motion by Grobe, second by Schultz, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:40 AM.



 Tim Wichman, Chairman

ATTEST: 

 Melvyn Houser, County Auditor

APPROVED: January 2, 2020
PUBLISH: X