

Title: Pay Procedures/
Longevity Pay for Non-Bargaining Employees
Policy Number: 202A
Effective Date: July 1, 2009
Revision Date: November 1, 2013
Authorized by: Board of Supervisors

Policy:

Section 1. All regular, full-time, non-bargaining employees (excluding Elected and Appointed Officials) shall be paid, in addition to their base or normal hourly rate, longevity pay as follows:

<u>Years of Service</u>	<u>Hourly</u>
Upon completion of five (5) years service	\$.25/hr.
Upon completion of ten (10) years service	\$.65/hr.
Upon completion of fifteen (15) years service	\$.90/hr.
Upon completion of twenty (20) years service	\$1.10/hr.

Longevity and longevity increases shall become effective at the beginning of the pay period in which the employee's anniversary date occurs.

Section 2. All part-time employees working a minimum of twenty-four (24) hours per workweek shall be paid, in addition to their base or normal hourly rate, longevity pay on an annual basis on their anniversary date, as follows:

<u>Years of Service</u>	<u>Annual</u>
Upon completion of five (5) years of service	\$100.00
Upon completion of ten (10) years of service	\$200.00